



NOTICE/AGENDA

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES STATE PLAN COMMITTEE MEETING POSTED AT: www.scdd.ca.gov

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CALL IN NUMBER: 888 475 4499 Toll-free
MEETING ID: 844 2242 6450

DATE: March 2, 2023
TIME: 1:00PM – 4:00PM
COMMITTEE CHAIR: Kilolo Brodie

Item 1. CALL TO ORDER

Item 2. ESTABLISH QUORUM

Item 3. WELCOME AND INTRODUCTIONS

Item 4. PUBLIC COMMENTS

This item is for members of the public only to provide comments and/or present information to the Committee on matters not on the agenda. Each person will be afforded up to three minutes to speak. Written requests, if any, will be considered first.

Item 5. APPROVAL OF FEBRUARY MEETING MINUTES (Page 3) 

Item 6. CYCLE 46 PROGRAM DEVELOPMENT GRANTS (Page 7) 
Rihana Ahmad, Manager – State Plan & Self-Advocacy

Item 7. GRANT SUBMISSION PLATFORM REVIEW

Item 8. 2023 MEETING DATES

- June 22nd
 - November 16th
-
-

Item 9. ADJOURNMENT

Accessibility:

Pursuant to Government Code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in this meeting should contact Robin Maitino-Erben at (916) 263-8193 or robin.maitino@scdd.ca.gov. Please provide at least 3 business days prior to the meeting to allow adequate time to respond to all requests.

All times indicated and the order of business are approximate and subject to change.

MARCH 2, 2023

AGENDA ITEM 5

ACTION ITEM

**STATE COUNCIL ON DEVELOPMENTAL DISABILITIES
STATE PLAN COMMITTEE**

Approval of February 2023 Minutes

Members will review and approve the February 7, 2023 meeting minutes.

Action Recommended

Approve the February 7, 2023 minutes.

Attachment(s)

February 7, 2023 Meeting Minutes

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DRAFT

**State Plan Committee Meeting Minutes
February 7, 2022**

Attending Members

Harold Fujita (FA)
Michael Ellis (FA)
Aubyn Stahmer

Others Attending

Rihana Ahmad
Janet Fernandez
Beth Hurn
Brian Weisel
Bridget Kolakosky
Charles Nguyen
Kristie Allensworth

Others Attending

Aaron Carruthers
Michelle Cave
Riana Hardin
Robin Maitino
Sandra Van Scotter
Erick Thurmond
Christian Nava

Absent Members

Kilolo Brodie (FA)
Julio Garnica (SA)

1. CALL TO ORDER

Acting Committee Chair Michael Ellis (FA) called the meeting to order at 10:04 A.M.

2. ESTABLISH QUORUM

A quorum was established.

3. WELCOME/INTRODUCTIONS

Members and others introduced themselves as indicated.

4. PUBLIC COMMENTS

There were no public comments

5. APPROVAL OF NOVEMBER 2022 MEETING MINUTES

It was moved/seconded (Stahmer/Fujita [FA]) and carried to adopt the November 17, 2022 meeting minutes as presented. (Passed unanimously, see page one for a list of voting members.)

6. **CYCLE 46 PROGRAM DEVELOPMENT GRANTS**

Acting Committee Chair Michael Ellis and State Plan Manager Rihana Ahmad reviewed the proposed project descriptions for Cycle 46 Program Development Grants. Committee members discussed their thoughts about the projects in order to determine which projects they would like to review a draft Request for Proposal (RFP) for, what additional information should be included in the project descriptions, and what questions they would like to have answered before approving the RFPs. The following project descriptions have been chosen by State Plan Committee members to be developed further and drafted into an RFP:

- Project #4601
- Project #4602
- Project #4603
- Project #4606

SCDD staff and Disability Expert Advisory Panels will engage in follow-up and research to further develop the project descriptions. This follow-up will include 1.) looking into possible leadership opportunities that can be incorporated in project #4603 2.) determining if there are already materials and curriculum available for project #4602 and 3.) exploring the possibility of requesting collaboration between SCDD grantees and other state agencies.

Committee member Michael Ellis, on behalf of Committee chair Kilolo Brodie, requested that an additional \$40,000 in unexpended Council funds be allocated for Cycle 46 grants, bringing the total amount of funding to \$300,000. SCDD Executive Director Aaron Carruthers will bring this request before the Administrative Committee at the February 17th meeting.

