



NOTICE/AGENDA

**STATE COUNCIL ON DEVELOPMENTAL DISABILITIES
STATE PLAN COMMITTEE MEETING
POSTED AT: www.scdd.ca.gov**

This is a teleconference and zoom meeting only. There is no physical location being made available to the public. Per [EXECUTIVE ORDER N-29-20](#), teleconferencing restrictions are waived during the COVID-19 pandemic. Therefore, Committee members are not required to list their remote locations and members of the public may participate telephonically or by Zoom from any location. Accessible formats of all agenda and materials can be found online at www.scdd.ca.gov.

JOIN ZOOM MEETING: [2021.SPC.MEETING.LINK](#)
MEETING ID: **913 6803 0741**
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OR

JOIN BY TELECONFERENCE: (VOICE ONLY)

CALL IN NUMBER: **888 475 4499 Toll-free**
MEETING ID: **913 6803 0741**

DATE: January 19, 2021

TIME: 10:30 AM – 2:00 PM

COMMITTEE CHAIR: Kilolo Brodie

Item 1. CALL TO ORDER

Item 2. ESTABLISH QUORUM

Item 3. WELCOME AND INTRODUCTIONS

Item 4. PUBLIC COMMENTS

This item is for members of the public only to provide comments and/or present information to the Committee on matters not on the agenda. Each person will be afforded up to three minutes to speak. Written requests, if any, will be considered first.

Item 5. APPROVAL OF NOVEMBER MEETING MINUTES  Page 3**Item 6. CYCLE 44 PROGRAM DEVELOPMENT GRANTS  Page 6**

Kilolo Brodie, Committee Chair & Aaron Carruthers, Executive Director

- a. Review and Recommend Approval of the Cycle 44 Project Descriptions
 - b. Review and Recommend Approval of the Request for Proposal (RFP) Template Language
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Item 7. 2021 MEETING DATES

May 7th, June 15th and November 16th

Item 8. ADJOURNMENT

Accessibility:

Pursuant to Government Code Sections 11123.1 and 11125(f) and Executive Order N-29-20 (this Executive Order can be found by clicking the link on page one of the agenda or typing <https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf> into your web browser), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in this meeting should contact Robin Maitino-Erben at (916) 263-8193 or robin.maitino@scdd.ca.gov. Please provide at least 3 business days prior to the meeting to allow adequate time to respond to all requests.

All times indicated and the order of business are approximate and subject to change.

JANUARY 19, 2021

AGENDA ITEM 5.

ACTION ITEM

STATE PLAN COMMITTEE

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

Approval of November 2020 Minutes

Committee members will review and approve the draft meeting minutes.

Action Recommended

Approve the November 16, 2020 Minutes.

Attachment(s):

November 16, 2020 Meeting Minutes



DRAFT

**State Plan Committee Meeting Minutes
November 16, 2020**

Attending Members

Sandra Aldana (SA)
Kilolo Brodie (FA)
David Pegos (FA)
Lee Bycel (FA)
Nicole Adler (SA)

Members Absent

Mathew Lagrand (SA)

Others Attending

Rihana Ahmad
Aaron Carruthers
Charlotte Endres
Janet Fernandez
Beth Hurn
Robin Maitino-Erben
Sarah Wasiak

1. CALL TO ORDER

Committee Chair Kilolo Brodie (FA) called the meeting to order at 10:11 AM.

2. ESTABLISH QUORUM

A quorum was established.

3. WELCOME/INTRODUCTIONS

Members and others introduced themselves as indicated.

4. PUBLIC COMMENTS

None.

5. APPROVAL OF THE SEPTEMBER 2ND AND 14TH MEETING MINUTES

It was moved/seconded (Bycel [FA]/Aldana [SA]) and carried to adopt the September 2nd and September 14th 2020 meeting minutes as presented.
(Unanimous – see page one for a list of voting members.)

6. OVERVIEW OF THE DRAFT PROGRAM PERFORMANCE REPORT (PPR)

Executive Director Aaron Carruthers and State Plan Manager Rihana Ahmad presented the numbers reached and several anecdotal stories with members to demonstrate what the Council achieved in the FFY. This is an overview of what will be submitted to Feds for this year's PPR.

It was moved/seconded (Aldana [SA]/Pegos [FA]) and carried to adopt the PPR as presented. (Unanimous – see page one for a list of voting members.)

7. **2022-2026 STATE PLAN**

Chair Kilolo Brodie presented the public comments on the 2022-2026 to the members along with the staff response/analysis for each comment. These comments will be made available online under the state plan committee meeting.

Following the review comments, the Committee determined that no substantive changes were needed to the draft 2022-2026 State Plan and that the Plan could be submitted to AIDD.

It was moved/seconded (Aldana [SA]/Pegos [FA]) and carried to submit the State plan as presented. (Unanimous – see page one for a list of voting members.)

8. **CYCLE 44 PROGRAM DEVELOPMENT GRANTS**

Committee members reviewed the proposed Grant Cycle 44 timeline and established the Grants geographical and priority focus. Members also requested that staff draft the proposed project details and make the required changes needed to the RFP template to be reviewed in January.

It was moved/seconded (Pegos [FA]/Bycel [FA]) and carried to adopt the proposed timeline as presented. (Unanimous – see page one for a list of voting members.)

It was moved/seconded (Pegos [FA]/Bycel [FA]) and carried that Grant Cycle 44's geographical focus be at the statewide level, which would be open to Goal 2 (Systems Change) and/or Goal 3 (Capacity Building). It was further moved to have two RFPs that focus on different areas. One RFP will be focused on Inclusive Education in the amount of \$100,000, the second RFP will be focused on Health & Safety in the amount of \$160,000. (Unanimous – see page one for a list of voting members.)

9. **2021 MEETING DATES**

- January 19, 2021
- May 6, 2021
- June 15, 2021
- November 16, 2021

10. **ADJOURNMENT**

Meeting at adjourned at 2:15 PM.

JANUARY 19, 2021

AGENDA ITEM 6.

ACTION ITEM

STATE PLAN COMMITTEE

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

Cycle 44 Program Development Grants

At the November State Plan Committee meeting, members chose a statewide focus that is open to Goal 2 (Systems Change) and/or Goal 3 (Capacity Building) for Cycle 44. The Committee selected two focus areas, one RFP will be focused on Inclusive Education and a second RFP will be focused on Health & Safety. Staff was then directed to draft the proposed project details and make the required changes needed to the RFP template.

Committee members will review and act on the proposed Grant Cycle 44 project descriptions, in addition to the proposed RFP template. In doing so, the Committee may also consider whether changes need to be made to the current scoring criteria.

Action Recommended

Recommend that the Council adopt of the draft Cycle 44 Project descriptions and RFP.

Attachment(s)

None.

Handouts

Draft Cycle 44 Project Descriptions

Draft Cycle 44 Request for Proposal (RFP) Template