



NOTICE/AGENDA

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES EXECUTIVE COMMITTEE MEETING

This meeting is being held via teleconference within the meaning of Government Code section [11123.2](#). Members may be physically present at one or more teleconference locations. There may be members of the public body who are participating in today's meeting that were granted a reasonable accommodation per the Americans with Disabilities Act (ADA). Accessible formats of all agenda and materials can be found online at www.scdd.ca.gov

MEETING DETAILS:

TELECONFERENCE LOCATION:

SCDD HQ OFFICE
3831 North Freeway Blvd., #125
Sacramento, CA 95834

JOIN BY TELECONFERENCE:

CALL IN NUMBER: (877) 853-5257 or
(669)-444-9171
MEETING ID: 876 5633 4020

JOIN BY ZOOM:

<https://bit.ly/ExecCmteJune2026>

MEETING ID: 876 5633 4020

PASSCODE: 233777

DATE: June 16, 2026

TIME: 10:30 AM – 12:30 PM

COMMITTEE CHAIR:

Harold Ashe

Item 1. CALL TO ORDER

Item 2. ESTABLISH QUORUM

Item 3. WELCOME AND INTRODUCTIONS

Item 4. PUBLIC COMMENTS

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This item is for members of the public to provide comments and/or present information to this body on matters not listed on the agenda. There will be up to 20 minutes allocated to hear from the public with each person allotted up to 3 minutes to comment.

Additionally, there will be up to 10 minutes allocated to hear from the public on each agenda item, with each person allotted up to 1 minute to comment.

Item 5. APPROVAL OF FEBRUARY 2026 MINUTES 

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All

Item 6. PROGRAM SPOTLIGHT

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Christine Tolbert, Statewide Self-Determination Program (SDP) Manager

Item 7. SPONSORSHIP REQUESTS 

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Rihana Ahmad, Chief Deputy Director

A. Community Living Campaign

B. Family Resource Network

C. Special Needs Resource Foundation of San Diego

D. The Arc of California

E. The Defeating Epilepsy Foundation

F. University Center for Excellence in Developmental Disabilities (CEDD)
at the UC Davis MIND Institute

G. Integrated Community Collaborative (ICC)

Item 8. CONFLICT RESOLUTION PLAN – REQUEST FOR APPROVAL 

Page 27

Michael Santiago, Legal Counsel

A. *Liza Krassner, Board Member, Regional Center of Orange County*

Item 9. SCDD BUDGET UPDATE

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Rihana Ahmad, Chief Deputy Director

Item 10. EXECUTIVE DIRECTOR EVALUATION PROCESS UPDATE

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*Harold Ashe, Council Vice Chair and
Rihana Ahmad, Chief Deputy Director*

Item 11. EXECUTIVE DIRECTOR REPORT

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Aaron Carruthers, Executive Director

Item 12. ADJOURNMENT AND NEXT MEETING DATE

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The next meeting of the Executive Committee will be on August 25, 2026.

Accessibility:

Pursuant to Government Code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in this meeting should contact Yaritza Sanchez at (916)-207-2856 or yaritza.sanchez@scdd.ca.gov. Please provide at least 3 business days prior to the meeting to allow adequate time to respond to all requests.

All times indicated and the order of business are approximate and subject to change.

JUNE 16, 2026

**AGENDA ITEM 4.
INFORMATION ITEM**

**EXECUTIVE COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

Public Comments

This item is for members of the public to provide comments and/or present information to this body on matters not listed on the agenda. There will be up to 20 minutes allocated to hear from the public with each person allotted up to 3 minutes to comment.

Additionally, there will be up to 10 minutes allocated to hear from the public on each agenda item, with each person allotted up to 1 minute to comment.

JUNE 16, 2026

AGENDA ITEM 5.

ACTION ITEM

EXECUTIVE COMMITTEE

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

Approval of February 2026 Minutes

The draft minutes from the February 24, 2026, Executive Committee meeting have been included in the packet for review. Committee members will vote on whether to approve the minutes.

Attachment

February 2026 Executive Committee meeting minutes

Action Recommended

Approve the February 2026 meeting minutes.



DRAFT
Executive Committee Meeting Minutes
Feb 24, 2026

Members Attending

Eric Aguilar (S.A.)
Harold Ashe, Chair (F.A.)
Sascha Bittner (S.A.)
Jessica Brown (F.A.)
Harold Fujita (F.A.)
Julie Gaona (S.A.)
Kara Ponton (S.A.)

Members Absent

N/A

Others Attending

Rihana Ahmad
Aaron Carruthers
David Delgado
Robin Maitino-Erben

Others Attending (cont.)

Austin Murphy
Kevin Rowell
Yaritza Sanchez
Michael Santiago

1. CALL TO ORDER

Executive Committee Chair Harold Ashe wished Councilmember Kara Ponton a happy birthday and called the meeting to order at 10:54 A.M.

2. ESTABLISH QUORUM

A quorum was established.

3. WELCOME/INTRODUCTIONS

Committee Chair Ashe invited members to introduce themselves. Members introduced themselves, disclosed whether others were in the room, and wished Councilmember Kara Ponton a happy birthday.

4. PUBLIC COMMENTS

No public comments.

5. APPROVAL OF FEBRUARY 2026 MINUTES

Action 1

It was moved/seconded (Fujita [F.A.]/Aguilar [S.A.]) and carried to approve the February 2026 meeting minutes as presented. (See last page of minutes for a voting record of members present.)

6. 2026 KICK OFF

Chair Harold Ashe welcomed new members and highlighted the Executive Committee's role in supporting the full Council. He invited members to share

Legend:

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FA = Family Advocate

N/A = not available
DNP = Did Not Participate

their goals for the year ahead. Councilmember Eric Aguilar expressed his interest in sharing his expertise in emergency preparedness for people with disabilities, giving back to the community, and pursuing a leadership role on the Council. Councilmember Harold Fujita shared his goal of ensuring that legislative and policy efforts protect existing benefits for the community. Councilmember Jessica Brown emphasized the importance of building on the momentum of the regional town halls and continuing efforts to engage communities statewide. Councilmember Kara Ponton expressed her hope that Councilmembers and the Council continue to grow and remain committed to improving the lives of individuals with developmental disabilities. Councilmember Sasha Bittner highlighted the importance of strengthening advocacy skills, including public speaking and engagement with policymakers. Council Chair Julie Gaona shared her goal of continuing to communicate to policymakers the importance of services and systems that support individuals with developmental disabilities. Executive Director Carruthers reflected on the discussion and noted a shared commitment among members to protect the progress that has been made while continuing to move the Council's work forward.

