NOTICE/AGENDA

THE PUBLIC MAY LISTEN IN BY CALLING[i]:	**1-800-839-9416**
PARTICIPANT CODE:	**298-2825**

COUNCIL MEETING NOTICE/AGENDA

POSTED AT: www.scdd.ca.gov

DATE: November 14, 2019

TIME: 10:00 AM – 4:00 PM

MEETING LOCATION:
Crowne Plaza Sacramento Northeast
5321 Date Avenue
Sacramento, CA 95841

INTERIM COUNCIL CHAIR: Maria Marquez

Item 1. CALL TO ORDER

Item 2. ESTABLISH QUORUM

Item 3. WELCOME AND INTRODUCTIONS

Item 4. PUBLIC COMMENTS

This item is for members of the public only to provide comments and/or present information to the Council on matters not on the agenda. Each person will be afforded up to three minutes to speak. Written requests, if any, will be read aloud.

Item 5.	**APPROVAL OF SEPTEMBER 2019 MINUTES**	VOTE Page 5
Item 6.	**2019-2020 CHAIR AND VICE CHAIR ELECTIONS**	VOTE Page 17
Item 7.	**CHAIR REPORT**	Page 29
Item 8.	**EXECUTIVE DIRECTOR REPORT AND STAFF REPORTS**	Page 41
Item 9.	**STATEWIDE SELF ADVOCACY NETWORK** • **Report on Recent Activities**	Page 67
Item 10.	**CYCLE 43 GRANTS – REQUEST FOR PROPOSALS** • **Council will consider approval of the Cycle 43 Grant Process**	VOTE Page 71
Item 11.	**2019 PROGRAM PERFORMANCE REPORT** • **Council will consider approval of the PPR**	VOTE Page 97
Item 12.	**CLOSED SESSION:** **EXECUTIVE DIRECTOR EVALUATION** *Pursuant to Government Code Section 11126.3 (f), the Council will have a closed session to determine the evaluation of a public employee.*	
Item 13.	**RECONVENE OPEN SESSION** *Pursuant to Government Code Section 11126.3 (f), there will be an announcement of any actions taken during closed session.*	
Item 14.	**NEXT MEETING DATE & ADJOURNMENT**	

Accessibility:

Pursuant to Government Code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in this meeting should contact (916) 263-7919. Requests must be received by 5 business days prior to the meeting.

Materials:
Meeting documents and presentations for an agenda item must be submitted to SCDD no later than 2 business days prior to the meeting.

All times indicated and the order of business are approximate and subject to change.

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[i] *A call-in phone line will be available so that members of the public can call in and listen to this meeting, provided there are no unforeseen technical difficulties or other limitations. The meeting will not be cancelled if the call-in phone line is not available. If you wish to participate or to have a guaranteed opportunity to observe and participate, please plan to attend at a physical location.*

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NOVEMBER 14, 2019

AGENDA ITEM 5
ACTION ITEM

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

Approval of September 2019 Minutes

The minutes from the September 2019 Council meeting have been included in the packet for review and approval.

Action Recommended
Approve the September 2019 Minutes.

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Council Meeting Minutes
September 17, 2019

Members Present	Members Absent	Others Attending (Cont.)
Andrea Vergne (FA)	Larry Yin	Judy Mark
Barbara Boyd	Lee Bycel (FA)	Kathrine Crowley
Brian Winfield	Kara Ponton (SA)	Katie Mathews
Catherine Blakemore	Kilolo Brodie (FA)	Laura Larson
Cindy Chiu		Lavonne Fawver
David Pegos (FA)	**Others Attending**	Lea Park-Kim
Diane Ambrose (FA)	Aaron Carruthers	Leinani Walter
Evelyn Schaeffer	Adam Lewis	Lisa Hooks
Francis Lau (FA)	Amy Westling	Mary Ellen Stives
Jeana Eriksen (SA)	Anna Leach-Proffer	Michelle Heid
Joseph Rodrigues	Anne Bui	Nicole Patterson
Joyce McNair (FA)	Beth Hurn	Ravita Devi
Julie Austin (FA)	Carmela Garnica	Renay Bradley
Julie Neward (FA)	Carolyn Tellalian	Riana Hardin
Julio Garnica (SA)	Chanel Murray	Rihana Ahmad
Karen Millender (FA)	Charlotte Endres	Ronny Zavosky
Kim Levy Rothschild (FA)	Chris Snyder	Sandra Smith
Kris Kent	Cindy Smith	Sarah May
Maria Marquez (SA)	David Grady	Scarlett von Thenen
Matthew Lagrand (SA)	Debra Adler	Sheraden Nicholau
Nicole Adler (SA)	Dena Hernandez	Sonya Bingaman
Olivia Raynor	Douglas Sale	Tamica Foots-Rachal
Robin Hansen	Holly Bins	Vance Taylor
Rosie Ryan (SA)	Jana Chapman-Plon	Vanessa Bryan
Sandra Aldana (SA)	Jennifer Gonzalez	Vicki Smith
Wesley Witherspoon (SA)	Jessica Belcher	Yolanda Cruz

1. CALL TO ORDER

Interim Council Chair Maria Marquez called the meeting to order at 10:14 A.M.

2. ESTABLISH QUORUM

A quorum was established.

3. SWEARING IN OF NEW COUNCILMEMBERS

Executive Director Carruthers performed a ceremonial swearing in of new Councilmembers Julio Garnica (San Bernardino region) and Karen Millender (Orange County region).

4. WELCOME AND INTRODUCTIONS

Councilmembers and others in attendance introduced themselves.

5. PUBLIC COMMENTS

Judy Mark from Disability Voices United offered comments regarding the Cycle 42 grant process, the Self-Determination Program (SDP), and the Statewide Self-Determination Advisory Committee (SSDAC). The SSDAC concern was that the committee is not able to fully empower itself by setting its own agenda, electing a chair and vice chair, and running its own meetings. The first goal that came out of their June 2019 meeting was a request that a coordinating subcommittee be established to accomplish the above tasks. The Executive Committee of the SCDD denied this request when they met later that month. The chair of the Central Valley local advisory committee, Carolyn Tellalian, voiced her concerns and read statements from individuals who were not able to attend in person. Anne Bui of the California Foundation for Independent Living Centers made comments in support of those made by Disability Voices United. Interim Council Chair Maria Marquez asked the Executive Committee to take up this issue again. Also, Councilmember Olivia Raynor requested that the full Council be updated on the status of the Self-Determination Program.

6. APPROVAL OF JULY 2019 MINUTES

Action 1

It was moved/seconded (Lau [FA]/Eriksen [SA]) and carried to approve the July 2019 Council meeting minutes. (See page 9 for the voting record of members present.)

7. CHAIR REPORT

Chair Maria Marquez announced the assignments of the new SCDD Committee structures and stressed the importance of actively participating on the committees.

8. APPOINTMENT OF NOMINATING COMMITTEE

Council Chair Maria Marquez and Executive Director Aaron Carruthers presented the slate of nominees for the Nominating Committee that was put forward at the August meeting of the Executive Committee. The Nominating Committee is the only committee that the Council appoints. (All other Committees are assigned by the Council Chair.) The Executive Committee recommended Councilmember Andrea Vergne for Chair of the Nominating Committee, with Councilmembers Sandra Aldana, Diane Ambrose, Robin Hansen and Rosie Ryan serving as the other members of the Committee. Councilmember Vergne declined to serve on the Nominating Committee because she wants to run for Council Chair and/or Vice Chair during the November officer elections. Therefore, Councilmember Sandra Aldana was named to be the Chair of the Nominating Committee.

Action 2

It was moved/seconded (Eriksen [SA]/Austin [FA]) and carried to approve the slate of candidates for the Nominating Committee. (See page 9 for the voting record of members present.)

9. EXECUTIVE DIRECTOR REPORT AND STAFF REPORTS

Executive Director Aaron Carruthers provided an oral report, updating Councilmembers on the following items.

Regarding progress within the State Plan, regional and headquarters offices have been carrying out the goals of the state plan and a total of 373,000 people have been reached over the last two months. The State Plan survey is now complete, has been translated into 18 languages, is being translated into Braille, and will be available online and in paper format. The next five-year State Plan is in the stages of development and will draw information from many sources including Town Hall meetings that are scheduled to begin on October 1.

Following up on the Cycle 42 grants, project program descriptions were provided as handouts for Councilmembers to review in detail. Furthermore, Councilmembers will be allowed to have access to future program development grant details the night before or the morning of the Council meeting.

SCDD's budget remains strong and staff will continue to watch to see what Congress will do with the money for the next federal fiscal year. Additionally, the Administration on Community Living distributed surplus funding to all State Councils. California's share was $207,000 and it is recommended to keep those funds on reserve until we see the budget for the next grant cycle.

SCDD continues to work on advancing employment. AB 1019, which names the State Council to the Interagency Advisory Committee on Apprenticeships (IACA), was signed by the Governor. Executive Director Carruthers attended IACA's recent board meeting and advocated for apprenticeship opportunities for people with I/DD in the fields of civil service, health care, technology and building trades.

The Council continues to work on advancing public safety and promoting self-advocacy. Get Safe grants are concluding this month, train-the-trainer sessions are still happening, and SSAN is revising its MOU with the State Council in order to have a larger role in advocacy.

Lastly DDS is reformulating its task force as more developmental centers close. They have asked departments to reapply to be on the task force, which SCDD has done.

Staff reports were made available in the packet and as handouts.

10. SPONSORSHIP REQUEST

Deputy Director of Administration Douglas Sale presented a Sponsorship request from the Fetal Alcohol Spectrum Disorder Network (FASD). This was a repeat request similar to what was approved last year, for $1,500 to cover speaker fees for their upcoming annual IEP training event.

Action 3

It was moved/seconded [Austin [FA]/Witherspoon [SA]) and carried to approve the Sponsorship Request from the FASD Network. (See page 9 for the voting record of members present.)

11. APPROVAL OF EXECUTIVE DIRECTOR EVALUATION TOOL AND TIMELINE

Deputy Director of Administration Douglas Sale presented the 2018-2019 Executive Director Evaluation Tool and Timeline. It was approved at the Executive Committee with the contingency that outside input be included in the form of feedback provided by a third party. The Executive Director (ED) will also answer a self-evaluation that is based on the Duty Statement for the ED position, and the Council will receive a survey of plain language questions to answer in order to evaluate the ED's performance. The survey can be completed online or sent through U.S. mail. By the end of September, the survey will be ready to be distributed and will go out no later than October 7, 2019.

Action 4

It was moved/seconded (Pegos [FA]/Austin [FA]) and carried to adopt the 2018-2019 Executive Director Evaluation Tool and Timeline. (See page 9 for the voting record of members present.)

12. DEVELOPMENTAL DISABILITY COMMUNITY STAKEHOLDER SURVEY

At the August 2019 Executive Committee meeting, it was debated as to whether the Council should obtain staff and stakeholder input in addition to the already identified ED Evaluation tools. Staff had already participated in an organizational climate survey earlier this spring, which will provide the staff input portion. For the community input portion, the Council would be identifying who the stakeholders would be, and what questions would be asked of them. If approved, staff and stakeholder input would be considered an informal part of the ED evaluation. Vice Chair Julie Austin said that after consulting with ITACC technical assistance trainer Sheryl Matney, the information would not be appropriate to include as part of the formal ED evaluation, but it would be important and informative for goal development and to consider as a customer satisfaction survey.

It was moved and seconded (Kent/Pegos [FA]) to approve the recommendation to delegate the development of a survey instrument to the Executive Committee. Councilmembers engaged in discussion and asked clarifying questions regarding who the stakeholders would be and what types of questions would be asked. Vice Chair Austin expressed the idea that the Council needed more information and directives, and that the item should be tabled until such time that Councilmembers are able to gather more information. After discussion, the motion was withdrawn.

The next step would be a conversation about what data currently exists and identifying what the Council would like to learn and know. This would create a gap analysis of what additional information may or may not need to be required. If there is a gap, questions should be created to address the gap.

Action 5
It was moved/seconded (Kent/Witherspoon [SA]) and carried to approve that SCDD staff work with the Executive Committee to develop a gap analysis on what kind of data has already been collected and what kind of data is still needed, and to come back to the Council with that information. (See page 9 for the voting record of members present.)

13. LEGISLATIVE PLATFORM REVISIONS

Legislative and Public Policy Committee (LPPC) Chair Julie Austin and Deputy Director of Policy and Public Affairs Cindy Smith provided the Council with an update on recent legislative platform revisions that the LPPC wanted to put forth for this year. Councilmember Karen Millender commented about the section on education, saying that parent outreach training is not broad enough and that access to IEEs should be better. Deputy Director Smith suggested that the LPPC add language stating that parents must be supported to access safe and least restrictive environment (LRE) school programs for their children. Additionally, Councilmember Joyce McNair requested language that would acknowledge services and supports for adults as they age. Councilmember Kris Kent also suggested that SCDD consider separating out the aging population altogether as its own specific issue.

Action 6

It was moved/seconded (Witherspoon [SA]/Millender [FA]) and carried to approve the proposed legislative platform with suggested edits. (See page 9 for the voting record of members present.)

14. UPDATE ON PUBLIC SAFETY POWER SHUT OFFS

Councilmembers heard a panel presentation about the Public Safety Power Shut Off program. The panelists were Vance Taylor from CalOES (California Office of Emergency Services), Jessica Belcher and Vanessa Bryan from PG&E (Pacific Gas & Electric), and Laura Larson and Sarah May, SCDD Regional Managers representing the North Coast and North State regions. Mr. Taylor discussed factors that impact PG&E's decision to turn off power, such as strong winds, high heat and low humidity. CalOES has encouraged the utilities to educate people about the shutoff program and give advance notification of when a shutoff would take place. Ms. Bryan and Ms. Belcher gave a presentation about the power shutoff program, noting that it is one component of PG&E's community wildfire safety initiative. They have expanded their network of weather stations and installed many high definition cameras in areas that have high risk of fire, so that conditions can be monitored more carefully. They are also working to increase notifications to their customers, including launching a new zip code alert tool that people can access over the phone or on the internet. PG&E's goal is to educate people on access and functional needs perspectives and provide clarity on medical baseline needs. Finally, Ms. Larson and Ms. May shared stories about their experiences in the Northern Region communities and highlighted the importance of emergency preparedness in the event of a natural disaster.

