NOTICE/AGENDA

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STATE COUNCIL ON DEVELOPMENTAL DISABILITIES
SELF-ADVOCATES ADVISORY COMMITTEE MEETING

POSTED AT: www.scdd.ca.gov

DATE: July 15, 2019

TIME: 10:00 AM – 1:00 PM

MEETING LOCATION:
Hilton Sacramento Arden West
2200 Harvard St.
Sacramento, CA 95815

Item 1.	**CALL TO ORDER/ CHAIR PRO TEM** VOTE	
Item 2.	**WELCOME AND INTRODUCTIONS**	
Item 3.	**ESTABLISH QUORUM**	
Item 4.	**PUBLIC COMMENTS** *This item is for members of the public only to provide comments and/or present information to the Committee on matters not on the agenda. Each person will be afforded up to three minutes to speak.*	
Item 5.	**APPROVAL OF MAY 20, 2019 MINUTES** VOTE	**5**

Item 6.	**SAAC OVERVIEW AND IMPLEMENTING SAAC PRIORITIES** Presented by: SCDD Self-Advocacy Coordinator Riana Hardin and SCDD Manager, State Plan and Self Advocacy Rihana Ahmad	11
Item 7.	**SAAC REVIEW OF THE FACILITATION GUIDE** Presented by: SCDD Manager, State Plan and Self-Advocacy Rihana Ahmad	15
Item 8.	**REVIEW OF 2022 – 2026 STATE PLAN SURVEY** Presented by: SCDD Manager, State Plan and Self-Advocacy Rihana Ahmad	49
Item 9.	**REVIEW OF COUNCIL BUSINESS** Presented by: SCDD Executive Director Aaron Carruthers A. SCDD AGENCY UPDATE B. REVIEW OF COUNCIL AGENDA **ITEMS RELATED TO COUNCIL BUSINESS ARE INCLUDED IN THE COUNCIL PACKET.**	
Item 10.	**SAAC RECOMMENDATION/INPUT TO THE COUNCIL** A. SAAC RECOMMENDATIONS/INPUT ON COUNCIL AGENDA VOTING ITEMS a. JULY 16, 2019 COUNCIL MEETING AGENDA ITEMS B. GENERAL RECOMMENDATIONS/INPUT TO THE COUNCIL	
Item 11.	**SSAN REPORT** Presented by: Councilmember Wesley Witherspoon	59
Item 12.	**COMMITTEE AND OTHER UPDATES** A. Statewide Self-Determination Advisory Committee	

	B. Executive Committee C. Admin Committee D. Legislative and Public Policy Committee E. State Plan Committee
Item 13.	**MEMBER UPDATES** Presented by: ALL
Item 14.	**ADJOURNMENT**

Accessibility:
Pursuant to Government Code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in this meeting should contact (916) 263-7919. Requests must be received by 5 business days prior to the meeting.

Materials:

Meeting documents and presentations for an agenda item must be submitted to SCDD no later than 2 business days prior to the meeting.

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[1] *A call-in phone line will be available so that members of the public can call in and listen to this meeting, provided there are no unforeseen technical difficulties or other limitations. The meeting will not be cancelled if the call-in phone line is not available. If you wish to participate or to have a guaranteed opportunity to observe and participate, please plan to attend at a physical location.*

All times indicated and the order of business are approximate and subject to change.

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JULY 15, 2019

AGENDA ITEM 5
ACTION ITEM

SELF ADVOCATES ADVISORY COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

APPROVAL OF MAY 2019 MINUTES

Action Recommended
Approve the May 2019 Minutes.

Attachments
May 2019 Minutes

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DRAFT

SELF ADVOCATES ADVISORY COMMITTEE MEETING MINUTES
May 20, 2019

Members Present	Members Absent	Others Attending
Nicole Adler (SA)		Rihana Ahmad
Sandra Aldana (SA)		Aaron Carruthers
Jeana Eriksen (SA)		Jana Chapman-Plon
Matthew Lagrand (SA)		Riana Hardin
Maria Marquez (SA)		Leah Hollis
Charles Nutt (SA)		Nicole Patterson
Robert Taylor (SA)		Vicki Smith
Wesley Witherspoon (SA)		Chris Snyder

1. CALL TO ORDER

Committee Chair, Councilmember Robert Taylor (SA) called the meeting to order at 10:02 PM.

2. WELCOME AND INTRODUCTIONS

Everyone present introduced themselves.

3. ESTABLISHMENT OF QUORUM

A quorum was established.

4. PUBLIC COMMENT

There was no public comment.

5. APPROVAL OF MARCH 11, 2019 MINUTES

Members reviewed the minutes from the March 11th meeting. The minutes can be found starting on page 5 of the May SAAC packet.

The following corrections was made:

Legend:
SA = Self-Advocate
FA = Family Advocate

Councilmember Sandra Aldana (SA) is recorded as both voting to approve the January minutes and being absent for the vote. Let the record show that she was absent for the vote.

It was moved/seconded (Witherspoon [SA]/Marquez [SA]) and carried to approve the March 11th minutes as amended. Unanimous, see the attendance log for the voting record. **Motion Passed.**

6. SCDD VISION

SCDD Executive Director Aaron Carruthers provided Committee members with a presentation on the SCDD Vision for 2019 and beyond. The presentation featured a connecting diagram drawn on a large white board that linked together the different projects and funding sources of SCDD. The overarching theme was that SCDD is a solid leader within the I/DD field. Executive Director Aaron Carruthers spoke on the importance of self-advocacy in all aspects of Council Business and that the committee was an important part of carrying out the vision in 2019 and beyond.

Executive Director Aaron Carruthers requested to present items 8 and 9 before item 7 Strategic Planning: 2019 Portrait of Services.

It was moved/seconded (Nutt [SA]/Witherspoon [SA]) and carried to change the order of the day by moving agenda items 8 and 9 "Review of Council Meeting" and "LPPC/Legislative Positions and Priorities Update" to before item 7 "Strategic Planning: 2019 Portrait of Services". (For: Adler [SA], Erikson [SA], Lagrand [SA], Marquez [SA], Nutt [SA], Taylor [SA], and Witherspoon [SA]; Absent: Aldana [SA]). **Motion Passed**.

7. REVIEW OF COUNCIL BUSINESS

SCDD Executive Director Aaron Carruthers updated the committee on Council business that has taken place since the last committee meeting. SCDD Executive Director Aaron Carruthers highlighted the following items: Governor Newsom sent a letter of support for the California State Council on Developmental Disabilities, a spotlight on Councilmember Matthew Lagrand (SA), the SCDD letter regarding the DDS Rate Study, a sponsorship request, Conflict of Interest Waiver Requests, the SCDD 2019-2020 budget, the Employment First Annual Report, an update on

the Self-Determination Program, Projects of Excellence from the Orange County Regional Office and the North Bay Regional Office.

8. LPPC/ LEGISLATIVE POSITIONS AND PRIORITIES UPDATE

SCDD Executive Director, Aaron Carruthers updated the committee on Council sponsored legislation and priorities.