7. **SCDD BUDGET UPDATE**

Chief Deputy Director Ahmad presented the SCDD Budget Update, including an overview of the FY 2025/26 budget, current expenditures, and projections across the Basic State Grant (BSG), Quality Assessment (QA), Rights and Advocacy Program (RAP), and Supported Decision-Making Technical Assistance Program (SDM-TAP). She noted that the budget reflects spending through December 31, 2025, and that all programs remained within projected spending levels. She explained that higher remaining balances in some areas were due to vacancies and pending one-time expenses, including the All-Staff conference and copier refreshes.

Chief Deputy Director Ahmad also presented a request to increase sponsorship funding by \$25,000, noting that the current balance was insufficient to meet existing and new requests. She stated that the increase would be supported by available funds and would not impact other budget areas.

Action 2

It was moved/seconded (Bittner [S.A.]/Ponton [S.A.]) and carried to approve the Administrative Committee's recommendation for a one-time increase of \$25,000 to fund sponsorships. (See last page of minutes for a voting record of members present.)

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The Committee then moved to consider Item 8, Sponsorship Requests, and later returned to the remaining portion of this item.

Executive Director Carruthers presented the proposed FY 2026/27 budget. He explained that the draft budget assumes the same Basic State Grant funding amount as last year (\$8,032,000). The proposal includes a 4 percent decrease in personnel costs and a 4 percent increase in operating expenses.

Additionally, he reviewed key components of the budget and described adjustments made across line items to better align with actual spending. He also noted that the proposed budget includes the use of \$135,000 in prior year unexpended funds to address a gap between anticipated funding and projected expenditures. He reported that the budget maintains a prudent reserve of approximately \$1.75 million to ensure operational stability in the event of a federal government shutdown or reduced funding. He shared that a total of \$169,000 in unexpended funds was available, with the remaining balance for future Council use.

During discussion, Councilmember Brown asked whether members could be given the option to receive meeting materials electronically rather than by mail. Executive Director Carruthers responded that staff will ask members for their preferences.

For additional information on the budget, please access the meeting packet found at https://scdd.ca.gov/executive_committee/.

Action 3

It was moved/seconded (Bittner [S.A.]/Aguilar [S.A.]) and carried to recommend that the Council approve the draft proposal of the FY 2026-27 SCDD budget. (See last page of minutes for a voting record of members present.)

8. SPONSORSHIP REQUESTS

Chief Deputy Director Ahmad presented nine sponsorship requests for the Executive Committee's consideration. She noted that the Committee had just approved an increase to the sponsorship budget, for a total of \$50,000 in available funding.

The first request for \$2,500 was from the ARC of Ventura County to support its "Let's Talk: Ability, Sexuality, Interpersonal Relationships and Staying Safe" event. If approved, the funds would be used to support speaker stipends for

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individuals sharing their lived experience. The ARC of Ventura County has not previously received SCDD sponsorship.

The second request for \$1,000 was from the Autism Society of Los Angeles to support its “A Journey of Learning – Navigating Life Together” Education Summit. If approved, the funds would be used to support self-advocate speaker fees. The Autism Society of Los Angeles has not previously received SCDD sponsorship.

The third request for \$2,500 was from Beacon AAC to support its “Re-inspire: The Letterboard and Beyond,” the Fourth Annual Bay Area Family Conference. If approved, the funds would be used to cover behavioral supports and speaker fees. Beacon AAC has not previously received SCDD sponsorship.

The fourth request for \$2,500 was from CHOICES Institute to support the CHOICES 2026 Conference: Power of Your CHOICES. If approved, the funds would be used to support keynote speaker fees and printing costs. CHOICES Institute previously received SCDD sponsorships in 2015, 2018, 2023, 2024, and 2025.

The fifth request for \$2,500 was from Family Resource Network to support the Annual Autism Forum, “The Power of Partnership: Promoting Inclusion and Safety for Individuals with Autism.” If approved, the funds would be used to purchase supplies and printed materials for attendees. Family Resource Network previously received SCDD sponsorships in 2024 and 2025.

The sixth request for \$2,500 was from Special Care Services to support its 3rd Annual Regional Developmental Disability and Neurodiversity Conference. If approved, the funds would be used to support outreach supplies for underserved families and provide honoraria for self-advocate speakers. Special Care Services received its first SCDD sponsorship in 2025.

The seventh request for \$2,500 was from the Special Needs Resource Foundation of San Diego to support its 3rd Annual All-Inclusive Day of Play: Starry Cinema and Resource Fair. If approved, the funds would be used to support advertising and media costs. The Special Needs Resource Foundation of San Diego has previously received SCDD sponsorships in 2020, 2021, 2022, 2023, and 2024.

The eighth request for \$2,500 was from the Orange County Department of Education (OCDE), on behalf of the Orange County Competitive Integrated

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Employment Local Partnership Agreement (OCLPA) to support its second annual Empowering Transitions, Building Futures event. If approved, the funds would be used to support keynote speaker honoraria, translation of materials, printing costs, and supplies for binders provided to each attendee. This was the first SCDD sponsorship request from OCLPA, with OCDE serving as the fiscal agent.

The ninth request for \$2,500 was from We Rock The Spectrum – Clovis to support its “Special Kids Fest I” event. If approved, the funds would be used to support marketing expenses to promote the event and drive community attendance. We Rock The Spectrum – Clovis has not previously received SCDD sponsorship.

Action 4

It was moved/seconded (Bittner [S.A.]/Aguilar [S.A.]) and carried to approve the sponsorship requests from the ARC of Ventura County, the Autism Society of Los Angeles, Beacon AAC, Choices Institute, Family Resource Network, Special Care Services, the Special Needs Resource Foundation of San Diego, the Orange County Department of Education, and We Rock The Spectrum – Clovis in the amounts requested. (See last page of minutes for a voting record of members present.)

9. CONFLICT RESOLUTION PLANS – REQUESTS FOR APPROVAL

Legal Counsel Michael Santiago presented ten conflict-of-interest (COI) resolution plans for the Committee’s consideration. Initial requests were submitted for Regional Center Board Members David Glasser and Nilo Choudhry. Renewals were submitted for Regional Center Board Members Terry Magady, Tina Daley, Mike Sawyer, Joseph Cullis, Jacqueline Dubois, Patricia McCarthy, Cali McKinzie, and William Moore. Detailed mitigation plans were provided in the meeting packet.

Action 5

It was moved/seconded (Bittner [S.A.]/Ponton [S.A.]) and carried to approve the conflict-of-interest resolution plans for Regional Center Board Members David Glasser, Nilo Choudhry, Terry Magady, Tina Daley, Mike Sawyer, Joseph Cullis, Jacqueline Dubois, Patricia McCarthy, Cali McKinzie, and William Moore. (See last page of minutes for a voting record of members present.)

