



NOTICE/AGENDA

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES EXECUTIVE COMMITTEE MEETING POSTED AT: www.scdd.ca.gov

Members of the public may participate in person, telephonically, or by Zoom. Accessible formats of all agenda and materials can be found online at www.scdd.ca.gov

MEETING DETAILS:

PHYSICAL LOCATION

SCDD HQ OFFICE
3831 North Freeway Blvd., #125
Sacramento, CA 95834

TELECONFERENCE:

CALL IN NUMBER: (888)-475-4499 or
(877) 853-5257
MEETING ID: 868 2756 5864

ZOOM LINK:

<https://bit.ly/ExecCmteAug2023>

MEETING ID: 868 2756 5864

PASSCODE: 806105

DATE: August 22, 2023

TIME: 10:30 AM – 3:00 PM

COMMITTEE CHAIR:




Lee Bycel

Item 1. CALL TO ORDER

Item 2. ESTABLISH QUORUM

Item 3. WELCOME AND INTRODUCTIONS

- Item 4. PUBLIC COMMENTS** Page 4
This item is for members of the public to provide comments and/or present information to this body on matters not listed on the agenda. There will be up to 20 minutes allocated to hear from the public with each person allotted up to 3 minutes to comment.

Additionally, there will be up to 10 minutes allocated to hear from the public on each agenda item, with each person allotted up to 1 minute to comment.
- Item 5. SCDD STAFF SPOTLIGHT** Page 5
Rihana Ahmad, Manager - State Plan & Self-Advocacy and Janet Fernandez, State Plan Analyst
- Item 6. APPROVAL OF JUNE 2023 MINUTES**  Page 6
All
- Item 7. SPONSORSHIP REQUESTS**  Page 12
Ken DaRosa, Chief Deputy Director
A. Exceptional Family Center
B. University Center for Excellence in Developmental Disabilities (UCEDD) at the MIND Institute at the University of California, Davis
- Item 8. CONFLICT OF INTEREST WAIVER REQUEST**  Page 30
Brian Weisel, Legal Counsel
A. Gordon Cardona, Board Member, Harbor Regional Center
- Item 9. SCDD BUDGET UPDATE** Page 34
Ken DaRosa, Chief Deputy Director
- Item 10. FEEDBACK ON JULY IN-PERSON MEETING DISCUSSION** Page 40
Lee Bycel, Chair of Executive Committee
- Item 11. EXECUTIVE DIRECTOR REPORT** Page 41
Aaron Carruthers, Executive Director
- Item 12. CLOSED SESSION: PERSONNEL** Page 42
Pursuant to Government Code Section 1126(a)(1), the Council will have a closed session to determine the evaluation of a public employee.
- Item 13. RECONVENE OPEN SESSION** Page 43
Pursuant to Government Code Section 11126.3 (f), there will be an announcement of any publicly reportable actions taken during closed session.

Item 14. ADJOURNMENT AND NEXT MEETING DATE

Page 44

The next Executive Committee meeting will be on October 24, 2023.

Accessibility:

Pursuant to Government Code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in this meeting should contact Yaritza Sanchez at (916)-207-2856 or yaritza.sanchez@scdd.ca.gov. Please provide at least 3 business days prior to the meeting to allow adequate time to respond to all requests.

All times indicated and the order of business are approximate and subject to change.

There are members of the public body who are participating in today's meeting that were granted a reasonable modification per the Americans with Disabilities Act (ADA). To protect their health and/or safety, they are participating remotely for this proceeding without providing their physical location.

AUGUST 22, 2023

**AGENDA ITEM 4.
INFORMATION ITEM**

**EXECUTIVE COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

Public Comments

This item is for members of the public to provide comments and/or present information to this body on matters not listed on the agenda. There will be up to 20 minutes allocated to hear from the public with each person allotted up to 3 minutes to comment.

Additionally, there will be up to 10 minutes allocated to hear from the public on each agenda item, with each person allotted up to 1 minute to comment.

AUGUST 22, 2023

**AGENDA ITEM 5.
INFORMATION ITEM**

**EXECUTIVE COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

SCDD Staff Spotlight: Rihana Ahmad and Janet Fernandez

The Executive Committee is recognizing two SCDD staff members. This will provide Committee members with an opportunity to learn more about SCDD's staff, their roles throughout the organization and some of their personal interests or aspirations. This month's Spotlight will feature a short presentation from State Plan and Self-Advocacy Manager Rihana Ahmad and State Plan Analyst Janet Fernandez.

Handout(s)

May be handouts the day of the meeting.

AUGUST 22, 2023

AGENDA ITEM 6.

ACTION ITEM

EXECUTIVE COMMITTEE

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

Approval of June 2023 Minutes

The draft minutes from the June 20, 2023, Executive Committee meeting have been included in the packet for review. Committee members will vote on whether to approve the minutes.

Attachment

June 2023 Executive Committee meeting minutes

Action Recommended

Approve the June 2023 meeting minutes.



DRAFT
Executive Committee Meeting Minutes
June 20, 2023

Members Attending

Nicole Adler (SA)
Harold Ashe (FA)
Viviana Barnwell (SA)
Kilolo Brodie-Crumsey (FA)
Lee Bycel, Chair (FA)
Harold Fujita (FA)
Julie Gaona (SA)
Kara Ponton (SA)
Wesley Witherspoon (SA)

Others Attending

Veronica Bravo
Aaron Carruthers
Michelle Cave
Ken DaRosa
Riana Hardin
Beth Hurn
Bridget Kolakosky
Yaritza Sanchez
Brian Weisel

1. CALL TO ORDER

Executive Committee Chair Lee Bycel called the meeting to order at 10:33 A.M.

2. ESTABLISH QUORUM

A quorum was established.

3. WELCOME/INTRODUCTIONS

Members and others in attendance introduced themselves and provided their thoughts for the summer.

4. PUBLIC COMMENTS

There were no public comments on this item.

5. SCDD STAFF SPOTLIGHT: MICHELLE CAVE & VERONICA BRAVO

This month's SCDD Staff Spotlight was presented by Public Information Officer Michelle Cave and Policy Analyst Veronica Bravo. They shared details about their personal and professional journey and their transition into their current positions. Policy Analyst Bravo took a moment of silence to recognize Bella, her service dog of 16 years.

Legend:

SA = Self-Advocate
FA = Family Advocate

N/A = not available
DNP = Did Not Participate

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6. **APPROVAL OF FEBRUARY 2023 MEETING MINUTES**

Action 1

It was moved/seconded (Witherspoon [S.A.]/Fujita [F.A.]) and carried to approve the February 2023 meeting minutes as presented. (Passed unanimously, see page one for list of members present.)