It was moved/seconded (Nutt [SA]/Eriksen [SA]) to change the order of the day by moving item number 11 "Review of Updated SCDD SA/FA Survey for Trainings" to follow agenda item entitled: "Strategic Planning: 2019 Portrait of Services". Unanimous, see the attendance log for the voting record. **Motion Passed.**

9. SAAC RECOMMENDATIONS TO THE COUNCIL

The Committee reviewed and discussed the impact of Council business on Californians with I/DD. The following recommendations will be presented to the Council during the May 21st meeting:

It was moved/seconded (Nutt [SA]/ Witherspoon [SA]) to recommend approval of the Council Consent Calendar items. (For: Lagrand [SA], Marquez [SA], Nutt [SA], and Taylor [SA]; Against: Aldana [SA]; Abstain: Adler [SA], Eriksen [SA], and Witherspoon [SA]) **Motion failed.**

It was moved/seconded (Nutt [SA]/Witherspoon [SA]) and carried to recomend approval of the Sponsorship Request from Tichenor Clinic for Children, (For: Adler [SA], Aldana [SA], Eriksen [SA], Lagrand [SA], Marquez [SA], Nutt [SA], And Witherspoon [SA]; Abstain: Taylor [SA]). **Motion passed.**

It was moved/seconded (Nutt [SA]/Lagrand [SA]) and carried to recommend approval of the SCDD 2019-2020 Budget. (For: Eriksen [SA], Lagrand [SA], Marquez [SA], Nutt [SA], Taylor [SA], and Witherspoon [SA]; Abstention: Adler [SA], Aldana [SA]). **Motion passed.**

It was moved/seconded (Eriksen [SA]/Marquez [SA]) and carried to recommend approval of the EFC Annual Report. (For: Aldana [SA], Eriksen [SA], Lagrand [SA], Marquez [SA], Nutt [SA], Taylor [SA], and Witherspoon [SA]; Abstention: Adler [SA]). **Motion passed.**

10. STRATEGIC PLANNING: 2019 PORTRAIT OF SERVICES

The committee continued their discussion on their priorities for the coming year and the barriers that are preventing them from participating in their community. The committee discussed the types of activities that they would like the State Council on Developmental Disabilities to engage in related to their priorities of Health and Public Safety, Housing, and Education. Committee members shared impact statements on how they had overcome barriers and transformed into strong advocates committed to creating positive change within the I/DD delivery system in California

11. REVIEW OF UPDATED SCDD SA/FA SURVEY FOR TRAININGS

SCDD Manager, State Plan and Self-Advocacy Rihana Ahmad reviewed updates to the SCDD SA/FA Survey used by staff for trainings. The changes were made to better reflect information needed to address federal performance measures.

12. SSAN REPORT

Councilmember Wesley Witherspoon (SA) provided the committee with an update on the Statewide Self Advocacy Network (SSAN) and informed members that SSAN met in December. The full report can be found on page 25 of the SAAC packet.

13. COMMITTEE AND OTHER UPDATES

Committee members shared updates from other Council Committees and were referred to the committee reports included in the Council Packet.

14. MEMBER UPDATES

Members provided updates on local activities.

15. ADJOURNMENT

The meeting was adjourned at 4:50 P.M.

JULY 15, 2019

AGENDA ITEM 6
INFORMATION ITEM

SELF ADVOCATES ADVISORY COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

SAAC OVERVIEW AND IMPLEMENTING SAAC 2019-2020 PRIORITIES

This item is a follow-up to the March 2019 SAAC meeting agenda item: "Self-Advocacy Strategy for 2019 Based on Strategic Planning" and the May 2019 SAAC meeting agenda item "Strategic Planning: 2019 Portrait of Services". At the March 2019 SAAC meeting members identified the following priorities for 2019-2020:

- Public Health and Public Safety
- Accessible and Affordable Housing
- Access to Education, with a special interest in inclusive education practices, transition services and post-secondary education

Attachments:

- SAAC Section of Council Bylaws
- 2019-2020 SAAC Priorities

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Excerpt from Section 2 of Council Bylaws Amended May 31, 2018

(4) <u>Self-Advocates Advisory Committee</u>

The Self-Advocates Advisory Committee shall advise the Council as a voice for all Californians with intellectual and/or developmental disabilities, by promoting State Council participation and peer advocacy that advances independence and inclusion. The Committee shall:

[a] Be composed of self-advocate members of the Council who wish to participate on the committee.

[b] Advise the Council regarding self-advocate needs related to serving the Council including manners in which to ensure participation and inclusion in all meetings.

[c] Advise the Council regarding policies, programs and any other area affecting self-advocates in California and engage in other activities approved by the Council.

[d] Review materials and other Council produced information to evaluate and make recommendations regarding plain language approaches.

[e] To nominate a standing representative to the Statewide Self-Advocacy Network (SSAN).

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JULY 15, 2019
AGENDA ITEM 7
INFORMATION ITEM

SELF ADVOCATES ADVISORY COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

SAAC REVIEW OF THE FACILITATION GUIDE

SAAC previously reviewed and approved the SCDD Facilitation Guide at the March 2017 meeting. The purpose of the SCDD Facilitation Guide is to assist self-advocates involved in the Council, SSAN and SSDAC in the hiring process of attendants and facilitators.

Motion from March 20, 2017:

> It was moved/seconded (Jenny Yang (SA)/ Rebecca Donabed (SA)) and carried to approve Version 1 of the Facilitation Guide. Council members Sandra Aldana (SA), Jeana Eriksen (SA), David Forderer (SA), Rebecca Donabed (SA), Maria Marquez (SA), Charles Nutt (SA) Robert Taylor (SA) and Kecia Weller (SA) Jenny Yang (SA) and Kerstin Williams (SA) voted 'Aye'. Motion passed.

The Council approved an updated Facilitation and Attendant Policy as a part of the Councilmember Administrative Policies at the November 2018 Council Meeting. Staff has made updates to the SCDD Facilitation Guide to reflect the approved SCDD Facilitation and Attendant Policy and would like to provide the committee with an update.

Attachment

Updates to the SCDD Facilitation Guide and companion piece

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CALIFORNIA SCDD
State Council on Developmental Disabilities

FACILITATION GUIDE

The purpose of this guide is to serve as a tool. SCDD encourages self-advocates who are involved in any group, network, board or committee to use this guide.

SCDD 2017-2021 State Plan Goal #1: Californians with intellectual and developmental disabilities and their families will have increased support to advocate for Self-determination; and Inclusion within their communities.

The California State Council on Developmental Disabilities (SCDD) thanks the many self-advocates and facilitators who have provided feedback and direction regarding facilitation; especially the members of the State Council on Developmental Disabilities Self Advocates Advisory Committee (SAAC) and the Statewide Self Advocacy Network (SSAN).

For more information please visit our website at www.scdd.ca.gov

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The Self Advocate Advisory Committee Members (SAAC) and facilitators

Front Row- David Forderer and Rebecca Donabed
Back Row- Left to Right- Wayne Glusker, Kerstin Williams, Robert Taylor, Sandra Aldana, Charles Nutt, and Angela Lewis.

Words from Statewide Self Advocacy Network Members (SSAN)

Cheryl Hewitt- Former SSAN chairperson-

“Having a facilitator allows me to present professional material and get my thoughts on paper.”

