NOTICE/AGENDA

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES
EXECUTIVE COMMITTEE MEETING

Members of the public may participate in person, telephonically, or by Zoom. Accessible formats of all agenda and materials can be found online at www.scdd.ca.gov

MEETING DETAILS:

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<tr>
<th>PHYSICAL LOCATION</th>
<th>REMOTE LOCATION(S):</th>
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<tr>
<td>SCDD HQ OFFICE</td>
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<tr>
<td>3831 North Freeway Blvd., #125</td>
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<td>Sacramento, CA 95834</td>
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DATE: April 19, 2022
TIME: 10:30 AM – 1:00 PM

COMMITTEE CHAIR: Lee Bycel

Item 1. CALL TO ORDER
Item 2. ESTABLISH QUORUM
Item 3. WELCOME AND INTRODUCTIONS
Item 4. **PUBLIC COMMENTS**
This item is for members of the public to provide comments and/or present information to this body on matters not listed on the agenda. There will be up to 20 minutes allocated to hear from the public with each person allotted up to 3 minutes to comment.

Additionally, there will be up to 10 minutes allocated to hear from the public on each agenda item, with each person allotted up to 1 minute to comment.

Item 5. **APPROVAL OF FEBRUARY 2022 MINUTES**

Item 6. **STAFF UPDATE**
Ken DaRosa, Chief Deputy Director

Item 7. **SPONSORSHIP REQUEST(S)**
Ken DaRosa, Chief Deputy Director
A. California Sibling Network

Item 8. **CONFLICT OF INTEREST WAIVER REQUESTS**
Brian Weisel, Legal Counsel
A. Elizabeth Soloway, Board Member, East Bay Regional Center

Item 9. **SCDD BUDGET UPDATE**
Ken DaRosa, Chief Deputy Director

Item 10. **ADJOURNMENT AND NEXT MEETING DATE**
The next meeting of the Executive Committee will be on June 21.

**Accessibility:**
Pursuant to Government Code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in this meeting should contact Yaritza Sanchez at (916)-207-2856 or yaritza.sanchez@scdd.ca.gov. Please provide at least 3 business days prior to the meeting to allow adequate time to respond to all requests.

All times indicated and the order of business are approximate and subject to change.
REMOTE LOCATIONS:

BAY AREA OFFICE:
1515 Clay Street, Suite 803
Oakland, CA 94612
(510) 286-0439

LOS ANGELES OFFICE:
411 N. Central Avenue, Suite 620
Glendale, CA 91203
(818) 543-4631
Public Comment

This item is for members of the public to provide comments and/or present information to this body on matters not listed on the agenda. There will be up to 20 minutes allocated to hear from the public with each person allotted up to 3 minutes to comment.

Additionally, there will be up to 10 minutes allocated to hear from the public on each agenda item, with each person allotted up to 1 minute to comment.
AGENDA ITEM 5.
ACTION ITEM

EXECUTIVE COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

Approval of February 2022 Minutes

The draft minutes from the February 22, 2022 Executive Committee meeting have been included in the packet for review. Committee members will vote on whether to approve the minutes.

Attachment
February 2022 Executive Committee Meeting Minutes

Action Recommended
Approve the February 2022 minutes.
DRAFT
Executive Committee Meeting Minutes
February 22, 2022

Members Attending
Lee Bycel, Chair (FA)
Nicole Adler (SA)
Julie Austin (FA)
Kilolo Brodie (FA)
Harold Fujita (FA)
Maria Marquez (SA)
Kara Ponton (SA)
Wesley Witherspoon (SA)

Others Attending
Rihana Ahmad
Aaron Carruthers
Ken DaRosa
Carmen Diaz
Julie Eby-McKenzie
Riana Hardin
Bridget Kolakosky
Robin Maitino-Erben

Others Attending
Yaritza Sanchez
Victoria Schlussler
Brian Weisel
Mrs. Arias
Denise Gorny

Members Absent
N/A

1. CALL TO ORDER
Executive Committee Chair Lee Bycel called the meeting to order at 10:32 A.M.

2. ESTABLISH QUORUM
A quorum was established.

3. WELCOME/INTRODUCTIONS
Chair Bycel began the Executive meeting with a moment of silence for SCDD Policy Analyst, Matt Traverso and welcomed Nicole Adler and Harold Fujita as new Executive Committee members. Members and others in attendance introduced themselves and identified someone that inspires them.

4. PUBLIC COMMENTS
Family advocate, Mrs. Arias provided a public comment stating that her seventeen-year-old daughter with Down Syndrome is her motivation, spirit, and the one that encourages her to advocate for children with special needs. She expressed that there is a need for special education advocacy/training and that her family created the You Too Movement to provide a platform to discuss the topic.
Family advocate and working professional Carmen Diaz provided a public comment about her history of working with different agencies throughout the state, and supporting families who are bilingual with special education, social security, and self-determination. She emphasized the importance in finding ways to interact and connect with Latino and rural communities using nontraditional methods.

5. APPROVAL OF THE FEBRUARY 2022 MEETING MINUTES

**Action 1**
It was moved/seconded (Austin [F.A.]/Fujita [F.A.]) and carried to approve the February 2022 meeting minutes as presented. (Passed by acclamation, see page one for list of members present.)

6. SPONSORSHIP REQUESTS
Chief Deputy Director Ken DaRosa presented two Sponsorship requests for the Committee’s consideration.

The first request for $1,500 was from the Care Parent Network. If approved, the requested funding would be used to defray the cost of translating conference materials into Spanish and the cost of translators for their Autism Star Conference.

Chair Bycel and Chief Deputy Director DaRosa notified Committee members that the second request from the San Carlos Community Garden (SCCG) was ineligible for funding and therefore being removed for consideration.

Mrs. Arias provided a public comment and encouraged members to vote for the Care Parent Network sponsorship request.

**Action 2**
It was moved/seconded (Austin [F.A.]/Marquez [S.A.]) and carried to approve the Care Parent Network sponsorship request in the amount requested. (Passed by acclamation, see page one for list of members present.)

