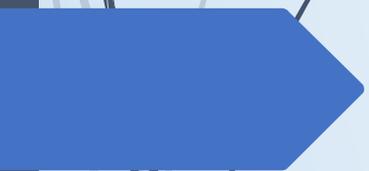




Grant Cycle 45 Pre-Bidders' Conference



California State Council on Developmental
Disabilities (SCDD)



- Aaron Carruthers, Executive Director
- Kristie Allensworth, Contracts Analyst
- Rihana Ahmad, Manager – State Plan and Self-Advocacy

SCDD Staff

Meeting Details

- Live close captioning is active
- This meeting is being recorded
- Materials will be posted on the SCDD website at [Program Development Grants | SCDD \(ca.gov\)](https://www.scdd.ca.gov/Program-Development-Grants)
- We have muted all participants to keep background noise to a minimum
- After the presentation, we will open it up for questions



Questions?

1. Write them down
2. Ask them at the end of the presentation, or
3. Submit them (as explained in the RFP guidelines) to Kristie Allensworth by July 11, 2022



California State Council on Developmental Disabilities

- ▶ Authorized by both Federal and State laws
- ▶ Ensures that the rights of people with intellectual and/or other developmental disabilities (I/DD) are protected and upheld through advocacy, capacity-building, and systems monitoring and change efforts
- ▶ Advocates for, promotes, and implements policies and practices to achieve self-determination, independence, productivity, and inclusion in all aspects of community life for Californians with I/DD and their families
- ▶ HQ in Sacramento and 12 regional offices throughout the state



Remember:

- **This is just an overview of the RFP application process**
- **For more information, check out the RFP announcement on the SCDD website**

<https://scdd.ca.gov/>

**“The RFP is whole;
it is complete; and,
it is authoritative
by its very
definition.”**



Handouts

- 1. Proposal Checklist**
- 2. Project Narrative**
- 3. Project Data Sheet**
- 4. Budget Detail Sheet**
- 5. Exhibit A: California Poverty Levels**
- 6. Exhibit B: SCDD Performance Measures**
- 7. Previously Asked Questions & Answers**



Cycle 45 Grants

SCDD grants fund new and innovative projects that address goals and objectives in the Council's 5-year strategic State Plan cycle.

These projects will develop or support promising or best practices in the field of intellectual and/or developmental disabilities.



Available Funding

- The Council has a total of \$260,000 available to fund Cycle 45 projects in four (4) proposed areas:
 - Education, Early Intervention and/or Identification
 - Employment
 - Health and Safety
 - Housing
- The Council will consider all proposal submissions and choose one or more projects within this budgeted amount

Cycle 45 Targeted Topic Areas

**Project
Description
Summaries**



Education, Early Intervention and/or Identification

- ▶ The Council is seeking a grantee to build capacity in families and children at risk of developing/acquiring and/or with I/DD **within underserved communities** who are eligible for and/or receiving developmental disability-related and/or special education (within a least restrictive environment [LRE]/appropriate setting) services.



Employment

- ➔ SCDD is seeking a grantee to increase the capacity of individuals with I/DD **who are experiencing under-employment, unemployment and/or an economic/pandemic-related layoff** to obtain Competitive Integrated Employment (CIE).



Health & Safety

- ➔ SCDD is seeking a grantee to **reduce service barriers and ensure the health and/or safety of people with I/DD** by facilitating improvements in communication and interactions between families/people with I/DD and first responders, healthcare professionals, mental health providers and/or correctional personnel.



Housing

- ▶ The Council is seeking a grantee **to build the capacity of families/individuals with I/DD to engage in housing-related advocacy efforts** and to understand tenant and housing rights and subsidized housing programs, obtain ILS/SLS services, and explore a variety of housing options, including home ownership

Once approved, projects will begin on October 1, 2022 and must be completed by September 30, 2023

Proposals must be consistent with all applicable federal, state, and local government laws and regulations

Grant Cycle Rules



Grant Cycle Rules (cont.)

Proposals must:

- Meet the needs and intent outlined in the 'Project Description' section of the Request for Proposal
- Serve individuals who meet the federal definition of I/DD
- Be complete and consistent with all applicable federal, state and local government laws and regulations, and which includes all attachments

Grantees must be entities or individuals with a taxpayer ID # and that can provide the required fiscal assurances and that meet all the requirements of the RFP

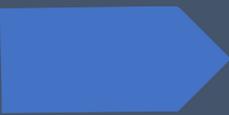
Eligibility



Funding Restrictions

**See Allowable and Non-Allowable
Expenses**

**If you have questions, please submit
them in accordance with the RFP
guideline**



Evaluation Criteria

Tell you, as the applicant, what elements will be scored for all Criteria



Proposal Evaluation Criteria

- ➔ Project Description
- ➔ State Plan
- ➔ Target Population
- ➔ Evaluation & Reporting
- ➔ Deliverable(s)/Output(s)
- ➔ Methodology
- ➔ Diversity/Disparities
- ➔ Budget
- ➔ Knowledge & Experience
- ➔ Innovation & Creativity



Minimum Score

A minimum score of seventy-five percent (75%) is required to be considered for an award of a grant contract

Administrative and Submission Information



Proposals must have:

A. Cover Letter

B. Project Data Sheet

C. Project Narrative, which includes:

- 1. Methodology (referring to Exhibit A)**
- 2. Outcome Measures and Evaluation (referring to Exhibit B)**



Exhibit A



Federally
Identified
Poverty
Areas

A 25% match is required for Non-Poverty Areas

A 15% match is required for Poverty Areas

Match may be in-kind funding

If the area that you are targeting has a 20% or higher poverty rate, you will need a 15% match

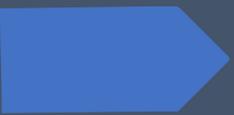


Exhibit B

SCDD Performance Measures are used to determine and report activities and outcomes and provide consistent evaluation metrics for your project proposal.