7. **SPONSORSHIP REQUESTS**

Chief Deputy Director Ken DaRosa presented one sponsorship request for the Committee's consideration.

The request for \$1,500 was from the Special Needs Resource Foundation of San Diego. If approved, the requested funding would be utilized to offset the costs for signage, advertising, promotion, and marketing for their 6th annual All-Inclusive Day of Play and Resource Fair. They were awarded a sponsorship from SCDD in 2020, 2021, and 2022 for this event.

Action 2

It was moved/seconded (Brodie-Crumsey [F.A.]/Adler [S.A.]) and carried to approve the Special Needs Resource Foundation of San Diego sponsorship request in the amount requested. (Passed by roll call, see page one for list of members present.)

8. **CONFLICT OF INTEREST WAIVER REQUESTS**

Legal Counsel Brian Weisel presented four conflict of interest waiver requests for the Committee's consideration. Three were renewal requests (Elizabeth Espinosa, Lilian Martinez, and Nicole Turofsky) and one new request (Patrick McCarthy). Detailed conflict of interest mitigation plans for each request were provided in the meeting packet.

Action 3

It was moved/seconded (Ponton [S.A.]/Ashe [F.A.]) and carried to approve the conflict-of-interest waiver requests for Elizabeth Espinosa (Westside Regional Center), Lilian Martinez (North Los Angeles County Regional Center), Patrick McCarthy (Far Northern Regional Center), and Nicole Turofsky (Tri-Counties Regional Center). (Passed unanimously, see page one for list of members present.)

9. **SCDD BUDGET UPDATE**

Chief Deputy DaRosa reported that the budget was in great shape, with two months remaining in the fiscal year. The personal services budget, covering staff salaries and benefits, had 16% remaining, while operating expenses such

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Page 2

as printing, communication, and postage were at a 30% balance. Next fiscal year's budget factors in anticipated increases due to benefits and salaries. Deputy Director DaRosa assured members that the budget is tracking as expected and he will continue to monitor changes.

For additional information on the budget, please access the meeting packet found at <https://scdd.ca.gov/councilmeetings/>.

10. **EXECUTIVE DIRECTOR EVALUATION PROCESS UPDATE**

Committee Chair Bycel and Chief Deputy DaRosa discussed the annual evaluation of the Executive Director, emphasizing its importance and streamlined process. The process begins in June with the Executive Director's self-evaluation. The Health and Human Services Agency manages the data collection, providing Councilmembers with the evaluation two weeks before the July Council meeting. They distribute the evaluation report and survey tool electronically or by U.S. mail to Councilmembers, allowing three weeks for completion. The third party compiles the survey results and prepares a report for the Council Chair. The Executive Committee finalizes the report and recommendations at the August 22 meeting and presents it to the full Council in September. The Council approves the final report, and the Chair provides the Executive Director with the approved evaluation, recommendations, and requested actions within a week of the meeting.

A comprehensive schedule of the 2023 Executive Director Evaluation Process can be accessed at <https://scdd.ca.gov/councilmeetings/>.

11. **2022 EMPLOYMENT FIRST COMMITTEE ANNUAL REPORT**

The Employment First Committee (EFC) met on June 19th to review and approve their 2022 annual report, aimed at promoting employment first policies in California. The report featured a streamlined structure and standardized appearance, employing an official SCDD template. Key highlights include the addition of new sections focusing on current issues faced by job seekers, reasons employers aren't hiring individuals with I/DD, and challenges encountered by job seekers. Recommendations were made for interagency collaboration, more inclusive college programs, and various employer incentives. The EFC also worked on edits and corrections for clarity. Feedback and direct quotes from Executive Committee members will be used in future planning and a separate letter accompanying the report.

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Page 3

Action 4

It was moved/seconded (Brodie-Crumsey [F.A.]/ Fujita [F.A.]) and carried to approve the 2022 Employment First Committee (EFC) Annual Legislative Report. (Passed unanimously, see page one for list of members present.)

12. EXECUTIVE DIRECTOR REPORT

The Executive Director provided members with an update on Home and Community-Based Services (HCBS) and the proposed changes to its funding and operations. HCBS are federally funded programs that support individuals with intellectual and developmental disabilities. Key changes include allocating at least 80% of funding to direct-care workers, state maintenance of waitlists, implementation of a person-centered planning process for services, establishment of an electronic system for incident management, and the creation of a grievance process for dissatisfied consumers. Legal Counsel Weisel is drafting comments to support the changes.

The Bagley-Keene open meeting laws revealed how California's state bodies and officials adapted to virtual meetings during the COVID pandemic. With the last emergency statute permitting virtual meetings without revealing member locations set to expire on July 1, 2023, the Council is supporting legislation (SB 544) to continue pandemic-era rules, though it won't take effect until 2024. In preparation for the transition back to the old rules, the Council is navigating how to adjust its virtual meeting procedures and work with individual members to keep the functionality as close to the current process as possible.

The Self-Determination Program (SDP) is an alternate way to receive services from regional centers, which began in 2018 with a phased introduction and became available to all regional center consumers in 2021. The State Council is mandated to issue a report by June 30, 2023, detailing SDP's alignment with principles of freedom, authority, support, responsibility, and confirmation, and to recommend improvements. This report will be translated into plain language, Spanish, and publicly launched in July.

The challenges and responses to Public Safety Power Shutoffs (PSPS) were also discussed, emphasizing the need to protect individuals with Access and Functional Needs (AFN). The discussion with Investor-Owned Utilities (IOUs) like PGE, SCE, SDGE has expanded beyond PSPS to broader climate change and weather-related challenges, exploring real-time support for AFN individuals and community education. Ongoing dialogue with Investor-Owned Utilities (IOUs) reflects the growing concern over climate change and extreme weather and the commitment to support Californians during energy-related events.

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Page 4

The Executive Director concluded his report by announcing his nomination for President of the National Association of Councils on Developmental Disabilities, welcoming budget officer Lynn Villoria, relaying ongoing hiring for the Supported Decision-Making Technical Assistance Program (SDM-TAP), and the hiring of a retired Project Manager.

13. ADJOURNMENT AND NEXT MEETING DATE

The next Executive Committee meeting will be held on August 22, 2023.
Meeting adjourned at 1:00 P.M.

AUGUST 22, 2023

AGENDA ITEM 7.