10. **COUNCIL ADMINISTRATIVE POLICY: TRAVEL UPDATE**

Executive Director Carruthers presented an update to the Council's travel planning and reimbursement policy, noting that revisions were made to align with recent changes to state requirements.

He reported that the policy was revised to reflect changes by Southwest Airlines, including the discontinuation of "Wanna Get Away" fares and the transition to "Choice" fares. He also described an increase to meal reimbursement amounts and the implementation of a 75% reimbursement rate for the first and last days of travel. He explained that full travel days are reimbursed at the full daily rate, while partial travel days receive a prorated amount. Additionally, Executive Director Carruthers noted that the mileage reimbursement rate for personal vehicles has increased from \$0.67 per mile to \$0.725 per mile.

He stated that these updates take effect immediately and ensure that the Council's travel policy remains consistent with current state requirements.

11. **EXECUTIVE DIRECTOR REPORT**

Executive Director Carruthers reported that the Governor's January budget proposal includes \$730,000 in General Fund support for SCDD to cover administrative services provided by the Department of Social Services. He explained that federal requirements cap the amount SCDD can pay for these services, and that this proposal ensures continued support without impacting the Council's federal funding. He also provided updates on Council-sponsored legislation, noting that Assembly Bill 2360 (Arambula) and Senate Bill 1052 (Gonzalez) were introduced before the legislative deadline. Assembly Bill 2360 (Arambula) would establish a clear definition of plain language for state departments and strengthen implementation of existing plain language requirements. Senate Bill 1052 (Gonzalez) would clarify the Council's authority to appoint authorized representatives in certain circumstances.

Executive Director Carruthers provided an update on the recent all-staff in-person meeting held in Sacramento. He noted that the meeting focused on team building, professional development, and preparing staff for the implementation of the upcoming State Plan. Trainings included change management and project management, and introduced a shift toward a more statewide, cross-organizational team model. Furthermore, he reported that he was invited to speak at the California Department of Education's 50th anniversary celebration of the Individuals with Disabilities Education Act (IDEA). Lastly, he welcomed Greg Gonzalez as the new Bay Area Regional Office

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Manager and former Councilmember Nick Lutton as the new Fresno Regional Office Manager.

12. ADJOURNMENT AND NEXT MEETING DATE

The next Executive Committee meeting was scheduled for February 24, 2026. The meeting adjourned at 1:44 P.M.

Name	Action 1 Minutes	Action 2 Sponsorship Increase	Action 3 Budget	Action 4 Sponsorships	Action 5 CRPs
Aguilar, Eric	Aye	Aye	Aye	Aye	Aye
Ashe, Harold	Aye	Aye	Aye	Aye	Aye
Bittner, Sascha	Aye	Aye	Aye	Aye	Aye
Brown, Jessica	Aye	Aye	Aye	Aye	Aye
Fujita, Harold	Aye	NP	Aye	Aye	Abstain
Gaona, Julie	Aye	Aye	Aye	Aye	Aye
Ponton, Kara	Aye	Aye	Aye	Aye	Aye

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JUNE 16, 2026

**AGENDA ITEM 6.
INFORMATION ITEM**

**EXECUTIVE COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

Program Spotlight: Statewide Self-Determination Program (SDP)

The Executive Committee is spotlighting an SCDD program. This will provide Committee members with an opportunity to learn more about SCDD's programs, their role within the organization, and the work they accomplish. This month's spotlight will feature a short presentation from SCDD's Statewide Self-Determination Program (SDP) Manager, Christine Tolbert.

Handout(s)

May be handouts on the day of the meeting.

JUNE 16, 2026

AGENDA ITEM 7.

ACTION ITEM

EXECUTIVE COMMITTEE

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

Sponsorship Requests

The State Council on Developmental Disabilities allocates \$25,000 a year to support events that promote self-advocacy, leadership, and education. These sponsorships help people with developmental disabilities and their family members expand their knowledge and skills.

The fiscal year 2026 – 27 begins on July 1, 2026, and since it has not yet commenced, the Council has expended no funds on sponsorships. Chief Deputy Director Rihana Ahmad will present seven sponsorship requests for the Committee’s consideration. The requests were submitted by Community Living Campaign, Family Resource Network, Special Needs Resource Foundation of San Diego, The Arc of California, The Defeating Epilepsy Foundation, the University Center for Excellence in Developmental Disabilities (CEDD) at the UC Davis MIND Institute, and Integrated Community Collaborative (ICC).

To assist the Executive Committee in making funding decisions, members received detail sheets that outline the event, indicate any prior Council funding, identify the relevant State Plan Goal(s), and includes any other pertinent information. Following Chief Deputy Ahmad’s presentation, the Committee will vote on whether to approve the requests.

Attachments

Staff analysis detail sheets for the Community Living Campaign, Family Resource Network, Special Needs Resource Foundation of San Diego, The Arc of California, The Defeating Epilepsy Foundation, and the University Center for Excellence in Developmental Disabilities (CEDD) at the UC Davis MIND Institute.

Handout

Staff analysis detail sheet for the Integrated Community Collaborative (ICC).

Action Recommended

Approve the seven sponsorship requests.

EXECUTIVE COMMITTEE – SPONSORSHIP DETAIL SHEET

ISSUE: Community Living Campaign

AMOUNT REQUESTED: \$2,500.00

BACKGROUND:

The California State Council on Developmental Disabilities allocates \$25,000 each fiscal year to support events that promote self-advocacy, leadership and education so people with developmental disabilities and their family members can increase their knowledge and skills.

Organizations can request up to \$2,500 per event. Priority is given to events that are free or low-cost for consumers and families, or that feature them as speakers or panelists.

ANALYSIS/DISCUSSION:

Community Living Campaign is requesting sponsorship for its Wheel of Pride: Navigating Life Together event, scheduled for Tuesday, July 7, 2026 at the San Francisco Main Library.

Community Living Campaign is a nonprofit organization that supports older adults and people with disabilities through community building, empowerment programs, and advocacy. The event will build on the life-size Game of Life model from the organization's 2024 Disability Pride event, using it to strengthen self-advocacy, connection, and community participation for people with disabilities. Participants will spin a wheel that directs them to themed tables representing different parts of daily life, including housing, work, health, transportation, and social connection, then rotate every five to seven minutes for facilitated conversations grounded in lived experience.

The event expects 50 to 80 attendees, with two-thirds representing a diverse range of disabilities and the remaining third made up of San Francisco service providers. A panel of four individuals with disabilities will share experiences tied to the game topics. The event will provide ASL interpretation, accessible printed materials in large print and easy-to-read formats, additional language interpretation based on community needs, a designated quiet area, and sensory-friendly materials.