7. CONFLICT OF INTEREST WAIVER REQUESTS
Legal Counsel Brian Weisel presented three conflict of interest waiver requests for the Committee’s consideration. All the requests were renewals (Ramon Hooper, Liliana Martinez, Angelina Martinez). Detailed...
conflict of interest mitigation plans for each individual’s request were provided in the meeting packet. The Council previously approved a conflict waiver for Ramon Hooper for a similar employment position with a different vendor in 2019.

**Action 3**
It was moved/seconded (Witherspoon [S.A.]/Marquez [S.A.]) and carried to approve the conflict of interest waiver requests from Ramon Hooper (Tri-Counties Regional Center), Liliana Martinez (North Los Angeles County Regional Center), and Angelina Martinez (North Los Angeles County Regional Center). (Passed by acclamation, see page one for list of members present.)

8. **SCDD BUDGET UPDATE**
Chief Deputy Director Ken DaRosa presented SCDD’s recent budget updates. The Administrative Committee met in the morning prior to the Executive Committee and provided input on the proposed budget. The Administrative Committee recommended to postpone decisions on how to spend prior year unexpended funds of $445,000 for staff and community post-pandemic/endemic needs. The Administrative Committee also recommended the 2022-2023 draft SCDD budget to the Executive Committee.

Chief Deputy Director DaRosa discussed the combined first and second quarter expenditures for the current fiscal year (2021-2022) as well as the draft budget for the upcoming fiscal year (2022-2023).

Chief Deputy Director DaRosa reported that SCDD’s budget is in good standing. As of December 31 2021, the biggest expense was related to salaries and wages. The second big expense was related to the cost of operations. Last year the personal services remaining percentage was at around 55%, and now it is at 49.3%. The Chief Deputy Director mentioned that preliminary state fiscal year 2022-23 budget would increase by approximately $70,000 from 7,694,000 to 7,758,000. This would bring changes to several items including an increase in spending for personal services and operating expenses. Several lines also reflect spending trends over the last few years that result in reduced costs for the 2022-2023 budget. These savings were accumulated in several areas due to staff vacancies, remote working, less travel expenses, using electronic instead of printed forms, and moving into smaller office spaces. He assured the Committee that as conditions change over the next
several months, he will continue to monitor the line item numbers to identify areas where spending projections may need to be updated or revised.

Executive Director Carruthers added that the 2022-2023 budget ensures that SCDD has cash reserves for a rainy-day fund of 1,750,000. The Executive Director recommended that the Executive Committee hold the prior year unexpended funds of $445,000 for six months to have a better sense of staff and community needs post pandemic. He also recommended that the Executive Committee redefine the number of hours it takes to issue an honorarium payment of $100 from 6 hours to 4 hours, not including Council meetings.

**Action 4**

It was moved/seconded (Witherspoon [S.A.]/Marquez [S.A.]) and carried to adopt the Administrative Committee’s recommendations to postpone excess endemic funds for six months for staff and community needs; and move the 2022-2023 proposed SCDD budget as drafted to the full Council for consideration. (Unanimously accepted by members present, see page one for list of members present.)

**Action 5**

It was moved/seconded (Brodie [F.A.]/Ponton [S.A.]) and carried to redefine a full day of work from six to four hours, not including Council meetings. (Unanimously accepted by members present, see page one for list of members present.)

9. **EXECUTIVE DIRECTOR REPORT**

Executive Director Aaron Carruthers provided Committee members with a report on recent Council activities and priorities that included an update on the legislative package, bill contest, COVID tests, projects, and administrative items.

The Executive Director presented the three bills that SCDD is co-sponsoring and that have common themes of access and inclusion. **AB 1663** by Assemblymember Maienschein is related to conservatorships, **SB 1092** by Senator Hurtado relates to fair hearing reform, and **AB 2547** by Assemblymember Nazarian relates to housing stability to prevent and end homelessness among older adults and people with disabilities. Individuals that had ideas that link directly to each of the
bills were notified and asked if they would like to be declared as a winner in the bill idea contest and be involved in the bill becoming a law process.

SB 639 is a bill to phase out subminimum wage that was passed and signed into law. SCDD was tasked with writing and submitting a report to the Legislature and the Governor by January 2023. Staff is working on putting together the workgroup of providers, people with developmental disabilities that have been in sheltered workshops, family advocates, and state departments. The first meeting of the workgroup will be held on March 16\textsuperscript{th} and hopes to identify projects or programs that need funding.

Executive Director Carruthers mentioned that SCDD has the responsibility to evaluate the Self-Determination Program. The Governor proposed $100,000 to fund the evaluation. However, the money would begin in July 2022, so the Governor also proposed moving the due date to complete the Self-Determination Program evaluation from December 2022 to June 2023. In addition, the Governor’s Office of Emergency Services provided SCDD with a unique opportunity to get COVID tests out to the community. Managers identified and received responses from 153 organizations, asking for a total of 437,000 tests. The Governor's Office of Emergency Services relayed they were only looking to provide 100,000-200,000 tests. The Executive Director condensed the order down to 173,000 and asked that the 437,000 amount be used as evidence of the community need for more tests. The Executive Director shared that the 173,000 tests were received and distributed.

He then transitioned into discussing public safety power shutoffs (PSPS). Although PSPS prevent the spread of wildfires, they also create public safety problems for people with disabilities. Within the last three and a half years, the Executive Director and Legal Counsel has been pushing the Investor Owned Utilities (IOU) to address these problems and work to find solutions. A series of day long Zoom sessions with IOU presidents have been scheduled to answer core questions to identify the people with I/DD that are impacted, what they need, and how the IOU’s will meet those needs before, during, and after public safety power shutoffs.

The Executive Director announced Michelle Cave as SCDD’s new Public Information Officer and that the Legislative Analyst vacancy has been re-posted. He mentioned that the State Leadership Accountability Act (SLAA) asks for an internal review of risk that departments need to do every two years. SCDD completed and submitted their review in
December and identified pandemic related recruitment and retention of staff, pandemic changes in work environment, pandemic related health of workforce, and the aging of the SCDD workforce as internal risks. Executive Director Carruthers ended his report by reminding Councilmembers of the Council policy that pays them to attend a conference of their choice (with certain limitations) and share the knowledge with other members.

