



# NOTICE/AGENDA

**STATE COUNCIL ON DEVELOPMENTAL DISABILITIES  
STATE PLAN COMMITTEE MEETING  
POSTED AT: [www.scdd.ca.gov](http://www.scdd.ca.gov)**

This is a teleconference and zoom meeting only. There is no physical location being made available to the public. Per [EXECUTIVE ORDER N-29-20](#), teleconferencing restrictions are waived during the COVID-19 pandemic. Therefore, Committee members are not required to list their remote locations and members of the public may participate telephonically or by Zoom from any location. Accessible formats of all agenda and materials can be found online at [www.scdd.ca.gov](http://www.scdd.ca.gov).

**JOIN ZOOM MEETING:** <https://zoom.us/j/823110663>

**MEETING ID:** **823 110 663**

Click [here](#) for instructions on using the Zoom application.

**OR**

**JOIN BY TELECONFERENCE: (VOICE ONLY)**

**CALL IN NUMBER:** (669) 900-9128

**MEETING ID:** **823 110 663**

**DATE:** April 15, 2020

**TIME:** 10:00 AM – 2:00 PM

**COMMITTEE CHAIR:**

Kilolo Brodie

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**Item 1. CALL TO ORDER**

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**Item 2. ESTABLISH QUORUM**

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**Item 3. WELCOME AND INTRODUCTIONS**

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**Item 4. PUBLIC COMMENTS**

*This item is for members of the public only to provide comments and/or present information to the Committee on matters not on the agenda. Each person will be afforded up to three minutes to speak.*

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**Item 5. APPROVAL OF NOVEMBER 2019 MINUTES ** Page 3**Item 6. 2022-2026 STATE PLAN DEVELOPMENT TIMELINE AND PROCESS** Page 7

*Kilolo Brodie, Committee Chair and Rihana Ahmad, SCDD Manager*

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**Item 7. 2022-2026 STATE PLAN DEVELOPMENT SURVEY RESULTS & FIRST ANALYSIS** Page 8

*Kilolo Brodie, Committee Chair and Rihana Ahmad, SCDD Manager*

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**Item 8. FUTURE MEETING DATES** Page 9

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**Item 9. ADJOURNMENT**

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***Accessibility:***

Pursuant to Government Code Sections 11123.1 and 11125(f) and Executive Order N-29-20 (this Executive Order can be found by clicking the link on page one of the agenda or typing <https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf> into your web browser), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in this meeting should contact Robin Maitino-Erben at (916) 263-8193 or [robin.maitino@scdd.ca.gov](mailto:robin.maitino@scdd.ca.gov). *Please provide at least 3 business days prior to the meeting to allow adequate time to respond to all requests.*

*All times indicated and the order of business are approximate and subject to change.*

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April 15, 2020

**AGENDA ITEM 5**

**ACTION ITEM**

**STATE COUNCIL ON DEVELOPMENTAL DISABILITIES  
STATE PLAN COMMITTEE**

***Approval of November 8, 2019 Minutes***

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Members will review and approve the November meeting minutes.

***Action Recommended***

Approve the November 8, 2019 minutes.

***Attachment(s)***

November 2019 Meeting Minutes



**DRAFT**

**State Plan Committee Meeting Minutes  
November 8, 2019**

**Attending Members**

Sandra Aldana (SA)  
Kilolo Brodie (FA)  
David Pegos (FA)

**Members Absent**

Robin Hansen

**Others Attending**

Rihana Ahmad  
Kristie Allensworth  
Aaron Carruthers  
Janet Fernandez  
Robin Maitino-Erben  
Sarah Wasiak

**1. CALL TO ORDER**

Committee Chair Kilolo Brodie (FA) called the meeting to order at 10:35 AM.

**2. ESTABLISH QUORUM**

A quorum was established.

**3. WELCOME/INTRODUCTIONS**

Members and others introduced themselves as indicated.

**4. PUBLIC COMMENTS**

Committee member David Pegos requested that Committee meetings be spaced out from Council meetings.

**5. APPROVAL OF THE JUNE 2019 MEETING MINUTES**

It was moved/seconded (Pegos[FA]/Aldana [SA]) and carried to adopt the June 27, 2019 meeting minutes as amended. (Unanimous – see page one for a list of voting members.)

**Amendments**

Page 1 add Aaron Carruthers as present.

Page 2, paragraph 1, last line, complete sentence to read "...summary of the scope of work."