SCDD sponsorship would support stipends for panelists with lived experience, ASL interpretation, accessible printed materials, & audiovisual supports.

This is Community Living Campaign's first SCDD sponsorship request.

COUNCIL STRATEGIC PLAN GOAL/OBJECTIVE:

Objective 1.1 – The Council will provide information and resources through 300 regional/statewide self-advocacy chats, 40 regional/statewide projects/events, and 200 trainings to strengthen 15,000 self-advocates in achieving self-governance with supports, as requested; identifying and asking for the supports and services that they need; becoming and serving as peer trainers; developing skills and opportunities to engage as strong activists for issues that are important to them and their families; and participating in cross-disability coalitions representing California's population.

PRIOR COUNCIL ACTIVITY:

The Council will allocate \$25,000 toward sponsorships in FY 2026–27, beginning July 1, 2026. Since that fiscal year has not yet commenced, the Council has expended no funds on sponsorships.

STAFF RECOMMENDATION: Approve the sponsorship request.

PREPARED: Austin Murphy, May 13, 2026

EXECUTIVE COMMITTEE – SPONSORSHIP DETAIL SHEET

ISSUE: Family Resource Network - Early Start Symposium

AMOUNT REQUESTED: \$2,500.00

BACKGROUND:

The California State Council on Developmental Disabilities allocates \$25,000 each fiscal year to support events that promote self-advocacy, leadership and education so people with developmental disabilities and their family members can increase their knowledge and skills.

Organizations can request up to \$2,500 per event. Priority is given to events that are free or low-cost for consumers and families, or that feature them as speakers or panelists.

ANALYSIS/DISCUSSION:

Family Resource Network is requesting sponsorship for the 31st Annual Early Start Symposium, scheduled for Friday, November 6, 2026 at the County of San Joaquin Robert J. Cabral Agricultural Hall in Stockton.

The Early Start Symposium is an annual conference that brings parents and professionals together for shared learning around early intervention for infants and toddlers with special developmental needs.

The event aims to help parents learn ways to support their young child's development while professionals build additional skills to support families. This year's presenter, Dení Dayan, M.S., LEP, a school psychologist with the California Department of Education's Diagnostic Center, Central California, is planned to lead four sessions on the topic Enhancing ECE Learning Through Play.

The symposium expects 250 to 300 attendees, including parents, early intervention teachers, home visitors, service providers, service coordinators, intake staff, administrators, and parent support staff. Family members are expected to attend at no cost, and translation services are planned to support full engagement in discussions and breakout sessions.

SCDD sponsorship would support printing costs and other materials for the event, including resources for parents and professionals.

Other sponsors and contributors are expected to include Valley Mountain Regional Center, San Joaquin County Office of Education, Stanislaus County Office of Education, Lodi Unified School District, Stockton Unified School District, Tuolumne County Superintendent of Schools, and Family Resource Network.

Family Resource Network received SCDD sponsorships for the 2024 Early Start Symposium and for the 2026 Autism Forum.

COUNCIL STRATEGIC PLAN GOAL/OBJECTIVE:

Objective 3.2 – The Council will engage in 150 projects and events in the areas of employment, education, housing, health/safety, and/or emerging issues, reaching 45,000 people (family/self-advocates/others) with information and resources to enhance their knowledge and increase their capacity to obtain supports and services that are important to them.

PRIOR COUNCIL ACTIVITY:

The Council will allocate \$25,000 toward sponsorships in FY 2026–27, beginning July 1, 2026. Since that fiscal year has not yet commenced, the Council has expended no funds on sponsorships.

STAFF RECOMMENDATION: Approve the sponsorship request.

PREPARED: Austin Murphy, May 22, 2026

EXECUTIVE COMMITTEE – SPONSORSHIP DETAIL SHEET

ISSUE: Special Needs Resource Foundation of San Diego

AMOUNT REQUESTED: \$2,500.00

BACKGROUND:

The California State Council on Developmental Disabilities allocates \$25,000 each fiscal year to support events that promote self-advocacy, leadership and education so people with developmental disabilities and their family members can increase their knowledge and skills.

Organizations can request up to \$2,500 per event. Priority is given to events that are free or low-cost for consumers and families, or that feature them as speakers or panelists.

ANALYSIS/DISCUSSION:

Special Needs Resource Foundation of San Diego is requesting sponsorship for its 9th Annual All-Inclusive Day of Play & Resource Fair, scheduled for Friday, July 17, 2026 at the Miramar Hourglass Recreation Center in San Diego.

Special Needs Resource Foundation of San Diego is a nonprofit organization that connects families and individuals with disabilities to resources, services, and opportunities while supporting an inclusive community.

The event aims to give families direct access to knowledgeable advocates and to over 70 booths showcasing local services, with vendors encouraged to host child-friendly activities tied to their mission. A designated Sensory Time from 11:00 to 11:30 a.m. is planned to open the event with minimal announcements and no music for sensory-sensitive families, and the ShopAble Bazaar aims to give attendees the opportunity to purchase products and services from entrepreneurs with disabilities.

The event expects 500 to 750 attendees and 70 vendor booths, with the primary audience being families raising children with disabilities. The event does not include presenters or panelists. For context, the 2024 event drew 435 attendees and 51 booths, and the 2025 event drew 500 attendees and 60 booths.

SCDD sponsorship would support the cost of advertising and promotion.

Other sponsors and contributors from the 2025 event included First 5 San Diego, SDRC, SDG&E, The Arc of San Diego, Santee Lakes, Cortica, the UCSD Autism Center of Excellence, and many additional vendor and service organizations.

Special Needs Resource Foundation of San Diego has received SCDD sponsorships in 2020, 2021, 2022, 2023, and 2024 for its Day of Play and Starry Cinema events.

COUNCIL STRATEGIC PLAN GOAL/OBJECTIVE:

Objective 3.2 – The Council will engage in 150 projects and events in the areas of employment, education, housing, health/safety, and/or emerging issues, reaching 45,000 people (family/self-advocates/others) with information and resources to enhance their knowledge and increase their capacity to obtain supports and services that are important to them.

PRIOR COUNCIL ACTIVITY:

The Council will allocate \$25,000 toward sponsorships in FY 2026–27, beginning July 1, 2026. Since that fiscal year has not yet commenced, the Council has expended no funds on sponsorships.

STAFF RECOMMENDATION: Approve the sponsorship request.

PREPARED: Austin Murphy, May 13, 2026

EXECUTIVE COMMITTEE – SPONSORSHIP DETAIL SHEET

ISSUE: The Arc of California (Congreso Familiar)

AMOUNT REQUESTED: \$2,500.00

BACKGROUND:

The California State Council on Developmental Disabilities allocates \$25,000 each fiscal year to support events that promote self-advocacy, leadership and education so people with developmental disabilities and their family members can increase their knowledge and skills.