10. PROPOSED AMENDMENT TO SCDD AUTHORIZED REPRESENTATION POLICY
Legal Counsel Brian Weisel provided an update on filings with the Office of Administrative Law (OAL) and SCDD’s Authorized Representative Policy. He stated that the OAL identified an issue with our current Authorized Representation Policy that provides with an automatic lapse at a one-year period. Removing that line will allow our policy to comply with OAL rulings, and still allow the Council to review ARs periodically, just not on an automatic one-year calendar timeline.

Action 6
It was moved/seconded (Ponton [S.A.]/Brodie [F.A.]) and carried to amend SCDD Authorized Representative Policy per recommendations from the Office of Administrative Law. (Passed by acclamation, see page one for list of members present.)

11. REGIONAL OFFICE PRESENTATION
North State Regional Office Manager Sarah May and North Coast Regional Office Manager Julie Eby-McKenzie provided short presentations regarding their personal and professional journey to their current positions.

Sarah May mentioned that she began working for SCDD in 1998 and worked her way up. She expressed that there is a strong sense of community and a need to think creatively from lack of resources in her rural region. She mentioned that her office does Saturday events once or twice a month in different locations to reach all parts of the community. She also highlighted a project that involved collaborating with community partners in the region to support individuals with developmental disabilities in Plumas County to create their own food pantry project.

Julie Eby-McKenzie shared that she joined the SCDD Los Angeles regional office in 2011 and recently made the transition to the North
Coast. Some of the unique challenges that her region faces include access to medical care and service providers having a hard time filling positions due to political and personal beliefs of vaccines and the pandemic. She highlighted a housing project her staff member Denise has been working on for years. Denise is up to eight housing consortia in the region and working to develop housing at all income levels. Together they have developed almost 900 units, 74 of those set aside for people with IDD.

12. **OUT-OF-STATE TRAVEL (OST) RESTRICTIONS UPDATE**
The Executive Director Carruthers provided the Committee with an updated list of the State of California’s restricted travel list that added Ohio to the list.

13. **ADJOURNMENT AND NEXT MEETING DATE**
The next Executive Committee meeting will be held on April 19, 2022. Meeting adjourned at 2:28 P.M.
Chief Deputy Director Ken DaRosa will provide Committee members with an update on Bagley Keene and immediate changes.
AGENDA ITEM 7.
ACTION ITEM
EXECUTIVE COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

Sponsorship Request

Chief Deputy Director Ken DaRosa will present one sponsorship request for the Committee’s consideration. The sponsorship is from the California Sibling Network.

Following Chief Deputy DaRosa’s presentation, members will vote on whether to approve the request.

Handout
California Sibling Network Application Package

Action Recommended
Approve the sponsorship requests from the California Sibling Network.
APRIL 19, 2022

AGENDA ITEM 8.
ACTION ITEM

EXECUTIVE COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

Conflict of Interest Waiver Requests

Staff attorney Brian Weisel will present conflict of interest waiver requests from the following regional center board member:

A. Elizabeth Soloway, Board Member, Regional Center of the East Bay

Committee members will vote on whether to approve the request.

Attachment(s)
Staff analysis detail and conflict of interest mitigation plan for Regional Center Board Member Elizabeth Soloway.

Action Recommended
Approve the conflict of interest waiver request.
COUNCIL AGENDA ITEM DETAIL SHEET

ISSUE: Regional Center Conflict of Interest (COI)

BACKGROUND: Codified in Welfare and Institutions (W&I) Code sections 4500 et seq., the Lanterman Act requires regional centers to submit conflict of interest statements and proposed resolution plans to the Department of Developmental Services (DDS) and the Council. The Director of DDS may waive conflict of interest requirements of a contracting agency (i.e., a regional center) with approval of the State Council.

The Council is being presented with information reviewed under the existing SCDD criteria and process approved by the Council. This approach provides for staff analysis of regional center conflict of interest issues.

Elizabeth Soloway, Board Member, Regional Center of the East Bay: Elizabeth Soloway is a member of the Regional Center of the East Bay (RCEB) Board of Directors. Ms. Soloway is a licensed professional fiduciary and has both financial and board expertise. Ms. Soloway is also a parent.

Information regarding the RCEB Board’s recruitment and appointment process is available at https://www.rceb.org

Ms. Soloway recently came into a potential conflict with her Board position at RCEB. Ms. Soloway also serves on the Board of Wellspring Educational Services (Wellspring), a non-public school and registered agency for children on the autism spectrum. Wellspring provides a summer program and applied for and approved RCEB as a vendor for a summer camp. Ms. Soloway was not involved in the vendor process, and only recently learned of the conflict.

The Council previously approved a COI waiver request under the same circumstances in January 2021.

1 Welf. & Inst. Code § 4626, subd. (l).
2 Welf. & Inst. Code § 4628.
DISCUSSION:

Conflict of Interest: Department of Developmental Services (DDS) Regulation\(^3\) 54520 provides in part that a conflict of interest exists when the board member, or a family member of a regional center board member, holds any of the below positions for a provider:

- (1) a governing board member;
- (2) a board committee member;
- (3) a director;
- (4) an officer;
- (5) an owner;
- (6) a partner;
- (7) a shareholder;
- (8) a trustee;
- (9) an agent;
- (10) an employee;
- (11) a contractor;
- (12) a consultant;
- (13) a person who holds any position of management; or
- (14) a person who has decision or policy making authority.

Ms. Soloway’s conflict of interest arises because she is board member of a school that applied for and was approved as a vendor for RCEB as a summer camp.\(^4\) To address and mitigate the conflict, RCEB submitted the following Conflict of Interest Resolution Plan (Plan):

1. As a governing RCEB board member, Ms. Soloway will not participate in any discussion or vote on any matter involving Wellspring Education Services or out-of-home respite services for children including but not limited to: any discussions, recommendations, or decisions about contracts, service agreements, or any other fiduciary related items that may apply to Wellspring Educations Services or out-of-home services.

\(^3\) DDS’ current regulations are published at California Code of Regulations, title 17, § 50201 et seq.
\(^4\) Cal. Code Regs., title 17, § 54520(a)(10).
2. Ms. Soloway would disclose the existence and nature of the conflict of interest to RCEB’s Board and have it noted in the Board records.
3. Ms. Soloway would abstain from voting on any matter pertaining to Wellspring Educational Services and out-of-home respite or any matter which could impact out-of-home respite services of children and supports or any competitor in the same service categories.
4. Should matters related to Wellspring Educational Services or children’s out-of-home respite case arise during and RCEB Board or committee meeting, Ms. Soloway will refrain from participating in the discussion.
5. RCEB’s Board President and members are responsible for ensuring Ms. Soloway complies with Welfare and Institutions Code section 4622(k)(2).
6. RCEB’s Board President and members are responsible for ensuring that the plan and its safeguards are applied and monitored.

