

State Council on Developmental Disabilities

Draft Budget

July 1, 2026- June 30, 2027



Key Takeaways

- The SFY 2026-27 budget assumes the same Basic State Grant award amount from last year: \$8,032,000. This amount may change.
- The largest budget items are salaries and rent.
- The proposed budget includes decreased personnel costs by 4% and increased operating expenses by 4%.
- Most operational budget lines have been adjusted to reflect recent spending trends.
- Staff recommends transferring estimated unexpended funds to ensure a balanced budget.



Explanation of Calendars

- Calendar Year – January 1 through December 31
- State Fiscal Year (SFY) – July 1 through June 30
 - This is the timeframe we use for the proposed budget
- Federal Fiscal Year (FFY) – October 1 through September 30



What is a budget?

- It is a spending plan with an itemized summary of likely income and expenses for a given period.
- SCDD funding includes several sources:
 - Basic State Grant (Federal Funds)
 - The Council has review and approval authority
 - Quality Assessment (State Contract)
 - Rights and Advocacy Program (State Contract)
 - Self-Determination Program Orientation and Self-Determination Advisory Committee (State Contracts)
 - Supported Decision-making Technical Assistance (State Contract) (proposed)



PERSONAL SERVICES

“The *people* part of the budget”

The Personal Services category contains a single line item that includes the salaries, wages, and benefits for department staff.

It also includes the Honoraria payments to Council members.



Personal Services (BSG)

\$6,381,000

❖ Decreased by \$291,000 (4%) from SFY 2025-26.

More staff are working on state contracts, so less is charged to the Basic State Grant (federal funds).

This category includes:

- Staff Salaries
- Health, Dental and Vision Insurance contributions
- PERS Retirement contributions
- State Disability Insurance tax
- Unemployment insurance tax
- Temporary Help (e.g., Retired Annuitants)
- Council Member Honorarium

OPERATING EXPENSES AND EQUIPMENT

“The *things* part of the budget”

The Operating Expense and Equipment (OE&E) category consists of several line items that cover our statewide operational costs of doing business.



Operating Expenses & Equipment (BSG) \$1,786,000

❖ Increased by \$67,000 (4%) from SFY 2025-26.

The Operating Expense and Equipment (OE&E) category consists of several line items that cover our statewide operational costs of doing business.

The following slides explain these items and their proposed budget levels. In budget-speak, they're called "line items"

Most line items have been adjusted to reflect recent spending trends. Some went up because things cost more, some went down because we are spending less on it.

General Expense (BSG) \$125,000

❖ Increased by \$87,000 from SFY 2025-26.

This line item includes a variety of expenses that may not fall under specific line items.

- Office supplies and non-IT equipment.
- Service contracts.
- Association dues, membership fees and subscriptions to publications.
- Meeting rooms, conference facilities and fees.

Printing (BSG)

\$34,000

❖ Increased by \$14,000 from SFY 2025-26.

This line item includes the production of all printed materials such as:

- Copier maintenance in all offices.
- Council and committee agenda packets.
- Pamphlets, leaflets, brochures, etc.

Communications (BSG)

\$76,000

❖ Increased by \$31,000 from SFY 2025-26.

This line item includes all telecommunication and communications related expenses such as:

- Telephones and mobile devices (iPhones and iPads).
- Zoom licenses.
- Constant Contact

Postage (BSG)

\$10,000

❖ Increased by \$3,000 from SFY 2025-26.

This line item includes postage related expenses such as:

- Postage meter rental, repairs, postage refills and stamps.
- Mailing services such as FedEx and UPS.

In-State Travel (BSG)

\$175,000

❖ Increased by \$25,000 from SFY 2025-26.

The draft budget for travel is based on spending and patterns in the current year and associated cost increases resulting from lodging reimbursement rate increases. This line item includes all staff and member travel expenses within California such as:

- Airfare, train fare.
- Personal car mileage and parking expenses.
- Hotel rooms.
- Meal allowances and incidentals.

Out - of - State Travel (BSG) \$7,000

❖ Unchanged from SFY 2025-26.

Same as in-state travel but for travel outside California and approved by the Governor's Office.

Training (BSG)

\$25,000

❖ Decreased by \$4,000 from SFY 2025-26.

