



**State Plan Committee Meeting Minutes  
March 2, 2023**

**Attending Members**

Kilolo Brodie (FA)  
Michael Ellis (FA)  
Julio Garnica (SA)

**Absent Members**

Harold Fujita (FA)  
Aubyn Stahmer

**Others Attending**

Rihana Ahmad  
Janet Fernandez  
Beth Hurn  
Charles Nguyen  
Kristie Allensworth  
Robin Maitino  
Riana Hardin

**Others Attending**

Aminah Abdul-Hakim  
Paula (DOR)

**1. CALL TO ORDER**

Committee Chair Kilolo Brodie (FA) called the meeting to order at 1:04 P.M.

**2. ESTABLISH QUORUM**

A quorum was established.

**3. WELCOME/INTRODUCTIONS**

Members and others introduced themselves as indicated.

**4. PUBLIC COMMENTS**

There were no public comments

**5. APPROVAL OF FEBRUARY MEETING MINUTES**

It was moved/seconded (Ellis [FA]/Garnica [SA]) and carried to adopt the February 7, 2023 meeting minutes as presented. (Passed unanimously, see page one for a list of voting members.)

## 6. **CYCLE 46 PROGRAM DEVELOPMENT GRANTS**

Committee Chair Kilolo Brodie and State Plan Manager Rihana Ahmad reviewed the revised project descriptions for Cycle 46 Program Development Grants, which incorporated committee member's feedback from the February SPC meeting. Committee members asked that staff add language to the Education project description to clarify the age group that the project will target. Staff proposed the following language:

“The Council acknowledges that local education agencies (LEA) and Special Education Local Planning Areas (SELPA) may engage in the process of transition planning (within IEP meetings) for children, youth and young adults, which can begin at different ages. SCDD is interested in a grant project that will also identify promising practices and/or research-based best practices and recommendations in determining the age at which transition planning should begin.”

It was moved/seconded (Ellis [FA]/Garnica [SA]) and carried to recommend that the Council approve the Cycle 46 Project Descriptions, as amended.  
(Passed unanimously, see page one for a list of voting members.)

## 7. **GRANT SUBMISSION PLATFORM REVIEW**

State Plan and Self-Advocacy Manager Rihana Ahmad provided a demonstration of SCDD's new grant management platform and reviewed the updated Proposal Evaluation Scoring Criteria. Committee members provided positive feedback about the functionality of the platform.

## 8. **2023 MEETINGS DATES**

- June 22<sup>nd</sup>
- November 16<sup>th</sup>

## 9. **ADJOURNMENT**

Committee Chair Kilolo Brodie adjourned the meeting at 2:21 P.M.