ACTION ITEM

EXECUTIVE COMMITTEE

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

Sponsorship Requests

Chief Deputy Director Ken DaRosa will present two sponsorship requests for the Committee's consideration. The sponsorships are from the Exceptional Family Center and University Center for Excellence in Developmental Disabilities (UCEDD) at the MIND Institute at the University of California, Davis.

Following Chief Deputy DaRosa's presentation, members will vote on whether to approve the requests.

Attachments

Exceptional Family Center Application Package

University Center for Excellence in Developmental Disabilities (UCEDD) at the MIND Institute at the University of California, Davis Application Package

Action Recommended

Approve the sponsorship requests from the Exceptional Family Center and University Center for Excellence in Developmental Disabilities (UCEDD) at the MIND Institute at the University of California, Davis.

COUNCIL AGENDA ITEM DETAIL SHEET

ISSUE: Exceptional Family Center

AMOUNT: \$1,500.00

BACKGROUND: The California State Council on Developmental Disabilities (SCDD) supports events that promote self-advocacy, leadership and education, thereby enabling people with developmental disabilities and their family members to expand their knowledge and skills.

ANALYSIS/DISCUSSION: Exceptional Family Center (EFC) is requesting a sponsorship for their 14th Annual Spanish-Speaking Developmental Disabilities Conference. The event is scheduled for Saturday September 16th, 2023.

The conference consists of a variety of educational workshops and vendor tables in an engaging educational environment. The goal of the conference is to educate parents, increase community awareness of Intellectual and/or Developmental Disabilities, increase effective advocacy and create a strong network of support so that consumers and their families can attain positive life outcomes and reach their goals.

This year's conference will feature a keynote speaker, a neuropsychologist, who will guide parents on the socio-emotional component of an Intellectual and/or Developmental Disability Diagnosis, a presentation by two young adult self-advocates who will share their lived experience and how they've overcome challenges to stay positive, obtain employment, and live a fulfilling life. The conference also will include workshops on Self-Determination, IEP, and Regional Center services.

SCDD's sponsorship will offset some of the costs associated with the conference such as promotional materials, registration forms, fliers, banners, and postage.

The Council awarded a sponsorship to EFC in 2018. The sponsorship offset printing costs.

COUNCIL STRATEGIC PLAN GOAL/OBJECTIVE: Goal 3.2-The Council will engage in 100 projects and events in the areas of employment, education, housing, health/safety, and emerging issues, reaching 25,000 people (family/self advocates/others) with information and resources to enhance their knowledge and increase their capacity to obtain supports and services that are important to them.

PRIOR COUNCIL ACTIVITY: Since the beginning of FY 2023-24 the Council has awarded \$1,500 in funds for sponsorship requests. The Council allocates \$25,000 per fiscal year for sponsorships. The fiscal year began July 1, 2023.

STAFF RECOMMENDATION: Approve the Exceptional Family Center's sponsorship request.

ATTACHMENTS(S): Exceptional Family Center's sponsorship request.

PREPARED: Kristie Allensworth August 8, 2023

June 21st, 2023

To Whom This May Concern:

On behalf of Exceptional Family Center Early Start Resource Center, a multicultural organization, hereby, I respectfully submit the following request for your kind consideration. If, granted, the funds will be utilized towards our upcoming 14th Annual Spanish-Speaking Developmental Disabilities Conference that will take place on Saturday September 16th, 2023, at the Bakersfield Marriot at the Convention Center.

Exceptional Family Center was founded in 2007 by a group of parents and professionals who recognized the need for a multicultural agency in Kern County that would address the needs of the diverse community in Kern County. The purpose of Exceptional Family Center (EFC) is to provide adequate information about services readily available for consumer diagnosed with an Intellectual and/or Developmental Disability and their family members.

We serve approximately 500 families per year through various services provided such as Early Start Services Information Dissemination, Community Navigator Project, Annual Spanish-speaking Conference, Assistance with completing and submitting Supplemental Security, CalFresh Application Assistance, Educational Workshops for parents and overall providing a safe and engaging environment for families.

Each year, since 2006, EFC has held a Spanish-speaking Conference dedicated to celebrating individuals with Intellectual and/or Developmental Disabilities, their families, and their success. The conference consists of a variety of educational workshops, keynote speakers – professionals in the realm of Intellectual/Developmental Disabilities – vendor tables, in an engaging educational environment.

EFC will host its 14th Annual Spanish-speaking Developmental Disabilities Conference on Saturday September 16th, 2023, at the Bakersfield Marriot at the Convention Center located at 801 Truxtun Ave. Bakersfield, CA 93301.

The goal of the conference is to educate parents, increase community awareness of Intellectual and/or Developmental Disabilities, increase effective advocacy and create a strong network of support so that consumers and their families can attain positive life outcomes and reach their goals.

This year's conference will consist of a Keynote speaker, a Neuropsychologist who will guide parents on the socio-emotional component of an Intellectual and/or Developmental Disability Diagnosis, a presentation by 2 young adults diagnosed in the Autism Spectrum Disorder whom will share with the audience their challenges and how they've overcome such challenges to stay positive, obtain employment and live a fulfilling life and workshops on Self-Determination, IEP, Regional Center services.

We feel as though, it is rather important to include the valuable perspective of a consumer and the challenges faced at various stages in life which is consistent with SCDD's mission *to ensure that*



Individuals with Developmental Disabilities and their families participate in the planning, design and receipt of the services and supports they need which promote increased independence, productivity, inclusion, and self-determination.

There are various methods employed in advertising our upcoming conference; flyers highlighting the event (save the date) Conference Program highlighting the keynote speaker, brochures with the information of the vendors in attendance, printed registration forms and social media presence.

We are requesting \$1500 from SCDD which will allow our organization to offset some of the costs associated with the conference such as promotional materials – registration forms, printer flyers, banners and postage associated with sending the registration forms to those consumers living in the outlying areas of the Kern Regional Center catchment area.

EFC is fortunate to have some local supports who have pledged their commitment and support towards our upcoming conference who not only value the work done by EFC, but also support our mission, the purpose of our conference and most importantly the individuals and their families. Some of those local supporters include; Kern Regional Center, Kern Family Health Care, Omni Family Health, Central Valley Regional Center, and other local Law Offices and also some in-kind donations from some local businesses.

The total cost of the last in-person conference we had (2019) was of \$25,000 which included the venue, fees for the speaker, accommodations, food, and costs associated with the Registration Process.

Exceptional Family Center has been the recipient of a Grant awarded by SCDD in 2017 for Parent Advocacy Training (SCDD Cycle 39 Grant) contract number SCDSQR01 and in 2018 the recipient of Sponsorship funds (\$990) that were used to offset costs related to printing of Conference related material.