Page 2 spell out DSP (Direct Support Provider).

## 6. OVERVIEW OF THE DRAFT PROGRAM PERFORMANCE REPORT (PPR)

Manager of State Plan and Self-Advocacy, Rihana Ahmad, presented the 2018-19 PPR summary to members for input and recommendation before presenting to the full Council on November 14, 2019. The summary included the number of people served in California and outlined outcomes/outputs accomplished in the federal fiscal year.

The overall feedback from members was positive with only minor changes requested such as adding introductory slides to each of the goal areas, adding an overview slide that broke down the total number of trainings by goal area and ensuring formatting is consistent and information is easy to read.

It was moved/seconded (Aldana [SA]/Pegos [FA]) and carried to recommend approval of the Draft 2018-2019 Program Performance Report (PPR) as amended to the full Council. (Unanimous – see page one for a list of voting members.)

## 7. CYCLE 43 GRANTS

Committee members reviewed the proposed Grant Cycle 43 timeline, established the Grants geographical and priority focus, and reviewed the draft request for proposal (RFP).

Following the review of the timeline, two dates were changed/added, and the Committee acted to adopt as amended, provided that staff could change dates based on an administrative need.

There was much discussion around whether the Grant's geographic focus should be at the regional or statewide level. Members discussed what had been done in the past and the benefits to alternating between regional and statewide focus. The Committee felt that there would be benefit to alternating to a regional focus for Grant Cycle 43 and further stated that it would be beneficial to allow the regional offices, in consultation with the regional advisory committees, determination the State Plan Goal area to be focused on in their respective geographical areas.

Committee members then turned their focus to reviewing the language in the draft RFP to ensure it reflected the decisions made relating to the established timeline and geographical and State Plan Goal focus area as

well as ensure that the allocation amount be divided into between the twelve geographical regions. During the review, the conversation segued into Committee member David Pegos requesting information on ways to make the most of opportunities to promote inclusive education.

It was moved/seconded (Pegos [FA]/Aldana [SA]) and carried to adopt the amended Grant Cycle 43 Timeline provided that staff could change dates based on an administrative need. (Unanimous – see page one for a list of voting members.)

It was moved/seconded (Pegos [FA]/Brodie [FA]) and carried that Grant Cycle 43's geographical focus be at the regional level and the State Plan Goal focus area would be determined by the regional office, in consultation with the local regional advisory committee. (Unanimous – see page one for a list of voting members.)

It was moved/seconded (Pegos [FA]/Aldana [SA]) and carried to recommend approval of the amended Grant Cycle 43 Draft RFP to the full Council. (Unanimous – see page one for a list of voting members.)

#### **8. 2020 MEETING DATES**

April 15<sup>th</sup>, June 25<sup>th</sup> and November 12<sup>th</sup>. Committee member Sandra Aldana requested that the meeting's start time not be earlier than 11:00 AM.

#### **9. ADJOURNMENT**

Meeting at adjourned at 1:50 P.M.

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April 15, 2020

**AGENDA ITEM 6**

**STATE COUNCIL ON DEVELOPMENTAL DISABILITIES  
STATE PLAN COMMITTEE**

***2022-2026 State Plan Development Timeline and Process***

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Committee Chair Kilolo Brodie and Manager Rihana Ahmad will present the timeline and process for the 2022-2026 State Plan Development.

***Attachments***

None

***Handout(s) \*will be mailed to members prior to the meeting***

Timeline

Outline of Process

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**April 15, 2020**

**AGENDA ITEM 7**

**STATE COUNCIL ON DEVELOPMENTAL DISABILITIES  
STATE PLAN COMMITTEE**

***2022-2026 State Plan Development Survey Results & First Analysis***

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Committee Chair Kilolo Brodie and Manager Rihana Ahmad will present results and a first analysis of the 2022-2026 State Plan Development Survey. Members will be given guidance to provide feedback on the results and begin selecting goal priority areas.

***Attachments***

None

***Handout(s) \*will be mailed to members prior to the meeting***  
Survey Results & First Analysis



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April 15, 2020

**AGENDA ITEM 8**

**STATE COUNCIL ON DEVELOPMENTAL DISABILITIES  
STATE PLAN COMMITTEE**

***Future Meeting Dates***

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Committee members will discuss and select future meeting dates in addition to the already scheduled State Plan Committee dates of June 25<sup>th</sup> and November 12<sup>th</sup>.

***Attachments***

None

***Handout(s)***

None