

2023 EFC Report Timeline

<u>Start Date</u>	<u>Activity</u>	<u>Due Date</u>	<u>Responsibility</u>	<u>Notes</u>
Oct 12	<ul style="list-style-type: none"> • Adopt Timeline • Establish Theme/Structure • Assign Sections to be Drafted 		All Committee Members	
10/12	<ul style="list-style-type: none"> • Draft Sections of Report <ul style="list-style-type: none"> – Executive Summary – EFC: Lessons Learned <ul style="list-style-type: none"> ○ What Worked ○ What Didn't ○ Moving the policy forward • Recommendations: All • Appendices: All 		To be assigned at meeting.	Send completed sections to Veronica, Beth, & Robin
12/4	<ul style="list-style-type: none"> • Staff Send out Draft Report 			
12/5	<ul style="list-style-type: none"> • Dec 5th to Dec 31st to review and provide recommendations 	1/5/2024		
1/15	<ul style="list-style-type: none"> • Develop February Meeting Packet 	TBD	Council Staff	
Early Feb	<ul style="list-style-type: none"> • Review Draft Report at EFC Meeting 		All Committee Members	2nd to last meeting of the EFC.
Early Feb-Mar 15 th	<ul style="list-style-type: none"> • Comment Period 	3/15/2024	All Committee Members	
3/15	<ul style="list-style-type: none"> • All Comments Due to Council Staff 	4/5//2024	All Committee Members	
3/31	<ul style="list-style-type: none"> • Incorporate Final Comments 	4/15/2024	Council Staff	
4/8	<ul style="list-style-type: none"> • Develop May Meeting Packet 	TBD	Council Staff	
Early May	<ul style="list-style-type: none"> • Approve Final Report at EFC Meeting 		All Committee Members	Final meeting of the EFC.
May-Jun	<ul style="list-style-type: none"> • Complete design layout and submit to Legislature and E10 		Council Staff	
Jun 30, 2024	<ul style="list-style-type: none"> • Distribute to Stakeholders. 		Council Staff	