



**DRAFT**

**State Council on Developmental Disabilities  
STATE PLAN COMMITTEE: AUGUST 17, 2020 MEETING MINUTES**

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**Attending Members**

Nicole Adler (SA)  
Sandra Aldana (SA)  
Kilolo Brodie (FA)  
Lee Bycel (FA)  
Mathew Lagrand (SA)

**Others Attending**

Rihana Ahmad  
Sonya Bingaman  
Aaron Carruthers  
Janet Fernandez  
Riana Hardin  
Beth Hurn

**Others Attending (continued)**

Hope Christman  
Vianey Gomes (FA)  
Hai Hoang (FA)  
Sheryl Matney, ITACC Director  
Benita Shaw-Ayala (FA)

**Members Absent**

David Pegos (FA)

Cindy Smith  
Sarah Wasiak

**1. CALL TO ORDER**

Committee Chair Kilolo Brodie (FA) called the meeting to order at 10:09 a.m.

**2. ESTABLISH QUORUM**

A quorum was established.

**3. WELCOME/INTRODUCTIONS**

Members and others introduced themselves, as noted (above).

**4. PUBLIC COMMENTS**

None.

**5. APPROVAL OF THE July 21, 2020 MEETING MINUTES**

It was moved/seconded (Aldana [SA]/ Bycel [FA]) and carried to adopt the July 21, 2020 meeting minutes, as revised (by Matthew Lagrand [SA]) to note the month of the meeting as having been in July, rather than June.

(Unanimous, with Committee Members Adler, Aldana, Brodie, Bycel, and Lagrand voting)

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Legend:

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## **6. 2022-2026 STATE PLAN DEVELOPMENT**

### **Opening Remarks**

Committee Chair Kilolo Brodie (FA) Brodie provided an overview of documents to be used in developing (broadly specific) goals and identified the Committee's charge to build SMART (Specific, Measurable, Achievable, Realistic & Time-Phased) objectives.

State Plan & Self-Advocacy Manager Rihana Ahmad reported that Sheryl Matney (ITACC) had reviewed the Committee's draft plan and found it to be clear, measurable, and comprehensive in its scope.

### **Underserved Population Project Objective**

Committee members discussed potential populations for the required disparity/unserved/underserved population objective. Although Committee members have interests in more than one underserved population and would like to consider multiple projects, State Plan & Self-Advocacy Manager Rihana Ahmad stressed that the objective requirements speak to identifying a specific population, with a specific, targeted change project.

Committee members requested staff input about noted populations and/or service discrepancies that were identified through development of the draft Comprehensive Review and Analysis (CRA), which is a required component of the 2022-2026 State Plan. Staff provided a brief overview of disparities noted in an executive data summary report (Some Snapshots of People with IDD in California), which was provided to the Committee members for its June 8, 2020 meeting. Members requested further input on the requirements for developing the objective from Sheryl Matney (Director of ITACC), who agreed to join the meeting remotely, following a break. While Members considered targeting economically disadvantaged and large ethnic populations, the final decision was tabled for later discussion, following further consideration.

### **Collaborative Project Objective**

Executive Director (ED) Aaron Carruthers reported his discussions with the Council's federal partners (the three University Centers for Excellence in Developmental Disabilities [USC, UCD and UCLA] and California's Protection and Advocacy [P&A] agency [Disability Rights CA]) about identifying a federal partners' project that is a federally required State Plan objective. While there have been conversations between all of the partners, no firm project has been identified. ED Carruthers stated that he would be glad to take back the Committee's recommendation(s) and ideas back to the partnership members for consideration and further discussion.

ED Carruthers reported that the federal partners had suggested gathering additional disparity-related data throughout the state, as a potential project. Committee Chair Kilolo Brodie (FA) summarized the Committee's opinion that

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the partners represent powerhouse institutions, and that the new State Plan development is a prime opportunity to go deeper with a more specific, targeted project.

It was decided that ED Carruthers was to reconvene his discussion with the federal partners and come back to the Committee with a project/program proposal or recommendation at the next meeting of the Committee.

### **State Plan (Draft) Review**

Committee Members reviewed the current draft State Plan language, making some suggested edits to the objectives.

- Goal 1 language – No changes were made to the language of the Goal.
- Goal 1: Objective 1 language & numbers: Committee members questioned the how the numbers were calculated, Staff explained that the numbers were calculated through analyzing several years of data, while considering the impact of COVID on in-person activities. No changes were made to the language or numbers in this Objective.
- Goal 1: Objective 2 language & numbers: Chair Brodie requested the word “well-being” be replaced with “safety”. Staff recommended removing the word “special” as to not limit the types of projects the Council is involved in. No other changes were made to the Objective language or numbers.
- Goal 2 language – After a discussion between Committee Members and Staff the following edits were requested:
  - Change “partner” to “lead in partnership”
  - Remove “advocate” (ensure “advocate is included in the Objective language)
- Goal 2: Objective 1: No changes were made to the language of this Goal. In response to Staff recommendations, Members agreed to postpone further discussion of the proposed target numbers for this and the remaining SMART objectives until the following meeting.

Deputy Director Cindy Smith provided insight about the Committee’s identified areas of emphasis (e.g. employment, education, housing and health and safety).

Information and Technical Assistance Center for Councils on Developmental Disabilities (ITACC) Director Sheryl Matney also joined the meeting to provide federal guidance and technical assistance to the Committee. Director Matney asked Members to consider those populations within the I/DD community that are - or are not - receiving necessary levels of assistance within the state and to then come up with a list of potential and specific target populations from which to choose. She stressed the importance of not spreading the Council’s resources thin by attempting to do too much in a

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single project/objective. Director Matney identified that the requirement to develop a targeted disparity objective is an opportunity to address a very specific problem within a very specific, narrowly defined population, with the option of then extending that work into other populations, if it proves to be successful.

Committee Member Lee Bycel requested all acronyms be spelled out in the Goals and Objectives. Committee Members directed staff to make the recommended edits to the State Plan draft Goals & Objectives, based on their suggestions, which is to be delivered prior to the next scheduled meeting.

## **7. FUTURE MEETING DATES**

- September 2, 2020

## **8. ADJOURNMENT**

Committee Chair Kilolo Brodie (FA) adjourned the meeting at 2:15 p.m.

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