If funds are granted, SCDD will be properly acknowledged in all printed material related to the conference, logo will be prominently displayed in conference program and various social media platforms and our website as one of our supporters.

Thank you in advance for your kind consideration, please feel free to reach out to me should you have any questions. I can be reached at 661-873-4973 or v.gantong@kernefc.org.

Respectfully submitted,

Virginia Gantong

Virginia Gantong, M.A.
Executive Director
Exceptional Family Center

Event Budget for 14h Annual Spanish-Speaking Conference INCOME

TOTAL INCOME		Estimated	Actual
		\$38,750.00	\$0.00

ADMISSIONS

Estimated No.	Actual No.	Type	Price	Estimated Income	Actual Income
300		Adults @	\$120.00	\$36,000.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
Total				\$36,000.00	\$0.00

ADS IN PROGRAM

Estimated No.	Actual No.	Type	Price	Estimated Income	Actual Income
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
Total				\$0.00	\$0.00

EXHIBITORS/VENDORS

Estimated No.	Actual No.	Type	Price	Estimated Income	Actual Income
15		Large booths @	\$150.00	\$2,250.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
Total				\$2,250.00	\$0.00

SALE OF ITEMS

Estimated No.	Actual No.	Type	Price	Estimated Income	Actual Income
100		Raffle Tickets	\$5.00	\$500.00	\$0.00

Total					\$500.00	\$0.00
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SPONSORSHIP

Estimated No.	Actual No.	Type	Price	Estimated Income	Actual Income
				\$1,500.00	\$0.00

Funding will allow Exceptional Family Center to offset the cost associated with printing of the registration forms, program materials, name tags, postage associated with sending confirmation notices to those families already approved to attend our conference and banners at the venue where attendees can clearly identify workshop locations, key note speaker presentation and guest speaker presentation as well as exhibitor booths. SCDD will be recognized by prominently displaying the logo as a contributor in the Conference Program, social media sites and website.



June 26, 2023

Re: Exceptional Family Center – Centro de Familias Exceptionales

To: State Council on Developmental Disabilities

The Bakersfield ARC's mission is "Building a stronger community by helping people with intellectual and developmental disabilities achieve individual goals for a better life." We have successfully provided services for adults with IDD in Greater Bakersfield Community since 1949. As such we would like to endorse the Exceptional Family Center – Centro de Familias Exceptionales proposal for funding their 14th annual conference on September 16, 2023.

In accordance with the need for equity in the utilization of Kern Regional Center purchase of services and supports this conference empowers Hispanic Individuals and their Families to greater understanding of the Lanterman Act's entitlements. By learning of the importance of culturally competent person-centered individual program plan, families will understand how to advocate for what is important to and for them.

Bakersfield ARC strongly believes that the power of bringing families together will strengthen the community at large and will promote social justice in the provision of services.

Sincerely Yours

Jeffrey Popkin LCSW ACSW C-ASWCM

Senior Vice President, Community Services



Phone 661- 834-2272 • Fax 661.834.9813 • www.barc-inc.org • 4500 California Ave • Bakersfield, CA 93309

"Building a stronger community by helping people with intellectual and developmental disabilities achieve individual goals for a better life."



June 20, 2023

To: State Council on Developmental Disabilities
From: Padres Unidos de Kern
Maria Robles Cruz, President

The Padres Unidos de Kern is pleased to provide this letter of support for the Exceptional Family Center (EFC). Thanks to the support and leadership trainings provided by EFC, we have founded the Padres Unidos de Kern in 2021. Since then, we meet monthly with the Kern Regional Center executive team. Parents and Individuals with developmental disabilities participate in the disparity and equity plan of action. The vision of Padres Unidos is to develop parent leaders, organize a political platform for civic engagement, train Spanish speaking families to speak and give testimony at public meetings.

Individuals with developmental disabilities and the families that support them will have an opportunity to hear experts in the field of developmental disabilities. Breakout sessions will offer topics that will maximize the potential of Individuals with developmental disabilities.

Many of our families are still recovering from the pandemic: isolation, access to Kern Regional Center became an incredible challenge, especially to the many Spanish speaking families who live in rural areas. The Padres Unidos de Kern are grateful to EFC, the staff continued to support us and give us guidance on how to access critical services.

Thank you in advance for your consideration in supporting the Spanish speaking conference. We can finally come together; to give hope, to inspire, to shine a light on the potential of individuals with developmental disabilities.

Please do not hesitate to contact me if you have any questions. I can be reached at (661) 889-6625 or by email: mariacruzrobles@gmail.com

Sincerely Yours,

Maria Robles Cruz, Parent-President
Padres Unidos de Kern

COUNCIL AGENDA ITEM DETAIL SHEET

ISSUE: University Center for Excellence in Developmental Disabilities (UCEDD) at the MIND Institute at the University of California, Davis

AMOUNT: \$1,500.00

BACKGROUND: The California State Council on Developmental Disabilities (SCDD) supports events that promote self-advocacy, leadership and education, thereby enabling people with developmental disabilities and their family members to expand their knowledge and skills.

ANALYSIS/DISCUSSION: The UCEDD is requesting a sponsorship for the MIND Summer Institute on Neurodevelopmental Disabilities.

This year's MIND Summer Institute will focus on Inclusion across the lifespan, and will include the perspectives of people with disabilities, family members, and providers. The discussions will provide resources and strategies around inclusion as it relates to education, medical settings and decisions, employment, and transition planning. This conference topic is especially relevant to helping consumers and family members to exercise control, choice, and flexibility in the services and supports they receive.

The event, scheduled for July 28, 2023, is a hybrid event which will include both an in-person format as well as an option for participants to participate remotely.

The panel will be moderated by an education specialist, and all seven (7) of the panelists are either family members or persons with a disability, including autism, cerebral palsy, Down syndrome, ADHD, and multiple disabilities. The keynote speaker is also a family member of someone with a disability.

SCDD's sponsorship will offset honoraria costs for the speakers.

They were awarded sponsorships in 2016, 2017, 2018, 2020, 2021 and 2022. Past sponsorships funded honoraria.

COUNCIL STRATEGIC PLAN GOAL/OBJECTIVE: Goal 3.2-The Council will engage in 100 projects and events in the areas of employment, education, housing, health/safety, and emerging issues, reaching 25,000 people (family/self advocates/others) with information and resources to enhance their knowledge and increase their capacity to obtain supports and services that are important to them.