“Having a facilitator helps my self-esteem and self-worth because I don’t have to work so hard to get information out.”

Cheryl explained further that "My brain goes faster than my hand does so it allows me to get full information out. Without the facilitator I may leave a sentence out." Facilitation is not “The facilitator should not take over; their role is to make sure the voice of the person they are helping is heard clearly.”

Ramon Hernandez – “Due to my disability, having a facilitator allows me to complete the tasks that are assigned to me without the worry of not being able to finish them because I am tired.”

Julie Gaona – “People who provide facilitation give me freedom to do the things that I am not physically able to do.” “If it wasn’t for the supports I wouldn’t be able to do the advocacy work that I do” “It helps to have someone explain things to us”

Desiree Boykin - “I think facilitation role is to empower the self-advocates to use their voice to speak up for their rights”.

How to Use This Guide

This guide is a toolkit to help you find out what facilitation is, how it works and how to get it!

If you are new to a self-advocacy group, network, board or committee and would like support to help you be an active member, facilitation can be a tool you use. This guide will give you information to decide if this is support you would like to have.

- GO through all the pages of this guide. (if you need help to read it or have questions- ask someone to help you!)
- There is information about Attendant Services- this is not facilitation services but if you need both- say so!
- There is a facilitation worksheet at the end of this guide- this worksheet can be helpful for you to decide what you would like help on.
- Remember- you can always ask a member of the self-advocacy group, board or committee for help to participate!

Table of Contents

What is Facilitation?……7

What are Attendant Services?.....8

Facilitation 1, 2, 3 ……9

Hiring a Facilitator TIPS……10

Facilitator Do's and Don'ts ……11

Resources ……12-13

What Is Facilitation?

Facilitation is a tool – think about these tools… use a pen to write, use glasses to see or use a wheelchair to get around! A facilitator is also a tool used to help people be active, contributing members of a group, network, board, or committee!

A **Facilitator** helps you understand information from a group, network, board, or committee.

A **Facilitator** can breakdown important issues without taking sides.

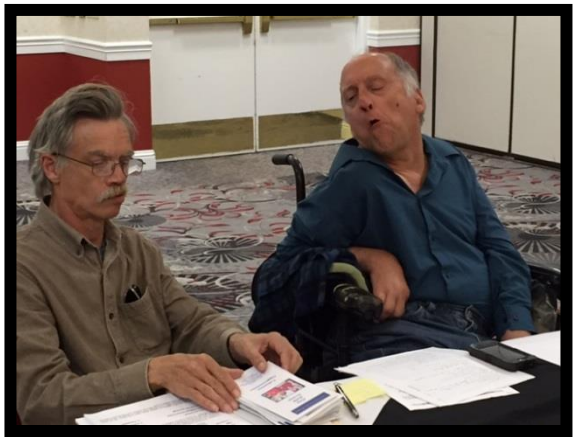
A **Facilitator** can help you find the knowledge you need to make informed decisions and to vote on issues. Can help you problem solve issues that come up!

A **Facilitator** can help you get your thoughts together to speak up or ask questions on an issue before, during or after a meeting.

A **Facilitator** can support you to take care of other tasks like making travel arrangements, schedule other meetings, write a report and keep a calendar to stay on track.

Remember- it is your decision to have facilitation services and work with a facilitator!

What Is Attendant Services?



Attendant service is help from others to perform activities of daily living. Services ***may*** include assistance with care and hygiene, mobility and escort responsibilities.

If you need this type of service to participate in a group, network, board, or committee, be sure to talk to the organization to find out how to get this service.

Some people may need both facilitation & attendant services. Some people have different people for each service and some people have one person doing both jobs.

Facilitation
1, 2, 3

1 Getting ready <u>BEFORE</u> the Meeting:

- ☐ Go over the handouts, packets, and presentations. Ask questions of the materials that are given.
- ☐ Your facilitator can help you review materials and can help you understand your questions.
- ☐ Be sure to write down any questions you have to ask at the meeting.
- ☐ Your facilitator can help explain the materials and help you to be ready for the meeting.

2 Getting help <u>DURING</u> the meeting:

- ☐ Your facilitator can remind you to ask the questions of the materials that you have written down.
- ☐ Your facilitator can explain information in a better way if needed.
- ☐ The facilitator explains information in a way that does not give an opinion.

3 Getting organized <u>AFTER</u> the meeting:

- ☐ Go over any notes from the meeting with your facilitator.
- ☐ Make a plan to follow up on anything from the meeting.
- ☐ Schedule time to meet for the next meeting with your facilitator.

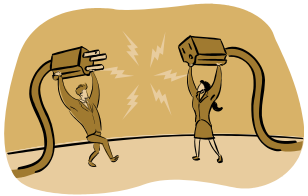
Hiring a Facilitator- TIPS

YOU **YOU are the employer of the FACILITATOR helping you** **FACILITATOR**

Interview the person to find out if they can do the job. Tell the person what support you will need. If you think the person can do the job…HIRE them!	**Hire**	Be interviewed by the person. Make sure you can do the job and understand the role. Provide information to be hired. (Can differ depending on the organization).
You decide if your facilitator is helping you the way you want and need. Talk to each other! It is a team effort and may take some time to get it right!	**Supervise**	The person you are supporting directs the support that is needed. You and the person may want to talk regularly about how things are going and if it is working.
Find out how the facilitator is to be paid, what paperwork is needed to be paid and who gets the paperwork.	**Pay**** ****each organization is different on their requirements for payment to a facilitator, it is best to know ahead of time what needs to be done.	Understand how you will be paid, when you will be paid, what paperwork is needed and who gets the paperwork.
You need to make sure you are clear about your support needs.	**Train**	You want to make sure you understand your role and have the information of the support needed.
You have the right to terminate (end) working with a facilitator.	**Terminate**	You understand that the person supported can end this working relationship.

Facilitator Do's and Don'ts

DO help the person **FIND** their POWER…



- **Encourage problem solving skills**
- **Encourage self advocacy skills**
- **Encourage engaged participation**
- **Support person respectfully**
- **Honor confidentiality**
- **LISTEN to the person on how they want to be supported**
- **Meet the person where he/she is at and not push them to where you think he/she should be**

DON'T TAKE the person's POWER away by …

- **NOT listening to the person or act on what they tell you….or act in a way that isn't respectful!**
- **NOT thinking the person is not ABLE enough to participate in a meeting!**
- **NOT valuing such participation!**
- **NOT doing everything for the person instead of encouraging/teaching/guiding the person!**
- **Deciding "I know best" and speak for the person or for yourself!**
- **Deciding "I have the power" and disregard the person's role in a meeting**
- **Say or act one way BUT then say or act in another way!**
- **NOT maintaining confidentiality!**

Resources

These resources can help YOU and your facilitator make difficult or complex material easier to understand.

Facilitator and Attendant Selection Training (September 2016). California State Council on Developmental Disabilities. Prepared by Sherry Beamer and Renee Gonzales, www.capcinc.org for the California Statewide Self-Advocacy Network.