The proposed Plan appears to mitigate concerns over a conflict of interest that could result based upon Ms. Soloway’s membership on a school board with a RCEB vendor. Accordingly, staff recommends reapproval of Ms. Soloway’s waiver request.

STAFF RECOMMENDATION: Approve Ms. Soloway’s waiver request.

ATTACHMENT: Ms. Soloway’s COI reporting statement and Plan.

PREPARED BY: Legal Counsel Brian Weisel – April 4, 2022.
March 9, 2022

Ernie Cruz
Assistant Deputy Director
Office of Community Operations
Department of Developmental Services
1215 O Street, MS 8-20
Sacramento, CA  95814

RE: Conflict of Interest Waiver for Board Member

Dear Mr. Cruz:

On behalf of Regional Center of the East Bay (RCEB), we are writing to request a waiver of a conflict of interest identified for RCEB Board Member, Elizabeth “Lisa” Soloway. Ms. Soloway is a current member of our board in good standing and it is our wish for her to continue her service. Ms. Soloway was elected to the board in March 25, 2019. She is a licensed professional fiduciary and has both financial expertise and Board expertise. Both of these meet the new requirements for representation on a regional center board. Ms. Soloway is also a parent.

The conflict of interest which has recently arisen is related to Ms. Soloway’s membership on the board for Wellspring Educational Services. This is a non-public school and a registered nonpublic educational agency for children on the autism spectrum. Its primary service is primary and secondary education and she is a parent on this board. Wellspring does provide a summer program and the entity applied and was vendedore by RCEB as a camp. This vendorization occurred on June 2, 2020. Due to the pandemic, this service has not been utilized as out-of-home respite for children. Ms. Soloway was not been involved in the vendorization process. In fact, she only recently became aware of this and reported this on this Conflict of Interest (COI) form. This is a very limited service which at the maximum would serve 10 to 20 individuals per year.

It is our wish that RCEB can continue to benefit from Ms. Soloway’s expertise on our Board. RCEB proposes the following to mitigate this conflict:
1. The RCEB Board and Ms. Soloway would agree that she would have no role or involvement in decisions that might affect Wellspring Educational Services or out-of-home respite services for children including but not limited to:
   - Participation in any discussions, recommendations, or decisions about contracts, service agreements or any other fiduciary related items that may apply to Wellspring Educational Services or out of home respite services for children.

2. That Ms. Soloway would disclose the existence and nature of the conflict of interest to RCEB’s Board and have it noted in Board records;

3. That Ms. Soloway would abstain from voting on any matter pertaining to Wellspring Educational Services and out-of-home respite or any matter which could impact out of home respite services for children and supports or any competitor in the same service categories;

4. That Ms. Soloway will not use her position as a Board member of RCEB’s Board to exert influence on decision-making regarding Wellspring Educational Service or children's out-of-home respite services and supports or any competitor in the same service categories;

5. Should matters related to Wellspring Educational Services or children’s out of home respite arise during any RCEB Board meetings (e.g., Board or committee meetings), Ms. Soloway member will refrain from participating in the discussion.

6. Given the specific set of circumstances, RCEB’s Board President and other Board members are responsible for ensuring Ms. Soloway complies with Welfare & Institutions Code §4622(k)(2); and RCEB’s Board President and members are responsible for ensuring that the plan and its safeguards are applied and monitored.

7. To abstain from participation in any discussions, recommendations, or decisions about contracts, service agreements or any other fiduciary related items that may apply to Wellspring Educational Services, out-of-home respite or camping services.

A copy of this request is also being sent to the State Council on Developmental Disabilities.

Thank you in advance for your prompt review of our request. If you require further information, please contact Michi Toy, Executive Assistant at (510) 618-7707 or mtoy@rceb.org.
Sincerely,

Kathy Hebert
President
RCEB Board of Directors

Lisa Kleinbub
Executive Director
RCEB

cc: Brian Weisel, California State Council on Developmental Disabilities
    Aaron Carruthers, California State Council on Developmental Disabilities
    Brian Winfield, Department of Developmental Services
    Erica Reimer Snell, Department of Developmental Services
    Rapone Anderson, Department of Developmental Services
    Erin Paulsen Brady, Department of Developmental Services
    Melissa Robinson, Department of Developmental Services
CONFLICT OF INTEREST REPORTING STATEMENT
DS 6016 (Rev. 08/2013)

The duties and responsibilities of your position with the regional center require you to file this Conflict of Interest Reporting Statement. The purpose of this statement is to assist you, the regional center and the Department of Developmental Services (DDS) to identify any relationships, positions or circumstances involving you which may create a conflict of interest between your regional center duties and obligations, and any other financial interests and/or relationships that you may have. In order to be comprehensive, this reporting statement requires you to provide information with respect to your financial interests.

A “conflict of interest” generally exists if you have one or more personal, business, or financial interests, or relationships that would cause a reasonable person with knowledge of the relevant facts to question your impartiality with respect to your regional center duties. The specific circumstances and relationships which create a conflict of interest are set forth in the California Code of Regulations, title 17, sections 54500 through 54530. You should review these provisions to understand the specific financial interests and relationships that can create a conflict of interest.

Please answer the following questions to the best of your knowledge. If you find a question requires further explanation and/or there is not enough space to thoroughly answer the question, please attach as many additional sheets as necessary, and refer to the question number next to your answer. If the regional center identifies a conflict involving you, it will be required to prepare a conflict resolution plan. Some relevant definitions have been provided in the footnotes to assist you in responding to this statement.

You are required to file this Reporting Statement within 30 days of beginning your employment with the regional center or from the date that you are appointed to the regional center board or advisory committee board. You are then required to file an annual Reporting Statement by August 1st of every year while you remain employed with the regional center or while you are a member of the regional center board or advisory committee board. You must also file a Reporting Statement within 30 days of any change in your status that could result in a conflict of interest. Circumstances that can constitute a change in your status that can require you to file an updated Reporting Statement are described below in footnote one.