PRIOR COUNCIL ACTIVITY: Since the beginning of FY 2023-24 the Council has awarded \$1,500 in funds for sponsorship requests. The Council allocates \$25,000 per fiscal year for sponsorships. The fiscal year began July 1, 2023.

STAFF RECOMMENDATION: Approve the sponsorship request.

ATTACHMENTS(S): University Center for Excellence in Developmental Disabilities (CEDD) at the UC Davis MIND Institute sponsorship request.

PREPARED: Kristie Allensworth August 8, 2023

June 8, 2023

Kristie Allensworth
State Council on Developmental Disabilities
3831 N. Freeway Blvd., Ste. 125
Sacramento, CA 95834

Dear Ms. Allensworth and the SCDD Review Committee,

The University Center for Excellence in Developmental Disabilities (CEDD) at the MIND Institute at the University of California, Davis requests State Council sponsorship for our upcoming **MIND Summer Institute on Neurodevelopmental Disabilities** in the amount of **\$1,500**. The event will be held on **July 28, 2023** as a hybrid event which will include both an in-person format as well as an option for participants to participate remotely.

This year's MIND Summer Institute will focus on Inclusion in many contexts across the lifespan, and will include the perspectives of people with disabilities, family members, and providers. The discussions will provide resources and strategies around inclusion as it relates to education, medical settings and decisions, employment, and transition planning. This conference topic is especially relevant to helping consumers and family members to exercise control, choice, and flexibility in the services and supports they receive. In addition, this conference will provide participants, including many consumers and family members, with a venue to ask pertinent questions about research and practices related to their own needs and to connect with others who may share similar interests and challenges. SCDD funding to help offset the costs for honoraria for our 7 panelists with lived experience would further support this information being disseminated to consumers and family members.

Presenters & Panelists: The program will begin with a presentation by Dr. Amy Hewitt entitled *Inclusion: Always and for All*, which will share information about the importance of inclusion throughout the life course. Research-based strategies to promote inclusion will be shared for various facets of life including family, early intervention, education, community living, retirement, and end of life. The importance of promoting policy, services and attitudes that promote inclusion will be

reviewed and the positive outcomes of inclusive experiences for persons with intellectual and other neurodevelopmental disabilities will be identified. The event will also include a panel discussion, moderated by an education specialist, which will focus on personal perspectives and experiences from individuals and families sharing their personal journeys, challenges, and successes around inclusion. Through their varied backgrounds and lived experiences, the panelists will address topics around inclusion including education (K-12 and post-secondary), medical settings and decisions, employment, and transition planning.

The afternoon portion of the event (12:00 p.m. - 2:00 p.m. PDT) will be offered in-person only. Participants will join small group discussions in breakout sessions focusing on specific topics in inclusion: K-12 education, post-secondary education, medical services, employment, and transition planning. The small groups will be facilitated by panel members, community partners, and staff from the UC Davis MIND Institute. The small group discussions are designed to allow participants to engage with one another, discuss current topics in inclusion, and share resources and strategies. One discussion group focused on education will be conducted in Spanish.

Program Objectives: The program objectives are for participants to be able to do the following by the end of the conference:

1. Identify at least one research-based strategy to promote inclusion at every life stage for children, youth and adults with intellectual and other neurodevelopmental disabilities.
2. Describe the positive outcomes of inclusion for children, youth and adults with intellectual and other neurodevelopmental developmental disabilities.
3. Describe the importance of inclusion by connecting it to the case examples and lived experience presented by the panelists.
4. Identify at least 3 community / online resources available to support inclusion in areas such as education, medical treatment, and employment.

Last year's satisfaction with the conference was high with over 98% rating the event as interesting and/or helpful, that they learned something useful, and were satisfied with the educational experience overall.

Target Audience: Summer Institute for the last 3 years were virtual with over 1,000 people registering for the Zoom event in 2020 and 2022 and over 800 in 2021. Many more have been reached through Facebook Live (in 2020) and later views of the recordings. To date, there have been over 349,000 combined views of the last 3 year's conference presentations. Last year's attendance breakdowns were:

- Consumers, Self-advocates, and Family Members (27%)
- Family Advocate/Community Liaison/Parent Support and other Advocates (16%) Psychologists and Licensed Mental Health Clinicians (12%)
- Educators (8%)
- Physicians and Nurses (5%)
- Case Manager/Care Coordinators (5%)
- Professionals with a Community Agency (5%)
- Less than 5% each for other categories including Researchers, Education Administrator/Program Managers, Behavior Analysts, Students/Trainees, Allied Health Professionals, and Early Intervention Providers

For this year's hybrid event, we expect a similar virtual attendance distribution and anticipate around 500 people participating remotely with many more viewing the event recordings. Additionally, we will have 200 people able to attend in person and participate in facilitated discussions with panelists and CEDD team members related to inclusion around education, employment, medical decisions, post-secondary education, and transition planning. One discussion group focused on education will be conducted in Spanish.

Increasing Consumer & Family Outreach / Involvement: Each year, we strive to increase our efforts to include people with disabilities and their families. We have high representation of self-advocates and family members on our summer institute planning committee, two-thirds (67%) of whom have at least one disability and/or a special health care need and/or is a family member of someone with a disability and/or a special health care need. We are thrilled that our panel this year will be moderated by an education specialist, and all 7 of the panelists are either a family member or a person with a disability, including autism, cerebral palsy, Down syndrome, ADHD, and multiple disabilities. Our keynote speaker is also a family member of someone with a disability. Last year, the event attendance by Consumers, Self-advocates, and Family Members was about 27%.

We are working with event partners including Alta CA Regional Center and the Warmline Family Resource Center to conduct outreach to increase consumer and family involvement in this event. We have emailed potential attendees a save-the-date flyer and will email out the event flyer once the conference registration is open. The event has also been publicized on the UC Davis MIND Institute website, Facebook page, and newsletter. The MIND Institute faculty and staff and members of the Summer Institute planning committee also distributes this information widely with their networks, which has a huge reach that include many consumers and family members due to the diversity represented by our members.

Costs / Sponsors & Contributors: The total cost of the event will be approximately \$26,000. Funding for coordination of this event is provided through in-kind support from the CEDD, the UC Davis MIND Institute, and our planning committee members who are from Alta CA Regional Center, California State University Sacramento, SCDD, Warmline, CA Department of Public Health (Maternal, Child and Adolescent Health Division), Sacramento City Unified, and Sacramento County Office of Education. The conference is vendored through Alta California Regional Center to support family members who wish to attend. The in-person event will cost \$175 for professionals and \$125 for families. Families may receive reimbursement for the fee through ACRC or through scholarships. We will also offer scholarships to students. Given that this is our first in- person event in four years, we are unsure whether we will have sufficient registration from professionals to meet our costs.