Fantastic Facilitation
http://pacific-alliance.org/wp-content/uploads/2014/04/FantasticFacilitation.pdf

Owning Your Organization
http://pacific-alliance.org/wp-content/uploads/2016/04/PADSA-owning-your-organization.pdf

Facilitation: Purpose – Planning – Practice
A guide to provide background and planning tools that lead to more effective participation. (2011)
http://brcenter.org/lib/lib_pdf/CN_FacilitationGuide.pdf

The Guide: NASDDDS Handbook on Inclusive Meetings and Presentations (2006). National Association of State Directors of Developmental Disabilities Services. 113 Oronoco Street Alexandria, VA 22314 (703) 683-4202.
https://www.nasddds.org/resource-library/self-advocacy/the-guide

Center for Plain Language
Nonprofit organization promoting the use of plain language in the public and private sectors.
http://www.centerforplainlanguage.org

Plain Language Action & Information Network
Promotes plain language for all government communications. Strategies to improve communication from the federal government to the public.
http://www.plainlanguage.gov

Disability Rights California (DRC) "Tips Towards Plain Language"
DRC is a nonprofit agency. They are the largest disability rights group in the nation. They are a leader in producing plain language.
https://www.disabilityrightsca.org/system/files/file-attachments/CM0101.pdf

Inclusive and Accessible Boardsmanship

The California Department of Developmental Services (DDS) has an online data base called "Consumer Corner" that produces many helpful resources in plain language. Their Resource on Boardsmanship is very helpful.
https://www.dds.ca.gov/ConsumerCorner/docs/Boardsmanship_Eng.pdf

Get on Board and Make a Difference: Effective Practices for Including People with Developmental Disabilities and New Members on Boards and Committees. Green Mountain Self-Advocates and the Arc of Vermont
http://www.ddas.vermont.gov/ddas-publications/publications-dds/publications-dds-documents/dds-publications-advocacy/dds-advocacy-get-on-board

Acronyms List

A list of terms used in the field of Intellectual/Developmental Disabilities can be found under Quick Links at www.scdd.ca.gov

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CALIFORNIA SCDD
State Council on Developmental Disabilities

Facilitation Resources

Table of Contents

☐ Hiring a Facilitator-SCDD Facilitation Info

☐ SCDD Facilitation and Attendant Services Guidelines for non-agency Council members

☐ STD. 204 Payee Data Record

☐ STD. 321Authorization to Use Privately Owned Vehicles on State Business

☐ SCDD Support Services Expense CLAIM form

***Updated 2019 based on SCDD Policy #1-510: "Facilitation and Attendant Services Guidelines for Non-Agency Members"**

Hiring a Facilitator

SCDD Facilitation Information

Things you should know when hiring a Facilitator and or Attendant:

- You are the Employer of the person helping you.
- Determine what role you want the facilitator and/or attendant to perform and the rate of reimbursement.
- Find out the reimbursement rate the State will pay by checking the SCDD reimbursement policy.
- Fill out a Support Services Expense Claim sheet so the person helping you can be reimbursed (paid) for helping you.
- Reimbursement is not paid on a regular "pay day".
- Forms must be submitted and processed before they can be reimbursed.
- The first reimbursement can take up to several weeks once the paperwork is processed. Once the person is in the system, the reimbursement process moves quicker.

First Steps:

- Complete a "Payee Data Record" Form #STD. 204 (It takes time to set up the process, so we need this form as soon as possible.)
- Complete the Defensive Driving Training and print out the certificate. http://www.dgs.ca.gov/orim/Programs/DDTOnlineTraining.aspx
- Complete an "Authorized Vehicles" Form #STD. 261 if applicable.
- Obtain personal information if needing travel reimbursement
- Provide all information to SCDD Headquarters office via Self Advocacy Coordinator ASAP.

Personal Information needed from Service Provider for travel purposes:

- Name (as reads on ID Card)
- Address (for mailing checks as well as to be listed on roster.)
- Social security number and ID Card
- Date of birth

Forms to be completed:

- Support Services Expense Claim includes: names, addresses, and Social Security numbers of both you and the person who is helping you.
- Payee Data Record
- Authorized Vehicle Form & a copy of the Social Security Card

State Council on Developmental Disabilities SCDD Policy #1-510
Adopted by Council: February 12, 2019
Federal Law: No State Law: No

FACILITATION AND ATTENDANT SERVICES GUIDELINES FOR NON-AGENCY MEMBERS

Purpose:
To provide non-agency Councilmembers with information on Council reimbursement for facilitation or attendant services that may be needed in order to carry out their duties on behalf of the Council.

Authority/Reference:
Welfare & Institutions Code § 4550

Applies To:
Non-agency Councilmembers, SSAN and SSDAC members

POLICY

Policy Statement

The Council recognizes that some members may require reasonable accommodations in order to remove barriers which would prevent their full participation. To address this issue, the Council has established guidelines for the provision of support services to non-agency members who require facilitation and/or attendant services.

When a non-agency member with a disability determines that a need exists for facilitator and/or attendant services and that member is providing services for the Council, reimbursement is available for these services. If the member is a client of the regional center, they may want to consider adding a goal related to self-advocacy to their IPP. Payments that are eligible for reimbursement include those for services provided by individuals working in the support classifications of facilitator or attendant.

Reimbursement for facilitation or attendant services must be reasonable and comply with the State of California reimbursement rules. For guidance,

Attachment A identifies costs for Facilitators, Attendants, and Facilitator-Attendants that have been considered reasonable based on factors such as the Council's pay rate of the Support Services Assistant, Hospital Worker, and Psychiatric Technician Assistant classifications, respectively.

DEFINITIONS

The following are definitions for facilitation and attendant services:

1. Facilitation refers to a service wherein one-person aids another, for example to understand policy issues, to develop his/her own informed decisions regarding the issues, and to effectively express those decisions. A facilitator may also assist with making transportation/travel arrangements, obtaining and/or managing funds required for attending Council related meetings, reviewing and interpreting agenda items, and providing support during meetings through interpretation of actions or discussions on agenda items.

    a. Interpretation of policy related information, either written or oral, into a form that is more easily understood by the member.

    b. Providing, as necessary, an impartial analysis of the relevant issues.

        The analysis may include, but not necessarily be limited to, alternative positions and the implications and potential consequences for

        supporting or proposing any particular position. The intent is to provide the member with the knowledge necessary to make informed decisions.

    c. Assisting the member to effectively communicate both positions and questions on relevant issues and/or with remembering or recalling relevant information.

    d. Support to accomplish other related tasks, such as making travel arrangements and scheduling committee activities on behalf of the member.

2. Attendant service refers to assistance from others which compensate for a person's inability to independently perform activities of daily living. Services may include assistance with maintenance and hygiene, mobility and escort responsibilities, and to a lesser degree, assistance with related cognitive tasks.

3. Both facilitation and attendant services are defined as assisting the member to perform the essential functions of his/her official position. For example, while an individual may require nearly identical assistance from an attendant both in his/her home and while away on Council related travel, **these guidelines address only those services directly related to fulfilling the responsibilities of a member**.

RESPONSIBILITIES OF FACILITATORS AND ATTENDANTS

The need for, and level of, facilitation or attendant service should be determined largely by the member. During the new member's orientation to the Council, it is critical that the availability and significance of assistance be clearly explained. The new member must be able to make an informed decision as to whether an accommodation is necessary.