Organizations can request up to \$2,500 per event. Priority is given to events that are free or low-cost for consumers and families, or that feature them as speakers or panelists.

ANALYSIS/DISCUSSION:

The Arc of California is requesting sponsorship for its Congreso Familiar 2026 event, scheduled for Saturday, August 8, 2026.

The Arc of California is a nonprofit organization that advocates for individuals with intellectual and developmental disabilities and their families. The event aims to increase the ability of self-advocates and family members to exercise control, choice, and flexibility in services and supports by providing education, practical tools, and opportunities to learn directly from experts and community organizations. Workshops cover regional center services, special education, transition planning, and community resources, all delivered in Spanish to ensure full accessibility for Latino families in Alameda and Contra Costa counties.

The event expects approximately 700 attendees, including self-advocates, parents, service providers, presenters, volunteers, siblings, and childcare providers, with about 300 of those being self-advocates and family members. Between 20 and 30 presenters will participate, with 8 to 10 expected to be self-advocates.

SCDD sponsorship would support the cost of essential conference supplies such as pens, notepads, folders, and folder labels that enhance participation and learning.

Other sponsors and contributors include Manos Home Care, DREDF, Chabot College, Family Resource Navigators, East Bay Services to the Developmentally Disabled, Parents Helping Parents, Floreecer, and Care Parent Network.

The Arc of California previously received SCDD sponsorships of \$2,500 each in 2024 and 2025 for Congreso Familiar.

COUNCIL STRATEGIC PLAN GOAL/OBJECTIVE:

Objective 3.3 – In order to reduce the barriers in obtaining a free, appropriate public education, the Council will work with 5,000 Spanish-speaking family/self-advocates throughout the state to advocate for and increase the number and type/quality of special education services they receive through their own local education agencies.

PRIOR COUNCIL ACTIVITY:

The Council will allocate \$25,000 toward sponsorships in FY 2026–27, beginning July 1, 2026. Since that fiscal year has not yet commenced, the Council has expended no funds on sponsorships.

STAFF RECOMMENDATION: Approve the sponsorship request.

PREPARED: Austin Murphy, May 13, 2026

EXECUTIVE COMMITTEE – SPONSORSHIP DETAIL SHEET

ISSUE: The Defeating Epilepsy Foundation

AMOUNT REQUESTED: \$2,500.00

BACKGROUND:

The California State Council on Developmental Disabilities allocates \$25,000 each fiscal year to support events that promote self-advocacy, leadership and education so people with developmental disabilities and their family members can increase their knowledge and skills.

Organizations can request up to \$2,500 per event. Priority is given to events that are free or low-cost for consumers and families, or that feature them as speakers or panelists.

ANALYSIS/DISCUSSION:

The Defeating Epilepsy Foundation is requesting sponsorship for its Beyond Limits: Microgrants & Business Empowerment for Neurodivergent Entrepreneurs event, scheduled for Wednesday, August 26, 2026 at the IEHP Center for Learning and Innovation in Rancho Cucamonga.

The Defeating Epilepsy Foundation is a nonprofit organization that supports individuals with neurodivergent conditions. The event aims to help neurodivergent individuals turn their ideas into thriving businesses by connecting them with resources, knowledge, and funding opportunities. Topics are planned to include microgrant funding, business plan development, and tools for growth and sustainability.

The event expects between 70 and 100 attendees, with the primary audience being individuals with neurodivergent conditions, their caregivers, and business professionals. The Foundation is still finalizing its speakers and currently anticipates approximately three, including its founder. The event also aims to offer networking opportunities with entrepreneurs, advocates, and mentors.

SCDD sponsorship would support writing supplies for attendees such as notebooks and pens, printed educational materials, and speaker expenses.

The Defeating Epilepsy Foundation previously partnered with SCDD in 2025 on a separate event.

COUNCIL STRATEGIC PLAN GOAL/OBJECTIVE:

Goal 3.2 – The Council will engage in 150 projects and events in the areas of employment, education, housing, health/safety, and/or emerging issues, reaching 45,000 people (family/self-advocates/others) with information and resources to enhance their knowledge and increase their capacity to obtain supports and services that are important to them.

PRIOR COUNCIL ACTIVITY:

The Council will allocate \$25,000 toward sponsorships in FY 2026–27, beginning July 1, 2026. Since that fiscal year has not yet commenced, the Council has expended no funds on sponsorships.

STAFF RECOMMENDATION: Approve the sponsorship request.

PREPARED: Austin Murphy, March 26, 2026

EXECUTIVE COMMITTEE – SPONSORSHIP DETAIL SHEET

ISSUE: University Center for Excellence in Developmental Disabilities (CEDD) at the UC Davis MIND Institute

AMOUNT REQUESTED: \$2,500.00

BACKGROUND:

The California State Council on Developmental Disabilities allocates \$25,000 each fiscal year to support events that promote self-advocacy, leadership and education so people with developmental disabilities and their family members can increase their knowledge and skills.

Organizations can request up to \$2,500 per event. Priority is given to events that are free or low-cost for consumers and families, or that feature them as speakers or panelists.

ANALYSIS/DISCUSSION:

The University Center for Excellence in Developmental Disabilities (CEDD) at the UC Davis MIND Institute is requesting sponsorship for its MIND Summer Institute on Neurodevelopmental Disabilities, an all-virtual event scheduled for Friday, July 24, 2026.

This year's theme will be The Age of Technology: Research, Risks and Strategies to Support Individuals with Neurodevelopmental Disabilities.

The event aims to increase the ability of consumers and family members to exercise control, choice, and flexibility in their services and supports by helping them optimize their use of technology. Topics are planned to include research on technology and the digital world, technology's role in inclusion, online dating, internet safety, and independence, along with both the benefits and potential risks of these tools for individuals with autism and other neurodevelopmental disabilities.

The event expects over 200 attendees, consistent with last year's turnout, with roughly 40% family members and 12% consumers/self-advocates. Because registration costs are lower and an online format is more accessible, organizers anticipate a similar distribution and potentially higher attendance. Recordings are planned to be uploaded to the MIND Institute YouTube channel after the event and made available for free, with the goal of extending the reach beyond the live audience.

The program is anticipated to feature a keynote presentation, a four-person panel that includes two self-advocates, and five breakout discussion groups with time for Q&A. The breakout groups would be led by these presenters and facilitated by MIND Institute team or planning committee members, the majority of whom are family members or people with disabilities. Registration is set at \$35 for professionals and \$25 for family members, individuals with disabilities, and students.

SCDD sponsorship would offset the cost of honoraria for the keynote speaker and the panelists.