The SCDD grant would go toward offsetting the costs for honoraria for our 7 panelists with lived experience (total cost = \$1750). SCDD sponsored the MIND Summer Institute in 2016, 2017, 2018, 2020, 2021 and 2022. We have included supporting information in the following addenda. Please note we are still developing the final brochure and can forward that when it is complete.

Thank you for your consideration. We look forward to hearing from you.

Sincerely,

Amber Fitzgerald and Kelly Heung
MIND Summer Institute Coordinators

Contact information:

*Kelly Heung, PhD
2825 50th St. Sacramento, CA 95817
kaheung@ucdavis.edu
916-703-0447*

Addenda:

Addendum A: Course Budget Reflecting SCDD Grant

Addendum A
Course Budget Reflecting SCDD Grant

Expenses	Est. Cost	SDCC Request
Facilities		
Event Space	\$2,000.00	
AV	\$7,500.00	
Food/Beverages		
Breakfast	\$2,300.00	
Lunch	\$4,000.00	
Drinks	\$200.00	
Marketing/Media		
Print/Media	\$150.00	
Padlet	\$150.00	
Speaker and Panelists – Honoraria & Travel Costs		
Keynote	\$2,450.00	
Panelists	\$1,750.00	\$1,500.00
Facilitators	\$1,200.00	
Transportation	\$500.00	
Other		
Name badges/lanyards	\$450.00	
Translation services	\$720.00	
T-shirts	\$852.50	
CE application	\$100.00	
Total	\$24,322.50	



Warmline Family Resource Center

2791 24th Street, Sacramento, CA 95818

916-455-9500/877-561-7523

www.warmlinefrc.org/ email: linda@warmlinefrc.org

RE: MIND Summer Institute Letter of Support

June 7, 2023

To Whom It May Concern:

Warmline Family Resource Center (WLFRC) enthusiastically supports the efforts of the Center in Developmental Disabilities (CEDD) to secure funds in support of the MIND Summer Institute from the California State Council on Developmental Disabilities (SCDD).

We believe that parents and self-advocates need to have access to high quality information that will allow them to exercise control, choice and flexibility in the services and supports they receive and, ultimately, to enhance the service system for children, youth and young adults with disabilities. This Summer Institute will focus on the many facets of inclusion across the lifespan and will include the perspectives of providers, people with disabilities, and family members. The discussions will provide resources and strategies related to inclusion-related topics including education (K-12 and post-secondary), medical settings and decisions, employment, and transition planning.

WLFRC has had a long and collaborative relationship with the MIND and believe that parents and self-advocates will benefit greatly from attendance at the MIND Summer Institute by providing them with relevant information about policy and practices.

Warmline Family Resource Center supports families of children with developmental disabilities in 6 counties in Northern California. As a California Department of Education and Department of Developmental Services contractor, we offer parents an array of services including peer parent support, education, individual consultation, information and referral to community resources to assist them with increasing their knowledge about early intervention, special education and the systems that support their child with a disability.

Sincerely,

A handwritten signature in black ink, appearing to read "Linda Thrift", is written over a horizontal line.

Linda Thrift

Executive Director

SPONSORSHIPS AWARDED FOR 2023-2024

[illegible]

AUGUST 22, 2023

AGENDA ITEM 8.

ACTION ITEM

EXECUTIVE COMMITTEE

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

Conflict of Interest Waiver Request

Legal Counsel Brian Weisel will present one conflict of interest waiver request from the following member:

A. Gordon Cardona, Board Member, Harbor Regional Center

Committee members will vote on whether to approve this request.

Attachment

Staff analysis detail sheet for Regional Center Board Member Gordon Cardona.

Action Recommended

Approve the conflict of interest waiver request.

COUNCIL AGENDA ITEM DETAIL SHEET - RENEWAL

ISSUE: Regional Center Conflict of Interest (COI)

BACKGROUND: Codified in Welfare and Institutions (W&I) Code sections 4500 et seq., the Lanterman Act requires regional centers to submit conflict of interest statements and proposed resolution plans to the Department of Developmental Services (DDS) and the Council.¹ The Director of DDS may waive conflict of interest requirements of a contracting agency (i.e., a regional center) with approval of the State Council.²

The Council is being presented with information reviewed under the existing SCDD criteria and process approved by the Council. This approach provides for staff analysis of regional center conflict of interest issues.

Gordon Cardona, Board Member, Harbor Regional Center:

Gordon Cardona is a member of the Board of Directors of the Harbor Regional Center (HRC). Mr. Cardona is an individual with a disability who receives regional services. Mr. Cardona is also employed at David's Place LLC, a therapeutic community integration training program vendored by HRC. Mr. Cardona's job title at David's Place is "Independent Living Skills Activities Coordinator Assistant".

The Council previously approved Mr. Cardona's proposed Conflict of Interest Waiver in August 2022 under similar circumstances.

¹ Welf. & Inst. Code § 4626, subd. (f).

² Welf. & Inst. Code § 4628.

DISCUSSION:

Conflict of Interest: Department of Developmental Services (DDS) Regulation³ 54520 provides in part that a conflict of interest exists when the board member, or a family member of a regional center board member, holds any of the below positions for a provider:

- (1) a governing board member;
- (2) a board committee member;
- (3) a director;
- (4) an officer;
- (5) an owner;
- (6) a partner;
- (7) a shareholder;
- (8) a trustee;
- (9) an agent;
- (10) an employee;**
- (11) a contractor;
- (12) a consultant;
- (13) a person who holds any position of management; or
- (14) a person who has decision or policy making authority.

Mr. Cardona conflict of interest arises because he is employed at an HRC vendor.⁴ To address the conflict, Mr. Cardona submitted the following Conflict of Interest Resolution Plan (Plan), summarized below:

1. Mr. Cardona will not make any recommendation, participate in any decision or vote on any contract regarding David's Place.
2. Should issues involving HRC's contract with David's Place arise during a HRC Board meeting, Mr. Cardona will excuse himself from the meeting room.
3. Mr. Cardona will not access any files kept by HRC relating to David's Place.

³ DDS' current regulations are published at California Code of Regulations, title 17, § 50201 et seq.

⁴ Cal. Code Regs., title 17, § 54520(a)(10).