A. INFORMATION OF REPORTING INDIVIDUAL

Name: Elizabeth "Lisa" Soloway
Regional Center:

Regional Center Position/Title: 
- Governing Board Member
- Vendor Advisory Committee sitting on Board
- Contractor
- Agent

Reporting Status:
- Annual
- New Appointment (date): _______________________
- Change of Status

If a change in status, date and circumstance of change in status:

1. Please list your job title and describe your job duties at the regional center.
   RCEB Board Member

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1 Change of status includes a previously unreported activity that should have been reported, change in the circumstance of a previously reported activity, change in financial interest, familial relationship, legal commitment, change in regional center position or duties, change in regional center, or change to outside position or duties. See California Code of Regulations, title 17, sections 54531(d) and 54532(d).
2. Do you or a family member\(^2\) work for any entity or organization that is a regional center provider or contractor?  
   \(\square\) yes  \(\xmark\) no -- If yes, provide the name of the entity or organization and describe what services it provides for the regional center or regional center consumers. If the provider or contractor is a state or local governmental entity, provide the specific name of the state or local governmental entity and describe your job duties at the state or local governmental entity.

3. Do you or a family member own or hold a position\(^3\) in an entity or organization that is a regional center provider or contractor?  
   \(\square\) yes  \(\xmark\) no -- If yes, provide the name of the entity or organization, describe what services it provides for the regional center or regional center consumers, and describe your or your family member’s financial interest.

4. Are you a regional center advisory committee board member?  
   \(\xmark\) yes  \(\square\) no -- If yes, are you a member of the governing board or owner or employee of an entity or organization that provides services to the regional center or regional center consumers?  
   \(\xmark\) yes  \(\square\) no -- If yes, provide the name of the entity or organization and describe what services it provides for the regional center or regional center consumers.

   **Board member of Wellspring Educational Services**  
   **Services: Camp We Go**

5. If you are a regional center advisory committee board member and answered yes to all the questions in Question 4 above, do any of the following apply to you: (a) are you an officer of the regional center board; (b) do you vote on purchasing services from a regional center provider; or (c) do you vote on matters where you might have a financial interest?  
   \(\square\) yes  \(\xmark\) no -- If yes, please explain.

---


\(^3\) For purposes of this question, hold a position generally means that you or a family member is a director, officer, owner, partner, employee, or shareholder of an entity or organization that is a regional center provider or contractor. For a specific description of positions that create a conflict of interest in a regional center provider or contractor see the California Code of Regulations, title 17, sections 54520 and 54526.
6. Do any of the decisions you make when performing your job duties with the regional center have the potential to financially benefit you or a family member? [Note: Governing board members do not have to answer “yes” to this question if the financial benefit would be available to regional center consumers or their families generally].

[ ] yes  [ ] no -- If yes, please explain.

7. Are you responsible for negotiating, making, executing or approving contracts on behalf of the regional center?  [ ] yes  [ ] no -- If yes, please explain.

If the Contract is greater than or equal to $250,000 per Welfare & Institution Code 4625.5.

8. Do you have a financial interest in any contract with the regional center?  [ ] yes  [x] no

If yes, did you negotiate, make, execute or approve the contract on behalf of the regional center?  [ ] yes  [ ] no

If yes, please explain.

9. Do any of your family members have a financial interest in any contract with the regional center?  [ ] yes  [x] no

If yes, did you negotiate, make, execute or approve the contract on behalf of the regional center?  [ ] yes  [x] no

If yes, please explain.

---

4 Generally, a decision can financially benefit you or a family member if the decision can either directly or indirectly cause you or a family member to receive a financial gain or avoid a financial loss. For a specific description of the types of decisions that can result in a financial benefit to you or a family member see the California Code of Regulations, title 17, sections 54522 and 54527.

5 California Code of Regulations, title 17, sections 54523(b)(2) and 54528(b)(2) describes the types of conduct which constitute involvement in the making of a contract.

6 For purposes of questions 8 and 9, a financial interest in a contract generally means any direct or indirect interest in a contract that can cause you or a family member to receive any sort of financial gain or avoid any sort of financial loss irrespective of the dollar amount. California Code of Regulations, title 17, sections 54523 and 54528 define when financial interests in a contract will occur.
10. Do you evaluate employment applications or contract bids that are submitted by your family member(s)?
☐ yes ☒ no -- If yes, please explain.

11. Your job duties require you to act in the best interests of the regional center and regional center consumers. Do you have any circumstances or other financial interests not already discussed above that would prevent you from acting in the best interests of the regional center or its consumers?  ☐ yes ☒ no -- If yes, please explain.

B. ATTESTATION

Elizabeth "Lisa" Soloway (print name) HEREBY CONFIRM that I have read and understand the regional center’s Conflict of Interest Policy and that my responses to the questions in this Conflict of Interest Reporting Statement are complete, true, and correct to the best of my information and belief. I agree that if I become aware of any information that might indicate that this statement is not accurate or that I have not complied with the regional center’s Conflict of Interest Policy or the applicable conflict of interest laws, I will notify the regional center’s designated individual immediately. I understand that knowingly providing false information on this Conflict of Interest Reporting Statement shall subject me to a civil penalty in an amount up to fifty thousand dollars ($50,000) pursuant to Welfare and Institutions Code section 4626.

Signature  Lisa Soloway  Date  3/10/2022

INTERNAL USE ONLY

Date this Statement was received by Reviewer:

The reporting individual  ☒ does  ☐ does not have a ☐ present  ☒ potential conflict of interest

Signature of Designated Reviewer  Date Review Completed

© Kiara Swan  3/11/2022
Chief Deputy Director Ken DaRosa will provide Committee members with an update on the Council’s budget.

**Attachment(s)**
- Budget Narratives
- February Budget Projections
- Council Budget 2021-2022
The package before the Committee includes the first and second quarter budget expenditure report and statement of activities for State Fiscal Year (SFY) 2021-22 expenditures through February 2022, and a description of the budget line items. As a reminder, on May 25, 2021, the Council approved the SFY 2021-22 BSG budget.