Public Comments:

Sandra Van Scotter suggested that the committee determine how much collaboration should be expected between grantees and other California state agencies to assist with high school transition.

7. **2023 MEETINGS DATES**

- March 2nd
- June 22nd
- November 16th

8. **ADJOURNMENT**

Acting Committee Chair Michael Ellis adjourned the meeting at 11:06 A.M.

MARCH 2, 2023

AGENDA ITEM 6

ACTION ITEM

STATE PLAN COMMITTEE

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

Cycle 46 Program Development Grants

State Plan Manager Rihana Ahmad will present final Cycle 46 RFP project descriptions, which were suggested by Disability Expert Advisory Panels (DEAP's) and incorporated feedback/edits from State Plan Committee members. These descriptions identify issues, gaps or systemic problems that may be addressed through the proposed grant proposals and include details about intended outputs, outcomes and impact.

Committee members will review and approve the Cycle 46 project descriptions.

Action Recommended

- Recommend that the Council approve the Cycle 46 RFP project descriptions.

Attachment(s)

Cycle 46 Project Descriptions

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Education

The State Council on Developmental Disabilities (SCDD) is invested in ensuring that all youth and young adults with intellectual and/or developmental disabilities (I/DD) have access to high quality transition programs to give them the tools and knowledge to transition into competitive, integrated employment (CIE).

SCDD is seeking a grantee to work with school-based entities (e.g. schools, districts, Offices of Education, SELPA, etc.) to provide support and assistance to become Employment Networks through Social Security's Ticket to Work (TTW) program.

SCDD is interested in funding a project that will:

1. Develop and implement a marketing strategy to increase the number of school-based entities pursuing Employment Networks status under the TTW program
2. Provide technical expertise and training to school-based entities pursuing Employment Network status, which may include but is not limited to:
 - a. Application for and acceptance as an Employment Network
 - b. Application of best practices in implementing/sustaining CIE
 - c. Other areas of expertise and assistance that may be needed by school-based entities to successfully become and maintain status as an Employment Network
3. Develop a toolkit to assist future educational entities to understand, navigate, apply for, and implement Employment Networks to support transition-aged youths and young adults with I/DD

The project grantee will:

- ✓ Have demonstrated subject matter expertise in Competitive Integrated Employment (CIE) and Customized Employment (CE)
- ✓ Have demonstrated cultural competence in the field of intellectual/developmental disabilities within culturally/economically/ethnically/geographically/linguistically diverse, underserved populations

Priority will be given to projects that focus on culturally, ethnically, geographically, economically and linguistically diverse, underserved populations (e.g., Black/African American, Asian, Hispanic/Latino, etc., in addition to low-income, bilingual or non-English-speaking, inner city and/or deeply rural populations, homeless or in licensed/foster care settings, and/or those from Native/Tribal communities) in urban and/or rural settings throughout the state.

Employment

The State Council on Developmental Disabilities (SCDD) is invested in ensuring that all California job seekers with intellectual and/or developmental disabilities (I/DD) have an opportunity to access quality, individualized employment discovery, preparation, placement and support.

SCDD is seeking a grantee to engage with employers to increase awareness about the benefits of employing people with I/DD.

SCDD is interested in funding a project that will:

- 1) Serve as a replicable model by developing and identifying innovative, promising and/or best practices
- 2) Identify businesses that have successfully employed people with I/DD to create a network for employers (e.g., corporations, small business owners, non-profit agencies, public entities, etc.) to share success stories through recorded audio-visual marketing segments
- 3) Create a social media campaign that includes video clips and reels targeting businesses, employers, and the public sector with messages about the benefits of hiring people with I/DD
- 4) Establish a relationship between this business network and the Department of Rehabilitation (DOR) and regional centers (RC) to collect information about incentive programs, resources, and technical assistance (TA) to increase the recruitment of people with I/DD in job openings, training opportunities, and employment retention
- 5) Produce a report that clearly documents those populations reached, hiring and employment retention results, findings (including promising and/or best practices), recommendations, and a blueprint for continuing the program and expanding its reach

The project grantee will:

- ✓ Have demonstrated subject matter expertise (SME) in Competitive Integrated Employment (CIE) and Customized Employment (CE)
- ✓ Have demonstrated cultural competence in the field of intellectual/developmental disabilities within culturally/economically/ethnically/geographically/linguistically diverse, underserved populations

Priority will be given to projects that focus on culturally, ethnically, geographically, economically and linguistically diverse, underserved populations (e.g., Black/African American, Asian, Hispanic/Latino, etc., in addition to low-income, bilingual or non-English-speaking, inner city and/or deeply rural populations, homeless or in licensed/foster care settings, and/or those from Native/Tribal communities) in urban and/or rural settings throughout the state.

