

NOTICE/AGENDA

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES STATE PLAN COMMITTEE MEETING

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This is a teleconference and zoom meeting only. There is no physical location being made available to the public. Per <u>EXECUTIVE ORDER N-29-20</u>, teleconferencing restrictions are waived during the COVID-19 pandemic. Therefore, Committee members are not required to list their remote locations and members of the public may participate telephonically or by Zoom from any location. Accessible formats of all agenda and materials can be found online at www.scdd.ca.gov.

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JOIN BY TELECONFERENCE: (VOICE ONLY)

CALL IN NUMBER: 888 475 4499 Toll-free

MEETING ID: 849 0165 4117

DATE: August 15, 2022

TIME: 10:30 AM – 3:00 PM

COMMITTEE CHAIR: Kilolo Brodie

Item 1. CALL TO ORDER

Item 2. ESTABLISH QUORUM

Item 3. WELCOME AND INTRODUCTIONS

Item 4. **PUBLIC COMMENTS**

This item is for members of the public only to provide comments and/or present information to the Committee on matters not on the agenda. Each person will be afforded up to three minutes to speak. Written requests, if any, will be considered first.

APPROVAL OF JANUARY MEETING MINUTES VMTE Item 5.

Page 3

CYCLE 45 PROGRAM DEVELOPMENT GRANTS VMTE Item 6.

Page 7

Kilolo Brodie. Committee Chair & SCDD Staff

- a. Review scoring team recommendation(s) and send recommendation(s) to the September 2022 Council meeting for funding approval.
- b. Review and provide feedback on Grant Cycle 45 Presentation to the Council

Item 7. 2022-2026 STATE PLAN UPDATE

SCDD Staff

Item 8. **2022 MEETING DATES**

November 17th

Item 9. **ADJOURNMENT**

Accessibility:

Pursuant to Government Code Sections 11123.1 and 11125(f) and Executive Order N-29-20 (this Executive Order can be found by clicking the link on page one of the agenda or typing https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf into your web browser), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in this meeting should contact Robin Maitino-Erben at (916) 263-8193 or robin.maitino@scdd.ca.gov. Please provide at least 3 business days prior to the meeting to allow adequate time to respond to all requests.

All times indicated and the order of business are approximate and subject to change.

AUGUST 15, 2022

AGENDA ITEM 5 ACTION ITEM

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES STATE PLAN COMMITTEE

Approval of January 2022 Minutes

Members will review and approve the January 18, 2022 meeting minutes.

Action Recommended

Approve the January 18, 2022 minutes.

Attachment(s)

January 18, 2022 Meeting Minutes



DRAFT

State Plan Committee Meeting Minutes January 18, 2022

Kilolo Brodie (FA) Julio Garnica (SA) Lee Bycel (FA) Aubyn Stahmer

Others Attending

Rihana Ahmad Aaron Carruthers Janet Fernandez Beth Hurn Charles Nguyen

Kristie Allensworth Robin Maitino-Erben Ken DaRosa Tania Morawiec Lee Bycel (FA)

Scarlett VonThenen

Others Attending

Victoria Schlussler Riana Hardin Sonya Bingaman Yolanda Cruz David Grady Sarah May Lisa Hooks

Christopher Arroyo Patricia Herrera Sheraden Nicholau

1. CALL TO ORDER

Committee Chair Kilolo Brodie (FA) called the meeting to order at 10:02 A.M.

2. ESTABLISH QUORUM

A quorum was established.

3. WELCOME/INTRODUCTIONS

Members and others introduced themselves as indicated.

4. PUBLIC COMMENTS

There were no public comments

5. APPROVAL OF NOVEMBER 2021 MEETING MINUTES

It was moved/seconded (Stahmer/Bycel [FA]) and carried to adopt the November 16, 2021 meeting minutes as proposed. (Passed by acclamation, see page one for a list of voting members.)

6. OVERVIEW OF THE DRAFT PROGRAM PERFORMANCE REPORT (PPR)

Committee Chair Kilolo Brodie and State Plan Manager Rihana Ahmad provided a presentation of the 2021 Program Performance Report (PPR). The presentation included the numbers of activities and people reached, and several anecdotes to demonstrate what the Council achieved in the FFY. Committee members discussed condensing the presentation and how to approach PPR presentations in future years. This is an overview of what will be submitted to Feds for this year's PPR.

It was moved/seconded (Garnica [SA]/Bycel [FA]) to approve the Draft Program Performance Report as presented. (Passed unanimously, see page one for a list of voting members.)

