

STATE PLAN COMMITTEE REPORT TO STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

REQUEST FOR PROPOSAL
(RFP)

CYCLE 42 PDF GRANT(S)



Process Outline for Grant Cycle 42



December 2018

- **12/13** : State Plan Committee (SPC) meets to determine recommendations for Grant Cycle 42 Process , Areas of Emphasis and RFP.

June 2019

- **6/03**: Proposals Due
- **6/03-26**: Admin Review Completed and Scoring Panel completes task
- **6/27**: SPC Reviews Scoring Panel Recommendations

March–May 2019

- **3/12**: State Council Approves SPC Recommendations of RFP Package for Cycle 42
- **3/18**: Cycle 42 RFP Released
- **By 5/7**: SCDD Staff holds Pre-bidders Conference

July 2019

- **7/16**: **State Council Approves or Declines SPC Recommendations for Cycle 42 Recipients**
- **7/17**: Posting of Selected Grantees and opening of Protest Period
- **7/27**: Close of Protest Period and Selected Grantees notified

Grant Cycle 42 Timeline

1. Committee and Council developed funding priorities and policy themes within the RFP

Package e.g.:

- State Plan Goal Focus – Council approved to post RFP with a focus on any of the 6 Goal areas
- Scope of Work – Council approved to have Cycle 42 be statewide grants with a dollar amount determined by the Executive Committee
- Scoring Sheet and Weight – No adjustments were made to the scoring criteria

2. SCDD Executive Director selected the Scoring Panel

- “The Scoring Panel members are qualified individuals within the State Council on Developmental Disabilities who have knowledge and/or experience in services related to the SCDD Program Development Grant process.”

3. Council to approve Recommendations on Project Selection rather than Contract Document(s). Final Approval Motion will reflect the following language:

- “To adopt the recommendations of the State Plan Committee and the proposed projects as described for Cycle 42 Grants and direct Executive Director Carruthers to implement the Council’s approval.”

NO PROCESS CHANGES FROM CYCLE 41

CYCLE 42 GRANTS

SCDD Received 40 Proposals Totaling \$6,821,354:

30 Proposals made it successfully through the Administrative Review Process and moved forward to the Scoring Team

10 Proposals did not make it successfully through the Administrative Review Process

- 1 Failed Match
- 2 Missing Copies
- 2 Missing Personnel Information
- 1 Missing Project Data Sheet
- 4 Missing a combination of items above



PROPOSAL EVALUATION SCORING SHEET

Application No.: _____ Reviewer: _____

Item/Criteria	Points	Score
STATE PLAN: (36 points maximum)		
The degree to which the proposal advances the State Plan's Goal(s) and/or Objectives.	0-12	
Measurable outcomes are clearly identified and specifically address the State Plan Goals(s) and/or Objectives as identified by this proposal.	0-12	
The degree to which the proposal addresses system change and information dissemination and sustainability related to the State Plan Goal(s) and/or Objectives as identified by this proposal.	0-12	
METHODOLOGY: (34 points maximum)		
The proposal uses a <u>sound methodology</u> for <u>achieving</u> the stated outcomes.	0-7	
The <u>target audience(s)</u> is clearly delineated and is appropriate to the proposal.	0-6	
The proposal outlines <u>how</u> it will address/impact underserved communities and cultural diversity.	0-7	
The proposal <u>describes</u> the types of deliverables to be provided.	0-7	
The proposal <u>describes</u> a sound programmatic procedure (with data collection and assessment analysis) as part of its bi-monthly reporting process.	0-7	

ADMINISTRATION/BUDGET: (30 points maximum)		
The proposed budget is appropriate for accomplishing the identified objectives and contains all elements for the proposed project that are required by this RFP.	0-10	
The applicant has <u>demonstrated</u> experience, knowledge, and potential to accomplish what is being proposed.	0-10	
The proposal <u>supports/promotes new and/or innovative approaches</u> to service delivery.	0-10	
TOTAL SCORE:	0-100	

A minimum score of seventy-five percent (75%) in each of the three (3) Criteria Areas (State Plan, Methodology and Administration/Budget) is required to be considered for an award of a contract.