15. OVERVIEW AND POTENTIAL IMPACTS OF PUBLIC CHARGE RULE

Anna Leach-Proffer and Kathrine Matthews from DRC (Disability Rights California) provided Councilmembers with an overview of the Public Charge Rule that has been appearing in recent news stories. Public Charge is essentially a test used by immigration officials to decide whether a person can enter the U.S. or obtain a green card. Currently, officials will look at a person's circumstances to see if they are deemed a "public charge", which means they will become (or are likely to become) dependent on the government for assistance. A change will be made on October 15, 2019, which says that benefits (such as SSI or cash assistance) received before that date will not be considered, and officials

will assign mandatory ratings to everyone who is trying to apply to become a lawful permanent resident. The population that would be impacted the most by this is immigrants seeking this lawful permanent status. There have been multiple lawsuits filed challenging this rule because it discriminates against people with disabilities, especially those with extensive medical needs. DRC has filed comments opposing the rule and discussing its negative impact on people with disabilities. Amy Westling, Director of the Association of Regional Center Agencies (ARCA), also spoke to the Council about ARCA's opposition of the public charge rule and wants to ensure that people are receiving correct information about this issue. ARCA's number one goal is to block the implementation of the public charge rule. Councilmember Kris Kent echoed this sentiment and encouraged people to seek legal advice. The panel engaged in a question and answer discussion with Councilmembers before the presentation concluded.

16. PROJECTS OF EXCELLENCE

Due to time constraints, the Projects of Excellence were not presented at this meeting. Informational handouts were provided in the Council packet and as additional handouts.

17. STATEWIDE SELF-ADVOCACY NETWORK

The September 2019 Statewide Self-Advocacy Network Report was provided as a handout for Councilmembers to review.

18. COMMITTEE REPORTS

Councilmembers were directed to review Committee meeting summaries located in either the Council packet or provided as handouts for the following committees:

A. Executive Committee
B. Employment First Committee
C. Legislative and Public Policy Committee
D. Self-Advocates Advisory Committee

19. NEXT MEETING DATE & ADJOURNMENT

The next meeting is on January 28, 2020 at the Hilton Sacramento Arden-West in Sacramento. The meeting was adjourned at 4:06 P.M.

Name	Action 1	Action 2	Action 3	Action 4	Action 5	Action 6
Adler, Nicole	For	For	For	For	For	For
Aldana, Sandra	For	Abstain	For	For	For	For
Ambrose, Diane	For	Abstain	For	For	For	For
Austin, Julie	For	For	For	For	For	For
Blakemore, Catherine	DNP	DNP	DNP	DNP	DNP	For
Boyd, Barbara	For	For	For	For	For	Abstain
Chiu, Cindy	For	For	Abstain	For	For	Abstain
Eriksen, Jeana	For	For	For	For	For	For
Garnica, Julio	Abstain	For	For	For	For	For
Hansen, Robin	For	Abstain	For	For	For	For
Kent, Kris	For	For	For	For	For	Abstain
Lagrand, Matthew	For	DNP	DNP	DNP	DNP	For
Lau, Francis	For	For	For	For	For	For
Marquez, Maria	For	For	For	For	For	For
McNair, Joyce	For	For	For	For	For	For
Millender, Karen	Abstain	Abstain	Abstain	Abstain	For	For
Neward, Julie	Abstain	For	For	For	For	For
Pegos, David	For	For	For	For	For	For
Raynor, Olivia	For	For	For	For	For	For
Rodrigues, Joseph	For	For	For	For	For	Abstain
Rothschild, Kim	For	For	For	For	For	For
Ryan, Rosie	For	For	For	For	For	For
Schaeffer, Evelyn	DNP	For	For	For	For	Abstain
Vergne, Andrea	DNP	For	DNP	DNP	For	For
Winfield, Brian	For	For	N/A	For	For	For
Witherspoon, Wesley	Abstain	For	For	For	For	For

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Legend:
SA = Self-Advocate
FA = Family Advocate
DNP = Did Not Participate/Not Present
N/A = Not Available

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NOVEMBER 14, 2019

AGENDA ITEM 6
ACTION ITEM

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

2019-2020 Chair and Vice Chair Elections

Election of Council officers typically occurs once every two years. However, in June of 2019, Governor Newsom appointed six new Councilmembers, two of which replaced officers of the Council. As a result, the Council had vacancies in the Chairperson and Vice Chairperson positions. Per Council bylaws, an interim Chair and Vice Chair were elected at the July Council meeting. The Nominating Committee formed, met and recommended a slate of nominees for permanent Chair and Vice Chair. Council officers will be elected by a simple majority vote, and will serve terms through December 2020.

The following Councilmembers wish to be considered for Chairperson:

Matthew Lagrand
Maria Marquez
Andrea Vergne
Wesley Witherspoon

The following Councilmembers wish to be considered for Vice Chairperson:

Julie Austin
Andrea Vergne

Councilmembers have submitted candidate statements, which have been included in the packet for review prior to the Council meeting on November 14th. Candidates will be given the opportunity to offer three-minute speeches at the meeting. Additionally, candidate nominations from the floor may also be accepted and considered.

Action Recommended

Elect officers for the positions of Chairperson and Vice Chairperson of the Council.

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SCDD 2019 Chair and Vice Chair Candidate Statement

NAME: Matthew David Lagrand

Position you are running for? Select all that apply.

- ✓ **Chair**
- ☐ **Vice-Chair**

Why are you interested in being Council Chair/Vice-Chair?

I want to pursue SCDD's mission and make other State Councils see CA SCDD as a role model. I believe in the DD Act, Americans with Disabilities act and the Lanterman act. And pursue the SCDD state plan

If elected, what would your priorities for the Council be?

If I get elected chair of SCDD my priorities are:

1. Pursue SCDD state plan
2. SCDD mission
3. Have plans to end favoritism.

What leadership experience do you have as Chair or Vice Chair on this or another council or committee?

I have a lot of leadership skills and experience to lead CA SCDD. May I please have your vote for chair of SCDD in November?

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SCDD 2019 Chair and Vice Chair Candidate Statement

NAME: Maria Marquez

Position you are running for? Select all that apply.

✓ **Chair**

☐ **Vice-Chair**

Why are you interested in being Council Chair/Vice-Chair?

Present time I am interim Chair of the SCDD.
I would like to continue my present role to be one of the voices the of the Council because I think the SCDD Council members are all in this together to make a difference in the lives of individuals with developmental disabilities and intellectual disabilities, as well as their families.

If elected, what would your priorities for the Council be?

I want to break barriers and move forward, and to collaborate with the agencies that we work hand in hand with as well as our State and Federal partners.

What leadership experience do you have as Chair or Vice Chair on this or another council or committee?

Chair of the Eastern LA Regional Center Consumer Advisory Committee.
Vice-Chair for Kids First Parents with Disabilities Committee.
Board member for the Eastern LA Regional Center.
Board member for the Associations of the 21 Regional Centers.
PTA member Den L. Shively school district.
Board member for Source America Individuals with Disabilities.
Board member for the East Bay Regional Center.
Committee member for the East Bay Consumer Advisory Committee.
Contra Costa County Committee on Disabilities board member.
Self-Advocacy group of L.A. and State Council L.A. office

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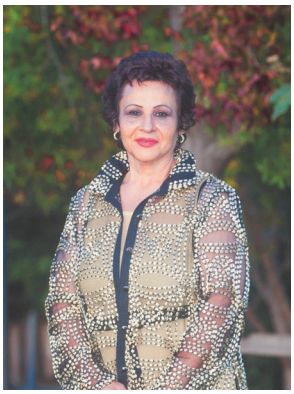
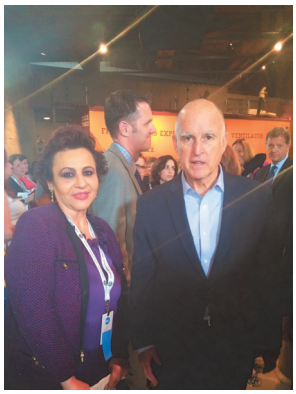

My State Council Members, as a Governor Appointee, I humbly submit to you my Statement of Qualifications for consideration to this election as your new Council Chairman, and thank you for your Nomination. It has been an honor over the past 2.5 years working assiduously, side-by-side with my fellow Statesmen, and to promote, Advocacy; Awareness; Inclusionary Opportunities; Capacity Building; Systemic and Procedure changes to the challenges our individuals face. We, as a team, have accomplished many set Goals and have made significant strides in towards improving the quality of life for Individuals with Intellectual and Developmental Disabilities. But now, is not the time to rest! We have a new Administration that continues to support this Council, and we are governed by Legislation. We need to double our efforts and power up the engine that drives us to succeed! We need to continue to be progressive, and accepting only the very best from all individually, and collectively. I believe that, there are many opportunities within us and, outside of the Council to garner supporting and build relationships, and accomplish the Goals in our State Plan. Supporting our Committee's is essential. We collectively need to lead. Firstly, our Self-Advocates are truly amazing advocates and guide us as a whole Council for us to listen, review, and make positive changes in their lives. We have only begun to tap into their abilities and not the disability aspect. Family-Advocates, we as a whole Council need to fully empower and support them on their journeys, and find ways to improve and realize that one size does not fit all. The past dreams of Self-Determination are now, a reality with the State Council. Who better than, our Self-Advocates to guide us, to better serve our most vulnerable individuals. I take this in consideration as your new SCDD Chairman. Where everyone is given equal opportunities, and full access in all areas of their lives and creating systemic, progressive and meaningful changes with emphasis in listening, engaging and implementation. Self-Advocates we are here for you and fighting the "good fight" with you! We need to collaborate and find ways to help our Family Advocates and Specialized Council. They admirably and diligently work to assist and seek services for the people we are appointed to serve. Our commitment and sacrifice should not be nothing' short of inspiring. We need to take notes, log, create reports, and find ways to take these experiences, these challenges, our victories and turn that into inspiration for all of us to acknowledge and support. Individually, we are strong, collectively we are empowering. Our Federal, State, County, City and local Partners deserve our gratitude, they are on the forefront collecting data for future improvements, for those we all serve. Evidence-Based Research both medical and Specialized Services need to be in the forefront in that gathering collection for California's I/DD Communities. And while also, preserving and protecting the rights of All clients. We need everyone to the round table discussion. We need to assist in establishing an excellent resource guide with collaborate efforts from all partners. We can continue building an amazing State Council. Continued - Vision, Mission and Purpose. Now, and in the future for our Self, Family and Specialized Advocates. I have many years of experience in Leadership, Team Building, Problem Solving, Facilitation and Consensus Building. I have knowledge of Special Education Laws that pertain to Homeless, Special Education. I am not only a sibling of a special needs double amputee, I have been a foster parent for nearly 20 years, and adopted my grandchild early on who was born with a Rare Genetic Disorder. I understand the needs of the individuals we serve. I am the catalyst that brought awareness to Our School District regarding an ATP School Program for ages 18 through 22 years of age. After much advocacy the school opened on January 2018. I have knowledge of Legislation and received acknowledgment by both the Senate and Assembly as State Member (514). I am a member of the District Attorney's First Responders Group, Children's Resource Network of the Central Coast and was the catalyst that brought in the Teen Closet to the school district. Building Functional Life Skills, to our population we serve. I assist families in obtaining IHSS services, attend IEP meetings and assist families for much needed specialized services. I am in the forefront as well. I am a Family Advocate! The Council, will be determined by the full Council, where everyone's voice will be heard and included in the round table discussion. As your Chairman, I would seek out your opinion, your thoughts with professionalism. We are many voices, we would become "cacophony undeniable chorus", refusing to accept nothing but the best for the individuals we so admirably serve. Together, we can create a vision, and a voice that directs our activities towards the promise of Self-Determination, Person-Centered Planning, and assist our educational, specialized and medical professionals in finding ways to improve and not disapprove services and promote inclusionary opportunities.

Thank you for your support and assistance during this process. My goal as your new Chairman, would be to build consensus and create momentum to the Council. So, we can accomplish the Advocacy at it's best! To that end, I pledge my full support to each and every one of my Council Members.

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SCDD 2019 Chair and Vice Chair Candidate Statement

NAME: Wesley Witherspoon

Position you are running for? Select all that apply.

- ✓ **Chair**
- ☐ **Vice-Chair**

Why are you interested in being Council Chair/Vice-Chair?

I'm a family member of a person with a disability. I'm Married to someone who receives services from regional center. I'm a self-advocate who understands the Regional Center System.
I understand that there is a partnership between regional centers, parents, siblings, self-advocates and professionals and I believe in equity for people with disabilities, family members, and support staff.

If elected, what would your priorities for the Council be?

If I am elected Chair, I will listen to everyone and will work to improve services for people with disabilities. I am willing to go the extra mile for the Council.

What leadership experience do you have as Chair or Vice Chair on this or another council or committee?

Chair of the Employment First Committee of the State Council on Developmental Disabilities.
Volunteered for Special Olympics 2015-2019, volunteered at World Games in 2015 in Los Angeles, worked with people with disabilities across the world.
Worked with parent organizations to help improve services for children.
Participated in Special Education 1977-1991, took regular college classes in 1991, and received a degree in Psychology in 1998.I'm a professional who works with people with disabilities since 2001.
Attended AUCD national conference for promotion of people with disabilities working in universities.
Plan to attend AUCD national conference to promote SSAN Statewide Self-Advocacy Network for the United States in November. Mentored people with disabilities, gave consultations to family members of people with disabilities. Participates in Westside Regional Center self-advocacy activities.
Advocated for more money for workers who worked for people with disabilities.
Got excellent reviews from self-advocates, parents, siblings, service providers, etc.

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SCDD 2019 Chair and Vice Chair Candidate Statement

NAME: Julie Austin

Position you are running for? Select all that apply.

☐ **Chair**
✓ **Vice-Chair**

Why are you interested in being Council Chair/Vice-Chair?

I am seeking the Vice-Chair position because I can bring real life experience to the State Council on Developmental Disabilities.
My daughter, Kelsey, and I have navigated the daily life, services, rights, experiences, impact, education and health of a person with a developmental disability for 25 years. I believe those experiences provide unique insight and perspective into all areas of the State Council's State Plan objectives, goals and the system of services and supports that Kelsey and I have relied upon and fought for since she was born.

If elected, what would your priorities for the Council be?

My highest priority is protecting and ensuring the rights, services and supports of people with developmental disabilities in the state of California.
I also see a need for the State Council to address the rights and supports of those most severely affected by a developmental disability. In my opinion, the need for services and supports for this population that may live in the shadows, or not be able to speak or have no family is urgent and one that has not been addressed by the State Council on Developmental Disabilities. I would like include this silent population in all areas of State Council advocacy, systemic change, and capacity building.

What leadership experience do you have as Chair or Vice Chair on this or another council or committee?

I am the current interim Vice-Chair of the State Council, Chair of the Executive Committee, and Chair of the Legislative and Public Policy Committee.
I was a West Coast Sales Manager for a veterinary pharmaceutical company for 7 years. I managed over 10 million dollars in sales, and was responsible for sales forecasts, sales budgets, supervising territory sales people, introducing new products and sales calls to veterinary hospitals and corporations.
I also owned and managed a veterinary hospital for 8 years which gave me valuable management experience.
However, my most valuable and gratifying leadership experience comes from raising my 3 adult children to be happy, productive members of our family and community.

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NOVEMBER 14, 2019

AGENDA ITEM 7
INFORMATION ITEM

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

Chair Report

The Chair of the Council will provide Councilmembers with an oral report regarding future Council goals, an update from the Statewide Self-Determination Advisory Committee (SSDAC), and an acknowledgement of outgoing Councilmembers. Additionally, Council Committee reports have been provided for informational purposes.

