

**To:** Robert Balderama, Julie Gaona, and  
Rebecca Donabed

**From:** Riana Hardin

**Subject:** Meeting Minutes

**Date:** November 7, 2018

**Minutes:** Review of October 19<sup>th</sup> SSAN Officer Meeting

**Date:** November 7<sup>th</sup>, 2018

**Time:** 1:30 PM

**Location:** Teleconference

**Members:** Robert, Julie and Rebecca

**Others:** SSAN – Kecia Weller and Paul Mansell

SCDD staff – Rihana Ahmad, Riana Hardin and Dena Hernandez and Facilitator –  
Angela Lewis



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1. **Call to Order:** 1:31 PM
  2. **Roll Call:** Robert Balderama, Julie Gaona and Rebeca Donabed were present.  
**Others on Call:** Rihana Ahmad, Riana Hardin, Angela Lewis, Kecia Weller and Paul Mansell were also on the call.
  3. **Public Comment:** Rihana Ahmad the new SCDD State Plan and Self-Advocacy Manager introduced herself the the workgroup.
  4. **Approval of the Minutes:** The minutes from the October 19<sup>th</sup> Officer's meeting were reviewed.
    - a. **Motion #1:** It was moved/seconded (Gaona/Donabed) to approve minutes from October 19<sup>th</sup> Officer's meeting. All members present voted in favor of the motion.
  5. **Review of Agenda:** The agenda was reviewed and approved.

- a. **Motion #2:** It was moved/seconded (Donabed/Gaona) to approve the agenda. All members present voted in favor of the motion.
6. **Planning of the December 2018 SSAN Meeting:** SSAN Chairperson requested the SCDD Self-Advocacy Coordinator review the draft agenda for the December SSAN agenda. Items on the agenda are: Elections of officers, Bylaws Review, End of Life Planning, SSAN Annual Report, Workgroups, Member Action Reports, Review and Approval of the December Newsletter. SCDD is currently working with several hotels for dates for 2019. Once the SCDD Self-Advocacy Coordinator knows the details, she will inform the officers to determine the SSAN meeting dates for 2019. The Self-Advocacy Coordinator provided the Officers with an overview of the different options available regarding updating the SSAN Bylaws and the impact membership would have on the MOU between SSAN and the SCDD.
7. **Regional Representative Vacancies – Central Coast:** SSAN Officers discussed the different options for the Central Coast Representative. A concern was brought up that having 2 representatives for one region could lead to a problem down the line of other regions wanting two representatives. It was suggested that
  - a. **Motion #3:** It was moved/seconded (Donabed/Gaona) to approve applicant 1 from the Central Coast region.
8. **Regional Representative Vacancies – North Coast:** SSAN Officers reviewed the application for the North Coast Region and voted to approve the applicant following an interview.
  - a. **Motion #4:** It was moved/seconded (Gaona/Donabed) to approve the applicant from the North Coast Region. All members present voted in favor of the motion.
9. Meeting adjourned at 2:55 PM.
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