It is important to stress that accommodations may include those other than facilitation or attendant services. While these guidelines address only these two forms of accommodation, other forms may be more relevant, such as enlarged print, modified seating arrangements, and travel modalities.

A. Facilitators - Responsibilities

Facilitators are responsible for providing services that enable the person to function as an integral member of the Council. The following list, though not exhaustive, includes examples of activities with which the facilitator may assist:

1. Developing and maintaining a calendar of Council related meetings and activities that the member must attend. This may include assistance with reconciling subsequent commitments.

2. Making transportation/travel arrangements for Council related meetings.

3. Obtaining and/or managing funds required for taking part in Council related meetings. This may also include follow-up in reconciling any necessary documentation. Examples, if applicable, may include cash advances and travel claims.

4. Preparation prior to Council related meetings through review and interpretation of agenda items. Should the facilitator not understand an issue, he/she is responsible for obtaining any information necessary for clarification.

5. Support during meetings through interpretation of actions or discussions on agenda items. As with preparing for the meeting, if the facilitator does not understand an issue, he/she is responsible for making sure that it is clarified. Assistance may also be provided in following relevant group process rules, such as Parliamentary Procedure.

6. Reviewing after the meeting any actions taken or discussions held. In addition to the preceding examples of responsibilities, there are two fundamental guiding principles that a facilitator should follow when providing services.

The first principle is that while interpreting, the facilitator must accurately convey both the content and spirit of any spoken or written communication, while at the same time assuring that the information is in a format that is more easily understood. This may be especially difficult when the facilitator disagrees with what has been said or written. The facilitator is not responsible for the content of the communication, only for presenting it accurately.

The second principle is a natural extension of the first. While the person being served is an appointed member of the Council, the facilitator, is not. For this reason, the facilitator should not counsel, advise, or interject personal opinions

while assisting the member in carrying out his or her official duties. Doing so may result in inappropriate participation and a likely impermissible exercise of authority by the facilitator.

B. **Attendants - Responsibilities**

Responsibilities of attendants may include, but are not limited to, the following examples:

1. Assistance with personal maintenance and hygiene, which may include some or all of the following: dressing, grooming, eating, bathing, respiration equipment maintenance, and toilet functions such as bowel, bladder, catheter and menstrual tasks. Assistance assumes knowledge of the member's needs related to these tasks, and of other needs that may

   require only periodic assistance, such as what to do if the member experiences a seizure.

2. Assisting the Council member with traveling to and from Council related activities.

3. Assistance with mobility tasks, which may include helping the Council member to move from place to place within confined settings. Examples could include movement from a meeting room to a local restaurant or from one chair to another.

4. Assistance with some cognitive tasks, such as reading, money handling, making travel arrangements, simple clerical tasks, and some interpretation of difficult to understand information.

   NOTE: Although attendants and facilitators may occasionally provide similar assistance with regard to cognitive tasks, the attendant does so to a much lesser degree, and typically would not interpret issues related to policy development.

PERFORMANCE

Each member is responsible for determining and assessing the performance of the facilitator or attendant providing services to the member. Job performance of a facilitator or attendant is primarily determined by the unique needs of the Council member being served. Based on a self-assessment, the member specifies the type(s) of assistance that will be expected of the facilitator and/or attendant. Expectations are to be in precise terms and must be documented in writing. Each expectation, or task, once clearly defined, should be included in a checklist of tasks.

The task checklist will aid in identifying and documenting specific areas the Council member needs help with. For example, if the Council member indicates the need for a facilitator, the specific task(s) are also to be identified. Examples are assistance with making transportation/travel arrangements, interpretation of agenda items, and/or handling/managing funds. Similarly, a member may determine that he/she requires the aid of an attendant with three tasks: eating, bathing, and toileting. Further specificity may indicate that this member, for bathing, may require help with undressing and dressing, but not with washing, drying, or other remaining steps.

ATTACHMENT A
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES FACILITATOR AND ATTENDANT SERVICES AND TRAVEL REASONABLE AND REIMBURSABLE PAYMENTS

SERVICES

The Council may authorize payment for facilitator or attendant services if those payments are reasonable under the State's reimbursement rules. A client of a regional center may want to consider adding a goal related to self-advocacy to their IPP. The pay rates shown below are SCDD's rates which are based on 2017 information compiled by the California Department of Human Resources have been determined to be reasonable and reimbursable.

SERVICE	PAY RATE
Facilitator	$ 18.71 per hour
Attendant	$18.56 per hour

The above pay rates are based on the mid-range monthly salaries of comparable state classifications. Each relevant salary was converted to an hourly rate and adjusted by 28.1 percent (the cost of state benefits) in order to recognize the self-employment cost to private vendors. Payment of these rates are limited to two hours before, during, and two hours after a Council related meeting.

Services Provided by Employees or Other Compensated Persons: If the facilitator or attendant is an employee of the Council, developmental center or regional center, or is already being compensated for the facilitation or attendant services, the Council will reimburse only for allowable travel related expenses.

Services Provided by Volunteers: If a member requires facilitation or attendant services and the facilitator or attendant is a volunteer, the Council will authorize payment of travel related expenses for the volunteer including allowable meals at the rate outline in SCDD's Travel Policy.

TRAVEL

In accordance with PML 1986-001 entitled, “Travel Expenses of Non-State Employees,” and SCDD’s Travel Policy, the below travel expenses of individuals providing facilitation or attendant services to a member may be reimbursed at rates equal to the rates allowed to the member.

LODGING

Facilitator/Attendants typically arrive and depart with the member on the same day of a meeting. If it is not reasonable for the traveler and council member to arrive on the day of the meeting, a traveler residing outside a 50 mile radius of Sacramento may request hotel accommodations.

TRANSPORTATION

Reimbursement for transportation expenses will only be for the method of transportation that is in the best interest of the state considering both direct expense and the traveler’s time. Best interest of the State means least costly and meets the traveler’s needs. When a traveler chooses a method of transportation that is not considered to be in the best interest of the state (i.e. driving a personal vehicle instead of flying or taking a taxi rather than sharing an Uber/Lyft when possible), whatever is most cost effective per individual location/needs, reimbursement will be at the rate of the least expensive option.

MEALS

Meal per diems are not paid to facilitator or attendants who are being paid a wage by member via SCDD.

Reimbursement for these travel expenses may be claimed on a travel expense claim form. The facilitator/attendant shall reference the members name on the travel expense claim form.

ATTACHMENT B
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES
FACILITATOR SERVICES TASK CHECKLIST

Definition: Facilitation refers to a service wherein one-person aids another to understand policy issues, to develop his/her own informed decisions regarding the issues, and to effectively express those decisions. A facilitator also assists with making transportation/travel arrangements, obtaining and/or managing funds required for attending Council related meetings, reviewing and explaining agenda items, and providing support during meetings through interpretation of actions or discussions on agenda items.

This facilitator services task checklist shall be used in identifying and documenting specific areas the member needs assistance with to enable him/her to fully participate in Council related meetings.

Please indicate yes or no to the following list of Council related activities or functions:

1. Developing and maintaining a calendar of Council related meetings and activities that the member must attend. This may include assistance with reconciling subsequent commitments.