Attachments

A. Employment First Committee summary report
B. Executive Committee summary report
C. Nominating Committee draft minutes
D. Self-Advocates Advisory Committee summary report – will be provided as a handout
E. Statewide Self-Determination Advisory Committee summary report
F. State Plan Committee summary preview report

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AGENDA ITEM.

EMPLOYMENT FIRST COMMITTEE SUMMARY

Date of Meeting
October 10, 2019

Meeting's Focus
The Committee began by hearing from Interim Council Chair Maria Marquez. Interim Chair Marquez shared her personal journey to achieving employment, including the challenges, supports and resources she found along the way.

Members when then provided updates on legislative and regulatory issues, data sharing, and Blueprint implementation before segueing into an activity to assist the Committee into identifying the steps needed to accomplish previously chosen activities for 2020 and how each of them would contribute in accomplishing them.

During updates from the Deputy Director Cindy Smith, members were also notified of the opportunity to provide comment on the California's state plans related to WIOA and CTE which resulted in members requesting additional information be provided at the next meeting.

Items Acted Upon
Approval of the August 2019 meeting minutes.

Future Meeting Dates
February 2020

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AGENDA ITEM 7b.

EXECUTIVE COMMITTEE SUMMARY

Date of Meeting
October 29, 2019

Meeting's Focus
The Executive Committee met on October 29, 2019. Committee members heard reports from Executive Director Aaron Carruthers and SSDAC Chair Maria Marquez. The meeting's focus centered on a variety of topics including the Public Safety Power Shut Off program, information on SCDD's work on disparities with Georgetown University, SCDD budget updates, and updates from the recent Statewide Self-Determination Advisory Committee meeting.

Items Acted Upon
The Committee acted on the following items:

- The August 2019 Executive Committee minutes were approved.
- Four Sponsorship requests were approved for the following groups:
    - Developmental Disabilities Provider Network ($1,500)
    - Disability Voices United ($1,500)
    - Family Voices of California ($1,500); FVC later withdrew the request
    - NICU Family Alliance ($1,277)
- Seven conflict of Interest waiver requests were approved for the following individuals:
    - William Battles (Far Northern Regional Center – renewal)
    - Adam Beals (Far Northern Regional Center – renewal)
    - Roger Hatton (Far Northern Regional Center – renewal)
    - Colleen Ryberg (Far Northern Regional Center – renewal)
    - Howard Krauss (Tri-Counties Regional Center – renewal)
    - Adam Breall (North Los Angeles County Regional Center – new)
    - Diane Larson (Redwood Coast Regional Center – new)
- Committee members and representatives from Disability Voices United engaged in a discussion to readdress the SSDAC's request to establish a coordinating subcommittee. The request was previously denied at the June meeting of the Executive Committee.

Members of the SSDAC appealed to the Council in September to have this decision reconsidered. At the October 29th Executive Committee meeting, it was determined that the SSDAC has a unique statutory structure, and that thought leaders from each group would meet before the end of the year to consider the details on how SSDAC can have more independence and autonomy within the Council's structure and funding.

- In the last action of the day, the Executive Committee went into closed session to determine the evaluation of the Executive Director of the SCDD.

Future Meeting Dates
February 19, 2020

DRAFT

Nominating Committee Meeting Minutes
October 1, 2019

Attending Members	Others Attending
Diane Ambrose (FA)	Aaron Carruthers
Robin Hansen	Autumn Hale
Rosanna Ryan (SA)	Charlotte Endres
Sandra Aldana (SA)	Jennifer Gonzalez
	Robin Maitino
	Sarah May

1. **CALL TO ORDER**
   Committee Chair Sandra Aldana (SA) called the meeting to order at 1:06 P.M.

2. **ESTABLISH QUORUM**
   A quorum was established.

3. **WELCOME/INTRODUCTIONS**
   Committee members and others introduced themselves.

4. **PUBLIC COMMENTS**
   There were no public comments.

5. **APPROVE OCTOBER 2018 MINUTES**

   Action 1
   It was moved/seconded (Ambrose (FA)/Hansen) and carried to approve the October 29, 2018 minutes.

Legend:
SA = Self-Advocate
FA = Family Advocate

6. **ESTABLISH SLATE OF NOMINEES FOR ELECTION OF CHAIR AND VICE-CHAIR**

Chair Aldana (SA) reached out to family and self-advocates inviting nominations from those interested in being either chair and/or vice-chair for a two-year term beginning in 2020. She received interest as follows in alphabetic order:

Council Chair	***Council Vice-Chair***
Andrea Vergne (FA)	Andrea Vergne (FA)
Maria Marquez (SA)	Julie Austin (FA)
Matthew Lagrand (SA)	
Wesley Witherspoon (SA)	

The Committee took the following actions to 1) accept and put forth these nominees to the full Council; and 2) provide suggested topics to include in their candidate statements.

Action 1

It was moved/seconded (Hansen/Ambrose [FA]) and carried to accept the nomination slate of Andrea Vergne (FA), Maria Marquez (SA), Matthew Lagrand (SA) and Wesley Witherspoon (SA) for Chair of the Council, and Andrea Vergne (FA) and Julie Austin (FA) as Vice-Chair of the Council. (Unanimous)

Guidelines

The Committee agreed that candidates are to be given the opportunity to present a statement to the full Council regarding their experience, qualifications, and desire to being elected as a Chair or Vice-Chair. It was determined that all candidates will have 3 minutes to present an oral statement of qualifications in front of the full Council. Reasonable accommodations will be given if requested. It was also determined that each candidate may submit a one-page statement addressing three questions: (1) Why would you like to serve? (2) What is your previous leadership experience? (3) What are your priorities for the Council?

7. **ADJOURN**

Committee Chair Aldana (SA) adjourned the meeting at 1:37 P.M.

AGENDA ITEM 7e.

STATEWIDE SELF-DETERMINATION ADVISORY COMMITTEE (SSDAC) SUMMARY

Date of Meeting
October 18, 2019

Meeting's Focus
The Statewide Self-Determination Advisory Committee (SSDAC) met on October 18, 2019. Committee members were provided a list of achievements in the Chair report, given an update on the goals that were adopted at the June 2019 two-day meeting and informed that the Executive Committee would be reconsidering the request to establish a coordinating committee for the Statewide SDAC for the purposes of developing agendas for meetings, recommending proposed actions, and developing work plans for Committee goals. During goal updates, Committee members expressed concern with the Committee's achievements and the Committee composition including a Councilmember.

The Committee also broke into smaller groups that identified barriers with ideas on how to address those barriers.

Items Acted Upon
Approval of June 2019 minutes

Future Meeting Dates
February 10, 2020

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Agenda Item 7f.

STATE PLAN COMMITTEE SUMMARY

Date of Meeting
November 8, 2019

Meeting's Focus
The State Plan Committee will meet on November 8th to focus on reviewing 2018-19 Program Performance Report (PPR) summary which outlines outcomes/outputs accomplished in the federal fiscal year. This PPR summary will be considered for approval at this meeting.

The Committee will also review and adopt the proposed Grant Cycle 43 timeline, review and recommend adoption of the draft request for proposal (RFP), identify Grant focus area(s) and determine whether alternate this year's Grant Cycle from statewide to regional like the Council has in the past. The Committee's recommendation will be presented to the Council at this meeting.

Potential Items Acted Upon
Recommendation to approve of 2018-2019 PPR in concept
Approval of the Cycle 43 Timeline
Approval of the Cycle 43 Draft RFP
Approval of June 2019 Meeting Minutes

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NOVEMBER 14, 2019

AGENDA ITEM 8
INFORMATION ITEM

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

Executive Director Report and Staff Reports

The Executive Director Report will be provided as a handout.

Staff reports have been included in the packet for review.

Attachments:

A) Deputy Director of Administration Report
B) Deputy Director of Policy & Public Affairs Report
C) CRA/VAS Update Report
D) Developmental Center Closure Update
E) QA Project Update Report

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Deputy Director of Administration Report

November 14, 2019

The Deputy Director of Administration exercises broad policy-making authority over the SCDD's administrative functions including: personnel, fiscal, contracts, information technology and customer services to fulfill the strategic goals of the SCDD. Below is a summary of activities since the last Council meeting on September 17, 2019.

Fiscal/Administrative/Business Services/Information Technology

- Procured Qualtrics-a powerful online survey and data analysis platform for the statewide needs assessment surveys for the next state plan. This software enables electronic completion and submission of the surveys and we expect the number of survey responses to increase significantly from 3,000 received last cycle.
- Worked with CDSS IT staff to finalize the deployment schedule for 62 new and used laptop computers, 105 monitors and 58 docking stations to begin the 5-year IT equipment replacement cycle.
- Initiated the process with CDT to increase the internet connectivity bandwidth in all regional offices to enable videoconferencing and quicker upload and download of files and data to our server in Sacramento.
- Purchased ergonomically appropriate workstations from Prison Industries Authority and a certified small business vendor. New workstations are being delivered and the Prison Industries Authority workstations should be delivered by the first of the year.
- Continued working with Department of General Services Real Estate Services, CDSS Business Services staff and the SCDD Budget Officer and Regional Manager of Regional Offices that are up for lease renewal, develop timelines for negotiation and execution of new lease agreements and to

consider options for long term stabilization of continuously increasing space rental costs. These offices are:

- North State-Chico – Met with DGS planner in Chico in October.
- North Bay-Vallejo – Early stages of lease renewal.
- Central Coast-San Jose – Early stages of lease renewal.
- Sequoia-Fresno – Site search meeting with DGS planner in October.
- San Diego – Draft lease with lessor for approval
- Bay Area-Oakland – Working with CDSS on a long-term relocation with Community Care Licensing staff in South Oakland.

- Worked with Agency's 3rd party, the chair, vice chair, and the executive committee on the logistics for 2018/19 Executive Director performance evaluation consistent with timeline approved by the Council.
- Continued supervision of the Quality Assurance and Clients' Rights Advocacy/Volunteer Advocacy Services programs with close collaboration with DDS.
- Communicated with DDS on the progress report for the Eliminating Disparities grant.
- Continued to discuss with Executive Director Carruthers, and the CRA/VAS Program Manager other potential areas of work for the staff affected by the closure of Sonoma and Fairview Developmental Centers in the event DDS does not agree to extend CRA/VAS services to transitioned individuals.
- Continued communicating with the California Department of Technology to redesign the SCDD website per the Council's direction at the March 2019 meeting.
- Working with the Deputy Director of Policy & Public Affairs and the Information Officer to identify statewide roles and responsibilities for updating the website and ensuring it is compliant with AB 434 website accessibility standards by 1/1/2020.
- Continued monthly meetings with DDS QA Program staff and the SCDD QA Program Coordinator to discuss DDS' current and future needs from SCDD in preparation for a new multi-year contract beginning in July 2020.
- Worked with CDSS Business Services to add SCDD regional offices to CDSS's new statewide confidential shredding contract.

Personnel

- Issued a statewide telework policy and began finalizing performance expectations standards across the organization.
- Communicated with CalOES and other control agencies as well as HR to provide regular status updates to all managers statewide regarding the impacts of the public safety power shut offs and fires.
- Continued with the recruitment of several staff positions in headquarters and in the field:
    - Office Technician – North Coast-Ukiah
    - Office Technician – Central Coast-San Jose
    - Associate Governmental Program Analyst – Headquarters
- Working on the 60-day response to the SPB compliance review report. SCDD performed very well with a few minor findings.
- HR issued new timesheet reporting procedures to address one of the SPB compliance review findings.

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Report from Deputy Director, Policy and Public Affairs

The Deputy Director of Policy and Public Affairs is the lead person responsible for fulfilling the department's federal and state mission for advocacy. The Deputy Director leads the department's policy, advocacy and communication activities.

September 16 – October 31, 2019

- Attended Lanterman Housing Alliance Thought Leader's Meeting. Participated in Housing Workgroup meetings led by SCDD.
- Met with Disability Rights California to discuss policy priorities in 2020.
- Supported Bay Area Regional Office in providing logistics support to National Disability Rights Network who was doing site visit and holding listening session on Ability One Program in Oakland to gather input for report to be drafted for National Council on Disability.
- Staffed Employment First Committee (EFC). Led Committee in process of finalizing activities for 2020 to implement SCDD's approved policy priorities.
- Created Framework for policy approach in 2020 for Executive Committee consideration. Began discussions with Member offices to discuss possible opportunities to carryout 2020 LPPC priorities.
- Coordinated and conducted meetings with District offices of Congressional Representatives and State Legislators in Los Angeles and Orange County.
- Represented SCDD at Path Forward Collaborative meetings.
- Presented to SCDD's North Valley Hills, Orange County and Los Angeles Regional Office's on SCDD's Policy Priorities and "How to Advocate".
- Reviewed press release on AB 1172. Communications Manager successfully placed story on Council's support of bill with quote from author and Council's interim chairperson in two newspapers using her press contacts.

- Continued to onboard Communications Manager. Posted position to hire for new Policy Analyst.

- Coordinated process to archive information on website and meeting with Deputy Director of Administration and Communications Manager to begin process of revamping website.

- Supported Committee Specialist to prepare for Legislation and Public Policy and Employment First Committee meetings.

- Participated in the National Disability Employment Awareness month by producing four videos featuring a local disability employment awareness fair and Councilmember and by uploading 43 related social media posts.

November 2019

CRA / VAS

Clients' Rights Advocacy and Volunteer Advocacy Services

Census as of October 1, 2019 **Total Population: 299**

Northern STAR	**2**	Porterville DC	**215**
Fairview DC	**34**	Canyon Springs CF	**48**

Program Activity for August and September 2019

Northern STAR Unit formerly Sonoma Developmental Center

SDC placed the last individual on December 17, 2018. SDC campus will transfer to Dept of General Services from DDS on June 30, 2019. Northern STAR unit moved to the permanent residence in Vacaville. The VAS Program attended: 4 IPPs 3 Special team conference, 7 transition meetings, 1 day programming review, 15 community placement review meetings, 75 follow up contacts. CRA serves all clients in the Northern STAR.

Canyon Springs Community Facility

As of October 1, 5 clients are admitted to Desert STAR. CRA reviewed 2 denial of rights; 2 human rights/behavioral meetings, 7 IPPs, 5 transition meetings, facilitated 2 self-advocacy meetings, attended 11 Emerging Risk Notification; assisted 11 clients with court communication, provided 7 rights and other trainings staff. VAS attended 7 IPPs, 29 special meetings, 5 transition meetings, 17 community provider visits at CS, 4 community home observations, 2 self-advocacy trainings conducted. VAS Coordinator attended 23 professional groups and/or trainings in the community.

Fairview Developmental Center

CRA attended following meetings: 13 transition, 1 IPPs or special team meetings, 4 denial of rights, conducted 5 FDC employee rights trainings; 4 acute crisis meetings, 4 human rights/behavior support committees, 1 court hearing. CRA serves all clients in the STAR unit. VAS Coordinator and advocates attended following meetings: 16 transition, 2 denial of rights, 4 Human rights meetings, and facilitated a self-advocacy meeting.