Other partners and contributors are expected to include Alta California Regional Center, California State University Sacramento, Warmline Family Resource Center, the Disability Rights Education & Defense Fund (DREDF), Elk Grove Unified School District, Gateway Community Charters, and the Sacramento County Office of Education, with advisory support from the California Department of Public Health.

The MIND Summer Institute received SCDD sponsorships in 2016, 2017, 2018, 2020, 2021, 2022, 2023, 2024, and 2025.

COUNCIL STRATEGIC PLAN GOAL/OBJECTIVE:

Objective 3.2 – The Council will engage in 150 projects and events in the areas of employment, education, housing, health/safety, and/or emerging issues, reaching 45,000 people (family/self-advocates/others) with information and resources to enhance their knowledge and increase their capacity to obtain supports and services that are important to them.

PRIOR COUNCIL ACTIVITY:

The Council will allocate \$25,000 toward sponsorships in FY 2026–27, beginning July 1, 2026. Since that fiscal year has not yet commenced, the Council has expended no funds on sponsorships.

STAFF RECOMMENDATION: Approve the sponsorship request.

PREPARED: Austin Murphy, May 22, 2026

JUNE 16, 2026

AGENDA ITEM 8.

ACTION ITEM

EXECUTIVE COMMITTEE

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

Conflict Resolution Plan – Request for Approval

Legal Counsel Michael Santiago will present one conflict-of-interest resolution plan from the following member:

A. Liza Krassner, Board Member, Regional Center of Orange County

The Executive Committee will vote on whether to approve the request.

Attachment

Staff analysis detail sheet for Regional Center Board Member Liza Krassner.

Action Recommended

Approve the conflict-of-interest resolution plan.

CONFLICT OF INTEREST RESOLUTION PLAN
APPROVAL REQUEST

NAME: Liza Krassner

REGIONAL CENTER: Regional Center of Orange County (RCOC)

REGIONAL CENTER POSITION: Board Member

REPORTING STATUS: Renewal

BACKGROUND:

Codified in Welfare and Institutions (W&I) Code sections 4500 et. Seq., the Lanterman Act requires Regional Centers to submit Conflict of Interest Reporting Statements and where applicable, a proposed Conflict Resolution Plan (Plan) to the Department of Developmental Services (DDS) and the State Council on Developmental Disabilities (Council).ⁱ In the event of an identified conflict of interest, an individual must either eliminate the conflict of interest or obtain an approved Plan.ⁱⁱ The Council is being presented with information reviewed under the existing criteria and process approved by the Council. This approach provides for staff analysis of regional center conflict of interest issues.

CONFLICT OF INTEREST:

According to section 54520 of DDS' regulations, a conflict exists when the board member/executive director or a family member of a Regional Center board member/executive director holds any of the following positions for a provider:

- (1) a governing board member;
- (2) a board committee member;
- (3) a director;
- (4) an officer;
- (5) an owner;
- (6) a partner;
- (7) a shareholder;
- (8) a trustee;
- (9) an agent;
- (10) an employee;
- (11) a contractor;
- (12) a consultant;
- (13) a person who holds any position of management; or
- (14) a person who has decision or policy making authority.

ACTUAL CONFLICT: This board member works for FMS Dromen, Inc, which provides services to RCOC.

CONFLICT RESOLUTION PLAN:

1. Krassner will recuse herself regarding any matter that comes before the Board involving the vendor that employs her and under which she provides services to her son, a person served.

STAFF RECOMMENDATION: Approve the Conflict Resolution Plan.

PREPARED BY: Michael R. Santiago, Legal Counsel – June, 2026

ⁱ W&I Code § 4626, subd. (f).

ⁱⁱ California Code of Regulations, title 17, §54525. DDS' current regulations are published at California Code of Regulations, title 17, § 50201 et seq.

JUNE 16, 2026

**AGENDA ITEM 9.
INFORMATION ITEM**

**EXECUTIVE COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

SCDD Budget Update

Chief Deputy Director Rihana Ahmad will provide Committee members with an update on the Council's budget.

Attachments

Budget PPT
Budget Narrative
Budget Projections

Handout(s)

May be handouts the day of the meeting.

Executive Committee Meeting

Budget Update

June 16, 2026

Rihana Ahmad, Chief Deputy Director

Overview

- Summary Points
- Basic State Grant Budget (BSG) Status and Projections
- Quality Assessment (QA) Program Budget Update
- Rights and Advocacy Program Budget Update
- Supported Decision-making Technical Assistance Program Budget Update

Budget Summary Highlights

- Reflects spending through April 30, 2026 (10 months of the fiscal year).
- All programs remain within budget, with at least 17% of funds remaining.
- Upcoming months will reflect planned one-time expenses, including the May Council Meeting and copier refresh.

BSG Status and Projections

- Most line items are well within projections.
- Personal Services: Remaining balance of 23.6% (\$1,572,066).
- Operating Expenses and Equipment: Remaining balance of 40.7% (\$699,800).

QA Project Budget Update

- Personal Services: Remaining balance of 23.3% (\$515,275).
- Operating Expenses and Equipment: Remaining balance of 31.7% (\$635,193).

RAP Program Budget Update

- Personal Services: Remaining balance of 14.7% (\$183,500).
- Operating Expenses and Equipment: Remaining balance of 24.3% (\$99,538).

SDM-TAP Budget Update

- Personal Services: Remaining balance of 37.6% (\$102,343).
- Operating Expenses and Equipment: Remaining balance of 76.2% (\$380,805).
- Grants: Remaining balance of 2.5% (\$75,000)



THANK YOU

Questions or
Discussion?



SFY 2025-26 Budget Update (Revised)

Key Takeaways:

- All expenditures and projected balances are as of April 30, 2026.
- Spending trends are, generally, consistent with expected spending rates for this fiscal year.

Discussion:

The package before the Committee includes the third budget report for State Fiscal Year (SFY) 2025-26 expenditures through April 30, 2026, and a summary of program budget balances.

SFY 2025-26 Basic State Grant (BSG) Expenditures

The SFY 2024-25 BSG budget is \$8,391,000. Expenditures for the fiscal year, so far, total \$6,119,134. The budget balance is \$2,271,866, or 27.1 percent.

- Personal Services: Total expenditures to date (\$5,099,934) result in a remaining balance of \$1,572,066 (23.6 percent). As of May 1, 2026, there were 4 vacancies.
- OE&E: Expenses under this category total \$1,019,200 with a remaining balance of \$699,800 (40.7 percent).
- Unexpended Funds and Council Reserve: The Council continues to maintain a reserve of approximately \$1.75 million and Council staff will continue to work as usual.

SFY 2025-26 Quality Assessment Project (QA) Reimbursements from DDS

Total QA funding available is \$4,214,308. Expenditures for the fiscal year, so far, total \$3,063,839. The budget balance is \$1,150,469, or 27.3 percent.

