

State Council on Developmental Disabilities Budget Process Timeline

Dates	State Budget Process	Federal Budget Process	SCDD Budget Process
January	<p><u>January 10</u> Governor releases proposed budget for State Fiscal Year (SFY) starting July 1.</p> <p>Legislative Analyst’s Office (LAO) submits analysis of the proposed budget.</p>	<p>Federal agencies develop their funding proposals for potential inclusion in the President’s proposed budget for the upcoming FFY.</p>	<p>HHS Secretary reports to the Council on the Governor’s proposed HHS budget for the upcoming budget year (BY) beginning July 1.</p> <p>Staff prepares the 6-month expenditure report, analysis and expenditure projections for the current year (CY) budget.</p>
February	<p><u>February 1</u> Department of Finance (DOF) provides to the Legislature all proposed statutory changes (Budget Trailer Bills), that are necessary to implement the Governor’s Budget.</p> <p><u>February-April</u> Legislative budget subcommittee staff hold budget pre-hearings with LAO, DOF and departments. (SCDD funding is included in the Health & Human Services Agency budget assigned to Assembly and Senate Budget Sub Committees.</p> <p>Legislative budget subcommittees hold budget hearings.</p>	<p><u>Typically, by the first Monday in February</u> The President gives Congress his proposed budget for the Federal Fiscal Year (FFY) starting October 1.</p>	<p><u>February-April</u> Staff monitor both the Governor’s proposed budget and the President’s proposed HHS budget and incorporates the proposed funding into the SCDD’s proposed operating budget.</p> <p>Staff presents the proposed SCDD operating budget to the Executive and Administration Committees for approval as well as CY expenditure data, analysis and projections.</p> <p>Staff presents the proposed SCDD operating budget to the full Council for preliminary approval, pending any May Revision changes or federal funding changes.</p>

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March	N/A	<p><u>March-September</u> The House and Senate each draft a budget resolution setting overall spending levels.</p> <p>A conference committee of House and Senate members resolves differences to create a final version that each chamber votes on.</p> <p>House and Senate appropriations committees divide the budget resolution into 12 appropriations bills. (SCDD funding is included in the Labor, Health & Human Services appropriations bills assigned to the Labor, Health & Human Services and Related Agencies subcommittees)</p> <p>The full House and Senate vote on their bills.</p> <p>Both versions of each bill go to a conference committee to merge the two.</p> <p>Both chambers vote on the merged version and if approved, it goes to the President.</p>	N/A
April	<p><u>April 1</u> DOF issues May Revision update of revenues and expenditures.</p>	N/A	N/A

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May	<p><u>May 11</u> Governor releases May Revision proposed budget.</p> <p>Legislative budget committees hold May Revise budget hearings to approve changes.</p> <p>Budget Act and Trailer Bills are sent to the floors for a vote.</p> <p>Conference committee of Assembly and Senate reconciles differences.</p>	N/A	<p><u>May-June</u> Staff presents the final proposed SCDD operating budget to the full Council for final approval as well as the final estimate of unspent funds from the CY.</p>
June	<p><u>June 15</u> Constitutional deadline for the Legislature to pass the Budget Act.</p> <p><u>By June 30</u> The Governor signs the Budget Act.</p>	N/A	N/A
July	<p><u>July 1</u> SFY begins</p>	N/A	<p><u>July-June</u> Staff monitors expenditures to the approved budget.</p>
August	<p>Departments begin preparing the next year's budget change proposals (BCPs) and submit them to DOF for possible inclusion in the January 10 Governor's proposed budget.</p>	N/A	<p><u>August</u> Staff prepares the year-end expenditure report.</p> <p><u>August-September</u> Staff determines if any BCPs are needed for the next year. If yes, submits them to DOF (BCPs are confidential until released as part of the Governor's proposed budget on January 10)</p>

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September	<p><u>September-December</u> DOF approves/rejects BCPs and works with departments on the completion of required adjustments.</p>	<p><u>By September 30</u> The President signs the 12 bills into law. (Short term continuing resolutions (CR) to temporarily fund the government while Congress and the President negotiate have become common)</p>	N/A
October	<p>Departments submit their budget galleyes to DOF for inclusion in the January 10 Governor's proposed budget.</p>	<p><u>October 1</u> FFY begins. If bills are not signed and there is no CR, all or part of the government shuts down.</p>	<p><u>October-December</u> Staff calculates the federal funds carryforward from the FFY ending September 30.</p> <p>Depending on the timing of award of our federal funding, staff may recommend one-time and ongoing budget increases/reductions to the Executive and Administration committees and the full Council.</p>
November	N/A	<p><u>November-December</u> Federal agencies develop their funding proposals for potential inclusion in the President's proposed budget for the upcoming FFY.</p>	N/A
December	<p>The details of the Governor's proposed budget are confidential until it is released on January 10.</p>	N/A	N/A