Porterville Developmental Center

CRA attended 7 human rights meetings, 9 IPPs, 5 transition meetings, 1 People First/human rights meetings, 9 escort reviews, 5 denial of rights reviews, 4 court appearances, 1 postural restraint review, 1 hand cuff debriefing, provided 3 staff trainings, submitted 3 incident reports.
VAS attended at PDC and in the community: 8 IPPs, 54 transition meetings, 5 self-advocacy meetings, 1 human rights committee, 1 primary advisory, self-determination, 13 court hearings, 1 Regional Project.
A CRA/VAS team member attends every transition meeting for PDC clients.

SCDD AT WORK INSIDE CALIFORNIA DEVELOPMENTAL CENTERS

SCDD provides comprehensive clients' rights advocacy services (CRA) and volunteer advocacy services (VAS) for persons with I/DD who reside in or are transitioning out of state developmental centers and the state operated community facility through an interagency agreement with DDS.

Project Staff

North Star - Sonoma Developmental Center
Ross Long, CRA/VAS
Michele Sloane, Office Tech

Porterville Developmental Center
Erika Flores, CRA
Judi Muirhead, VAS
Connie Wilson, Office Tech

Fairview Developmental Center
Laurie St. Pierre, CRA/VAS

Canyon Springs Community Facility
Robbin Puccio, CRA
Julie Hillstead, VAS

CRA/VAS Project Manager
Holly R. Bins
holly.bins@scdd.ca.gov

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Clients' Rights Advocate and Volunteer Advocacy Services

Developmental Center Closure Update

November 2019

Community Transition Numbers 2019

2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL number of transitions to community for year	Oct 1 2019 census
Canyon Springs*	0	2	0	0	3	0	0	0	2	**7**	**48**
Fairview	3	5	11	13	7	7	8	2	4	**60**	**34**
Porterville*	4	3	8	1	4	5	5	9	5	**44**	**215**
Northern STAR	0	0	1	0	1	0	0	0	1	**3**	**2**

**Canyon Springs Community Facility and Porterville Developmental Center Secure Treatment Area are not scheduled for closure. The Porterville Developmental Center General Treatment Area is scheduled to close by December 31, 2019. Fairview Developmental Center is tentatively scheduled to close by December 31, 2019. There are ten total clients in STAR (Stabilization, Training, Assistance and Reintegration aka crisis programs) at Fairview, Sonoma and Canyon Springs*

Developmental Center, Community Facility, STAR Unit Population as of October 1, 2019

Facility	ICF	NF	STAR Units	STA	GTA	Total Population
Canyon Springs CF	44		4			48
Fairview DC	24	6	4			34
Porterville DC	9	2	0	204	11	215
Sonoma DC/Northern STAR			2			2
TOTAL	77	8	10	204	11	299

Developmental Center Closures – Past and Present

Facility	Projected Closure Date and Land Use
Sonoma Developmental Center	Closed December 17, 2018 (site will transfer to Department of General Services on July 1, 2019)
Fairview Developmental Center located in Costa Mesa	December 2021 (unofficially Dec 2019)
Porterville Developmental Center	December 2021 (General Treatment Area only) (unofficially Dec 2019)
Canyon Springs Community Facility located in Cathedral City	No proposed closure date
Lanterman Developmental Center	Closed 2014 (Site is now part of Cal Poly, Pomona)
Agnews Developmental Center	Closed 2009 (Sold to corporations and City of San Jose)
Sierra Vista Community Facility	Closed 2009
Camarillo Developmental Center	Closed 1997 (Site is now Cal State Univ, Channel Islands)
Stockton Developmental Center	Closed 1996 (Site is now part of Cal State, Stanislaus)

California Department of Public Health (CDPH) and Centers for Medicare & Medicaid Services (CMS)

Canyon Springs	CDPH surveyed in August 2019. No conditions out.
Fairview	CMS settlement agreement extended to December 31 2019. CDPH surveyed in September 2019. No conditions out.
Porterville	CMS settlement agreement extended to December 31 2019 for GTA ICF

Porterville and Fairview Certified Unit Population Projections

The projections below establish the maximum permissible client census eligible for federal funding in the PDC and FDC certified units as of the first calendar day of the listed month. Federal Financial Participation is only permissible for clients on the Client List as of June 27, 2016. No Federal Financial Participation can be sought for the number of clients that exceed the projections below, even if the clients that exceed the census limits below are on the Client List as of June 27, 2016.

Monthly Census Maximum Per CMS Agreement	Porterville DC General Treatment Area ICF Maximum Census	Actual ICF Census	Fairview DC ICF Maximum Census	Actual ICF Census
July 2016	105	104	136	128
July 2017	82	80	106	91
July 2018	61	57	57	56

July 2019	39	20	5	26
October 2019		9	0	24
July 2020	18			
July 2021	0			

SCDD Clients' Rights Advocate (CRA) current observations inside the DC/CF

Canyon Springs	Desert STAR crisis unit has four clients. CRA provides initial service and transition collaboration with team. CS staff turnover impacts the communication and programming efficacy for clients. CRA collaborating with RCs regarding improved transition activity and communication.
Fairview	Inconsistency of implementation of programming continues as FDC prepares for closure. Staffing shortages and unfamiliar staff continue to have a negative impact on the quality of services. FDC increasing use of registry staff to fill vacancies. Some registry staff are connecting and planning for continued employment with I/DD community.
Porterville	CRA is advocating for training and coping strategies for PDC staff on secondary traumatic distress and PTSD. Appropriate placement advocacy for all clients in the GTA continues. Tulare County DA imposing more restrictive requirements than clients need. Advocacy provided with successful outcomes. Lack of least restrictive environment for female STA clients that include newer units include single bedroom and bathroom that their male counterparts enjoy. PDC administration reviewing building layouts. Contraband policy implemented in STA. CRA assisted clients with appeals. CRA to facilitate visit for new presiding judges from Tulare County.
Sonoma	Acting CRA (VAS Coordinator) providing clients' rights assistance including attendance in IPPs and transition planning meetings. The Northern STAR unit moved to Vacaville from the SDC campus in May 2019.

SCDD Volunteer Advocacy Services (VAS)

The VAS Project serves approximately 25% of the individuals residing in the DC/CFs. A volunteer advocate or the VAS Project Coordinator provides direct advocacy services for twelve months post placement.

Canyon Springs	VAS program has 13 Volunteer Advocates serving 35 individuals at CS and 6 in the community. VAS Coordinator advocated for clients to participate in 24th Annual Valley-Wide Job Expo. Advocating for meaningful excursions and more immediate access to Trust monies. Advocate is working with team for client to access NA services in the

	community. Lack of a house phone in a community home creating difficulty to contact clients. VASC advocating assistance.
Fairview	VAS Coordinator and advocates continue to advocate for notification for the project and significant others of changes in condition of clients in the community. Staffing shortages and unfamiliar staff continue to have a negative impact on the quality of services. FDC increasing use of registry staff to fill vacancies.
Porterville	VAS attends every transition meeting and IPPs for all GTA clients within the project. Individuals leaving the GTA are experiencing delays in transition due to slowed construction and licensing of community homes. GTA closure target is Dec 31 2019. VAS advocating individualized transition planning. Advocates noticing lack of consistent delivery of services in the GTA due to seasoned staff securing positions in the Secure Treatment Area and other agencies. VAS continues to advocate for CIE for two individuals waiting for employment opportunities in the community.
Sonoma	VAS performed over 90 contacts and/or visits of clients who transitioned from SDC this reporting period. Day program services have increased for individuals who transitioned from SDC. VAS continues to monitor. Delays in transferring health coverage to home county also noted.

November 2019

Quality Assessment

A PROJECT OF THE STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

www.scdd.ca.gov/qap

The National Core Indicators (NCI) are standard measures used across states to assess the outcomes of services provided to individuals with intellectual/developmental disabilities (I/DD) and their families. Indicators address key areas of concern such as employment, respect/rights, service planning, community inclusion, choice, health and safety. All responses to the surveys are confidential. The aggregated data that results from NCI surveys are often used to inform strategic planning, produce legislative reports, and prioritize quality improvement initiatives.

Preparations being made for Adult Family Survey and Family Guardian Survey Cycle

SCDD is expected to mail over 110,000 surveys to families with children ages 18 and over and receiving at least one regional center funded service. The Adult Family Survey (AFS) is mailed to those with a family member living at home, while the Family Guardian Survey (FGS) is mailed to those with a family member living outside the family home.

Surveys will me mailed in 13 different languages including English, Farsi, Spanish, Vietnamese, Hmong and Chinese. As SCDD prepares for paper surveys to be distributed, over **3,000** families have already taken the opportunity to **complete their survey online**.

For more information on the Quality Assessment Project or to complete your survey online, visit: www.scdd.ca.gov/qap

Scan QR Code to go directly to QAP Webpage

QA Coordinator Regional Center Assignments

Deborah Kindley
Support Staff: Vacant
Far Northern Regional Center
North Bay Regional Center
Redwood Coast Regional Center

Ron Usac ▪ Angel Wiley
Support Staff: Valerie Buell
Golden Gate Regional Center
Regional Center of the East Bay
San Andreas Regional Center

George Lewis
Support Staff: Marigene Tacan-Regan
Alta California Regional Center
Central Valley Regional Center
Valley Mountain Regional Center

Jonathan Arevalo-Parrish ▪ Brianna Reynosa ▪ Jenny Villanueva
Support Staff: Dinah Pio de Roda ▪ Marina Bchtikian
East Los Angeles Regional Center
Frank D. Lanterman Regional Center
Harbor Regional Center
North Los Angeles Regional Center
San Gabriel Pomona Regional Center
South Central Los Angeles Regional Center
Westside Regional Center

Nancy Dow
Support Staff: Suza Szewiola
Regional Center of Orange County
San Diego Regional Center

Carol Nakamura-Robinson
Support Staff: Valarie Macias
Inland Regional Center
Kern Regional Center
Tri-Counties Regional Center

MOVER LONGITUDINAL STUDY

October 2019 Snapshot

604 Movers Enrolled

Moved into **28** different counties

Surveys Completed Over Time

1726

526	500	429	189	82
3 Month Surveys	6 Month Surveys	1 Year Surveys	2 Year Surveys	3 Year Surveys

Where are people moving?

54% of Movers Are living in Northern California

National Core Indicators™

DATA BRIEF

OCTOBER 2019

What Do NCI Data Reveal About People Who Are Dual Diagnosed with ID and Mental Illness?

By Valerie Bradley, Dorothy Hiersteiner and Jessica Maloney, Human Services Research Institute; Laura Vegas and Mary Lou Bourne, National Association of State Directors of Developmental Disabilities Services

The understanding that people can be dually diagnosed with intellectual disability (ID) and mental illness is relatively recent. Up until the last 30 to 40 years, it was assumed that people with ID could not also have a mental illness,[1] and behavioral challenges were seen as a consequence of cognitive limitations rather than possible symptoms of underlying psychiatric conditions. This view shifted as people with ID increasingly resided in and received supports in the community, as they exercised their rights in communicating and representing themselves, and as realization grew about the widespread and long-term impacts of trauma and abuse on health, mood, and behavior.

The understanding of how to provide services and supports to people who are dual diagnosed continues to deepen and expand. In this data brief we examine National Core Indicators™ (NCI™) data from 2017-2018 to explore the characteristics and outcomes of people with dual diagnoses with the hope that it will add to a growing body of knowledge.

Background

Prior to the 1980s and 1990s, it was assumed that people with intellectual disabilities could not also have a mental illness,[2] and behavioral challenges were seen as a consequence of cognitive limitations. At the time, restraints, medication, and punishment were meted out to control behavior, with medications viewed as a means to restrain rather than as treatment for a condition.

These assumptions began to change in the latter part of the 20th century as a consequence of the movement of people out of institutions—a reform fueled by the community mental health movement, litigation regarding the rights of people with disabilities, and major landmark federal legislation including the Developmental Disabilities Act. This shift required the development of community capacity to support people with multiple physical, social, emotional and mental health needs and the growing knowledge of the role of trauma and abuse as precipitants of behavior issues became better understood. In 2007, the National Association for the Dually Diagnosed (NADD) in association with the American Psychiatric Association (APA) published the Diagnostic Manual – Intellectual Disability (DM-ID) as a resource to help with diagnosis for people with co-occurring ID and mental health conditions. And our understanding of the role of trauma and abuse as precipitants of behavior continues to evolve today.

The exact prevalence of mental illness among people with intellectual disabilities is a matter of some debate among researchers. According to Campbell & Malone (1991), estimates range from 14% to 70%.[3] More recently, NADD has estimated that the prevalence is somewhere between 30% and 40%.[4] Cooper et al (2007) also reported wide variation in the prevalence, citing the need for consistency in methodology of both clinical diagnosis and identification.[5] All of this is in comparison to a well-documented estimate of 15% to 19% prevalence of mental illness within the general population.[6] The one common factor among discussions of prevalence is the crucial and immediate need to identify the range of supports needed to maintain people with dual diagnosis in the community.

Identifying appropriate services and treatment for people with ID who have a mental health diagnosis is complicated by the fact that it requires collaboration between two separate public systems: mental health and I/DD. Each service system within a state's larger human service system has distinct administrative rules and regulations, making it difficult to navigate by service coordinators, families, and providers. Each step—from access, eligibility and treatment planning to authorization and payment for services—is complex. VanderShie-Bezyak (2003) identified several consequences of this bifurcation, including inaccessible and nonexistent services for the dually diagnosed, discontinuity of care (e.g., passing from one service element to the other), separate support systems unwilling to collaborate, people with challenging behaviors being regarded as undesirable, confusion of primary versus secondary disorders, and lack of professional training.[7]

There has been recent federal attention to the needs of people with dual diagnosis as part of the 21st Century Cures Act (Public Law 114-255). The Act addresses the needs of people with serious and persistent mental illness and identifies the need for states and community programs to: "provide for an organized community-based system of care for individuals with mental illness, and … individuals with co-occurring disorders" (section 8008 (b)(5)(A)ii). Most recently, the National Association of State Mental Health Program Directors (NASMHPD) has put forth several resources to support the clinical diagnosis and treatment of this population, including a

white paper published in 2017 entitled "*The Vital Role of Specialized Approaches: Persons with Intellectual and Developmental Disabilities in the Mental Health System.*"[a]

The understanding of how to provide services and supports to people who are dual diagnosed continues to deepen and expand. The intention of this data brief is to provide some insights, using NCI data from 2017-18, into the characteristics and outcomes of people with dual diagnoses with the hope that it will add to a growing body of knowledge.