This line item includes required and desired trainings for staff and members, and the costs of staff providing SCDD-related training in the community. Examples include:

- Ethics, Sexual Harassment Prevention, Basic Supervision, Leadership and other required trainings.
- Tuition and training fees.
- Training materials such as books and supplies.

Facilities Ops. (BSG)

\$633,000

❖ Increased by \$48,000 from SFY 2025-26.

This line item includes the monthly lease or rental costs for SCDD Headquarters and SCDD's Regional Offices.

Facilities operations costs are projected to increase by approximately 8%.

Increase includes an office for North State Region, which has been operating remotely.

Utilities (BSG)

\$8,000

❖ This item is unchanged from SFY 2025-26.

This line item includes the monthly water, electricity, gas, and trash expenses in offices where they are not included in a lease or rent agreement.

Interdepartmental Srvcs. (BSG)

\$100,000

❖ Decreased by \$150,000 from SFY 2025-26.

This line item includes the cost of contracts with other state agencies for required services such as:

- Department of Social Services (accounting and IT support).
- Department of Human Resources (HR advice and consultation).
- Department of Justice (legal advice and litigation support).
- Department of General Services (facilities support, purchase order, and contract review).
- State Controller's Office (expedited processing of payments)

External Contract Srvcs. (BSG)

\$360,000

❖ This item is unchanged from SFY 2025-26.

This line item includes the costs of contracts with non-governmental entities and local vendors for required services such as:

- Janitorial services for field offices where it is not included in the lease/rent agreement.
- Worksite/ergonomic evaluations.
- Captioning, interpreting and translation services.
- Consultants, presenters.

Information Technology (BSG) \$203,000

❖ Increased by \$13,000 from SFY 2025-26.

This line item includes costs related to information technology such as:

- Department of Technology data lines for Internet access in Headquarters and Regional Offices.
- Department of Technology (website maintenance and support).
- Computer hardware peripherals and accessories (computer parts and monitors).
- Software licenses (Windows operating system, Microsoft Office 365, Adobe Professional, and Qualtrics).

SWCAP (BSG)

\$25,000

❖ This item is unchanged from SFY 2025-26.

The Statewide Cost Allocation Plan (SWCAP) represents the SCDD's share of support for statewide general administrative costs (i.e., indirect costs incurred by central service agencies) from federal funding sources. By statute, SCDD's share is fixed at \$25,000. This charge applies only to the federal Basic Support Grant as the CRA/VAS and QA programs are funded by the Department of Developmental Services, which is a non-federal funding source.

Other Items of Expenses (BSG)

\$5,000

❖ This item is unchanged from SFY 2025-26.

This line item captures miscellaneous charges that don't fall under the other line items.

Community Program Development Grants \$0

The Council previously voted to not run a grant program in 2026-27.

The historical amount \$260,000 was reallocated to External Contracts.

Prudent Reserve and Estimated Unexpended Funds

Prudent Reserve: \$1,750,000

The prudent reserve identifies funding that would be available should the federal government shutdown or if Congress reduces state council budgets. We would be able to maintain stable funding for a few months, providing time to plan and make necessary operational decisions.

Estimated Unexpended Funds: \$169,000

Given BSG award amount assumptions, and the budget needs identified in this presentation, staff recommend using these funds (\$135,000) to fully support the Council budget.

Summary of Operating Expenses Changes

General Expense	↑ \$87,000
Printing	↑ \$14,000
Communications	↑ \$31,000
Postage	↑ \$ 3,000
Travel (In State)	↑ \$25,000
Travel (Out of State)	no change
Training	↓ \$ 4,000
Rent	↑ \$48,000
Utilities	no change
Interdepartmental Contracts	↓ \$150,000
External Contracts	no change
Information Technology	↑ \$13,000
SWCAP	no change
Other Items of Expense	no change
Total Operating Expenses Changes	↑ \$67,000

TOTAL PRELIMINARY 26-27 COUNCIL BUDGET ALL PROGRAMS

Council Budget

Basic State Grant (BSG) Award	\$8,032,000
Estimated Unexpended Funds	<u>\$135,000</u>
Total Federal Funds	\$8,167,000

Other Programs

Quality Assessment (QA) State Contract	\$4,513,000
Rights Advocacy Program	\$1,660,000
Self-Determination Projects (2)	\$ 693,000
Supported Decision-Making TAP	\$ unknown

Total Council Budget **\$15,033,000**

Questions?