4. Mr. Cardona will not participate individually, or as part of a group, in the preparation, presentation, formulation, or approval or reports, plans, policies, analyses, opinions or recommendations pertaining to David's Place.
5. The HRC Board of Trustees has been informed about this Plan of Action and has been informed of the need to ensure that Mr. Cardona is not involved in any action involving or affecting David's Place or any competitor service provider.
6. HRC has received approval from its Board of Trustees regarding this waiver.

The proposed Plan appears to mitigate concerns over a conflict of interest that could result based upon Mr. Cardona's employment with an HRC vendor. Accordingly, the staff recommendation is to approve Mr. Cardona's waiver request.

STAFF RECOMMENDATION: Reapprove Mr. Cardona's waiver request.

PREPARED BY: Brian Weisel – Legal Counsel, August 3, 2023.

AUGUST 22, 2023

**AGENDA ITEM 9.
INFORMATION ITEM**

**EXECUTIVE COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

SCDD Budget Update

Chief Deputy Director Ken DaRosa will provide Committee members with an update on the Council's budget.

Attachments

Budget Narratives
June Budget Projections
Line-Item Summary



SFY 2022-23 Budget Update

Key Takeaways:

- All expenditures and projected balances are as of June 30, 2023.
- Final fiscal year budget and accounting reconciliation will be completed in late August. Therefore, the amounts discussed below may change.
- While totals may change, we remain confident in our projections that all program budgets will end the year under budget.
- BSG expenditures for both personal services and operating expenses and equipment should remain under budget for the fiscal year.
- Program Development Grants maintain a significant balance (approximately \$193,000) but grant payments will continue to occur over the course of the next several months, reducing that balance.
- We continue to project approximately \$345,000 available for the Council to consider for one-time initiatives, but staff recommend deferring discussion on this until the year-end reconciliation process
- Both the Quality Assurance and Client's Rights Advocates/Volunteer Advocacy Services programs' project spending is slightly below contract funding levels.

Discussion:

The package before the Committee includes a budget report for State Fiscal Year (SFY) 2022-23 expenditures through June 30, 2023, and a summary of pending budget balances. While the package reflects expenditures through the end of the state fiscal year, additional budget reconciliation takes place after the fiscal year's completion. This process, known as Month 13, is underway. Substantive changes resulting from the "Month 13" process will be presented at a future committee meeting.

As a reminder, the Council approved the SFY 2022-23 BSG budget on May 24, 2022, and approved the upcoming SFY 2023-24 budget on May 23, 2023.

SFY 2022-23 Basic State Grant (BSG) Expenditures

The SFY 2022-23 BSG budget is \$8,013,000. Projected expenditures for the fiscal year total \$7,299,989. As of June 30, 2023, the budget balance is \$713,011.

- Personal Services: Total expenditures to date (\$5,966,638) result in a remaining balance of \$166,362 (2.7 percent). The current vacancy rate is 12 percent – a total of 6 vacancies.

- OE&E: As of June 30, 2023, expenses under this category total \$1,266,124, with a remaining balance of \$353,876. However, the year-end reconciliation process likely will include additional expenditures under the category and, as a result, the balance will change. But despite these year-end changes, we remain confident the OE&E budget will end with a positive balance.
- Program Development Grants: Year-to-date expenditures total \$67,277, resulting in a remaining balance of \$192,773 (74 percent). On-going grant payments will reduce this balance over time and decrease the current projected BSG remainder of \$713,011.
- Unexpended Funds Available for the Council to Spend: While final reconciliation has yet to occur, and accounting for additional expenditures such as grant payments, staff continues to project approximately \$345,000 could be available for the Council to consider on additional one-time initiatives. However, we will defer any recommendations until year-end reconciliation is completed later in August.

SFY 2022-23 Quality Assurance (QA) Reimbursements from DDS

Total QA funding available is \$3,926,000. Projected expenditures for the fiscal year total \$3,623,711. As of June 30, 2023, the budget balance is \$302,289 (7.7 percent). Like the BSG budget, the Month 13 process may adjust this ending balance.

- Personal Services: Year-to-date expenditures of \$2,076,361 yield a remaining balance of \$186,639 (approximately 8.4 percent). The vacancy rate is 17 percent (i.e., three vacancies).
- OE&E: Year-to-date expenditures (\$1,547,350) give us a remaining balance of \$112,650 (approximately 26 percent).
- The OE&E expenditures this fiscal year included approximately \$926,000 under the "Other Items/Client Services" line item. These costs primarily reflect payments supporting interviewers who meet with regional center consumers as part of the Quality Assurance process.

SFY 2022-23 Client's Rights Advocates/Volunteer Advocacy Services (CRA/VAS) Reimbursements from DDS

Total CRA/VAS funding available is \$1,660,482. Year-to-date expenditures are projected to be \$1,491,510, with a remaining balance of \$168,972 (10.2 percent).

- Personal Services: Expenditures to-date total \$1,190,299 and reflect a remaining balance of \$60,183 (4.8 percent). The vacancy rate is 11 percent (i.e., one position).
- OE&E: Staff project total year-end expenditures of \$301,211, and a remaining balance of \$108,789 (26.5 percent).

It's important to note that the QA and CRA/VAS programs are funded by reimbursement from DDS, and that SCDD is reimbursed for actual expenses. Any projected savings has no fiscal impact on other programs.



State Council on Developmental Disabilities

Council Report for FY 2022-23

July 1 through June 30

Updated 8/9/23

Council Report for FY 22-23

Expenditure through June-23

FEDERAL GRANT (BSG)

BSG	Annual Budget	Monthly Expenditures	Year-To-Date Expenditures	Balance	Positions
Personal Services & Benefits	\$ 6,133,000	\$ 389,991	\$ 5,966,638	\$ 166,362	# Positions 50
Operating Expenses	\$ 1,620,000	\$ 38,510	\$ 1,266,124	\$ 353,876	# Vacancies 6
Grants / Special Items	\$ 260,000	\$ 6,395	\$ 67,277	\$ 192,773	
Total	\$ 8,013,000	\$ 434,896	\$ 7,299,989	\$ 713,011	Vacancy % 12%

QUALITY ASSESSMENT (QA)

QA	Annual Budget	Monthly Expenditures	Year-To-Date Expenditures	Balance	Positions
Personal Services & Benefits	\$ 2,266,000	\$ 171,341	\$ 2,076,361	\$ 189,639	# Positions 18
Operating Expenses	\$ 1,660,000	\$ 126,188	\$ 1,547,350	\$ 112,650	# Vacancies 3
Total	\$ 3,926,000	\$ 297,529	\$ 3,623,711	\$ 302,289	Vacancy % 17%