NCI Data on People with Dual Diagnosis

To explore the characteristics and outcomes of people who are dual diagnosed with mental illness and intellectual disability, we analyzed NCI In-Person Survey data that was collected in 2017-18 by 35 states and the District of Columbia. For the following analysis, respondents who were reported to have both an ID diagnosis and at least one of the following diagnoses were included in the dually diagnosed cohort:

- Mood disorder
- Anxiety disorder
- Psychotic disorder
- Other mental health diagnosis

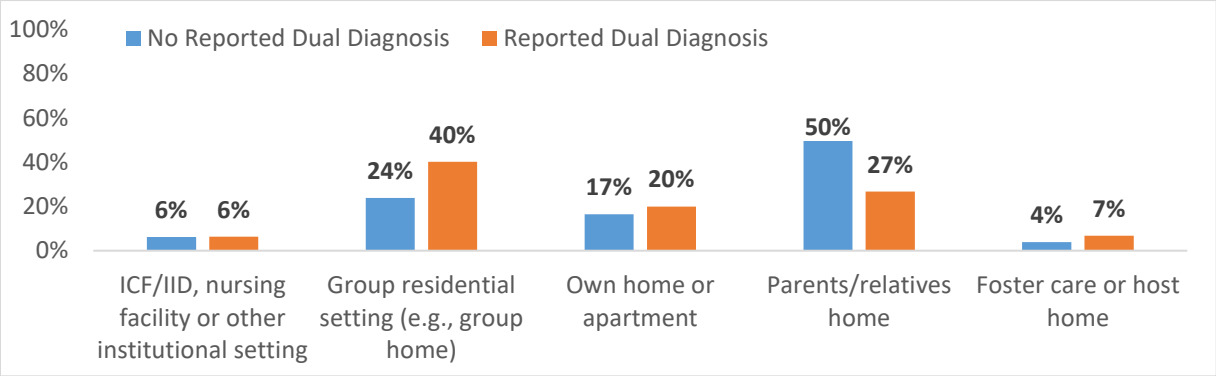
Of the 22,513 survey respondents, 10,729 (approximately 48%) met the criteria.[b] The percentage of state respondents for whom a dual diagnosis was reported ranged from 34% to 64%.

In this brief, we include only those data that show a significance level of p≤.000.[c] Data are not weighted.

Demographics

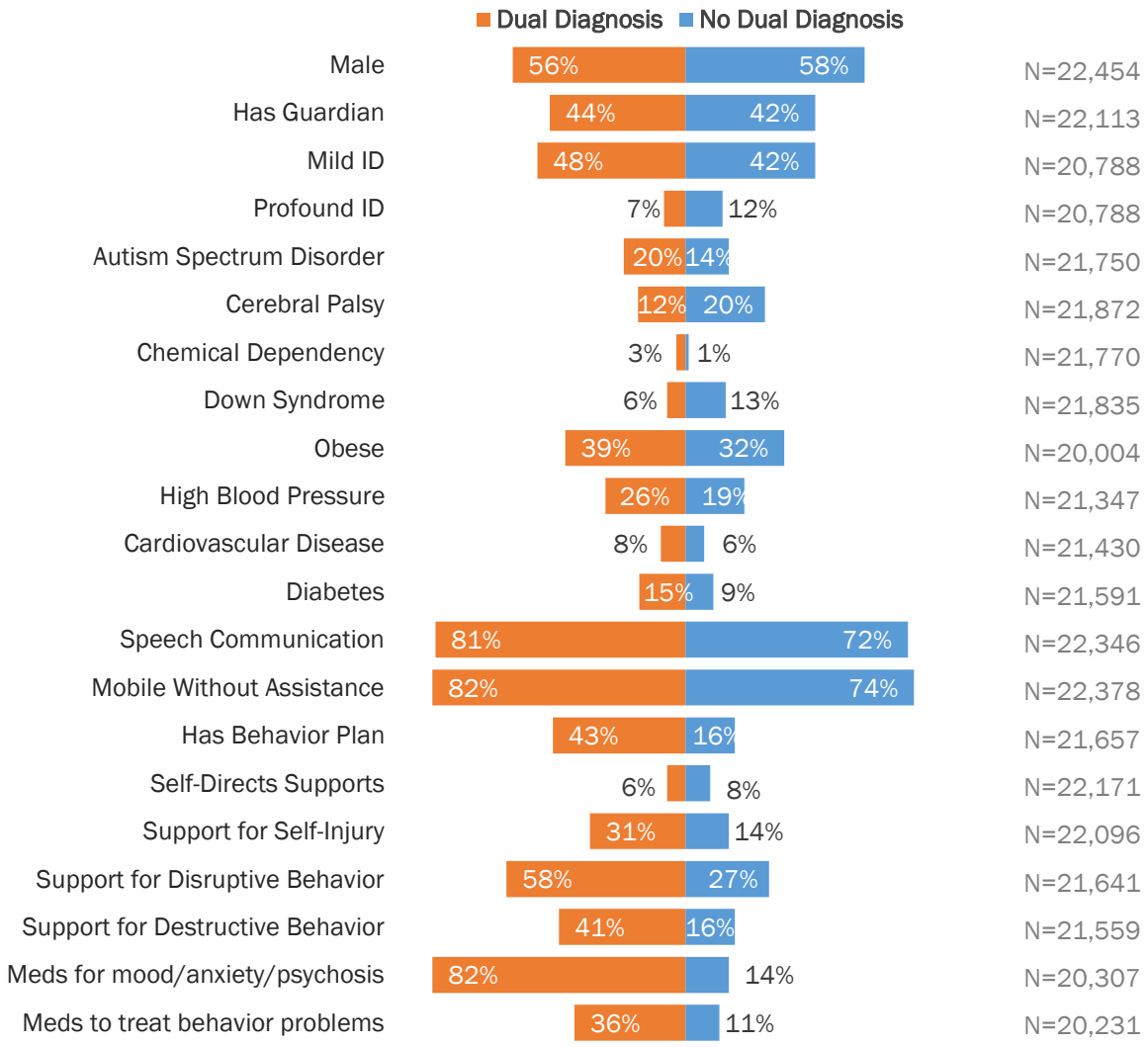
Age. Those with a dual diagnosis have an average age of 44, compared to an average age of 42 among those without a dual diagnosis. Respondents age 40 and over were significantly more likely to have a dual diagnosis than those younger than 40 (51% vs. 44%). (N=22,456)

Residence Type. As shown below, people with dual diagnosis are significantly less likely to live at home with parents and significantly more likely to live in a group residential setting. (N=22,018)



[a] Available at https://www.nasmhpd.org/sites/default/files/TAC.Paper_.7.IDD_.Final_.pdf
[b] "No," "Don't Know," and missing responses to the questions on diagnosis of mental illness included in denominator.
[c] Results from OR are excluded from this analysis.

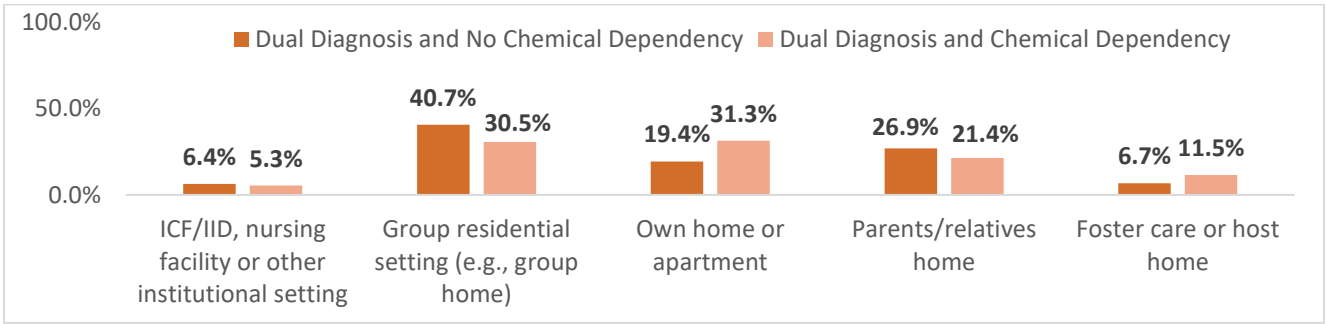
Additional Demographic Comparisons:



Further breakouts of some of these categories follow:

ASD. About half (54%) of people under 40 with autism have dual diagnosis and 64% of people over 40 with autism have dual diagnosis. Of those with ASD overall, 57% have a dual diagnosis; in comparison, 46% of those without ASD have a dual diagnosis. (N=21,750)

Chemical Dependency. As shown below, people with dual diagnosis and chemical dependency are more likely to live independently; people with dual diagnosis without chemical dependency are more likely to live in a parent or relative's home. (N=10,221)



Outcomes

Choice

Of those not living in a parent or relatives' home, 58% of those with a dual diagnosis chose or had input in choosing their home, compared to 54% of those without a dual diagnosis. (N=12,417)

Of those with a dual diagnosis:

- 86% chose or had input in choosing their daily schedule, compared to 82% of those without a dual diagnosis. (N=21,914)
- 93% chose or had input into what to do during their free time, compared to 90% of those without a dual diagnosis. (N=21,941)
- 57% chose or had input into their day activity, compared to 55% of those without a dual diagnosis. (N=13,772)
- 89% chose or had input into what to buy with their spending money, compared to 83% among those without a dual diagnosis. (N=21,795)

Rights

More respondents (36%) with a dual diagnosis reported there are rules about having friends or visitors in their home than those without a dual diagnosis (33%). (N=12,494)

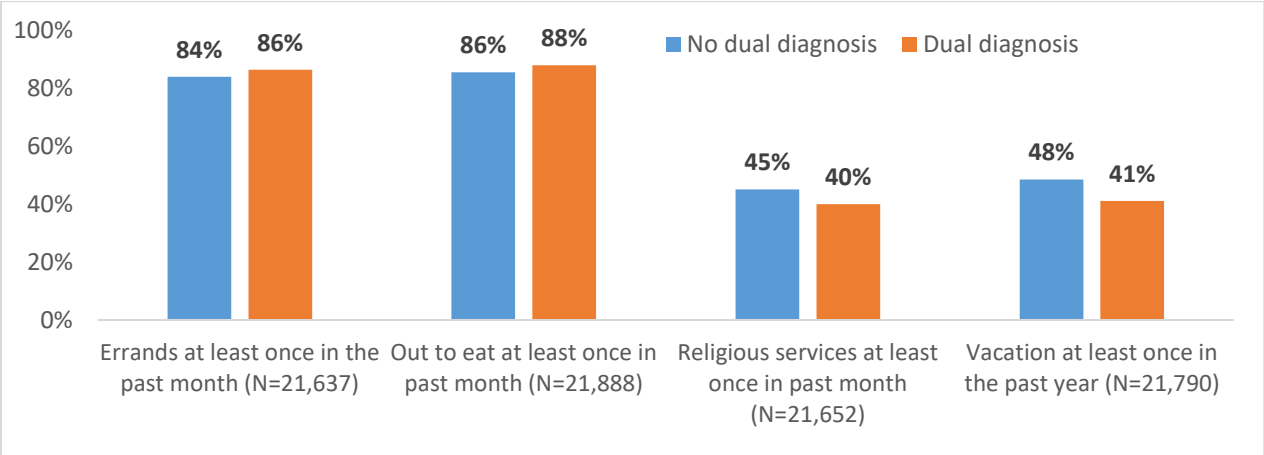
Fewer respondents (92%) with a dual diagnosis report that staff treat them with respect than those without a dual diagnosis (95%). (N=12,886)

Social Life

Regarding the friendships and relationships of those with and without dual diagnosis:

- 77% of those with a dual diagnosis report having friends other than staff or family, compared to 79% of those without a dual diagnosis report. (N=14,669)
- 47% of those with a dual diagnosis report wanting more help to contact friends, compared to 40% of those without a dual diagnosis. (N=13,945)
- 79% of those with a dual diagnosis report being able to see friends when they want, compared to 83% of those without a dual diagnosis. (N=12,653)
- 13% of those with a dual diagnosis report feeling often lonely, compared to 8% of those without a dual diagnosis. (N=14,214)

Community Inclusion



Regarding opinions of community activities, 87% of those without a dual diagnosis and 83% of those with a dual diagnosis report being able to go out and do the things they like to do (N=14,410). Similarly, 82% of those without a dual diagnosis and 77% of those with a dual diagnosis report being able to go out enough to do the things they like to do (N=13,493). Regarding leisure time at home, 87% of those without a dual diagnosis and 82% of those with a dual diagnosis report having enough things to do at home (N=14,545).

Employment/Volunteering

Around one-fifth (19%) of those without a dual diagnosis and 17% of those with a dual diagnosis report having a paid job in the community (N=21,953).

Health

- 71% of those without a dual diagnosis and 65% of those with a dual diagnosis reported being in excellent or very good health. (N=22,013)
- 85% of those without a dual diagnosis and 89% of those with a dual diagnosis reported having had a physical exam in the past year. (N=21,261)
- 79% of those without a dual diagnosis and 82% of those with a dual diagnosis reported having a dentist visit in the past year. (N=20,135)
- 60% of those without a dual diagnosis and 54% of those with a dual diagnosis reported having a vision exam in the past year. (N=18,381)
- 52% of those without a dual diagnosis and 56% of those with a dual diagnosis reported having a hearing test in the past 5 years. (N=14,375)

Summary

Respondents with dual diagnosis in the NCI sample were:

- Considerably more likely to need some or extensive support for both self-injurious behavior and disruptive behavior.
- More likely to take medications for a co-occurring mental health condition, but also more likely to report taking medications for a behavioral challenge.
- More likely to report wanting additional assistance to stay in touch with friends.
- More likely to report feeling lonely.

What Are the Policy Implications?

This data brief reveals what many anecdotal stories suggest: People with co-occurring intellectual or developmental disabilities and mental health conditions have unique needs that require complex supports in order to access their community in the same manner and to the same degree as those without co-occurring conditions.

With respect to medications, it is not uncommon for state I/DD systems to have regulations or policies prohibiting or significantly limiting the use of medications for controlling behavior. However, the NCI data reported here show a significant number of people taking medications for self-injurious, disruptive or destructive behavior. This data may suggest a need for further exploration of diagnoses to ensure that behavioral challenges are not inaccurately attributed to mental health conditions. It is crucial that accurate diagnostics be supported and aligned with accurate prescribing of medications—including the clear delineation of the purpose and desired results. Such nuanced distinction between medications to treat a mental health condition and those for behavioral purposes is difficult for skilled clinicians; for direct support professionals without a clinical background, the distinction may be lost completely. It is not unusual, for example, for primary care physicians to prescribe psychoactive medications to assist with insomnia or sleepwalking, which may actually be an unrecognized symptom of bipolar disorder. This area of practice requires significant effort among the state, private provider, service coordinators and health providers with both systems.

People with co-occurring I/DD and mental illness diagnoses are frequently admitted to emergency departments for intervention when a person's symptoms become sufficiently intense that families or service providers fear for the physical health or safety of the individual. It is not unusual for people to end up caught in an emergency department for several days.