Health and Safety

The State Council on Developmental Disabilities (SCDD) is invested in ensuring that all Californians with I/DD and their families/caregivers are provided with appropriate guidance and resources for making end-of-life and succession care decisions.

SCDD is seeking a grantee to develop and/or identify promising and/or research-based best practices in end-of-life and succession care planning for people with I/DD and their parent/guardians for integration into regional center (RC) case management and the IFSP/ISP/IPP planning, development and implementation process.

SCDD is interested in funding a project that will:

1. Engage in collaboration with one or more Probate and/or Certified Elder Law Attorneys (CELA), with expertise in end-of-life and succession care planning for people with intellectual/developmental disabilities (PwI/DD) to develop succession care and end-of-life options
2. Include the intersection of those underserved populations of PwI/DD dealing with economic, geographic, racial and/or cultural/language disparities
3. Develop and/or identify and enhance existing curriculum, and provide training for PwI/DD, family members, caregivers, RC, Department of Aging Ombudsmen and Adult Protective Services personnel, healthcare providers and/or first responders about end-of-life and succession care planning for PwI/DD, including RC client plans, person-centered thinking and planning (PCT/PCP) opportunities, and residential/care options
4. Create a guidebook that identifies promising and/or research-based best practices that will serve as the basis for developing and implementing T4T curricula
5. Produce a final report outlining the steps taken, professionals consulted and/or trained, promising/best practices established and implemented, recommendations for ongoing statewide implementation, and projected/achieved outcomes and/or impact of project

The project grantee will:

- ✓ Have demonstrated subject matter expertise in planning for and implementation of those supports (including information and/or technical assistance) necessary to meet impending, immediate and future social, legal and service needs of PwI/DD and their families
- ✓ Have demonstrated cultural competence in the field of intellectual/developmental disabilities within

culturally/economically/ethnically/geographically/linguistically diverse,
underserved populations

Priority will be given to projects that focus on culturally, ethnically, geographically, economically and linguistically diverse, underserved populations (e.g., Black/African American, Asian, Hispanic/Latino, etc., in addition to low-income, bilingual or non-English-speaking, inner city and/or deeply rural populations, homeless or in licensed/foster care settings, and/or those from Native/Tribal communities) in urban and/or rural settings throughout the state.

Self-Advocacy

The State Council on Developmental Disabilities (SCDD) is invested in ensuring that all Californian youth and young adults with intellectual and/or developmental disabilities (I/DD) have access to opportunities to build and practice leadership and self-advocacy skills that will allow them to be self-determined and confident in gaining access to the civil and service rights, supports and resources that they need to live as they choose. SCDD is seeking a grantee to create a replicable Youth Leadership outreach, training and support forum/model.

SCDD is interested in funding a project that will:

- 1.** Create, adapt or enhance basic and advanced self-advocacy curricula and provide training on disability awareness, safety tips, disclosure, appropriate/available accommodations, modifications and/or supports, civil and/or service rights, and self-governance
- 2.** Partner with existing self-advocacy organizations and provide reasonable compensation to self-advocate leaders/trainers that provide peer assistance to youth in applying for and engaging in public service opportunities through work on a cross-disability or community-based coalition, committee, and/or board
- 3.** Conduct outreach to youth and young adults with I/DD from unserved and underserved communities and identify/develop and/or provide inclusive leadership opportunities
- 4.** Provide individual technical assistance (TA) or group TA clinics to facilitate/assist/educate youth and young adults with disabilities in acquiring assistive technology (AT), internet service/access, and/or other equipment vital to peer and community engagement, and provide information/resources that address risk identification, prevention, and response techniques to address cyberbullying by or against youth and young adults with I/DD in AT/social media environments
- 5.** Produce a comprehensive report that a) identifies the information, training, knowledge, and resources necessary to recognize and advocate for one's own and/or peer-based civil and service rights; 2) documents the project, including real/potential barriers, promising and best practices used, underserved geographic/cultural/linguistic populations reached, expected and resulting outcomes and impacts for youth with disabilities; and, 3) provides recommendations for model implementation and project continuation within other regions and/or populations

