Proposal Checklist

Program Development Grant

Request for Proposal

Federal Fiscal Year 2019/20 - Cycle 42

In completing this form, the proposer acknowledges that the following items are Included in the proposal, in accordance with the instructions provided in the RFP. This checklist should be included with the proposal package.

Check box below to indicate inclusion in proposal

Cover Letter

Project Data Sheet

Project Narrative (not to exceed 10 pages)

Budget Detail Worksheet (including description of identified expenses) Continuation of Funding Letter, if applicable

Organization Chart

Curricula Vitae/Resumes and position descriptions

List of Previous Grants/Awards

(3) Letters of Support

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