State Promising Practices

NYSTART is one approach used to provide supports and services to people with a dual diagnosis in New York. START stands for Systemic, Therapeutic, Assessment, Resources and Treatment. The NYSTART Model provides prevention and intervention services to individuals with developmental disabilities (DD) and complex behavioral health needs through crisis response, training, consultation, and therapeutic supports. The goal is to create a support network that is able to respond to crisis needs at the community level. Providing supports that enable an individual to remain in their home or community placement is the first priority. NYSTART does not replace existing services in the community but provides training and technical assistance to enhance the ability of the community to support individuals with DD and co-occurring mental illness/complex behavioral needs.

Delaware has implemented the ACIST (Assertive Community Integration and Support Team) model. ACIST is an intensive support program that offers behavioral health, case management and psychiatric supports in a community-based holistic approach. People with dual diagnosis and supported by the Delaware Department of Developmental Disability Services receive crisis intervention, intensive case management, behavior analysis, psychiatric supports and monitoring of medical conditions in a multi-disciplinary model. Early results of the approach have proven promising as it has already shown a decline in ED utilization for people in the ACIST program.

Questions? Comments? Contact Us

For additional information on the National Core Indicators (NCI) initiative, public reports, and past data briefs, please visit www.nationalcoreindicators.org.

We welcome your feedback and questions. If you want to discuss this report or have questions about NCI, please contact Dorothy Hiersteiner, NCI Coordinator, at dhiersteiner@hsri.org

References

[1] Werges, D. (2010). The Other Dual Diagnosis: Intellectual Disability & Mental Illness. NADD Bulletin Volume X Number 5 Article 2.

[2] Werges, D. (2010). The Other Dual Diagnosis: Intellectual Disability & Mental Illness. NADD Bulletin Volume X Number 5 Article 2.

[3] Campbell, M., & Malone, R. P. (1991). Mental retardation and psychiatric disorders. *Hospital and Community Psychiatry*, *42*(4), 374-379; Cooper, S.A., Smiley, E., Morrison, J, Williamson, A., & Allan, L. (2007). Mental Ill-Health in adults with intellectual disabilities: Prevalence and associated factors. *British Journal of Psychiatry*, *190*, 27-35.

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NOVEMBER 14, 2019

AGENDA ITEM 9
INFORMATION ITEM

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

Statewide Self-Advocacy Network

The Statewide Self-Advocacy Network (SSAN), which is a project of the Council, provides a Summary Report on their recent activities. The report has been included in the packet for review for informational purposes.

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Report from the Statewide Self-Advocacy Network

Report by Councilmember Wesley Witherspoon

The Statewide Self-Advocacy Network (SSAN), a project of the State Council on Developmental Disabilities (SCDD), intent on connecting self-advocates, their communities and statewide organizations to increase leadership by persons with disabilities.

Recent Activity: The SSAN Officers have been hard at work planning for the next SSAN meeting scheduled for December 4 and 5. The leadership team is continuing to use their combined skills and abilities to foster a sense of community within SSAN members and expand on the vision of SSAN as a cross-disability training network.

SSAN Leadership

Chair: Nicole Patterson, DDS Representative

Vice-Chair: Desiree Boykin, ARCA Representative

Secretary: Lisa Cooley, Sacramento Regional Representative

At the September SSAN meeting, the SSAN Chair suspended the workgroups for the rest of the year. As a result, only the SSAN Officers have met via teleconference for planning purposes.

Officers

The officers have met to plan the upcoming SSAN meeting in December and discuss suggested revisions to the MOU between SCDD and SSAN.

Next FULL SSAN Meeting: The next SSAN meeting will be on December 4th and 5th, 2019 at the Crowne Plaza Northeast in Sacramento.

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NOVEMBER 14, 2019

AGENDA ITEM 10
ACTION ITEM

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

Cycle 43 Grants & Request for Proposals

The State Plan Committee met and developed the Program Development Grant timeline and process. The Request for Proposal Application and Instructions for Federal Fiscal Year 2020-2021 are included in the packet for review for Council consideration and approval.

Action Recommended
Review and approve the recommended areas of emphasis.

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Grant Process Outline for Cycle 43

- State Plan Committee reviews the 2017-21 State Plan goals and identifies the areas that they would like to address the grant. State Plan Committee reviews process, timelines, and RFP **November 8, 2019.**

- Council meets on **November 14, 2019** to approve recommended areas of emphasis, timelines and criteria from State Plan Committee.

- Request for Proposal (RFP) Announcement on **March 2, 2020**
  - Disseminated in all formats: mail, post to website, email and enter into FI$CAL (state procurement website)

- Allow approximately 2 months of advertisement for the RFP

- Submission: Request for Proposals due **May 20, 2020**
  - Submit proposal via mail or hand delivered (must be received by closing date regardless of postmark)

- Technical and Committee Review
  - Staff reviews proposals
  - Scoring of proposals, per established criteria (June 12, 2020)
  - Select grantees
  - State Plan Committee reviews recommendations on **June 25, 2020**
  - State Plan Committee send their recommendations to the Council for approval

- Council meets on July 14, 2020, reviews the recommendations and approves or declines selected grants

- Public Notice at Council Meeting on **July 15, 2020**
  - Posting of selected grantees will be posted on the State Council's website
  - A hard copy of selected grantees will be posted in the Regional Office

- Protest Period begins on **July 15-25, 2020**
  - A 10-day protest period is allowed. No action will be taken during this time unless a protest is received.

- Notification Letters sent on **July 28, 2020**

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- Encumbrance Process:
    - Staff works with grantee to receive all required documents **(August 2020)**
    - Grants received by SCDD HQ August 2020
    - Staff sends grantee reporting and invoicing templates (September 2020)
    - Staff enters contracts in FI$CAL
    - Grant starts October 1, 2020

- Grant in Process:
    - HQ staff will keep in contact with grantee to ensure work is being completed on schedule throughout the duration of the contract and help resolve any issues if necessary

- Billing procedures
    - Grantee must send original invoice, year-to-date financial report and bi-monthly progress report to HQ (all originals must be signed in blue ink)

- End of contract exiting evaluation
    - Grantee must submit final report and billing

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Program Development Grant

Request for Proposal Application and Instructions Federal Fiscal Year 2020-2021

Cycle 43

Deadline:

May 20, 2020

No faxes or emails will be accepted

The application packet is available at:
www.scdd.ca.gov

If you would like to have a hard copy mailed to you please call:

Contract Analyst: Kristie Allensworth at (916) 263-8192

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INTRODUCTION

The California State Council on Developmental Disabilities (SCDD) administers Program Development Grants (PDG) to community-based organizations to fund new and innovative projects. All projects are required to address one or more of the goals and/or objectives in the California State Plan (State Plan) and improve and enhance services for Californians with intellectual/developmental disabilities (I/DD) and their families. Program Development Grants provide funding for new and/or innovative approaches to addressing the needs of Californians with I/DD that are part of an overall strategy for systemic change.

Pursuant to the Developmental Disabilities Assistance and Bill of Rights Act (Public Law 106-402), SCDD has allocated a total of $260,000.00 for one or more projects serving California to be awarded in Cycle 43. Projects for Cycle 43 must have statewide impact.

Federal and State Law

The SCDD is a California state agency established by federal and state law. Pursuant to the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (Public Law 106-402), SCDD is to develop and implement a State Plan to support advocacy, capacity-building, and systemic change activities that are consistent with promoting a consumer and family-based system of services and supports. The goal of the federal law is to enable individuals with I/DD to achieve self-determination, independence, productivity, and community integration and inclusion.

The Lanterman Developmental Disabilities Services Act (Welfare and Institutions Code §4540 et seq.) directs SCDD to conduct activities related to meeting the objectives of the State Plan, including activities to demonstrate new approaches to serving individuals with I/DD and their families that are part of an overall strategy for systemic change.

Program Development Grant

The Program Development Grant (PDG) is one vehicle used by the Council to meet its obligations under the State Plan. PDG projects are the primary method of providing resources to initiate new and/or innovative projects for Californians with I/DD and their families.

Cycle 43 PDG's are awarded on a federal fiscal year cycle (October 1, 2020 – September 30, 2021), consistent with the goals and objectives outlined in the 2017 - 2021 SCDD State Plan. While the grants provide initial funding for projects to create or expand services, awardees are expected to secure ongoing funding for sustainability of the work.

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Grants awarded through this Request for Proposal (RFP) will be administered through the Council's headquarters office. During the RFP process, the Council is to: (1) ensure that all proposals are fairly and consistently reviewed and evaluated; (2) monitor compliance with state and federal laws and policies; and (3) recommend awarding grants to the highest ranked proposal(s), based on available funding and the criteria outlined in this RFP.

THE SCDD STATE PLAN (STATE PLAN)

The State Plan defines critical, current, and emerging issues facing Californians with I/DD and their families. The State Plan is developed with extensive community input from stakeholders throughout California. The State Plan also provides information to the federal Administration on Intellectual and Developmental Disabilities (AIDD) on how the Council will invest its resources. The 2017 - 2021 State Plan can be accessed on the SCDD website: https://scdd.ca.gov.

CONTENTS OF PROPOSAL PACKAGE

ESSENTIAL CRITERIA FOR ALL PROPOSALS

1. Proposals submitted must meet one or more of the State Plan goals and/or objectives identified in this RFP.
2. Proposals submitted must serve individuals who meet the federal definition of I/DD.
3. Proposals submitted must be consistent with all applicable federal, state, and local government laws and regulations.
4. Proposals must be complete, including all required attachments.

2017-21 State Plan Goals and Objectives	
Objectives	Goal 1: Self-Advocacy Californians with I/DD and their families reflecting the diversity of the state will have increased information and supports to advocate for civil and service rights to achieve self-determination, integration, and inclusion in all areas of community life.
1.1	The Council will increase knowledge about self-determination and person-centered planning by monitoring, supporting, and actively engaging in the implementation of the Self-Determination Program.
1.2	The Council will promote self-advocates in leadership roles in statewide networks a) through the strengthening of a statewide self-advocacy organization and by supporting self-advocates; b) within cross-disability leadership coalitions; and c) in training other self-advocates to become leaders.

Objectives	Goal 2: Employment Californians with I/DD and their families reflecting the diversity of the state will have increased information to obtain competitive, integrated employment (CIE).
2.1	The Council will increase and promote culturally competent strategies and resources that facilitate competitive, integrated employment (CIE) of people with I/DD.
Objectives	Goal 3: Housing Californians with I/DD and their families, reflecting the diversity of the state, will have increased access to affordable, accessible, safe, and fully integrated housing that provides choice and flexibility regarding where and with whom they live.
3.1	The Council will work with housing entities to increase the development and/or provision of community housing for people with I/DD.
3.2	The Council will identify and decrease barriers to housing for people with I/DD.
Objectives	Goal 4: Health and Safety Californians w/ I/DD and their families, reflecting the diversity of the state, will have increased information to access health, public safety, and related services that meet their needs and health care choices.
4.1	The Council and its federal partners will increase knowledge and awareness for people with I/DD and their families about the availability of and access to health and public safety-related services and supports.
4.2	The Council, its federal partners, and self-advocates will increase information and training to law enforcement, court personnel, health care providers, and/or other care professionals about disability-related health and safety issues.
Objectives	Goal 5: Early Intervention, Education, Transition & Post-Secondary Education Californians with I/DD and their families, reflecting the diversity of the state, will have increased information, in order to obtain inclusive education services throughout the lifespan.
5.1	The Council and its federal partners will increase knowledge and awareness of developmental milestones and intervention services for families of young children and professionals.
5.2	The Council, in consultation with its federal partners and other stakeholders, will increase awareness and knowledge for families and self-advocates about the availability of and access to inclusive educational services.
5.3	The Council, in consultation with its federal partners and in collaboration with educators and stakeholders, will increase information and technical assistance to prepare and empower students, families and professionals in developing individualized transition plans that lead to employment, post-secondary education and/or independent living options & opportunities.

Objectives	Goal 6: Formal & Informal Community Supports Californians with I/DD and their families, reflecting the diversity of the state, will have increased information and supports to access community-based services available to the general population.
6.1	The Council, in collaboration with our federal DD partners, will reduce service access barriers and decrease the disparity in available information, which describes services and supports that may be purchased throughout California's Regional Center system, by translating and providing that information in Spanish and tracking statewide POS disparity data for Spanish-speaking self-advocates and families.
6.2	The Council will increase the knowledge and skills of people with I/DD to move from institutional to community settings and to increase their ability to self-advocate.
6.3	The Council will increase outreach, training, and technical assistance to improve the quality of and access to services, including (but not limited to) Regional Centers, education, transportation, public benefits, child care, and recreation for people with I/DD and their families.
6.4	The Council, in consultation with its federal partners, will increase identification, advocacy and/or sponsorship of legislative, regulatory, policy, procedure, and/or practice changes to increase access to quality and inclusive community-based services for people with I/DD and their families – including competitive integrated employment, housing, health and public safety, and education throughout the lifespan.

Proposals must be submitted in accordance with these instructions, using the application forms available on SCDD's webpage, which is located at www.scdd.ca.gov, or utilizing the hard copies attached to these instructions. Documents submitted with this application may be posted on the Council's website.

Completed proposals must include the following elements:

1. Cover Letter (The cover letter to the proposal must be signed and include):

- A one-paragraph description of the project
- Assurance that the proposer is financially capable of supporting the project until invoices are submitted and reimbursement is received.
- The proposer must state the following: "We have carefully read and understand all the provisions in this RFP and agree to be bound by them. We have fully read and reviewed the terms and conditions as stated in the State Contracting Requirements, attached to the RFP, and, by submitting a proposal, understand that this proposal document represents the agreement that we will be expected

to execute if we are successfully awarded a Cycle 43 Program Development Grant from the SCDD." No deviations or exceptions to this statement shall be accepted or permitted.

2. Project Data Sheet (Form available online and attached to this RFP):

Proposer's Information

- Project Number - Leave blank (assigned by SCDD)
- Project Name - Provide a short descriptive name for the proposed project (55-character limit)
- Organization Name - Proposer's legal name
- Organization Website - If applicable, provide the Proposer's website address
- Organization Address - Street and floor or suite number
- Organization City/State - City and State
- Organization Zip Code - Five or nine-digit zip code
- Taxpayer ID Number - Provide taxpayer identification number (TIN)
- Project Period - Month/Day/Year. Use numbers. (e.g. XX/XX/XXXX)

Project Information

- Type of Proposer: Select the type of Proposer from the pull-down menu (i.e., Non-profit, School District, County, etc.) Select only one. Partnerships/collaborations must choose one organization as the primary proposer.
- State Plan Goal(s)/Objective(s): Enter which State Plan goals or objectives the project will address.

Project Funding

- Total project costs: Must equal the total of "SCDD grant funds," plus "proposer matching funds." The federal government is requiring matching funds on each grant awarded by SCDD. A match of 25% is required for Non-Poverty Areas and a 15% match is required for services that will be provided in Poverty Areas. The match may be in-kind funding.
- Indirect costs: Cannot exceed 10% (see definition under "Allowable and Non-Allowable PDG Grant Costs."
- Grant Type: Select Poverty or Non-Poverty from the pull-down menu.