   YES _____ NO _____

2. Making transportation/travel arrangements for Council related meetings.

   YES _____ NO _____

3. Obtaining and/or managing funds required for taking part in Council related meetings. This may also include follow-up in reconciling any necessary documentation. Examples, if applicable, may include cash advances and travel claims.

   YES _____ NO _____

4. Preparation prior to Council related meetings through review and interpretation of agenda items. Should the facilitator not understand an issue, he/she is responsible for obtaining any information necessary for clarification.

5. Support during meetings through explanation of actions or discussions on agenda items. As with preparing for the meeting, if the facilitator does not understand an issue, he/she is responsible for making sure that it is clarified. Assistance may also be provided in following relevant group process rules, such as Parliamentary Procedure.

   YES _____ NO _____

6. Use the space provided below to add anything that is not listed above.

   YES _____ NO _____

ATTACHMENT C
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES
ATTENDANT SERVICES TASK CHECKLIST

Attendant service refers to assistance from others which compensate for a person's inability to independently perform activities of daily living. Services may include assistance with maintenance and hygiene, mobility and escort responsibilities, and to a lesser degree, assistance with related cognitive tasks.

This attendant services task checklist is to aid in identifying and documenting specific areas the member needs assistance with to enable him/her to fully participate in Council related meetings.

please indicate yes or no to the following list of activities:

1. Activities of daily living (specify)

a.	Dressing	YES ___	NO _____
b.	Bathing	YES _____	NO _____
c.	Eating	YES _____	NO _____
d.	Tilting	YES _____	NO _____
e.	Grooming	YES _____	NO _____
f.	Respirator equipment maintenance	YES _____	NO _____
g.	Other: _____		

2. Assisting the Council member with traveling to and from Council related activities.

   YES _____ NO _____

3. Assistance with mobility tasks, which may include helping the Council member to move from place to place within confined settings. Examples could include movement from a meeting room to a local restaurant or from one chair to another.

   YES _____ NO _____

4. Assistance with some cognitive tasks, such as reading, money handling, making travel arrangements, simple clerical tasks, and some interpretation of difficult to understand information.

   YES _____ NO _____

Most Recent Action

February 12, 2019: Executive Committee approved policy.

STATE OF CALIFORNIA-DEPARTMENT OF FINANCE

PAYEE DATA RECORD

(Required when receiving payment from the State of California in lieu of IRS W-9)

STD. 204 (Rev. 6-2003)

1

INSTRUCTIONS: Complete all information on this form. Sign, date, and return to the State agency (department/office) address shown at the bottom of this page. Prompt return of this **fully completed** form will prevent delays when processing payments. Information provided in this form will be used by State agencies to prepare Information Returns (1099). See reverse side for more information and Privacy Statement.

NOTE: Governmental entities, federal, State, and local (including school districts), are not required to submit this form.

2

PAYEE'S LEGAL BUSINESS NAME (Type or Print)

SOLE PROPRIETOR – ENTER NAME AS SHOWN ON SSN (Last, First, M.I.)

E-MAIL ADDRESS

MAILING ADDRESS

BUSINESS ADDRESS

CITY, STATE, ZIP CODE

CITY, STATE, ZIP CODE

3

PAYEE ENTITY TYPE

CHECK ONE BOX ONLY

ENTER FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN): ☐☐-☐☐☐☐☐☐☐

☐ PARTNERSHIP

☐ ESTATE OR TRUST

CORPORATION:

- ☐ MEDICAL (e.g., dentistry, psychotherapy, chiropractic, etc.)
- ☐ LEGAL (e.g., attorney services)
- ☐ EXEMPT (nonprofit)
- ☐ ALL OTHERS

☐ INDIVIDUAL OR SOLE PROPRIETOR ENTER SOCIAL SECURITY NUMBER: ☐☐☐-☐☐-☐☐☐☐

(SSN required by authority of California Revenue and Tax Code Section 18646)

NOTE: Payment will not be processed without an accompanying taxpayer I.D. number.

4

PAYEE RESIDENCY STATUS

☐ California resident - Qualified to do business in California or maintains a permanent place of business in California.

☐ California nonresident (see reverse side) - Payments to nonresidents for services may be subject to State income tax withholding.

- ☐ No services performed in California.
- ☐ Copy of Franchise Tax Board waiver of State withholding attached.

5

I hereby certify under penalty of perjury that the information provided on this document is true and correct. Should my residency status change, I will promptly notify the State agency below.

AUTHORIZED PAYEE REPRESENTATIVE'S NAME (Type or Print)

TITLE

SIGNATURE

DATE

TELEPHONE ( )

6

Please return completed form to:

Department/Office: _____

Unit/Section: _____

Mailing Address: _____

City/State/Zip: _____

Telephone: (___) _____ **Fax:** (___) _____

E-mail Address: _____

STATE OF CALIFORNIA-DEPARTMENT OF FINANCE

PAYEE DATA RECORD

STD. 204 (Rev. 6-2003) (REVERSE)

1	**Requirement to Complete Payee Data Record, STD. 204** A completed Payee Data Record, STD. 204, is required for payments to all non-governmental entities and will be kept on file at each State agency. Since each State agency with which you do business must have a separate STD. 204 on file, it is possible for a payee to receive this form from various State agencies. Payees who do not wish to complete the STD. 204 may elect to not do business with the State. If the payee does not complete the STD. 204 and the required payee data is not otherwise provided, payment may be reduced for federal backup withholding and nonresident State income tax withholding. Amounts reported on Information Returns (1099) are in accordance with the Internal Revenue Code and the California Revenue and Taxation Code.
2	Enter the payee's legal business name. Sole proprietorships must also include the owner's full name. An individual must list his/her full name. The mailing address should be the address at which the payee chooses to receive correspondence. Do not enter payment address or lock box information here.
3	Check the box that corresponds to the payee business type. Check only one box. Corporations must check the box that identifies the type of corporation. The State of California requires that all parties entering into business transactions that may lead to payment(s) from the State provide their Taxpayer Identification Number (TIN). The TIN is required by the California Revenue and Taxation Code Section 18646 to facilitate tax compliance enforcement activities and the preparation of Form 1099 and other information returns as required by the Internal Revenue Code Section 6109(a). The TIN for individuals and sole proprietorships is the Social Security Number (SSN). Only partnerships, estates, trusts, and corporations will enter their Federal Employer Identification Number (FEIN).
4	**Are you a California resident or nonresident?** A corporation will be defined as a "resident" if it has a permanent place of business in California or is qualified through the Secretary of State to do business in California. A partnership is considered a resident partnership if it has a permanent place of business in California. An estate is a resident if the decedent was a California resident at time of death. A trust is a resident if at least one trustee is a California resident. For individuals and sole proprietors, the term "resident" includes every individual who is in California for other than a temporary or transitory purpose and any individual domiciled in California who is absent for a temporary or transitory purpose. Generally, an individual who comes to California for a purpose that will extend over a long or indefinite period will be considered a resident. However, an individual who comes to perform a particular contract of short duration will be considered a nonresident. Payments to all nonresidents may be subject to withholding. Nonresident payees performing services in California or receiving rent, lease, or royalty payments from property (real or personal) located in California will have 7% of their total payments withheld for State income taxes. However, no withholding is required if total payments to the payee are $1,500 or less for the calendar year. For information on Nonresident Withholding, contact the Franchise Tax Board at the numbers listed below: Withholding Services and Compliance Section: 1-888-792-4900 E-mail address: wscs.gen@ftb.ca.gov For hearing impaired with TDD, call: 1-800-822-6268 Website: www.ftb.ca.gov
5	Provide the name, title, signature, and telephone number of the individual completing this form. Provide the date the form was completed.
6	This section must be completed by the State agency requesting the STD. 204.
	Privacy Statement Section 7(b) of the Privacy Act of 1974 (Public Law 93-579) requires that any federal, State, or local governmental agency, which requests an individual to disclose their social security account number, shall inform that individual whether that disclosure is mandatory or voluntary, by which statutory or other authority such number is solicited, and what uses will be made of it. It is mandatory to furnish the information requested. Federal law requires that payment for which the requested information is not provided is subject to federal backup withholding and State law imposes noncompliance penalties of up to $20,000. You have the right to access records containing your personal information, such as your SSN. To exercise that right, please contact the business services unit or the accounts payable unit of the State agency(ies) with which you transact that business. All questions should be referred to the requesting State agency listed on the bottom front of this form.

