

# STATE PLAN COMMITTEE REPORT TO STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

REQUEST FOR PROPOSAL  
(RFP)

CYCLE 42 PDF GRANT(S)



# Process Outline for Grant Cycle 42



## December 2018

- **12/13** : State Plan Committee (SPC) meets to determine recommendations for Grant Cycle 42 Process , Areas of Emphasis and RFP.

## June 2019

- **6/03**: Proposals Due
- **3/03-26**: Admin Review Completed and Scoring Panel completes task
- **6/27**: SPC Reviews Scoring Panel Recommendations

## March–May 2019

- **3/12**: State Council Approves SPC Recommendations of RFP Package for Cycle 42
- **3/18**: Cycle 42 RFP Released
- **By 5/7**: SCDD Staff holds Pre-bidders Conference

## July 2019

- **7/16**: State Council Approves or Declines SPC Recommendations for Cycle 42 Recipients
- **7/17**: Posting of Selected Grantees and opening of Protest Period
- **7/27**: Close of Protest Period and Selected Grantees notified

# Grant Cycle 42 Timeline

1. **Committee and Council will develop funding priorities and policy themes within the RFP Package e.g.:**
  - State Plan Goal Focus – SPC voted to post RFP with a focus on any of the 6 Goal areas
  - Scope of Work – SPC voted to have Cycle 42 be statewide grants with a dollar amount determined by the Executive Committee
  - Scoring Sheet and Weight – No adjustments were made to the scoring criteria
2. **SCDD Executive Director selects the Scoring Panel**
  - “The Scoring Panel members are qualified individuals within the State Council on Developmental Disabilities who have knowledge and/or experience in services related to the SCDD Program Development Grant process.”
3. **Council will approve Staff Recommendations on Project Selection rather than Contract Document(s). Final Approval Motion will reflect the following language:**
  - “I move to adopt the proposed findings of X project(s) as recommended by staff, approve the projects as described, and direct Executive Director Carruthers to implement the Council’s approval.”

**NO PROCESS CHANGES FROM CYCLE 41**

## Council maintains responsibility for:

- **Development of funding and policy priorities for Grant Cycle 42.**
- **Approval of Final Grant Request For Proposal Package.**
- Approval of Staff Funding Recommendations.

**COUNCIL'S AUTHORITY AND ROLE**

- **Established Grant Focus Area** – To maximize Program Development Grant funds, the Committee elected to allow for projects that focus on any of the six State Plan Goals.
- **Established Scope-of-Work:** The Committee elected to allow for one or more statewide projects based on the Executive Committee allocation for Cycle 42 Grant(s).
- **Maintained Criteria for Scoring in 3 Component Areas:**
  - State Plan
  - Methodology
  - Administration/Budget
- **Maintained Weight of Scores**
- **Maintained minimum score criteria for recommendations of award(s)**
- **Maintained Request for Proposal Language**

## **OUTCOMES OF STATE PLAN COMMITTEE MEETING OF DECEMBER 13, 2018**

# **Approve SPC Recommended RFP Package for Cycle 42 PDF Grant**

Thank you

**PROPOSED MOTION**