Client's Rights Advocates/Voluntary

CRA/VAS	Annual Budget	Monthly Expenditures	Year-To-Date Expenditures	Balance	Positions
Personal Services & Benefits	\$ 1,250,482	\$ 98,290	\$ 1,190,299	\$ 60,183	# Positions 9
Operating Expenses	\$ 410,000	\$ 16,632	\$ 301,211	\$ 108,789	# Vacancies 1
Total	\$ 1,660,482	\$ 114,922	\$ 1,491,510	\$ 168,972	Vacancy % 11%

Total	
# Positions	77
# Vacancies	10
Vacancy %	13%



State Council on Developmental Disabilities
Council Report for FY 2022-23

June-23

FEDERAL GRANT (BSG)	Budgeted Base	Current Month Expenditure	YTD Expenditure	Remaining Balance	Remaining Percentage
PERSONAL SERVICES (PS & PB)					
Salaries & Wages w/ Benefits	6,133,000	389,991	5,966,638	166,362	2.7%
OPERATING EXPENSE (OE&E)					
General Expense (Meeting/Conf)	60,000	4,114	91,719	(31,719)	-52.9%
Printing	40,000	177	27,382	12,618	31.5%
Communications	100,000	6,936	54,364	45,636	45.6%
Postage	18,000	3,877	12,995	5,005	27.8%
Travel-in-State :	175,000	5,241	38,388	136,612	78.1%
Out-of-State Travel	10,000	-	2,951	7,049	70.5%
Training (Tuition and Registration)	35,000	933	3,865	31,135	89.0%
Facilities Operations (Rent)	550,000	45,838	551,406	(1,406)	-0.3%
Facilities Plng/Maint. & Utilities	8,000	616	8,529	(529)	-6.6%
Interdepartmental Services	250,000	510	186,941	63,060	25.2%
External Contract Services	100,000	(37,636)	107,014	(7,014)	-7.0%
Information Technology (Computer, Software)	244,000	6,641	155,570	88,430	36.2%
SWCAP	25,000	-	25,000	-	0.0%
Other Items/ Client Services	5,000	1,262	(0)	5,000	100.0%
Subtotal OE&E	1,620,000	38,510	1,266,124	353,876	21.8%
SPECIAL ITEM (PROGRAM 20)	260,000	6,359	67,277	192,723	74.1%
TOTAL	8,013,000	434,896	7,299,989	713,011	8.9%

Quality Assessment (QA)	Budgeted Base	Current Month Expenditure	YTD Expenditure	Remaining Balance	Remaining Percentage
PERSONAL SERVICES (PS & PB)					
Salaries & Wages w/ Benefits	2,266,000	171,341	2,076,361	189,639	8.4%
OPERATING EXPENSE (OE&E)					
General Expense (Meeting/Conf)	21,000	842	5,577	15,423	73.4%
Printing	53,000	354	14,720	38,280	72.2%
Communications	40,000	2,057	40,719	(719)	-1.8%
Postage	29,000	153	29,699	(699)	-2.4%
Travel-in-State :	95,000	183	3,608	91,392	96.2%
Training (Tuition and Registration)	3,000	-	-	3,000	100.0%
Facilities Operations (Rent)	269,000	16,685	226,677	42,323	15.7%
Facilities Plng/Maint. & Utilities	2,000	-	-	2,000	100.0%
Interdepartmental Services	164,000	-	117,526	46,474	28.3%
External Contract Services	10,000	37	846	9,154	91.5%
Data Processing (Software, Supplies & Misc.)	50,000	5,811	182,390	(132,390)	-264.8%
Other Items/ Client Services	924,000	100,067	925,587	(1,587)	-0.2%
Subtotal OE&E	1,660,000	126,188	1,547,350	112,650	6.8%
TOTAL	3,926,000	297,529	3,623,711	302,289	7.7%

Clients' Rights Advocates/Volunteer Advocacy Services (CRA/VAS)	Budgeted Base	Current Month Expenditure	YTD Expenditure	Remaining Balance	Remaining Percentage
PERSONAL SERVICES (PS & PB)					
Salaries & Wages w/ Benefits	1,250,482	98,290	1,190,299	60,183	4.8%
OPERATING EXPENSE (OE&E)					
General Expense (Meeting/Conf)	5,000	1,107	2,906	2,094	41.9%
Printing	9,000	-	1,180	7,820	86.9%
Communications	10,000	756	8,425	1,575	15.7%
Postage	1,000	181	373	627	62.7%
Travel-in-State :	32,000	1,786	10,507	21,493	67.2%
Training (Tuition and Registration)	15,000	525	525	14,475	96.5%
Facilities Operations (Rent)	24,000	3,707	43,037	(19,037)	-79.3%
Interdepartmental Services	134,000	-	105,300	28,700	21.4%
External Contract Services	3,000	-	-	3,000	100.0%
Data Processing (Software, Supplies & Misc.)	45,000	4,150	41,713	3,287	7.3%
Other Items/ Client Services	132,000	4,420	87,245	44,755	33.9%
Subtotal OE&E	410,000	16,632	301,211	108,789	26.5%
TOTAL	1,660,482	114,922	1,491,510	168,972	10.2%

AUGUST 22, 2023

**AGENDA ITEM 10.
INFORMATION ITEM**

**EXECUTIVE COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

Feedback on July in Person Meeting Discussion

The State Council conducted its first in-person meeting since the pandemic on July 18, 2023. This item is for Executive Committee members to provide any feedback about meeting in person and thoughts for future in-person meetings.

Handout(s)

May be handouts the day of the meeting.

AUGUST 22, 2023

**AGENDA ITEM 11.
INFORMATION ITEM**

**EXECUTIVE COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

Executive Director Report

SCDD Executive Director Aaron Carruthers will provide Committee members with an update on recent Council activities and upcoming goals.

Handout

Executive Director Report

AUGUST 22, 2023

AGENDA ITEM 12.

ACTION ITEM

EXECUTIVE COMMITTEE

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

Closed Session: Personnel

Pursuant to Government Code Section 11126(a)(1), the Council will have a closed session to determine the evaluation of a public employee.

AUGUST 22, 2023

**AGENDA ITEM 13.
INFORMATION ITEM**

**EXECUTIVE COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

Reconvene Open Session

Pursuant to Government Code Section 11126.3 (f), there will be an announcement of any publicly reportable actions taken during closed session.

AUGUST 22, 2023

**AGENDA ITEM 14.
INFORMATION ITEM**

**EXECUTIVE COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

Adjournment and Next Meeting Date

The next meeting of the Executive Committee is scheduled for October 24, 2023.