STATE OF CALIFORNIA

AUTHORIZATION TO USE PRIVATELY OWNED VEHICLES ON STATE BUSINESS

STD. 261 (REV. 3-95) (Excel 5.0)

This approval must be renewed annually.
Supervisor: Retain Original Copy

I. CERTIFICATION

In accordance with State Policy *(S.A.M. 0753 & 0754)* approval is requested to use privately owned vehicles to conduct official State business.

I hereby certify that , whenever I drive a privately owned vehicle on State business I will have a valid driver's license and proof of liability insurance in my possession, all persons in the vehicle will wear safety belts and the vehicle shall always be:

1. Covered by liability insurance for the minimum amount prescribed by State Law ($15,000 for personal injury to, or death of one person; $30,000 for injury to, or death of, two or more persons in one accident; $5,000 property damage.) Vehicle Code Section 16020 (effective July 1, 1985) requires all motorists to carry evidence of current automobile liability insurance in their vehicle.
2. Adequate for the work to be performed.
3. Equipped with safety belts in operating condition.
4. To the best of my knowledge, in safe mechanical condition as required by law.

I understand that the mileage rate I claim is full reimbursement for the cost of operating the vehicle, including fuel, maintenance, repairs and both liability and comprehensive insurance.

I further certify that while using a privately owned vehicle on official State business, all accidents will be reported on form STD 270 within 48 hours *(S.A.M. 2441*).

I understand that permission to drive a privately owned vehicle on State business is a privilege which may be suspended or revoked at any time.

DRIVER'S LICENSE NUMBER	STATE	EXPIRATION DATE
EMPLOYEE'S SIGNATURE	**PRINT NAME**	**DATE SIGNED**

II. APPROVAL

Use of a privately owned vehicle on State business is approved.

APPROVING AUTHORITY SIGNATURE	TITLE	DATE APPROVED

III. RENEWAL

I have reviewed the above certification and approval and certify that the information provided is correct and valid.

EMPLOYEE'S SIGNATURE	APPROVING AUTHORITY SIGNATURE	DATE APPROVED

I have reviewed the above certification and approval and certify that the information provided is correct and valid.

EMPLOYEE'S SIGNATURE	APPROVING AUTHORITY SIGNATURE	DATE APPROVED

I have reviewed the above certification and approval and certify that the information provided is correct and valid.

EMPLOYEE'S SIGNATURE	APPROVING AUTHORITY SIGNATURE	DATE APPROVED

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EMPLOYEE'S SIGNATURE	APPROVING AUTHORITY SIGNATURE	DATE APPROVED

I have reviewed the above certification and approval and certify that the information provided is correct and valid.

EMPLOYEE'S SIGNATURE	APPROVING AUTHORITY SIGNATURE	DATE APPROVED

I have reviewed the above certification and approval and certify that the information provided is correct and valid.

EMPLOYEE'S SIGNATURE	APPROVING AUTHORITY SIGNATURE	DATE APPROVED

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

ROUTING INSTRUCTIONS:
Complete five copies to be distributed as follows:

SUPPORT SERVICES EXPENSE CLAIM

Copy 1, 2, 3 To accounting Systems Bureau
Copy 4 To Provider
Copy 5 To Employee

MEMBER'S NAME			SOCIAL SECURITY NUMBER	
RESIDENCE ADDRESS (STREET NUMBER, CITY, STATE AND ZIP CODE)				
DEPARTMENT STATE COUNCIL ON DEVELOPMENTAL DIS.	DIVISION OR BUREAU Headquarters		TELEPHONE (916) 263-7919	REPORTING UNIT CODE 1100
HEADQUARTERS ADDRESS (STREET NUMBER, CITY STATE AND ZIP CODE) 3831 North Freeway Blvd. Ste.125, Sacramento, CA 95834				
SERVICE PROVIDER'S NAME			SOCIAL SECURITY NUMBER	
RESIDENCE ADDRESS (STREET NUMBER, CITY, STATE AND ZIP CODE				

DATE	"TYPE OF SERVICE RENDERED (See Examples Below)	LOCATION (Where Expenses Were Incurred)	NUMBER OF HOURS	HOURLY RATE	$AMOUNT
				TOTAL AMOUNT	

TYPES OF SERVICES PROVIDED:
Child Care Services
Interpreting Services
Reading Services
Driver Services
Assistant Services (Performs note taking services and general aids to dally living)
Facilitation Services (Provides assistance in understanding materials and participation)

CERTIFICATION

I hereby certify that the services Itemized on the foregoing statement were actually received and were essential to the performance of my duties.

SIGNATURE OF MEMBER

I hereby certify that the above member's statement Is true and correct

SIGNATURE OF SERVICE PROVIDER

SIGNATURE OF OFFICER APPROVING PAYMENT

JULY 15, 2019

AGENDA ITEM 8
ACTION ITEM

SELF ADVOCATES ADVISORY COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

SAAC REVIEW OF 2022 – 2026 STATE PLAN SURVEYS

The State Plan Committee met on June 27, 2019 and reviewed the draft 2022 – 2026 State Plan Survey intended to be used to collect information on important issues facing California. Public input is essential in ensuring that voices of all Californians are heard during the State Plan Development Process.

The State Plan Committee is requesting SAAC feedback on the accessibility of the approved 2022 – 2026 State Plan Survey.

Action Recommended
Approve the Accessible format of the 2022 – 2026 State Plan Survey

Attachments
2022-2026 State Plan Survey

Handouts
None

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State Council on Developmental Disabilities

5-yr State Plan Development:
Open Meeting & Survey Questions

People with disabilities know what they need to be independent and an active part of their communities. The purpose of the State Council on Developmental Disabilities (SCDD) is to make sure that people with intellectual/developmental disabilities and their families get the services and supports they need.

SCDD wants to help and we need information from you.
Please fill out and send us this survey.

1.