- Personal Services: Year-to-date expenditures of \$1,696,033 give us a remaining balance of \$515,275 (23.3 percent). There is one vacancy.
- OE&E: Year-to-date expenditures of \$1,367,807 give us a remaining balance of \$635,193 (31.7 percent).

SFY 2025-26 Rights Advocacy Program (RAP) Reimbursements from DDS

Total RAP funding available is \$1,660,000. Year-to-date expenditures are \$1,376,962 with a remaining balance of \$283,038 (17.1 percent).

- Personal Services: Expenditures to-date total \$1,066,500 and reflect a remaining balance of \$183,500 (14.7 percent). There is one vacancy.
- OE&E: Spending for this category totals \$310,462, with a remaining balance of \$99,538 (24.3 percent).

It's important to note that the QA and RAP programs are funded by reimbursement from DDS, and that SCDD is reimbursed for actual expenses. Any projected savings have no fiscal impact on other programs.

SFY 2025-26 Supported Decision-making Technical Assistance Program (SDM-TAP)

Total program funding for the SDM-TAP program was \$5 million. This supported a two-year program funded by a special appropriation to SCDD in 2022 and was extended for a third year effective July 1, 2025. The funding is designated for grants (\$3 million) and program operation (\$2 million).

- Personal Services: Expenditures to-date total \$169,657 and reflect a remaining balance of \$102,343 (37.6 percent).
- OE&E: Spending for this category totals \$119,195, with a remaining balance of \$380,805 (76.2 percent).
- Grants: Out of the \$3 million designated for grant funding, there is a balance of \$75,000 that has not been awarded.



State Council on Developmental Disabilities
Council Report for State Fiscal Year 2025 - 2026

As of May 1, 2026

Expenditures through April 30, 2026

Federal Grant	Budgeted Base	Current Month Expenditure	YTD Expenditure	Remaining Balance	Remaining Percentage
PERSONAL SERVICES (PS & PB)					
Salaries & Wages w/ Benefits	6,672,000	579,875	5,099,934	1,572,066	23.6%
OPERATING EXPENSE (OE&E)					
General Expense (Meeting/Conf/ Office Equip)	38,000	1,001	67,525	(29,525)	-77.7%
Printing	20,000	930	8,123	11,877	59.4%
Communications	45,000	5,938	46,916	(1,916)	-4.3%
Postage	7,000	522	(12,567)	19,567	279.5%
Travel-in-State	150,000	4,479	83,515	66,486	44.3%
Out-of-State Travel	7,000	-	-	7,000	100.0%
Training (Tuition and Registration)	29,000	1,263	7,747	21,253	73.3%
Facilities Operations (Rent)	585,000	51,503	514,331	70,669	12.1%
Facilities Plng/Maint. & Utilities	8,000	549	5,615	2,385	29.8%
Interdepartmental Services	250,000	55,186	60,875	189,125	75.7%
External Contract Services	360,000	2,500	58,796	301,204	83.7%
Information Technology (Computer, Software)	190,000	33,155	152,377	37,623	19.8%
Statewide Cost Allocation Plan (SWCAP)	25,000	-	25,000	-	0.0%
Other Items of Expense	5,000	-	947	4,053	81.1%
Subtotal OE&E	1,719,000	157,027	1,019,200	699,800	40.7%
SPECIAL ITEM (PROGRAM 20)	-	-	-	-	0.0%
TOTAL	8,391,000	736,902	6,119,134	2,271,866	27.1%

Quality Assessment	Budgeted Base	Current Month Expenditure	YTD Expenditure	Remaining Balance	Remaining Percentage
PERSONAL SERVICES (PS & PB)					
Salaries & Wages w/ Benefits	2,211,308	174,149	1,696,033	515,275	23.3%
OPERATING EXPENSE (OE&E)					
General Expense (Meeting/Conf/ Equipment)	10,000	243	1,616	8,384	83.8%
Printing	351,000	67,415	303,478	47,522	13.5%
Communications	13,000	676	9,045	3,955	30.4%
Postage	950,000	208,342	540,802	409,198	43.1%
Travel-in-State	30,000	582	7,935	22,065	73.6%
Training (Tuition and Registration)	10,000	350	350	9,650	96.5%
Facilities Operations (Rent)	241,000	18,769	197,692	43,308	18.0%
Facilities Plng/Maint. & Utilities	-	-	-	-	0.0%
Interdepartmental Services	140,000	141,652	141,652	(1,652)	-1.2%
External Contract Services	10,000	1,005	1,410	8,590	85.9%
Data Processing (Software, Supplies & Misc.)	223,000	13,150	163,827	59,173	26.5%
Other Items/ Client Services	25,000	-	-	25,000	100.0%
Subtotal OE&E	2,003,000	452,186	1,367,807	635,193	31.7%
TOTAL	4,214,308	626,335	3,063,839	1,150,469	27.3%



State Council on Developmental Disabilities
Council Report for State Fiscal Year 2025 - 2026

As of May 1, 2026

Expenditures through April 30, 2026

Rights and Advocacy Program	Budgeted Base	Current Month Expenditure	YTD Expenditure	Remaining Balance	Remaining Percentage
PERSONAL SERVICES (PS & PB)					
Salaries & Wages w/ Benefits	1,250,000	108,059	1,066,500	183,500	14.7%
OPERATING EXPENSE (OE&E)					
General Expense (Meeting/Conf/ Equipment)	5,000	-	850	4,150	83.0%
Printing	9,000	-	198	8,802	97.8%
Communications	10,000	334	4,433	5,567	55.7%
Postage	1,000	-	-	1,000	100.0%
Travel-in-State	32,000	110	22,464	9,536	29.8%
Training (Tuition and Registration)	15,000	-	519	14,481	96.5%
Facilities Operations (Rent)	24,000	1,878	18,900	5,100	21.3%
Interdepartmental Services	134,000	134,847	134,847	(847)	-0.6%
External Contract Services	3,000	-	-	3,000	100.0%
Data Processing (Software, Supplies & Misc.)	45,000	10,720	35,782	9,218	20.5%
Other Items/ Client Services	132,000	10,220	92,470	39,530	29.9%
Subtotal OE&E	410,000	158,110	310,462	99,538	24.3%
TOTAL	1,660,000	266,170	1,376,962	283,038	17.1%