7. CYCLE 45 PROGRAM DEVELOPMENT GRANTS

In November of 2021 the Committee met and began the Cycle 45 Grant Process by adopting the proposed timeline and establishing the Grants' geographical and priority focus. Members acted to recommend a regional level focus for Cycle 45. In response to this action, Committee Chair Kilolo Brodie and State Plan Manager Rihana Ahmad presented the draft Cycle 45 Program Development Grant project descriptions and Request for Proposal (RFP) template to the Committee. The Committee took the following actions:

It was moved/seconded (Stahmer/Bycel [FA]) and carried to recommend that the Council approve the Cycle 45 Scoring Criteria as presented and the RFP template language, as amended. (Passed unanimously, see page one for a list of voting members.)

The Committee requested the following changes:

- Correct the dollar amount listed on page 3 of the RFP
- Make sure all dates listed are correct
- Check for spelling and typing errors

It was moved/seconded (Bycel [FA]/Stahmer) and carried to recommend approval of the Cycle 45 Project Descriptions, as presented. (Passed unanimously, see page one for a list of voting members.)

8. 2022 MEETINGS AND ADJOURNMENT

- July 7, 2022
- November 17, 2022

Committee Chair Kilolo Brodie adjourned the meeting at 1:58 P.M.

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AUGUST 15, 2022

AGENDA ITEM 6

ACTION ITEM

STATE PLAN COMMITTEE STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

Cycle 45 Grants

Members will review scoring team recommendations and send recommendations to the August 2022 Executive Committee meeting for funding approval.

Members will provide feedback on the Grant Cycle 45 Presentation to the Executive Committee

Action Recommended

Recommend approval of the scoring team's recommendations to the full Council at the August 19, 2022 Executive Committee meeting.

Attachment(s)

Cycle 45 Request for Proposal (RFP) Flyers/Project Descriptions Scoring Criteria

Handout(s)

Cycle 45 Proposals Recommended for Funding

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PROGRAM DEVELOPMENT GRANT (PDG) CYCLE 45 REQUEST FOR PROPOSALS

DUE: JULY 27, 2022

The Council has a total of \$260,000 available to fund Cycle 45 projects in four (4) proposed areas: Education, Employment, Health and Safety, and Housing. The Council will consider all proposal submissions and choose one (1) or more that will not exceed the full \$260,000 budgeted amount. The Council understands that the final list of approved projects may not address all four (4) of the targeted topic areas.

Early Identification/Intervention and Education

(Capacity-Building/Advocacy)

The State Council on Developmental Disabilities (SCDD) is invested in ensuring that all California families and individuals with intellectual/developmental disabilities (I/DD) have access to culturally competent disability-related, early identification/intervention, educational and generic, community-based supports and services

The Council is seeking a grantee to build capacity in families and children at risk of developing/acquiring and/or with I/DD within underserved communities who are eligible for and/or receiving developmental disability-related and/or special education (within a least restrictive environment [LRE]/appropriate setting) services. SCDD recognizes that underserved communities may include Black/African American, Asian, LatinX, [etc.], low-income, inner city and deeply rural communities, individuals and/or families who are homeless, 'high-need,' in foster/licensed care, bilingual or non-English-speaking, and/or those from Native/Tribal communities.

SCDD is interested in funding a project that will:

1) Provide culturally competent curriculum (e.g., developmental milestones, early intervention, FAPE rights, Lanterman Act, eligibility, due process, advocacy

- options, etc.), training, referrals, information/resources, advocacy and support to tribal families of children at risk of developing/acquiring and/or with I/DD eligible for/receiving special education and/or regional center services; and/or,
- 2) Provide a culturally competent, plain language, standardized checklist to assist families of at-risk infants/toddlers in communicating health/developmental concerns (e.g., developmental milestone delays, behavioral issues, vision/hearing deficits, etc.) to health practitioners.

Additionally, this project must:

- 1) Provide families with one-to-one technical assistance (TA) and modeling of effective strategies to develop and implement culturally competent, Individualized Education Plans (IEP), Individual Family Support/Program Support Plans (IFSP/IPP) for families/children (at risk of developing/acquiring and/or with I/DD) of underserved communities eligible for/receiving special education and/or regional center services; and,
- 2) Produce a report that identifies real/potential barriers, best/promising practices and effective strategies in assisting underserved families to obtain timely, regional center, early identification/intervention and special education services for eligible children with I/DD in appropriate setting(s).

The project will serve as a replicable model by developing and identifying innovative, promising and/or best practices.