Contact Information

- List the appropriate individuals with whom the SCDD staff will communicate for the indicated purposes. Use the check box to auto-fill repetitive information for a contact. The auto-fill information can be overridden if necessary (i.e. email addresses).

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Signatory Authority

- Identify the organization's Director (CEO or equivalent) who can legally enter into a contractual agreement on behalf of the Proposer.

3. Project Narrative (Form available online and attached to this RFP):

The proposal must include a project narrative that includes the following sections and contents as described below. Do not exceed ten (10) pages. Be sure to address all the components below and those identified in the "Criteria for Proposal Evaluation" section of this RFP.

Abstract

- Provide a one-paragraph abstract that clearly states the project goal, the major activities/deliverables of the project, and the impact it will have on people with I/DD statewide.

Qualifications

- Describe your organization's qualifications to implement the proposed project, including your experience working with people with developmental disabilities.

Collaboration

- Identify any organizations that will be collaborating on the project, and provide a brief description of the respective roles. Collaborators shall submit letters of support with original signature.

Methodology

- Provide a detailed narrative about the project, including information on the methodology to be used and an overview of project activities.
- Describe how (if applicable) the project is:
  - A new promising practice will be created
  - A promising practice will be improved
  - A promising practice will be supported
  - A best practice will be created
  - A best practice will be improved
  - A best practice will be supported
- Explain how the proposed project is statewide. Statewide may be described as outputs or outcomes that have an impact on the system (or subsystems) serving Californian's with I/DD; a new or innovative approach that has proven ability to be implemented statewide, or outputs or outcomes that serve all geographic regions of the SCDD.
- Explain how the proposed project is consistent with the Council's mission "The Council advocates, promotes, and implements policies and practices that achieve

self-determination, independence, productivity, and inclusion in all aspects of community life for Californians with developmental disabilities and their families"

- State who the target population is and why it is being targeted.
- Describe how the project benefits individuals from underserved communities and addresses cultural diversity.
- Specify if the project targets individuals in (a) federally identified poverty area(s). Please use the "SCDD 2016 California Poverty Levels by County" publication (Exhibit 'A').
- Describe how it benefits Californians with I /DD through systemic change.
- Provide a brief description of project activities/deliverables for each staff and any subcontractors identified for the project.

Outcome Measures & Evaluation

- Describe the major expected outputs/outcomes of the project, and how successful completion of the project will impact people with I/DD and/or systems serving people with I/DD. Please use the "SCDD Performance Measures FINAL" publication (Exhibit 'B').
- Describe how you will evaluate the outcomes of the project.
- Specify the number of people to participate in or be served by this project and/or the products to be produced.
- Describe how activities will continue after the grant is completed.
- Provide a specific timeline and work plan for contract work to be performed, including benchmarks and estimated completion dates for benchmarks and final product(s).

4. Budget Detail Worksheet (Form available online and attached to this RFP):

Develop a line item budget for the project, using the Budget Detail Worksheet, which is included in this RFP. Include the names or position titles for each staff person to be paid from the project budget, as identified on the Organization Chart (see Item 5 below). Specify the total project costs for each line item, description of expenses, and the expenses charged to SCDD funds. Identify your organization's matching expenses under the Matching Funds column and identify the source of those funds.

5. Required Attachments:

Proposal Checklist (Form available online and attached to this RFP)

- Proposers must complete the attached Proposal Checklist to help ensure that all required items are included.

Organizational Chart

- Provide an organizational chart for the proposed project only, including sub-contractors where applicable. The organization chart must include a list of the names and position titles of the personnel staff and sub-contractors listed on the Budget Worksheet. The organizational chart does not need to include the entire agency or institution.

Personnel Information

- For each staff person employed by the project, including those identified on the Budget Detail Worksheet, provide Curricula Vitae/Resume, Duty Statement, and any applicable current Licenses and Credentials. If staff has not been hired, provide position descriptions. No substitutions will be allowed for any of the documents listed above.

Previous Grants/Awards

- List all grants/awards received from any entity during the last two years that benefit individuals with I/DD. Include the name of the project, the funding source, contact person, telephone number, and the amount of the grant/award.

Three (3) Letters of Support

- A minimum of three letters of support from three different entities is required. Proposers should obtain letters of support from any collaborators that will be working on the project. Each letter must include the company/individual's name, address, and contact person, with the telephone number. At least one letter of support must be from an entity with recognized expertise in the area identified in the proposal. The letters should address (1) familiarity with the Proposer and (2) support for the project that is being proposed. Letters of support received from entities and/or individuals that will financially benefit from the funding of this project will not be counted toward the required three letters of support.
- Council members, including state department appointees and employees of the Council or Regional Offices, are ineligible to write letters of support.

Memorandum of Understanding or Letter of Commitment (if any)

- Should the success of a proposed project involve a formal agreement such as a Memorandum of Understanding (MOU) or a Letter of Commitment, a copy of such agreement must be submitted along with the proposal, signed by all parties having signatory authority.

Documentation of Proposer's Governing Board Approval (if required)

- Should a proposal require formal "Governing Board Approval", proof of such approval must be submitted along with the proposal.

PROGRAM EVALUATION AND SELECTION PROCESS

Phase 1 – Administrative Review
Proposals will be reviewed and evaluated for timeliness and completeness of RFP specifications. In this review stage, reviewers will compare the contents of each proposal to the Required Documents Checklist and ensure that the minimum qualifications are met. Proposals that do not contain all the required items listed on the Required Documents Checklist will be rejected.

Phase 2 – Evaluation Panel
The Scoring Panel, established by the SCDD Executive Director, will review and score the proposals in accordance with the RFP scoring criteria. The Scoring Panel members are qualified individuals within the State Council on Developmental Disabilities who have knowledge and/or experience in services related to the SCDD Program Development Grant process.

Overall Proposal Evaluation
Each eligible proposal will be scored as follows. A maximum of 100 points may be awarded by each member of the review team.

CRITERIA FOR PROPOSAL EVALUATION: Proposals should address each point below.

I. STATE PLAN (36 points maximum):
- A. The degree to which the proposal advances the State Plan's Goal(s) and/or Objective(s). 0-12 points
- B. Measurable outcomes are clearly identified and specifically address the State Plan Goals(s) and/or Objectives as identified by this proposal. 0-12 points
- C. The degree to which the proposal addresses systemic change, information dissemination, and sustainability related to the State Plan Goal(s) and/or Objectives as identified by this proposal. 0-12 points

II. METHODOLOGY (34 points maximum):
- A. The proposal uses a sound methodology for achieving the stated outcomes statewide. 0-7 points.
- B. The target audience(s) is clearly delineated and is appropriate to the proposal. 0-6 points.
- C. The proposal outlines how it will address/impact underserved communities and cultural diversity. 0-7 points
- D. The proposal describes the types of deliverables to be provided. 0-7 points

E. The proposal describes a sound programmatic procedure (with data collection, assessment and analysis) as part of its bi-monthly reporting process. 0-7 points

III. **A**DMINISTRATION (30 points maximum):

A. The proposed budget is appropriate for accomplishing the identified objectives and contains all elements for the proposed project that are required by this RFP. 0-10 points

B. The Proposer has demonstrated experience, knowledge, and potential to accomplish what is being proposed. 0-10 points

C. The proposal supports/promotes new and/or innovative approaches to service delivery. 0-10 points

A minimum score of seventy-five percent (75%) in each of the three (3) Criteria Areas (State Plan, Methodology, Administration) is required to be a considered for an award of a grant contract

Rounding of Decimal Point Scores: Decimal point scores shall be rounded up to the nearest whole number. (For example: 20.54 will be 21).

Tiebreaker: In the event there is a tie, the Scoring Panel will break the tie by awarding the contract to the proposal with the highest score in the State Plan category. If scores in that category are the same, the tie will be broken by the highest score in the Methodology category. If those scores are the same the tie will be broken by the highest score in the Administration category.

ALLOWABLE AND NON-ALLOWABLE PDG GRANT COSTS

The purpose of the PDG program is to provide resources necessary to initiate new services/supports that are creative, needed, and innovative for people with I/DD and their families. These funds may not be used to purchase goods or services, for which another funding source is available, or to supplant existing funding. Proposal budgets should include all necessary expenses for the Proposer to complete the project.

Each line item in the budget will be reviewed to determine whether it is allowable and reasonable. The Council reserves the right to request a revised budget.

The Federal Office of Management and Budget (OMB) has established uniform administrative requirements and cost principles for determining allowable costs chargeable to Federal awards. The Contractor agrees to abide by Title 2 of the Code of Federal Regulations, Part 200 (2 C.F.R. 200 et seq.), except where this Agreement is more restrictive. The federal regulations are available for review on the Internet at www.ecfr.gov under “Title 2-Grants and Agreements.”

The following list contains some examples of allowable and non-allowable PDG contract expenditures:

1. Funds cannot be used to purchase real property.
2. Funds cannot be used to purchase childcare vouchers.
3. Funds may be used to modify facilities to meet fire and life safety requirements of the fire marshal and/or the licensing agency. The Proposer will be required to submit three bids for any facility
4. Rent for an office and/or facility is a reimbursable expense, as long as staff funded through the grant is working at or from the office/facility. The rent should not exceed the rental rates for an equivalent size facility in the geographical area.
5. Equipment may be leased; however, it may not be leased with an option to purchase. The contractor shall provide SCDD with copies of agreements for equipment leased during the contract period.
6. The following are examples of equipment that may not be purchased or purchased only with prior approval:
   a. Motor vehicles may not be purchased.
   b. Computers may only be purchased with prior approval from the SCDD.
   c. Copy machines may not be purchased. However, they may be leased during the contract period.
   d. Any equipment item that is attached to a facility or vehicle, which cannot be removed in usable condition from the facility or vehicle.
7. Funds cannot be used for modifications that are solely aesthetic in nature or are not necessary to meet fire and life safety requirements.
8. Any reimbursement for necessary travel expenses and per diem shall be at rates set in accordance with allowable state guidelines and per diem and mileage rates. Travel outside the State of California shall not be reimbursed. (Travel outside the SCDD's catchment area must be pre-approved by the SCDD, if reimbursement is requested).
9. Funds shall not be used to purchase food for participants at PDG-sponsored conferences, trainings, seminars, or workshops.
10. Costs related to disseminating information about project outcomes can only be included in the funding request if this expense is to be incurred during the term of the contract period.
11. No staff person can be committed to more than 100% of that person's time. SCDD reserves the right to verify and determine reasonableness of staff time committed to other jobs/projects.
12. Funds may be used to secure insurance coverage to assure that, prior to the contract approval, Contractor, other than a self- insured public entity, can furnish to the SCDD a Certificate(s) of Insurance stating that there is liability insurance presently in effect covering all of Contract's activities under this contract, as appropriate, of not less than $500,000 per occurrence.

As a general rule, it can be assumed that equipment with a value under $500 will be amortized and no longer property of the State after three years. For purposes of PDG,

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equipment item costs must be considered in terms of the end usable product, e.g., a bed is considered the sum of the cost of the mattress, box springs, and frame. Proposers should contact the SCDD concerning items over $500. All equipment will be inventoried and be issued a state identification tag identifying each as the property of the State until it is released by the State.

PDG grants may not include indirect costs that exceed 10% of the grant total, as defined below:

> Direct costs are those that are specifically spent to carry out the grant, such as compensation of employees for the time devoted and identified specifically to the performance of the grant; cost of materials acquired, consumed, or expended specifically for the purpose of the grant; and travel expenses incurred specifically to carry out the grant contract.
>
> Indirect costs are items associated with general infrastructure support, such as general administration, facilities, equipment, operations, office supplies, and maintenance.

PDG PROPOSAL REQUIREMENTS AND TIMELINE

QUESTIONS

In the opinion of the SCDD, this RFP is complete and without need of explanation. However, if you have questions regarding this RFP, they must be submitted in writing via email to the Contract Analyst listed on the cover page. All bidders will be afforded the opportunity to participate in a non-mandatory live web-based pre-bidders conference prior to April 15, 2020. Information about the pre-bidder conference will be posted to SCDD's website. All questions must be received by the Question Submission Deadline listed in the Timelines on pages 15. All questions and responses will be posted in the form of an addendum on the Cal eProcurement website https://caleprocure.ca.gov/pages/index.aspx and on SCDD's website www.scdd.ca.gov by the date listed in the Timelines. Questions will not be answered over the telephone.

REQUIREMENTS

1. Proposals must advance at least one (1) 2017-2021 State Plan Goal and/or Objective.

2. Proposals must include measurable, identifiable outcomes.

3. The application must be complete and meet all the requirements set forth in this RFP. However, an entire proposal may be withdrawn and the Proposer may resubmit a new

proposal prior to Proposal Due Date. Proposal modifications offered in any other manner, oral or written, will not be considered.

4. A proposal will be rejected if it is conditional or incomplete at the submission deadline or if it deviates from the required format and content or contains other irregularities of any kind. SCDD may reject any or all proposals and may waive any immaterial deviation in a proposal. SCDD's waiver of immaterial deviation shall in no way modify the RFP or excuse the proposer from full compliance with all requirements.

5. Proposers are responsible for providing accurate, current, and complete information about their organization and proposed project.

6. Timelines

Pre-Bidders Conference	to be scheduled prior to April 15, 2020
Questions accepted ongoing until	May 1, 2020
Answers will be posted on SCDD website ongoing until	May 6, 2020
Application Deadline	May 20, 2020
Public Notice of Grant(s) Awarded	July 15, 2020
Protest Period	July 15-25, 2020
Award Notification*	July 28, 2020
Anticipated Funding of Approved Proposals	October 1, 2020
Completion of Project	September 30, 2021

*Pending successful completion of the protest period

7. Proposals must be received by 5:00 p.m. on May 20, 2020 at:

State Council on Developmental Disabilities
3831 N. Freeway Boulevard, Suite 125
Sacramento, CA 95834
Attention: Kristie Allensworth

8. Proposers shall submit one (1) original packet. Do not staple any portion of the proposal; use only binder/paper clips. Do not use three-hole punch paper. Do not submit the proposal in binders.

9. Proposers shall prepare the proposal using only Arial 14 font, black with 1" margins.

10. All documents contained in the proposal package must have original signatures and must be signed by a person who is authorized to legally bind the proposing firm.

11. Any proposals received after May 20, 2020, regardless of the postmarked date, will be returned to the Proposer and will not proceed through the evaluation process.

12. Faxed or e-mailed application materials will not be accepted. SCDD does not accept faxing or e-mailing of any documents pertaining to the completed application.

13. All decisions regarding proposals that are ultimately funded are the responsibility and sole discretion of the SCDD. Therefore, submission of all required documentation must be submitted and completed in the manner outlined in this RFP.