Who are you? (Please check one)			
	Self-Advocate (a person with an Intellectual or other Developmental Disability)		Community Member
	Family Member of a Self-Advocate		Service Provider
	Other:		

2. **Please rank the following in order of importance from 1 to 9, where 1 is most important to you and 9 is least important to you:**

Service Areas (Please rank in order of importance)	
	Child Care
	Education & Early Intervention
	Employment
	Formal and Informal Community Supports
	Health
	Housing
	Quality Assurance
	Recreation
	Transportation
	Other:

DRAFT

3. **What did you rank as #1 (most important) in Question 2?_____**
    a. **Why did you rank this as most important to you?**

    b. **What types of activities would you like SCDD to focus on for this service area?**

4. **What did you rank as #2 in Question 2? _____**
    a. **Why did you rank this as the 2nd most important to you?**

    b. **What types of activities would you like SCDD to focus on for this service area?**

5. **What did you rank as #3 in Question 2? _____**
    a. **Why did you rank this as the 3rd most important to you?**

    b. **What types of activities would you like SCDD to focus on for this service area?**

6. **How can the State Council help people with intellectual/developmental disabilities?**

7. **What else would you like the State Council to know? (Use additional pages if you need to write more).**

DRAFT

8. What city/town do you live in?_____

9. What age group are you in?

- ☐ Under 18 years old
- ☐ 18-55 years old
- ☐ 55 years or older
- ☐ Do not wish to share

10. Which race do you identify with? (check all that apply)

- ☐ White
- ☐ Black or African American
- ☐ American Indian or Alaska Native
- ☐ Asian
- ☐ Native Hawaiian or Other Pacific Islander
- ☐ Do not wish to share

11. Ethnicity:

- ☐ Hispanic or Latino
- ☐ Not Hispanic or Latino

12. I am (check one):

- ☐

Male
- ☐

Female
- ☐
Other

DRAFT

Please return this survey to any of the following:
SCDD Headquarters – 3831 N Freeway Blvd #125, Sacramento CA 95834
StatePlan@scdd.ca.gov or Fax# 916.263.7969
Your local SCDD Regional Office – see www.scdd.ca.gov

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JULY 15, 2019
AGENDA ITEM 9
INFORMATION ITEM

SELF ADVOCATES ADVISORY COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

REVIEW OF COUNCIL BUSINESS

State Council on Developmental Disabilities Executive Director Aaron Carruthers will review Council Business with the committee.

Items related to this agenda item can be found in the Council Packet.

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JULY 15, 2019

AGENDA ITEM 10
ACTION ITEM

SELF ADVOCATES ADVISORY COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

RECOMMENDATION/INPUT TO THE COUNCIL

This agenda item is for the committee to discuss any recommendations/input to the Council. Recommendations can include items up for a vote on the Council agenda, as well as general recommendations to the Council.

Recommended Action: None

Attachments: None

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JULY 15, 2019

AGENDA ITEM 11
INFORMATION ITEM

SELF ADVOCATES ADVISORY COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

JUNE SSAN REPORT

Councilmember Wesley Witherspoon will provide the committee with an oral report of SSAN activity since the last meeting.

Attachments
SSAN Report for June 2019

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Report from the Statewide Self-Advocacy Network

Report by Councilmember Wesley Witherspoon

SSAN Met on June 5th & 6th at the Crowne Plaza in Northeast Sacramento.

Focus of Meeting:

DAY 1 of the meeting, SSAN approved the SSAN Meeting Rules and the SSAN flyer that SSAN members can distribute when they go into the community. SCDD updated members on SCDD activity since the March meeting and presented the annual SSAN Budget. The San Diego Representative presented on Disability Pride and Being a Better Advocate. The North State Representative presented on how the Camp Fire affected people with disabilities and the city of Paradise. Statewide SSAN Members received a training on the SCDD Travel Policy. Members reported on their activity since the March Meeting.

DAY 2 of the meeting featured a presentation from Allie Cannington on the Disability Organizing Network, that covered DO Network's priorities for 2019-2020 and the upcoming 2020 Census. SSAN discussed their Priorities for 2019-2020 and the types of barriers that they are facing. Members also discussed future partners of SSAN. SSAN Identified the following focuses for each goal area:

- Goal 1: Self-Advocacy
    - Recruiting and Educating youth on Self-Advocacy
    - More involvement and training in Self-Determination Program
    - Educating people about how to speak-up for themselves
    - Possible collaboration with SSDAC and YO! Disabled and Proud Network
- Goal 6: Formal and Informal Community Supports
    - Improve Access to Transportation
    - Improve emergency transportation services
    - Improve In-Home Support Services
- Goal 2: Employment
    - Research, create and distribute information on resources on how to manage work and benefits.
    - Resource on how to put a resume together
    - Partner with the SCDD Employment First Committee

SSAN members reviewed and approved the June SSAN Newsletter, that will be sent to members once it is finalized.

SSAN Leadership:

Chair: Nicole Patterson, DDS Representative

Vice-Chair: Desiree Boykin, ARCA Representative

Secretary: Lisa Cooley, Sacramento Regional Representative

SSAN Workgroups Information:

SSAN Workgroups address projects and issues important to the membership and can be created or dissolved as needed. Current workgroups include:

- Officers
  - Purpose: To plan and prepare for the quarterly SSAN meeting, review operational documents, and membership applications.

- Self-Determination
  - Purpose: To increase the awareness of self-determination among self-advocates, their families, and the larger community.

- Employment
  - Purpose: To increase opportunities for people with disabilities to get meaningful and competitive integrated employment.

- Legislative
  - Purpose: Increase the community's awareness on the State Council on Developmental Disabilities legislative platform and priorities.

- Newsletter/Communication
  - Purpose: Create and distribute a quarterly newsletter that shares stories and information related to self-advocacy in California.
  - Check out https://scdd.ca.gov/selfadvocacy/ for the latest issue.

Member Activity: Between the months of March and June, SSAN members participated in 35 events/meetings, reaching **1975 Californians.**

Next SSAN Meeting: The next SSAN meeting will be on September 4th and 5th, 2019 at the Crowne Plaza Northeast in Sacramento.

JULY 15, 2019

AGENDA ITEM 12
INFORMATION ITEM

SELF ADVOCATES ADVISORY COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

COMMITTEE AND OTHER UPDATES

The following Committees have met since the last Council meeting:

A. Statewide Self-Determination Advisory Committee – Report to be delivered by Councilmember Maria Marquez
B. Executive Committee – Report to be delivered by Councilmember Wesley Witherspoon
C. Administrative Committee – Report to be delivered by Councilmember Maria Marquez
D. Legislative and Public Policy Committee – Report to be delivered by Councilmember Wesley Witherspoon
E. State Plan Committee – Report to be delivered by Councilmember Sandra Aldana

Attachments: None

Possible Handouts: Committee Reports

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JULY 15, 2019

AGENDA ITEM 13
INFORMATION ITEM

SELF ADVOCATES ADVISORY COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

MEMBER UPDATES

Time permitting, members will have five minutes to provide the committee with updates regarding local and regional issues of concern for people with intellectual and developmental disabilities.

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JULY 15, 2019

AGENDA ITEM 14
INFORMATION ITEM

SELF ADVOCATES ADVISORY COMMITTEE
STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

ADJOURNMENT

The next committee meeting is scheduled for September 16, 2019.

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