



## Executive Committee Meeting Minutes September 13, 2018

### Attending Members

Charles Nutt (SA)  
Maria Marquez (SA)  
Robert Taylor (SA)  
Sandra Smith (FA)  
Stephen Bell (FA)  
Wesley Witherspoon (SA)

### Members Absent

Catherine Blakemore  
Kilolo Brodie (FA)  
Jackie Nguyen (FA)  
Janelle Lewis (FA)

### Others Attending

Aaron Carruthers  
Doug Sale  
Lisa Plank  
Rihana Ahmad

#### 1. **CALL TO ORDER**

Chairperson Charles Nutt (SA) called the meeting to order at 1:14PM.

#### 2. **ESTABLISH QUORUM**

A quorum was established.

#### 3. **WELCOME/INTRODUCTIONS**

Members and others introduced themselves as indicated.

#### 4. **PUBLIC COMMENTS**

There were no public comments.

#### 5. **APPROVAL OF THE JUNE 2018 MEETING MINUTES**

It was moved/seconded (Smith [FA]/Bell [FA]) and carried to adopt the June 19, 2018 meeting minutes. (unanimous)

#### 6. **APPROVAL OF ADDITIONAL FUNDING RECEIVED FOR FY 2017-18**

Executive Director Aaron Carruthers presented an updated FY17-18 budget based on the additional funds received from the Federal government. The updated budget included recommendations from the July 31, 2018 Council meeting.

It was moved/seconded (Bell [FA]/Witherspoon [SA]) and recommended that Council approve the additional funding received for FY 2017-18. (Unanimous)

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#### Legend:

SA = Self-Advocate  
FA = Family Advocate

## 7. ORGANIZATIONAL DEVELOPMENT PROJECT

Executive Director Aaron Carruthers presented a proposal from California State University Northridge for an Organizational Development Project for SCDD. The proposal included the scope and cost of the project.

Committee members discussed potential Council involvement in the project, then Executive Committee gave their support for this project.

## 8. SPONSORSHIP REQUEST

Committee members reviewed requests from:

- Bay Area People First: \$999.00
- College of Education: \$999.00
- Fetal Alcohol Spectrum Disorders (FASD) Network of Southern California: \$999.00
- Fiesta Educativa: \$999.00
- Golden Gate Self-Advocacy Conference Planning Committee: \$700.00
- San Diego Committee on Employment of People with Disabilities: \$999.00

It was moved/seconded (Bell [FA]/Marquez [SA]) and carried to fund all six sponsorship requests. (Unanimous)

## 9. CONFLICT OF INTEREST WAIVER REQUEST

### Alta California Regional Center (ACRC)

Board Member Austin Taylor

Mr. Austin Taylor is a board member of the ACRC. He works 40 hours per week as a front desk coordinator for Strategies to Empower People (STEP) and performs general duties. STEP is a regional center vendor. Since STEP is an ACRC provider, his conflict resolution plan must follow the rules of W&I Section 4622(k).

It was first/seconded (Witherspoon [SA]/Bell [FA]) and carried to adopt staff's recommendation to approve the waiver request and mitigation plan for Austin Taylor provided he does not participate in any board decision that impacts his employer and that he also complies with Section 4622(k) requirements. (Unanimous)

## 10. CLOSED SESSION – PERSONNEL

Entered into closed session at 1:41PM

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Legend:

SA = Self-Advocate

FA = Family Advocate

11. **RECONVENE OPEN SESSION**

Session reconvened at 4:30PM. The Committee reported that there were no reportable actions taken in closed session.

12. **NEXT MEETING DATE & ADJOURNMENT**

The next Executive Committee meeting will be held in October. Meeting adjourned at 4:31PM.

DRAFT