Supported Decision-Making Technical Assistance Program	Budgeted Base	Current Month Expenditure	YTD Expenditure	Remaining Balance	Remaining Percentage
PERSONAL SERVICES (PS & PB)					
Salaries & Wages w/ Benefits	272,000	17,401	169,657	102,343	37.6%
OPERATING EXPENSE (OE&E)					
General Expense (Meeting/Conf/ Equipment)	125,000	-	-	125,000	100.0%
Printing	-	-	-	-	0.0%
Communications	2,000	138	299	1,701	85.1%
Postage	-	-	-	-	0.0%
Travel-in-State	-	-	1,784	(1,784)	0.0%
Training (Tuition and Registration)	2,000	-	27	1,973	98.7%
Facilities Operations (Rent)	-	-	-	-	0.0%
Facilities Png/Maint. & Utilities	-	-	-	-	0.0%
Interdepartmental Services	28,000	66,254	66,254	(38,254)	-136.6%
External Contract Services	326,000	-	-	326,000	100.0%
Data Processing (Software, Supplies & Misc.)	17,000	3,802	50,831	(33,831)	-199.0%
Other Items/ Client Services	-	-	-	-	0.0%
Subtotal OE&E	500,000	70,194	119,195	380,805	76.2%
Grant Awards	75,000	-	-	75,000	100.0%
TOTAL	847,000	87,596	288,852	558,148	65.9%



State Council on Developmental Disabilities

Council Report for State Fiscal Year 2025 - 2026

As of May 1, 2026

Expenditures through April 30, 2026

Federal Grant	Annual Budget	Monthly Expenditures	Year-To-Date Expenditures	Balance	Positions
Personal Services & Benefits	\$ 6,672,000	\$ 579,875	\$ 5,099,934	\$ 1,572,066	# Positions 50
Operating Expenses	\$ 1,719,000	\$ 157,027	\$ 1,019,200	\$ 699,800	# Vacancies 4
Grants / Special Items	\$ -	\$ -	\$ -	\$ -	
Total	\$ 8,391,000	\$ 736,902	\$ 6,119,134	\$ 2,271,866	Vacancy % 8%

Quality Assessment	Annual Budget	Monthly Expenditures	Year-To-Date Expenditures	Balance	Positions
Personal Services & Benefits	\$ 2,460,036	\$ 174,149	\$ 1,696,033	\$ 764,003	# Positions 17
Operating Expenses	\$ 1,754,272	\$ 452,186	\$ 1,367,807	\$ 386,465	# Vacancies 1
Total	\$ 4,214,308	\$ 626,335	\$ 3,063,839	\$ 1,150,469	Vacancy % 6%

Rights and Advocacy Program	Annual Budget	Monthly Expenditures	Year-To-Date Expenditures	Balance	Positions
Personal Services & Benefits	\$ 1,250,000	\$ 108,059	\$ 1,066,500	\$ 183,500	# Positions 6
Operating Expenses	\$ 410,000	\$ 158,110	\$ 310,462	\$ 99,538	# Vacancies 1
Total	\$ 1,660,000	\$ 266,170	\$ 1,376,962	\$ 283,038	Vacancy % 17%

Supported Decision-Making Technical Assistance Program	Annual Budget	Monthly Expenditures	Year-To-Date Expenditures	Balance	Positions
Personal Services & Benefits	\$ 272,000	\$ 17,401	\$ 169,657	\$ 102,343	# Positions 2
Operating Expenses	\$ 500,000	\$ 70,194	\$ 119,195	\$ 380,805	# Vacancies 0
Grant Awards	\$ 75,000	\$ -	\$ -	\$ 75,000	
Total	\$ 847,000	\$ 87,596	\$ 288,852	\$ 558,148	Vacancy % 0%

Total	
# Positions	75
# Vacancies	6
Vacancy %	8%

JUNE 16, 2026

**AGENDA ITEM 10.
INFORMATION ITEM**

**EXECUTIVE COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

Executive Director Evaluation Process Update

The Executive Committee streamlined and standardized the Executive Director Evaluation process at its June 21, 2022, meeting.

The process includes the following key steps:

- Self-Evaluation Report: The Executive Director must submit a comprehensive self-evaluation by July 1.
- Councilmember Survey: Councilmembers provide their feedback by completing a survey based on the Executive Director's Duty Statement.
- Results Collection and Tabulation: An external third-party will collect and tabulate survey results.

Chief Deputy Director Ahmad and Council Vice Chair Ashe will provide an informational overview of the Executive Director Evaluation process and remind members of this year's timeline.

Attachment

2026 Executive Director Evaluation Process and Schedule

Handout(s)

May be handouts the day of the meeting.

2026 EXECUTIVE DIRECTOR EVALUATION PROCESS AND SCHEDULE

Timeframe	Actions
June	<ul style="list-style-type: none"> • Executive Director (ED) begins self-evaluation report to be completed by <u>July 1, 2026</u>. • ED self-evaluation report is submitted to the third party in advance of the forthcoming Council Meeting to include with the evaluation survey.
July	<ul style="list-style-type: none"> • Annual Executive Director evaluation survey is provided to Council members, via the third-party, approximately 10 days before the July Council meeting and includes the ED self-evaluation report. (<u>c. July 10, 2026</u>) • Third-party distributes the ED evaluation report and survey tool electronically and, if requested, via U.S. mail to Council Members providing approximately three weeks for council members to complete the evaluation. • Council Chair notes the survey process is underway during the chair report at the <u>July 21, 2026, Council Meeting</u>, reminding members of the impending due date (<u>July 30, 2026</u>).
August	<ul style="list-style-type: none"> • The third-party collects and tabulates the completed survey results, aggregates written comments to prepare a report based on responses, and provides a report to the Council Chair approximately one week after receiving completed surveys from Council members (<u>August 6, 2026</u>). • Council Chair and/or third-party presents the evaluation report to the Executive Committee for consideration during a closed session (<u>August 25, 2026</u>). • Executive Committee finalizes the evaluation report, adopts content of the final evaluation report, recommendation(s), and requested actions for presentation to the full Council.

Timeframe	Actions
September	<ul style="list-style-type: none"> • Executive Committee presents final evaluation report recommendation(s) and requested actions to the full Council during a closed session at the September Council meeting (<u>September 29, 2026</u>). • Council considers Executive Committee recommendation and approves the final ED evaluation report, recommendation(s), and requested actions. • Within one week of the Council meeting, the Council Chair provides the Executive Director with the approved evaluation report, recommendation(s), and requested actions (<u>October 6, 2026</u>).

JUNE 16, 2026

**AGENDA ITEM 11.
INFORMATION ITEM**

**EXECUTIVE COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

Executive Director Report

SCDD Executive Director Aaron Carruthers will update Committee members on recent Council activities and upcoming goals.

Handout

Executive Director Report

JUNE 16, 2026

**AGENDA ITEM 12.
INFORMATION ITEM**

**EXECUTIVE COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

Adjournment and Next Meeting Date

The next meeting of the Executive Committee will be on August 25, 2026.