**Methodology**

**Personal Services**
The Department of Finance requires all state departments to fully fund their authorized staff positions in the State Budget. Therefore, the Personal Services line items reflect all BSG authorized positions filled for the entire year, resulting in no difference from the original BSG budget.

**Operating Expense and Equipment (OE&E)**
The OE&E line items are based on the actual expenditures from prior SFYs, taking into considerations trends upward or downward.

**Calculation of Total BSG Award**
Because the Council approves the BSG budget on the SFY (July-June) and federal BSG funds are awarded on the Federal Fiscal Year (FFY) (October-September), the SFY 2021-22 budget reflects 3 months of FFY 2021 funding (July-September) and 9 months of FFY 2022 funding (October-June).

**Difference Between Council Budget & BSG Award**
This represents the combined budgeted amounts for Personal Services, OE&E, and Community Grants subtracted by the Total BSG Award. The approved SFY 2021-22 budget is $7,694,000 and the BSG Award is $7,759,000 for a projected difference between award and expenditures of $65,000.

**Prior Year Unexpected Funds**
Prior year unexpended funds primarily result from Personal Services savings resulting from vacant positions and OE&E, and Community Grantee expenditures that are not paid before June 30, as well as grant award timing and its “overlap” of the federal fiscal year and the state fiscal year. Staff project unexpended funds to be approximately $445,000 for available funding in the current year.
SFY 2021-22 FIRST AND SECOND QUARTER EXPENDITURE REPORTS
STATEMENT OF ACTIVITIES AND PROJECTIONS

This is a narrative description of the year-to-date expenditure reports, which are attached. It is important to understand that these projections are based on an analysis of expenditure data at a specific point in time (i.e., February 2022) and are subject to change.

SFY 2021-22 BSG Expenditures and Unexpended Funds
The budget assumes BSG expenditures of $7,694,000. With four months remaining in the state fiscal year, total year-to-date expenditures of $4,683,205 result in a projected remaining balance of $3,010,795 (i.e., 39 percent).

- **Personal Services**: Total expenditures to date ($3,725,837) result in a remaining balance of $1,811,163 (33 percent). The current vacancy rate is 16 percent, or a total of 8 vacancies.

- **OE&E**: Total expenditures to date ($927,309) result in a remaining balance of $969,691 (51 percent). Staff predict the In-State Travel line item will be underspent this year because the ongoing COVID-19 pandemic continues to limit travel opportunities. We project savings of approximately $175,000

- **Program Development Grants**: Year-to-date expenditures total $30,059, resulting in a remaining balance of $229,941 (88 percent unspent). Staff anticipates expenditures will increase over the remaining four months.

- **Unexpended Funds Available for the Council to Spend**: After deducting the traditional $1.75 million reserve, and projecting an anticipated amount of carryover, staff projects $445,000 is available for the Council to consider on additional one-time initiatives.

SFY 2021-22 Quality Assurance (QA) Reimbursements from DDS
Total QA funding available is $3,712,000. With four months remaining in the fiscal year, the program shows a remaining balance of approximately $2,149,976 (58 percent).

- **Personal Services**: Year-to-date expenditures of $1,247,927 reflect a remaining balance of $886,073 (42 percent). The vacancy rate is 11 percent (i.e., two vacancies).

- **OE&E**: Year-to-date expenditures reflect a remaining balance of $764,301 (48 percent).

SFY 2021-22 Client’s Rights Advocates/Volunteer Advocacy Services (CRA/VAS) Reimbursements from DDS
Total CRA/VAS dollars available are $1,737,000. With four months remaining in the state fiscal year reimbursements from DDS for the CRA/VAS Program reflect a remaining balance of $934,022 (54 percent).
• **Personal Services:** Expenditures to-date total $692,341 and reflects a remaining balance of $675,659 (49 percent). The vacancy rate is 11 percent (i.e., one position).

• **OE&E:** Currently, program expenditures total $110,637 with a remaining balance of $258,363 (70 percent). Travel likely will remain modest, resulting in savings in OE&E expenditures. It’s important to note this program is funded by reimbursement from DDS, and that SCDD is these reimbursed for actual expenses. Any projected savings has no fiscal impact.
### FEDERAL GRANT (BSG)

<table>
<thead>
<tr>
<th>Type</th>
<th>Number</th>
<th>Expenditure</th>
<th>Year-To-Date Expenditure</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Services &amp; Benefits</td>
<td>50</td>
<td>$490,905</td>
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<tr>
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<td>$229,685</td>
<td>$472,624</td>
<td>$1,424,376</td>
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<td>Grants / Special Items</td>
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<td></td>
<td>$</td>
<td>$260,000</td>
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<tr>
<td>Unallocated Funds</td>
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<td></td>
<td></td>
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<td><strong>Total</strong></td>
<td></td>
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<td>$1,420,282</td>
<td>$6,524,718</td>
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### QUALITY ASSESSMENT (QA)

<table>
<thead>
<tr>
<th>Type</th>
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<th>Expenditure</th>
<th>Year-To-Date Expenditure</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Services &amp; Benefits</td>
<td>18</td>
<td>$164,969</td>
<td>$1,247,927</td>
<td>$886,073</td>
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<td>Operating Expenses</td>
<td>2</td>
<td>$99,887</td>
<td>$813,699</td>
<td>$764,301</td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
<td>$30,328</td>
<td>$108,968</td>
<td>$3,858,032</td>
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### Client’s Rights Advocates/Volunteer Advocacy Services

<table>
<thead>
<tr>
<th>Type</th>
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<th>Expenditure</th>
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<tr>
<td>Personal Services &amp; Benefits</td>
<td>9</td>
<td>$98,248</td>
<td>$692,341</td>
<td>$675,659</td>
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<tr>
<td>Operating Expenses</td>
<td>1</td>
<td>$15,095</td>
<td>$110,637</td>
<td>$258,363</td>
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<td><strong>Total</strong></td>
<td></td>
<td>$113,343</td>
<td>$802,978</td>
<td>$934,022</td>
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</table>

