



DRAFT

**State Plan Committee Meeting Minutes
June 25, 2020**

Members Attending

Nicole Adler (SA)
Sandra Aldana (SA)
Kilolo Brodie (FA)
Lee Bycel (FA)
Mathew Lagrand (SA)
David Pegos (FA)

Members Absent

Others Attending

Rihana Ahmad
Kristie Allensworth
Aaron Carruthers
Janet Fernandez
Robin Maitino-Erben
Sarah Wasiak

1. CALL TO ORDER

Committee Chair Kilolo Brodie (FA) called the meeting to order at 10:12 a.m..

2. ESTABLISH QUORUM

A quorum was established.

3. WELCOME/INTRODUCTIONS

Members and others introduced themselves, as listed above.

4. PUBLIC COMMENTS

None.

5. APPROVAL OF THE JUNE 8, 2020 MEETING MINUTES

It was moved/seconded (Aldana [SA]/Bycel (FA)) and carried to adopt the June 8, 2020 meeting minutes, as presented. (In favor: Aldana, Bycel, Brodie, Lagrand. Not present for vote: Pegos and Adler.)

6. CYCLE 43 GRANTS

Executive Director Aaron Carruthers and Committee Chair Kilolo Brodie (FA) provided members with a brief recap of the of the Cycle 43 Grant process, reporting that the Scoring Team met on June 12th to score the proposals received in response to Program Development Grant (PDG) Cycle 43. The Council received 33 proposals; of those, 16 proposals

successfully passed through the administrative process and five are being recommended for funding.

Proposal 1

Description:	Training on the Health Profile
Proposal Number:	C4301
Recommended Funding:	\$20,000
Regional Office:	North State
Goal Area:	Goal 4 Health and Safety
Number of People Served:	###

Proposal 2

Short Description:	Promoting Employment with Vietnamese Families
Proposal Number:	C4324
Recommended Funding:	\$5,000
Regional Office:	Orange
Goal Area:	Goal 2: Employment
Number of People Served:	A minimum of 20 people

Proposal 3

Short Description:	School-Based Job Development
Proposal Number:	C4306
Recommended Funding:	\$7,740
Regional Office:	Orange
Goal Area:	Goal 2: Employment
Number of People Served:	Up to 250

Proposal 4

Short Description:	Spanish IEP Trainings in Remote CA
Proposal Number:	C4302
Recommended Funding:	\$20,000
Regional Office:	Sequoia
Goal Area:	Goal 6 Formal & Informal Community Supports
Number of People Served:	360

Proposal 5

Short Description	Employment Training During Transition
Proposal Number:	C4331
Recommended Funding:	\$12,038
Regional Office:	Bay Area
Goal Area:	Goal 2: Employment and Goal 5: Early Intervention, Education, Transition & Post-Secondary Education
Number of People Served:	###

Project narratives and outcomes/outputs were provided for each of the five recommended proposals and are available on the Council's website at https://scdd.ca.gov/state-plan_committee/.

Much discussion was held on the quality of grants received and whether the March 2020 grant training was successful. Committee member David Pegos (FA) requested a copy of all 33 proposals received. Legal Counsel Adam Lewis advised against this practice, stating that a similar case heard in the Supreme Court concluded that the interest in immediate public disclosure was outweighed by the public interest in not disclosing. Executive Director Carruthers further stated that the recommended proposals would be made available upon request to Councilmembers the day before the scheduled Council meeting.

Executive Director Carruthers and Chair Brodie (FA) further stated that, while all regions received at least one proposal, not all proposals successfully passed the administrative review or received scores high enough to be funded. The Committee was then asked to consider options for the remaining funds. Committee members discussed options, which included: 1) reissuing the RFP; 2) rolling forward funding to a future year; 3) selecting a project in which the Council had previously expressed interest; or, 4) deciding to continue exploring different options.

Ultimately, the Committee decided to invest in Council projects in which members had previously expressed interest; members acted to recommend that the Council use remaining grant funds for the development of 1) a web interface application, and 2) a virtual training platform, which should also include mental health/COVID-related resources. The Committee also requested that cost-related information be brought to the July Council meeting to further inform this decision.

It was moved/seconded (Brodie [FA]/Aldana [SA]) and carried to recommend the adoption of the Scoring Team's recommendation to grant funding to applicants CY4301 (\$20,000), CY4324 (\$5,000), CY4306 (\$7,740), CY4302 (\$20,000) and CY4331 (\$12,038) to the full Council.
Unanimous – see page 1 for voting members

Pending information about estimated costs, it was moved/seconded (Kilolo [FA]/Bycel [FA]) and carried to recommend that the Council may use remaining Grant Cycle 43 funds for the development of a web interface application and an virtual training platform, which should also include mental health/COVID-related resources.

Unanimous – see page 1 for voting members

7. 2022-2026 STATE PLAN DEVELOPMENT

With limited time left for the meeting, Committee members briefly discussed lessons learned from developing past state plans, looked at other states' state plan models, and reviewed guidance on how to develop strong state plan goals. The Committee scheduled an additional meeting to work on drafting goal language, choosing July 9th, 2020 for its next meeting.

Following the Committee's action to add the July 9th meeting, members directed staff to bring back additional details on the recommended proposals for the use of excess grant funds, including projected costs to implement the recommendations.

8. NEXT MEETING DATE(S)

- July 9th, 2020, 10:00 a.m.-1:00 p.m.
- July 21st, 2020, 10:00 a.m.-2:00 p.m.

9. ADJOURNMENT

Committee Chair Kilolo Brodie (FA) called the meeting to adjournment at 4:12 p.m.