Please refer to Packet



CYCLE 42 GRANTS
State Plan Committee Recommendations
To State Council
For July 16, 2019

The State Plan Committee is recommending the following Cycle 42 Grants:

<u>Location</u>	<u>Goal Area</u>	<u>Applicant Name/Number</u>	<u>Dollar Amount</u>
Statewide	Employment	CY4208	\$255, 348. 00
Statewide	Formal and Informal Community Supports	CY4220	\$155, 327. 00



**State Plan Committee
Recommendation to Council for
Cycle 42 Grants**

Total Dollar Amount of Proposal:	\$ 341,381.00	SCDD Funds: \$ 255,348.00
Applicant Number:	CY4208	Location: Statewide
Goal Area Proposed:	Goal 2: Employment	
Number of People Served:	Minimum of 5,000 total people served	
Proposal Narrative:	<p>Project will increase access to information, for Californians with intellectual and Developmental Disabilities (I/DD), their families and supporters to obtain competitive integrated employment (CIE). The goal is to employ young people with I/DD to write, cast, produce, record, edit, audio-describe, caption, publish video and supportive digital content to help young people with I/DD and their families/adult allies to set the goal to achieve CIE. The primary resource most individuals use for exploration and training is YouTube.</p> <p>This project will create videos and other digital tools to provide access to information, training and support to achieve the goal of CIE on a statewide basis and in a common media. The goal is to provide easy access to information that informs and empowers our future workforce. These tools will inspire, training and support youth to achieve CIE.</p>	

PROGRAM DEVELOPMENT GRANT RECOMMENDATIONS

<p>Proposal Outcome/Output:</p>	<p>IFA 1: Individual and family Advocacy by increasing awareness of how to make decisions to work for a minimum of 5,000 people with developmental disabilities.</p> <p>SC 1.3 Promising Practices: We are enhancing 4 best practices (telling personal stories to help youth with I/DD to visualize the possibility for work; providing work experience opportunities, building a network of adult allies; and developing interviewing skills through informational interviews.</p> <p>The other goals in the State Plan addressed in this proposal are: Goal 1- Self Advocacy: Increased information and supports to advocate for civil and service rights to achieve self-determination, integration and inclusion in all areas of community life.</p> <p>The delivery of the project elements:</p> <ul style="list-style-type: none">a. Creation of a Dedicated YouTube Channelb. Documentary Video of Youth Stars of CIE in Californiac. Video of Family and Business Partnersd. Series of How-To Videose. Creation of supplemental resourcesf. Webinars - Focusing on strategies to obtain CIE.
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Total Dollar Amount of Proposal:	\$222,790.00	SCDD Funds: \$155,327.00
Applicant Number:	CY4220	Location: Statewide
Goal Area Proposed:	Goal 6: Formal & Informal Community Supports	
Number of People Served:	Unlimited	
Proposal Narrative:	<p>This project, through collaboration with diverse stakeholders, will seek to identify and define key service-level outcomes for employment and personal support services, develop a Direct Support Professional (DSP) training structure to support these outcomes and the workforce, and establish a plan for collecting, analyzing and reporting outcomes data. At the conclusion of this project, the SCDD will have a blueprint for moving California to an outcomes-based system that will truly impact the lives of all individuals with I/DD.</p> <p>This project proposes to identify key service-level outcomes that can be measured to promote high-quality service delivery. Critical to this, however, is understanding that any outcomes developed will be hollow unless there is a workforce trained and capable of supporting individuals to meet the stated outcomes. To support this, this project will also identify the training needs and develop an outcomes-based training plan outline specific to supporting DSP's to meet identified outcomes. To tie these components of outcomes to DSP training, they also propose developing a plan for how data can be collected, analyzed and reported to measure the impact of outcomes-based training on service and individual outcomes. While this project does not seek to develop the training curriculum for DSPs or the actual data collection modules, it is a critical step in developing an outcomes-based approach in California through a collaborative stakeholder process.</p>	


PROGRAM DEVELOPMENT GRANT RECOMMENDATIONS

<p>Proposal Outcome/Output:</p>	<p>Each of the stated outputs seeks to develop and implement a new and promising best practice within the state- consistent with SC 1. 3. 17 - seeking to identify and develop an outcome measurement structure within California. The key outputs from the project to aid in this process are: the development and ongoing meeting of a diverse Advisory Group; identification of key service-level outcomes, development of an outcome-based DSP training structure, creation of a plan to collect and analyze outcomes data; and a comprehensive report outlining how these promising best practices can transition into best practices within the State.</p> <p>This project also seeks to outline and develop a plan to collect individual, family-based or other members of the individual's support circle data related to service quality through web-based surveying. This plan will include how best to gather data on the availability and satisfaction with personal and employment support services.</p>
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**CYCLE 42 REQUEST FOR PROPOSAL
ALLOCATES \$450,000 FOR ONE OR MORE PROJECTS
RELATED TO THE STATE PLAN**

**6/27/19 STATE PLAN COMMITTEE
PASSED THE MOTION:**

“Recommend adoption of the Scoring Team’s recommendation to grant funding to applicant CY4208 (\$255,348) and CY4220 (\$155,327). The committee further recommends that the remaining \$39,325 be used to provide outreach and grant-writing training for future grant cycles.”



“To adopt the recommendations of the State Plan Committee and the proposed projects as described for Cycle 42 Grants and direct Executive Director Carruthers to implement the Council’s approval.”

Thank you

PROPOSED MOTION