The project grantee will:

- √ Have knowledge about and relevant experience with early identification/intervention and/or special education (as delivered in the LRE/appropriate setting), as well as generic and regional center eligibility, program and service rights
- √ Be committed to culturally competent early identification/intervention and/or special education and regional center delivery models

For more information and to download all forms for Cycle 45, please visit our website https://scdd.ca.gov/grantinformation/

Please email all grant-related questions to Kristie Allensworth: kristie.allensworth@scdd.ca.gov



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Employment

(Capacity Building/Advocacy)

The State Council on Developmental Disabilities (SCDD) is invested in ensuring that all California job seekers with intellectual and/or developmental disabilities (I/DD) have an opportunity to access quality, individualized employment discovery, preparation, placement and support.

SCDD is seeking a grantee to increase the capacity of individuals with I/DD who are experiencing under-employment, unemployment and/or an economic/pandemic-related layoff to obtain Competitive Integrated Employment (CIE).

SCDD is interested in funding a project that will:

- 1) Develop/provide curriculum, resources, training, technical assistance and skill acquisition for individuals with I/DD who are underemployed, unemployed or have been laid off as a result of the pandemic and/or economic downturn; and/or,
- 2) Deliver discovery model preparation work, job development, and innovative/promising/best practices in job development; and/or,
- 3) Provide culturally competent, I/DD-related information and technical assistance/support for employers/trade associations/unions and other entities with which the job seeker will engage; and/or,

4) Provide connections and pathways for ongoing, post-placement employment supports

The project will serve as a replicable model by developing and identifying innovative, promising and/or best practices.

The project grantee will:

- ✓ Have demonstrated subject matter expertise in Competitive Integrated Employment (CIE) and Customized Employment (CE)
- ✓ Have demonstrated cultural competence in the field of intellectual/developmental disabilities in culturally/economically/ethnically/geographically/linguistically diverse, underserved populations

Priority will be given to projects that focus on diverse, underserved populations of individuals populations (e.g. Black/African American, Asian, LatinX, [etc.], low-income, bilingual or non-English-speaking, inner city and deeply rural populations, homeless or in licensed/foster care settings, and/or those from Native/Tribal communities) throughout California.

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Housing

(Capacity-Building/Advocacy)

The State Council on Developmental Disabilities (SCDD) is invested in ensuring that families and individuals with intellectual/developmental disabilities (I/DD) have the resources and knowledge to advocate for and obtain affordable, safe, accessible housing in their communities and homes of their choosing.

The Council is seeking a grantee to build the capacity of families/individuals with I/DD to engage in housing-related advocacy efforts and to understand tenant and housing rights and subsidized housing programs, obtain ILS/SLS services, and explore a variety of housing options, including home ownership.

SCDD is interested in funding a project that will:

1) Develop/provide a plain language toolkit, curriculum, information/tips, resources/materials, etc. about housing and tenants'/renters' rights (including maintenance, evictions, Fair Housing standards, etc.), subsidized housing programs, funding options, planned/available housing options, local/regional/state policy entities associated with housing issues, etc.; and/or,

- 2) Deliver a combination of guidance/technical assistance (TA) and multi-modal instruction/training about housing for individuals/families with I/DD throughout the lifespan; and/or
- 3) Provide information and support for families/individuals with I/DD to engage in housing-related public policy advocacy efforts.

The project will serve as a replicable model by developing and identifying innovative, promising and/or best practices.

The project grantee will:

- ✓ Have demonstrated subject matter expertise in housing policy, availability/trends, funding sources, statewide/regional housing entities, service/support options and other housing rights-related topics
- ✓ Have demonstrated cultural competence in the field of intellectual/developmental disabilities
- ✓ Have demonstrated cultural competence in working effectively with linguistically, culturally, economically and ethnically diverse communities/people.

Priority will be given to projects that focus on culturally, ethnically, economically and linguistically diverse, underserved populations (e.g., Black/African American, Asian, LatinX, [etc.], low-income, bilingual or non-English-speaking, inner city and/or deeply rural populations, homeless or in licensed/foster care settings, and/or those from Native/Tribal communities) in urban and/or rural settings throughout the state.

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Health and Safety

(Systems Change/Capacity-Building/Advocacy)

The State Council on Developmental Disabilities (SCDD) is invested in ensuring that all California families and individuals with intellectual/developmental disabilities (I/DD) engage safely and effectively with health and/or safety-related personnel within home, licensed, institutional and/or community-based environments. SCDD is seeking a grantee to reduce service barriers and ensure the health and/or safety of people with I/DD by facilitating improvements in communication and interactions between families/people with I/DD and first responders, healthcare professionals, mental health providers and/or correctional personnel.