The project grantee will have:

- ✓ Demonstrated cultural competence in the field of intellectual/developmental disabilities within culturally/economically/ethnically/geographically/linguistically diverse, underserved populations
- ✓ Demonstrated subject matter expertise (SME) in outreach to and provision of services, supports, training and/or advocacy for the social/service rights of youth and young adults with I/DD
- ✓ Demonstrated outreach to, knowledge of and collaborative experience with governance entities (e.g. cross-disability, community-based coalitions, committees, and/or boards, etc.)
- ✓ Demonstrated SME in assistive technology (AT), internet service/access, and/or other equipment and devices used in social media and public communication environments
- ✓ Demonstrated knowledge of safety issues (e.g. cyber-bullying, safe disclosures, abuse reporting, etc.) and appropriate protective responses within public and social media environments for youth and young adults with I/DD

Priority will be given to projects that focus on culturally, ethnically, geographically, economically and linguistically diverse, underserved populations (e.g., Black/African American, Asian, Hispanic/Latino, etc., in addition to low-income, bilingual or non-English-speaking, inner city and/or deeply rural populations, homeless or in licensed/foster care settings, and/or those from Native/Tribal communities) in urban and/or rural settings throughout the state.

MARCH 2, 2023

AGENDA ITEM 7

**STATE PLAN COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**

Grant Submission Platform Review

State Plan Manager Rihana Ahmad will provide a demo of the new grant submission platform. Committee members will review and provide feedback on the new platform.

The updated scoring criteria will also be presented.

Attachment(s)

Scoring Criteria

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PROPOSAL EVALUATION SCORING CRITERIA

Item/Criteria	Points
<p>Knowledge & Experience: The proposer has demonstrated experience, knowledge, and potential to accomplish all elements of the proposal</p>	10
<p>Project Description: The proposal meets the intent and need(s) identified in the proposed project (e.g. the proposal thoroughly addresses the issue), and it applies research-based practices (e.g. best or promising practices) in the design and implementation</p>	15
<p>State Plan: The proposal meets or advances the State Plan's Goal(s) and/or Objective(s), including activities in advocacy, systems change and/or capacity-building</p>	10
<p>Target population: The proposal clearly/appropriately identifies its target population(s)</p>	5
<p>Diversity/Disparities: The proposal identifies how it will address/impact historically under-served and/or other under-represented, marginalized and (e.g. ethnically, racially, culturally, linguistically, economically, etc.) diverse communities</p>	10
<p>Implementation Plan: The proposal clearly identifies its method(s) to achieve intended outcomes</p>	15
<p>Project Activities: The proposal lists all types of activities planned and provides details on each activity type</p>	10
<p>Project Timeline: The proposal clearly outlines the project plan across the proposed project period</p>	10
<p>Deliverable(s)/Output(s): The proposal describes specific deliverables (e.g. curriculum, materials, resources, etc.)</p>	10

Outcomes: The proposal's outcomes are designed to clearly identify, measure and explain how it will meet the intent of the proposed project	10
Impact: The proposal clearly describes how it is designed to impact and change lives in meaningful, significant, and/or sustainable ways (e.g. addresses an important need in community)	10
Evaluation & Reporting: The proposal provides a clear and sound evaluation plan (includes data collection, program assessment and outcome analysis) as part of its bi-monthly and final reporting process	15
Innovation & Creativity: The proposal identifies and describes how it will apply innovative and promising practices in its design and implementation and/or will build on evidence-based best practice(s)	10
Budget: The proposed budget is reasonable, meets the stated requirements of the RFP, and provides clear details as to how it will adequately fund all elements of the proposal	10
TOTAL SCORE:	150

A maximum of 150 points may be awarded by each member of the review team.

Minimum Score A minimum score of seventy-five percent (75%) is required to be considered for an award of a grant contract.

Tiebreaker: In the event of tied scores, the Scoring Panel will award the contract to the proposal with the highest combined score in the following qualifying categories:

- Project Description
- Implementation Plan
- Evaluation & Reporting