### Notes
- Updated 4/6/22
- Expenditure Through February 2022
<table>
<thead>
<tr>
<th>FEDERAL GRANT (BSG)</th>
<th>Budgeted Base</th>
<th>Current Month Expenditure</th>
<th>YTD Expenditure</th>
<th>Remaining Balance</th>
<th>Remaining Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONAL SERVICES (PS &amp; PB)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries &amp; Wages w/ Benefits</td>
<td>5,537,000</td>
<td>430,345</td>
<td>3,725,837</td>
<td>1,811,163</td>
<td>32.7%</td>
</tr>
<tr>
<td>OPERATING EXPENSE (OE&amp;E)</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Expense (Meeting/Conf)</td>
<td>75,000</td>
<td>2,821</td>
<td>12,412</td>
<td>62,588</td>
<td>83.5%</td>
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<td>Printing</td>
<td>45,000</td>
<td>85</td>
<td>19,377</td>
<td>25,623</td>
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<td>Communications</td>
<td>100,000</td>
<td>5,755</td>
<td>53,821</td>
<td>46,179</td>
<td>46.2%</td>
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<td>Postage</td>
<td>20,000</td>
<td>1,172</td>
<td>7,559</td>
<td>12,441</td>
<td>62.2%</td>
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<tr>
<td>One-Time Project</td>
<td>(325,000)</td>
<td>-</td>
<td>-</td>
<td>(325,000)</td>
<td>100.0%</td>
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<tr>
<td>Travel-in-State :</td>
<td>300,000</td>
<td>2,287</td>
<td>20,989</td>
<td>279,011</td>
<td>93.0%</td>
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<tr>
<td>Out-of-State Travel</td>
<td>20,000</td>
<td>-</td>
<td>-</td>
<td>20,000</td>
<td>100.0%</td>
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<tr>
<td>Training (Tuition and Registration)</td>
<td>35,000</td>
<td>-</td>
<td>15,798</td>
<td>19,202</td>
<td>54.9%</td>
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<tr>
<td>Facilities Operations (Rent)</td>
<td>600,000</td>
<td>44,016</td>
<td>352,939</td>
<td>247,061</td>
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<td>Facilities Plng/Maint. &amp; Utilities</td>
<td>6,000</td>
<td>71</td>
<td>2,731</td>
<td>3,269</td>
<td>54.5%</td>
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<td>Interdepartmental Services</td>
<td>225,000</td>
<td>44,969</td>
<td>183,383</td>
<td>41,617</td>
<td>18.5%</td>
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<td>External Contract Services</td>
<td>301,000</td>
<td>29</td>
<td>24,455</td>
<td>276,545</td>
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<td>Information Technology (Computer, Software)</td>
<td>465,000</td>
<td>10,254</td>
<td>211,031</td>
<td>253,969</td>
<td>54.6%</td>
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<tr>
<td>SWCAP</td>
<td>25,000</td>
<td>-</td>
<td>-</td>
<td>25,000</td>
<td>100.0%</td>
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<tr>
<td>Other Items/ Client Services</td>
<td>5,000</td>
<td>13,356</td>
<td>22,814</td>
<td>(17,814)</td>
<td>-356.3%</td>
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<tr>
<td>Subtotal OE&amp;E</td>
<td>1,897,000</td>
<td>124,815</td>
<td>927,309</td>
<td>969,691</td>
<td>51.1%</td>
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<tr>
<td>SPECIAL ITEM (PROGRAM 20)</td>
<td>260,000</td>
<td>-</td>
<td>30,059</td>
<td>229,941</td>
<td>88.4%</td>
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<tr>
<td>UNALLOCATED FUNDS</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>TOTAL</td>
<td>7,694,000</td>
<td>124,815</td>
<td>4,683,205</td>
<td>3,010,795</td>
<td>39.1%</td>
</tr>
</tbody>
</table>
## Quality Assessment (QA)

<table>
<thead>
<tr>
<th>Budgeted Base</th>
<th>Current Month Expenditure</th>
<th>YTD Expenditure</th>
<th>Remaining Balance</th>
<th>Remaining Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PERSONAL SERVICES (PS &amp; PB)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries &amp; Wages w/ Benefits</td>
<td>2,134,000</td>
<td>164,969</td>
<td>1,247,927</td>
<td>886,073</td>
</tr>
<tr>
<td><strong>OPERATING EXPENSE (OE&amp;E)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>General Expense (Meeting/Conf)</td>
<td>18,000</td>
<td>-</td>
<td>1,459</td>
<td>16,541</td>
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<td>Printing</td>
<td>520,000</td>
<td>70</td>
<td>12,359</td>
<td>507,641</td>
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<td>Communications</td>
<td>40,000</td>
<td>2,847</td>
<td>20,317</td>
<td>19,683</td>
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<td>Postage</td>
<td>266,000</td>
<td>40,000</td>
<td>138,782</td>
<td>127,218</td>
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<td>Travel-in-State :</td>
<td>5,000</td>
<td>-</td>
<td>152</td>
<td>4,848</td>
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<tr>
<td>Training (Tuition and Registration)</td>
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<td>86</td>
<td>863</td>
<td>1,137</td>
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<td>Facilities Operations (Rent)</td>
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<td>Facilities Ping/Maint. &amp; Utilities</td>
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<td>235</td>
<td>3,559</td>
<td>1,559</td>
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<td>Interdepartmental Services</td>
<td>164,000</td>
<td>30,328</td>
<td>108,968</td>
<td>55,032</td>
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<td>External Contract Services</td>
<td>30,000</td>
<td>-</td>
<td>(14,904)</td>
<td>14,904</td>
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<td>Data Processing (Software, Supplies &amp; Misc.)</td>
<td>50,000</td>
<td>3,970</td>
<td>35,453</td>
<td>14,547</td>
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<td>Other Items/ Client Services</td>
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<td>-</td>
<td>339,318</td>
<td>(114,318)</td>
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<td><strong>Subtotal OE&amp;E</strong></td>
<td>1,578,000</td>
<td>99,887</td>
<td>813,699</td>
<td>764,301</td>
</tr>
<tr>
<td>ND</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>3,712,000</td>
<td>264,856</td>
<td>2,061,626</td>
<td>1,650,374</td>
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</table>

