



## Self-Determination Advisory Committee

### Meeting Minutes – April 30, 2019

10:00 am-12:00pm

**Members In Attendance:** Joyce Clark (FA), Tracey Flourie (FA), Christopher Lubinski (FA), Kim Rucker (SA), Rigoberto Zavala (SA)

**Ex-Officio Members present:** Mary Ellen Stives SCDD (A), Gabriella Ohmstede SDRC (A)

**Members/Ex-Officio Members Absent:** Bertha Taylor (FA), Michael Lombardi (FA/A), Karen Maier (SA)

**Guests Present:** 13 members of the public were in attendance at the Kearny Mesa location; 7 members of the public were in attendance via videoconferencing at the Imperial Valley office

1. **Welcome and Introductions** – general introductions completed
  2. **Public Input** - No public input
  3. **Approve outstanding minutes** – March 2019 minutes approved
  4. **Developmental Disability Services (DDS) Work Group Update**
    - a. We are still waiting for DDS to finalize guidance on Settings Assessment, Budget development tool. DDS put out additional PCP guidance due to many questions they received following the first guidance document. This is posted to the SDRC SDP website. Gabby continues to participate in the statewide calls, which are still being held, but not as frequently (every 1-3 weeks).
    - b. DDS has not finalized the process yet for back-filling spots vacated by individuals who opt out of SDP – as of today, SDRC has 6 official dis-enrollments that will be reported to DDS
    - c. All RCs now have to complete a monthly report to DDS with several data points about the status of the selected participants in the program.
- SDRC updates:
- d. Several FMS providers are in the process of becoming vendors – none final yet

- e. Gabby reviewed demographic data to determine how many orientations might be needed in each region by number of participants selected and language needs. Some data points include:
    - i. Total selected participants : 207
    - ii. English: 155; Spanish 43; Other 9
    - iii. Adults (18+) 124; Children (under 18) 83
    - iv. Carlsbad office 52; Santee office 19; Imperial Valley office 19; National City office 44; Kearny Mesa office 73
  - f. Website updates – the self determination page of the SDRC website has been updated to include a lot of new information – orientation registration links, person centered planning resources/agencies/guidance, updated LAC info, DDS newsletters, next Info session/registration link, etc. go check it out!
  - g. UFS bridge – behind the scenes there are some tech changes that have to occur with the network in order to work/sync with the new program – this is being worked on between our network staff and DDS tech staff.
5. **SCDD Statewide Advisory Board Update** – no updates; next meeting will be June 10<sup>th</sup> and 11<sup>th</sup> in Sacramento – Liz Harrell will be facilitating.
6. **Community Training / Recommendations** –
- a. Orientations: Format will no longer be a session A and a session B. Once we reviewed the materials and found a lot of repetitive info which was removed, we think we can complete the training in 4 hours. New format is 2 hour training with a 1 hour break (lunch) followed by 2 hours of training (5 hours total). Requested that LAC members review the updated orientation materials and provide feedback no later than end of the day Wednesday so training binders can be completed. Registration links are on the website and sessions are capped at 30 participants on a first-come, first-served basis. The registration form includes a section to state who the selected participant is that the registrant is representing, as well as language needs. Participant accommodations can be made upon request. The English sessions can accommodate a translator in another language as requested, other than Spanish. Separate sessions will be provided in Spanish.
    - i. 5 initial orientations scheduled:
      - 1. 5/10 Kearny Mesa – English + other if needed
      - 2. 5/13 Carlsbad – English + other if needed
      - 3. 5/22 Santee – English + other if needed
      - 4. 5/23 National City - Spanish
      - 5. 6/3 Imperial - Eng/Span
    - ii. Requesting that at least one LAC member be in attendance at each orientation and that they assist with the presentation. Coordinating with Liz Harrell, pilot participants, and FMS providers to assist as well.
    - iii. Will be adding additional sessions: Carlsbad – English, National City – English, Kearny Mesa – English and Spanish. Will also look at offering weekend / evening options. Check website for updates
    - iv. This info will go out to all selected participants by email; and those with no email will be notified by their SC.

- v. Once the first 'set' of orientations is completed we will review who has not attended and determine where/when additional sessions are needed.
  
- b. Info session: continuing to schedule an info session at least once/quarter. Those interested in being added to the DDS lottery list must attend an info session. Those who have already attended and who were included in the initial lottery selection will remain on the interest/lottery list. This is for those who did not attend a session offered last year, and who are not currently on the list. The next info session is scheduled for 7/11/19 from 5:30pm – 7:00pm at the Kearny Mesa office and the registration link is on the SDRC SDP website.
- c. Meet and greet / networking event? Discussed scheduling something 6/25 at the Kearny Mesa office from approx. 5-7pm – purpose would be for participants selected in SDP to meet each other and network. Could also include SDRC SDP staff, LAC members, PCP providers, FMS vendors, etc... will discuss further at the next LAC meeting.
- d. IF training: Mary Ellen Stives is coordinating with Chris Arroyo to come to the San Diego area to provide an IF training in July or August – she will keep us posted if the date gets finalized.

**7. Future Agenda Items –**

- a. Discuss how orientations are going; feedback
- b. Discuss implementation issues/needs
- c. Discuss other training offerings (workshops, networking events, IF training, etc)
- d. Review any other 'final' material from DDS

**8. Future Meeting Schedule –**

**Tuesday May 28, 2019 from 10:00am – 12:00pm**

Kearny Mesa SDRC office: 4355 Ruffin Rd San Diego 92123 Suite 118

**Tuesday June 25, 2019 from 10:00am – 12:00pm**

Kearny Mesa SDRC office: 4355 Ruffin Rd San Diego 92123 Suite 100

**9. Meeting Adjourned**

Minutes respectfully submitted by Gabby Ohmstede