14. SCDD reserves the right to amend the RFP guidelines by addendum, but no later than ten days prior to the submission deadline date. Any such addendum will be posted on the SCDD website and notice will be issued via email from the SCDD Contract Analyst to all parties known by SCDD to have requested a proposal package or submitted a proposal through the date of the addendum.

15. The final decision to award a grant or grants rests with the State Council on Developmental Disabilities and is contingent upon final funding approval by the Council.

16. SCDD reserves the right to reject all proposals. The agency is not required to award a grant.

17. After the proposal scoring process all documents will be available for public inspection in accordance with Public Contract Code and Public Records Act rules. Any language purporting to render all or any portion of the proposals confidential shall be regarded as non-effective, and the proposal containing the language will be rejected.

18. SCDD staff will not provide written or oral debriefings to unsuccessful Proposers.

19. If the proposal is made under a fictitious name or business title, the actual legal name of Proposer must be provided.

20. Costs incurred for developing proposals and in anticipation of award of agreement contract are entirely the responsibility of the Proposer and shall not be charged to the State of California.

21. All proposals are to be complete when submitted. However, an entire proposal may be withdrawn and the Proposer may resubmit a new proposal prior to Proposal Due Date. Proposal modifications offered in any other manner, oral or written, will not be considered.

22. Before submitting a proposal, proposers should review, correct all errors, and confirm compliance with the RFP requirements.

23. Where applicable, proposer should carefully examine work sites and specifications. No additions or increases to the agreement amount will be made due to a lack of careful examination of work sites and specifications. All service settings must be inclusive integrated settings.

24. SCDD does not accept alternate contract language from a prospective contractor. A proposal with such language will be considered a counter proposal and will be rejected. The State's General Terms and Conditions (GTC) are not negotiable and all state contracting rules are to be followed.

Note that all Agreements entered into with the State of California will include by reference General Terms and Conditions (GTC 4/17) that may be viewed and downloaded at Internet site https://www.dgs.ca.gov/OLS/Resources/Page-Content/Office-of-Legal-Services-Resources-List-Folder/Standard-Contract-Language.

25. All grantees must comply with §124(c)(5) of the federal Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 USC 15024; PL 106-402).

26. Any change by a grantee in key personnel who have been listed in a proposal must have prior approval of the SCDD.

FUNDING OF PROJECTS

Funding of projects is contingent on availability of federal funds and approval by the Council. After the announcement of a grant award, changes in the level of federal allocation to California could result in the reduction of funds or withdrawal of some or all funded proposals.

The Council assumes no responsibility for costs incurred by the Proposer for the development or submission of a proposal.

The Council may reduce the level of funding requested in a proposal. If the requested amount proposed will be reduced, the Proposer(s) will be asked if they want to proceed with the process. If the Proposer wishes to proceed, submission of a revised budget will be required with the revised funding request.

Successful Proposers will submit all invoices in arrears. Proposers must be financially capable of supporting the project until such time as invoices are submitted and reimbursement is received.

Successful Proposers must complete bi-monthly (every other month) reporting and invoice packets which must contain receipts for each expense/line item claimed, which includes but is not limited to: records of salaries paid, travel, conference fees, and hotel accommodations, as well as proof of overhead costs and indirect expenses. Reimbursement of expenses will only be made for expenses associated with a line item of the approved budget and which have the proper supporting documentation.

Successful Proposers shall request in writing to SCDD all proposed transfers between individual line items and additions or deletions of line items. Such requests shall contain an explanation of the need for the change, identification of the line items to be changed, and a revised Budget. Any changes cannot be made prior to SCDD's written approval. SCDD reserves the right to deny any request for line item transfers, additions or deletions. The Contractor understands that in no event shall the maximum amount payable exceed the maximum amount specified in this contract.

Once the program element of the contract is approved by the SCDD, any budget change request that would change the program element will not be approved.

NOTICE OF INTENT TO AWARD CONTRACTS AND PROTESTS

SCDD staff scoring and recommendations for grant awards will be presented to the State Plan Committee (SPC) for consideration at its June 2020 meeting. A final decision to fund each grant will be made by the multi-member governing body of the State Council on Developmental Disabilities (SCDD) at its July 14, 2020 meeting.

A written protest may be filed with the Chair of the SCDD during the period July 15, 2020 through July 25, 2020. The protest letter must be received at the below address before 5:00 p.m. on July 25, 2020:

State Council on Developmental Disabilities
3831 N. Freeway Boulevard, Suite 125
Sacramento, CA 95834
Attention: Aaron Carruthers

The written protest must outline specifically what the Proposer is protesting and why the protest is being filed. Protests are limited to those instances where the SCDD did not follow the guidelines for accepting and evaluating the proposal. The decision of the SCDD Chairperson shall be final.

Pending successfully completing the protest period, a "Notice to Award Contract" will be posted July 28, 2020 at www.scdd.ca.gov.

OTHER TERMS AND CONDITIONS

TERMS

The term of this agreement will be from October 1, 2020, through September 30, 2021. The State Council on Developmental Disabilities reserves the right to extend the contract term for one-year. The State Council on Developmental Disabilities shall endeavor to give

notice of its intention to extend the contract term at least sixty (60) days before expiration of the contract term.

Patents and Copyrights:

A Proposer awarded a grant (hereinafter “Contractor”) agrees that any and all products or any other object or deliverable produced under this contract are the property of SCDD. Reproduction of these products, objects, or deliverables cannot be made without the express written approval of SCDD. Credit for these deliverables will be acknowledged as follows:

"This product was made possible by funding from the California State Council on Developmental Disabilities awarded to (insert provider's name) © California State Council on Developmental Disabilities. All Rights Reserved." Anything produced pursuant to this contract that may be patented or copyrighted is the sole property of SCDD, whether or not a patent or copyright is applied for or received by any other party or person.

Termination of Contract

The contract may be terminated with or/without cause by SCDD or the Contractor, upon providing a 30-day written notice to the other party. If the contract is terminated prior to completion, any/all equipment purchased through this contract will be returned to SCDD.

Subcontractors

If Contractor proposes to subcontract any services required under this contract, the Contractor shall submit any such proposal/MOU/contracts to the Contract Manager for review and written approval prior to initiation of the work by the subcontractor. Notwithstanding any subcontracting permitted by SCDD, the Contractor shall be solely liable for any failure of performance required by this contract. All subcontractors shall be required by the Contractor to meet or exceed any and all provisions of this contract.

Insurance Requirements

Prior to the contract approval, the Contractor, other than a self-insured public entity, shall furnish to SCDD, Certificate(s) of Insurance stating that there is liability insurance presently in effect covering all of contract's activities under this contract, as appropriate, of not less than $500,000 per occurrence.

The Certificate of Insurance will provide that:

The insurer will not cancel the insured's coverage without a thirty-day (30) prior written notice to SCDD. SCDD, the Federal Administration on Intellectual and Developmental

Disabilities, its officers, employees, and agents are included as additionally named insurers, but only insofar as the operations under this contract are concerned.

The Contractor agrees that the liability insurance herein provided for shall be in effect at all times during the term of this contract. In the event said insurance coverage expires at any time or times during the term of this contract, the Contractor agrees to provide at least thirty (30) days prior to said expiration date a new Certificate of Insurance evidencing insurance coverage as provided herein for not less than one (1) year. In the event the contractor fails to keep insurance coverage in effect at all times as herein provided, SCDD may, in addition to any other remedies it may have, terminate this contract upon the occurrence of such event.
The Contractor expressly agrees that it shall carry all other forms of insurance as appropriate to its operations or as required by law, such as, but not limited to Workers' Compensation Insurance.

Reporting Requirements

The Contractor shall agree to the following reporting requirements:

1. Submission of written bi-monthly progress reports. These reports shall include, but not be limited to: whether the project is on schedule, addressing issues related to project operations and supervision, and identifying opportunities for airing difficulties or specific problems, so that remedies can be developed quickly. SCDD reserves the right to withhold payment on invoices submitted until an acceptable report is received;

2. Invoices submitted for payment must be accompanied by the bi-monthly and final report. Supporting documents for all expenses claimed must be enclosed with each billing including, but not limited to: receipts for any purchase made, travel claims, and payroll reports;

3. Submission of a written, final report in a format and manner prescribed by SCDD, within 30 days after contract completion or termination. This final report shall include, but not be limited to, an electronic copy and a camera-ready or master copy of any materials developed in the performance of this contract. The final report shall be comprehensive and include problems and solutions encountered during the contract term and submission of other reports as may be required by SCDD.

Project Change

Contractor shall immediately notify SCDD when any part of the contract becomes inoperative or requires change(s). Contractor may submit a written request to SCDD for any change(s) in the project, but shall not implement any changes prior to written SCDD approval, in accordance with this contract, state laws, federal laws, policies, and

procedures, including the approval of the Department of General Services, if required. Such a request shall include, but not be limited to, a complete justification and description of how the change(s) will affect the program as outlined in the contract and the intended outcomes. SCDD reserves the right to deny any such request for change(s). Under no circumstances can the budget changes exceed the total amount of the contract authorized by SCDD.

Project Evaluation

Evaluation of the project shall be in accordance with procedures established by SCDD.

Software Certification

If applicable, Contractor certifies that it has appropriate systems and controls in place to ensure that state funds will not be used in the performance of this contract for the acquisition, operation, or maintenance of computer software, in violation of copyright laws.

Contractor Evaluations (PCC 10367)

Each contractor will have their performance evaluated. This evaluation will be conducted within 60 days of the completion of the contract.

RESTRICTIONS ON OUTSIDE EMPLOYMENT OF STATE EMPLOYEES

Current State Employees

No officer or employee in state civil service or other appointed state official shall engage in any employment, activity, or enterprise from which the officer or employee receives compensation or in which the officer or employee has a financial interest and which is sponsored and/or funded by any state agency or department through or by a state contract unless the employment, activity, or enterprise is required as a condition of the officer's or employee's regular state employment. No officer or employee in the state civil service shall contract on his or her own individual behalf as an independent contractor with any state agency to provide services or goods. (Public Contract Code §10411)

Former State Employees

No retired, dismissed, separated, or formerly employed person of any state agency or department employed under the state civil service or otherwise appointed to serve in state government may enter into a contract in which he or she is engaged in any of the negotiations, transactions, planning, arrangements, or any part of decision-making relevant to the contract while employed in any capacity by any state agency or

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department. The prohibition of this subdivision shall apply to a person only during the two-year period beginning on the date the person left state employment.

For a period of 12 months following the date of his or her retirement, dismissal, or separation from state service, no person employed under state civil service or otherwise appointed to serve in state government may enter into a contract with any state agency, if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her retirement, dismissal, or separation.

The prohibition of this subdivision shall not apply to a contract requiring the person's services as an expert witness in a civil case or to a contract for the continuation of an attorney's services on a matter he or she was involved with prior to leaving state service. (Public Contract Code §10411)

Conflict with Present State Employees

A state officer or employee shall not engage in any employment, activity, or enterprise which is clearly inconsistent, incompatible, or in conflict with, or inimical to his or her duties as a state officer or employee. (Government Code §19990)

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NOVEMBER 14, 2019

AGENDA ITEM 11
ACTION ITEM

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

2019 Program Performance Report

The Office of Intellectual and Developmental Disabilities (OIDD) requires State Councils to prepare a Program Performance Report (PPR) outlining outcomes/outputs accomplished in carrying out the activities of our 2016-2021 State Plan. The reports are due to OIDD by December 31st of each year for activities performed October 1 through September 30 of the prior year.

SCDD staff will present highlights of the 2018-2019 PPR outcomes. The PPR PowerPoint will be provided as a handout at the Council meeting.

Included are the current State Plan goals and objectives for review.

Attachments
SCDD State Plan goals and objectives

Action Recommended
Approve the 2019 Program Performance Report.

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2017-21 State Plan (as revised 8.1.18)

Goal 1: Self-Advocacy - Californians with I/DD and their families reflecting the diversity of the state will have increased information and supports to advocate for civil and service rights to achieve self-determination, integration and inclusion in all areas of community life
1. The Council will increase knowledge about self-determination and person-centered planning by monitoring, supporting and actively engaging in the implementation of the Self-Determination Program
2. The Council will promote self-advocates in leadership roles in statewide networks a) through the strengthening of a statewide self-advocacy organization and by supporting self-advocates; b) within cross-disability leadership coalitions; and c) in training other self-advocates to become leaders

Goal 2: Employment - Californians with I/DD and their families reflecting the diversity of the state will have increased information to obtain competitive, integrated employment
1. The Council will increase and promote culturally competent strategies and resources that facilitate competitive, integrated employment (CIE) of people with I/DD

Goal 3: Housing - Californians with I/DD and their families reflecting the diversity of the state will have increased access to affordable, accessible, safe, and fully integrated housing that provides choice and flexibility regarding where and with whom they live
1. The Council will work with housing entities to increase the development and/or provision of community housing for people with I/DD
2. The Council will identify and decrease barriers to housing for people with I/DD

Goal 4: Health and Safety - Californians w/ I/DD and their families reflecting the diversity of the state will have increased information to access health, public safety, and related services that meet their needs and health care choices
1. The Council and its federal partners will increase knowledge and awareness for people with I/DD and their families about the availability of and access to health and public safety-related services and supports
2. The Council, its federal partners, and self-advocates will increase information and training to law enforcement, court personnel, health care providers, and/or other care professionals about disability-related health and safety issues

Goal 5: Early Intervention, Education, Transition & Post-Secondary Education - Californians with I/DD and their families reflecting the diversity of the state will have increased information, in order to obtain inclusive education services throughout the lifespan
1. The Council and its federal partners will increase knowledge and awareness of developmental milestones and intervention services for families of young children and professionals.
2. The Council, in consultation with its federal partners and other stakeholders, will increase awareness and knowledge for families and self-advocates about the availability of and access to services which support inclusive education.
3. The Council, in consultation with its federal partners and in collaboration with educators and stakeholders, will increase information and technical assistance to prepare and empower students, families and professionals in developing individualized transition plans that lead to employment, post-secondary education &/or independent living options & opportunities.

Goal 6: Formal & Informal Community Supports - Californians with I/DD and their families reflecting the diversity of the state will have increased information and supports to access community-based services available to the general population
1. The Council, in collaboration with our federal DD partners, will reduce service access barriers and decrease the disparity in available information, which describes services and supports that may be purchased throughout California's Regional Center system, by translating and providing that information in Spanish and tracking statewide POS disparity data for Spanish-speaking self-advocates and families.
2. The Council will increase the knowledge and skills of people with I/DD to move from institutional to community settings and to increase their ability to self-advocate.
3. The Council will increase outreach, training, and technical assistance to improve the quality of and access to services, including (but not limited to) Regional Centers, education, transportation, public benefits, child care, and recreation for people with I/DD and their families.
4. The Council, in consultation with its federal partners, will increase identification, advocacy and/or sponsorship of legislative, regulatory, policy, procedure and/or practice changes to increase access to quality and inclusive community-based services for people with I/DD and their families – including competitive, integrated employment, housing, health and public safety, and education throughout the lifespan.