## Clients' Rights Advocates/Volunteer Advocacy Services (CRA/VAS)

<table>
<thead>
<tr>
<th>Budgeted Base</th>
<th>Current Month Expenditure</th>
<th>YTD Expenditure</th>
<th>Remaining Balance</th>
<th>Remaining Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PERSONAL SERVICES (PS &amp; PB)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries &amp; Wages w/ Benefits</td>
<td>1,368,000</td>
<td>98,248</td>
<td>692,341</td>
<td>675,659</td>
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<tr>
<td><strong>OPERATING EXPENSE (OE&amp;E)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>General Expense (Meeting/Conf)</td>
<td>5,000</td>
<td>-</td>
<td>595</td>
<td>4,405</td>
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<td>Printing</td>
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<td>173</td>
<td>976</td>
<td>8,024</td>
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<td>275</td>
<td>4,224</td>
<td>5,776</td>
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<td>Postage</td>
<td>1,000</td>
<td>-</td>
<td>283</td>
<td>717</td>
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<td>Travel-in-State :</td>
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<td>874</td>
<td>6,897</td>
<td>25,103</td>
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<tr>
<td>Training (Tuition and Registration)</td>
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<td>15,000</td>
<td>15,000</td>
</tr>
<tr>
<td>Facilities Operations (Rent)</td>
<td>24,000</td>
<td>3,524</td>
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<td>13</td>
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<tr>
<td>Interdepartmental Services</td>
<td>134,000</td>
<td>-</td>
<td>134,000</td>
<td>134,000</td>
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<tr>
<td>External Contract Services</td>
<td>3,000</td>
<td>-</td>
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<tr>
<td>Data Processing (Software, Supplies &amp; Misc.)</td>
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<td>2,169</td>
<td>18,629</td>
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<td>35,954</td>
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<td>1,737,000</td>
<td>113,343</td>
<td>802,978</td>
<td>934,022</td>
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</table>
### State Council Budgeted Base

#### Fiscal Year 2021-22

<table>
<thead>
<tr>
<th>Categories</th>
<th>Basic State Grant (BSG)</th>
<th>Quality Assessment</th>
<th>Clients' Rights Advocates/ Volunteer Advocacy</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Federal Grants</td>
<td>State Grants</td>
<td>State Grants</td>
<td></td>
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<tr>
<td>1. Personal Services:</td>
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<tr>
<td>Net Salaries &amp; Wages</td>
<td>$3,748,000</td>
<td>$1,438,000</td>
<td>$927,000</td>
<td>$6,113,000</td>
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<tr>
<td>Temporary Help / Honorarium</td>
<td>$87,000</td>
<td>$ -</td>
<td>$ -</td>
<td>$87,000</td>
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<tr>
<td>Worker’s Compensation</td>
<td>$55,000</td>
<td>$3,000</td>
<td>$5,000</td>
<td>$63,000</td>
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<td>Staff Benefits</td>
<td>$1,938,000</td>
<td>$693,000</td>
<td>$436,000</td>
<td>$3,067,000</td>
</tr>
<tr>
<td>Less 5% Salary Savings From Vacancies</td>
<td>(291,000)</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Total Personal Services</td>
<td>$5,537,000</td>
<td>$2,134,000</td>
<td>$1,368,000</td>
<td>$9,330,000</td>
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<tr>
<td>2. Operating Expense and Equipment</td>
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<td></td>
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<tr>
<td>General Expense</td>
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<td>$5,000</td>
<td>$98,000</td>
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<td>Printing</td>
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<td>$520,000</td>
<td>$9,000</td>
<td>$574,000</td>
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<td>$100,000</td>
<td>$40,000</td>
<td>$10,000</td>
<td>$150,000</td>
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<tr>
<td>Postage</td>
<td>$20,000</td>
<td>$266,000</td>
<td>$1,000</td>
<td>$287,000</td>
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<tr>
<td>Travel-in-State :</td>
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<td>$337,000</td>
</tr>
<tr>
<td>Out-of-State Travel</td>
<td>$20,000</td>
<td>$ -</td>
<td>$ -</td>
<td>$20,000</td>
</tr>
<tr>
<td>Training (Tuition and Registration)</td>
<td>$35,000</td>
<td>$3,000</td>
<td>$15,000</td>
<td>$53,000</td>
</tr>
<tr>
<td>Facilities Operations (Rent)</td>
<td>$600,000</td>
<td>$255,000</td>
<td>$24,000</td>
<td>$879,000</td>
</tr>
<tr>
<td>Utilities</td>
<td>$6,000</td>
<td>$2,000</td>
<td>$ -</td>
<td>$8,000</td>
</tr>
<tr>
<td>Interdepartmental Services:</td>
<td>$225,000</td>
<td>$164,000</td>
<td>$134,000</td>
<td>$523,000</td>
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<tr>
<td>External Contract Services</td>
<td>$301,000</td>
<td>$30,000</td>
<td>$3,000</td>
<td>$334,000</td>
</tr>
<tr>
<td>Information Technology</td>
<td>$465,000</td>
<td>$50,000</td>
<td>$45,000</td>
<td>$560,000</td>
</tr>
<tr>
<td>Statewide Cost Allocation Plan (SWCAP)</td>
<td>$25,000</td>
<td>$ -</td>
<td>$ -</td>
<td>$25,000</td>
</tr>
<tr>
<td>Other Items of Expense</td>
<td>$5,000</td>
<td>$25,000</td>
<td>$91,000</td>
<td>$121,000</td>
</tr>
<tr>
<td>Less Previously Approved One-Time Projects</td>
<td>(325,000)</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Total Operating Expense and Equipment</td>
<td>$1,897,000</td>
<td>$1,378,000</td>
<td>$369,000</td>
<td>$3,966,000</td>
</tr>
<tr>
<td>3. Community Grants / Other Projects</td>
<td>$260,000</td>
<td>$200,000</td>
<td>$ -</td>
<td>$460,000</td>
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<tr>
<td>4. Total Council Budget (1 + 2 + 3 )</td>
<td>$7,694,000</td>
<td>$3,712,000</td>
<td>$1,737,000</td>
<td>$13,759,000</td>
</tr>
<tr>
<td>5. Total Basic State Grant Award</td>
<td>$7,759,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Difference between Total Council Budget and Basic State Grant Award</td>
<td>$65,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Cash Reserve</td>
<td>$1,750,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Estimated Unexpended Funds Available for Council to Spend</td>
<td>$445,000</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Estimate as of July 1, 2021*
The next meeting of the Executive Committee is scheduled for June 21, 2022.