SCDD is interested in funding a project that will:

1) Provide I/DD-related curriculum, resources, information, in-class training and technical assistance/support for public health/safety/emergency response professionals (to include - but not be limited to - law enforcement officers/correctional personnel, emergency/911 dispatchers, fire personnel, EMS/EMT/paramedic/transport responders, emergency room/medical professionals, mental health providers, etc.); and/or,

2) Provide culturally competent health and/or safety-related plain language curriculum, resources, training, referrals, technical assistance and support to individuals/families with I/DD to identify needs, communicate concerns, and effectively and safely respond to and ask/answer appropriate questions when interacting with emergency responders, correctional personnel and/or healthcare/mental health providers; and,

Additionally, the grantee will:

- 1) Produce a report that identifies real/potential barriers, innovative/promising/best practices, and effective strategies to assist individuals/families with I/DD in effective interactions with first responders, healthcare professionals, mental health providers and/or correctional personnel; and/or,
- 2) Produce a report that identifies real/potential barriers, innovative/promising/best practices, and effective strategies for health/safety personnel who are more culturally competent in identifying health/safety-related needs and interacting effectively with individuals/families with I/DD

The project will serve as a replicable model by developing and identifying innovative, promising and/or best practices.

The project grantee will:

- ✓ Have demonstrated subject matter expertise in one or more of the following fields: healthcare, mental health, law enforcement, public safety/emergency response and/or and related fields
- ✓ Have demonstrated cultural competence in the field of intellectual/developmental disabilities
- ✓ Have demonstrated cultural competence in working effectively with linguistically, culturally, economically and ethnically diverse communities/people.

Priority will be given to projects that engage underserved populations (e.g., Black/African American, Asian, LatinX, [etc.], low-income, inner city and deeply rural populations, bilingual or non-English-speaking, homeless or in licensed/foster care, and/or those from Native/Tribal communities) throughout the state.

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PROPOSAL EVALUATION SCORING SHEET

Application No.:	Reviewer:
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Item/Criteria	Points	Score
Project Description : The proposal meets the intent and need(s) identified in the proposed project (e.g. the proposal thoroughly addresses the issue), and it applies research-based practices (e.g. best or promising practices) in the design and implementation	10	
State Plan : The proposal meets or advances the State Plan's Goal(s) and/or Objective(s), including activities in advocacy, systems change and/or capacity-building	10	
Target population : The proposal clearly/appropriately identifies its target population(s)	10	
Evaluation & Reporting : The proposal provides a clear and sound evaluation plan (includes data collection, program assessment and outcome analysis) as part of its bi-monthly and final reporting process	10	
Deliverable(s)/Output(s) : The proposal describes specific deliverables (e.g. curriculum, materials, resources, etc.)	10	
Methodology : The proposal clearly identifies its method(s) to achieve intended outcomes	10	
Outcomes: The proposal's outcomes are designed to clearly identify, measure and explain how it will meet the intent of the proposed project	10	
Impact: The proposal is designed to impact and change lives in meaningful, significant, and/or sustainable ways (e.g. addresses an important need in community) 17	10	

Item/Criteria	Points	Score
Diversity/Disparities : The proposal identifies how it will address/impact historically under-served and/or other under-represented, marginalized and (e.g. ethnically, racially, culturally, linguistically, economically, etc.) diverse communities	10	
Budget : The proposed budget meets the requirements of the RFP, and is detailed and reasonable to accomplish all elements of the proposal	10	
Knowledge & Experience: The proposer has demonstrated experience, knowledge, and potential to accomplish all elements of the proposal	10	
Innovation & Creativity: The proposal identifies and applies innovative and promising practices in its design and implementation and builds on evidence based best practice(s)	10	
TOTAL SCORE:		

A maximum of 120 points may be awarded by each member of the review team.

Minimum Score A minimum score of seventy-five percent (75%) is required to be considered for an award of a grant contract.

Rounding of Scores: Decimal point scores shall be rounded up to the nearest whole number. (For example: 20.54 will become 21).

Tiebreaker: In the event of a tie, the Scoring Panel will break the tie by awarding the contract to the proposal with the highest score in the State Plan category. If scores in that category are the same, the tie will be broken by the highest score in the Methodology category. If those scores are the same, the tie will be broken by the highest score in the Administration category.

AUGUST 15, 2022

AGENDA ITEM 7

STATE PLAN COMMITTEE STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

2022-2026 State Plan Update

SCDD Manager Rihana Ahmad will provide an update on the 2022 - 2026 State Plan, including revisions to the State Plan goals and objectives.

Action Recommended

None

Attachment(s)

None

Handout(s)

Revised 2022-2026 State Plan Goals & Objectives