**Double-check to ensure
that your numbers all
match**

**Budget Detail
Worksheet**



Required Attachments

- 1. Proposal Checklist**
- 2. Organizational Chart**
- 3. Personnel Information**
- 4. Previous Grants/Awards**



Required Attachments (Cont.)

- 5. Three (3) letters of support**
 - a) MOU or Letter of Commitment, if needed for successful completion of the project**
 - b) Documentation of the proposer's Governing Board approval**



What to Expect (1/4)

Proposals will go through an Administrative Review to ensure that:

- All necessary documents are included**
- Formatting is correct**
- The numbers submitted are correct, and**
- The checklist has been completed**



What to Expect (2/4)

Proposals that make it through the Administrative review will go to the scoring panel

The scoring panel will make its recommendation to the State Plan Committee in August of 2022



What to Expect (3/4)

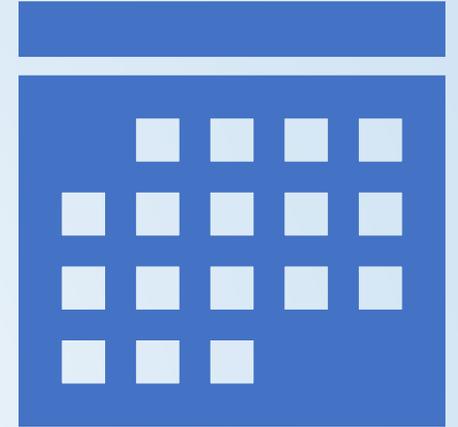
The State Plan Committee will make its recommendation to the Executive Committee on August 23, 2022

The Public Notice will be posted on August 23, 2022; this will begin the Protest Period

The Protest Period ends on September 5, 2022



What to Expect (4/4)



**The Official Award
Notification will be made
on September 6, 2022.**



Tips to Avoid Common Mistakes...

Read

Read the ENTIRE RFP

Follow

Follow the format guidelines

**Double-
check**

Double-check ALL of the eligibility requirements

Use

Use the Proposal Checklist



**Tips to
Avoid
Common
Mistakes
(2/3)**

Be sure you are proposing a project that is consistent with the mission of the Council

Address each of the areas within the Criteria for Evaluation

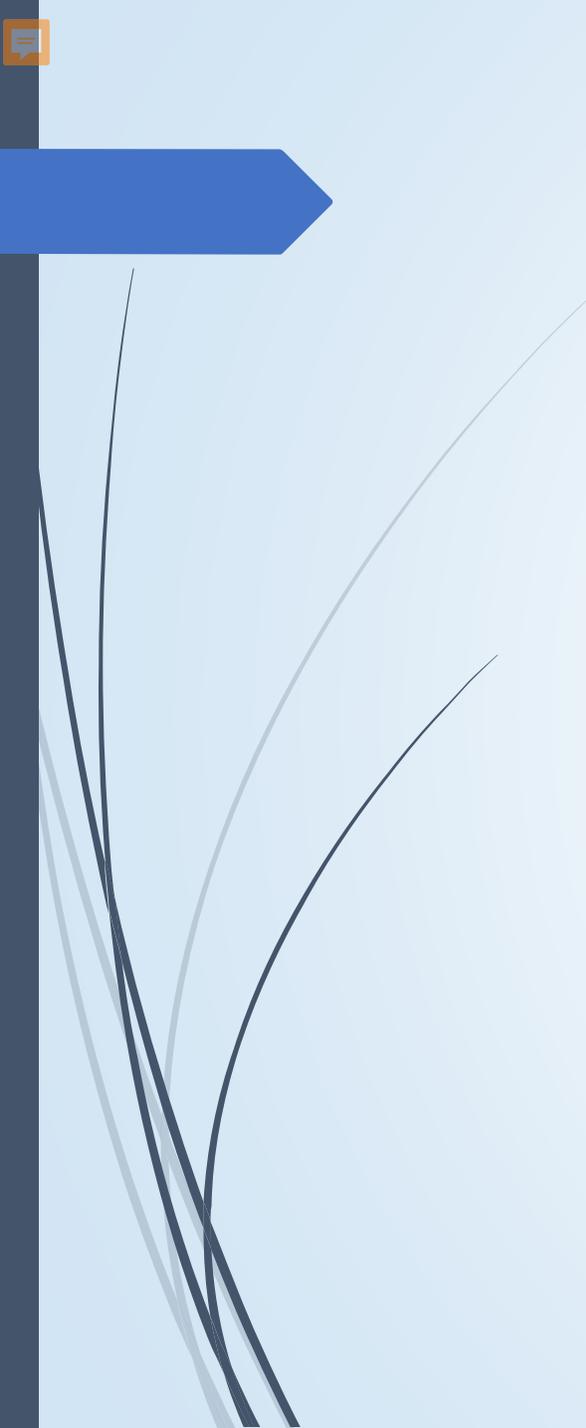
Proofread the proposal before submitting



**Tips to
Avoid
Common
Mistakes
(3/3)**

Mail your proposal in early or deliver it in person to avoid missing the deadline on: July 27, 2022

5:00 p.m. on July 27, 2022 is the drop-dead deadline for SCDD to receive all proposals.



**Keep checking the Council's
website for updated answers
to ongoing questions through
July 13, 2022**



 **Questions?**