



**DRAFT**  
**Membership Committee**  
**Meeting Minutes**  
**August 28, 2018**

**Attending Members**

Stephen Bell (FA)  
Sandra Smith (FA)  
Robert Taylor (SA)  
Jeana Eriksen (SA)  
Kilolo Brodie (FA)  
Andrea Vergne (FA)  
(partial)

**Members Absent**

None

**Others Attending** (continued)

Aaron Carruthers  
Scarlett vonThenen  
David Grady  
Sarah May  
Sheli Wright  
Dena Hernandez  
Sheraden Nicholau  
Yolanda Cruz  
Jacqueline Nguyen (FA)

**1. CALL TO ORDER**

Chairperson Stephen Bell (FA) called the meeting to order at 10:11am.

**2. ESTABLISH QUORUM**

A quorum was established.

**3. WELCOME/INTRODUCTIONS**

Members and others introduced themselves as indicated.

**4. PUBLIC COMMENTS**

None

**5. APPROVAL OF THE JANUARY 30, 2018 MEETING MINUTES**

Grammatical correction to item 13 of the January 30, 2018 minutes.

It was moved/seconded (Smith [FA]/Vergne [FA]) and carried to approve the January 30, 2018 meeting minutes as amended. (For: Bell, Smith, Brodie, Vergne; Abstention: Taylor; Absent for vote: Eriksen)

## 6. **DEMOGRAPHIC MAP**

Executive Director Aaron Carruthers reviewed a map showing the current demographic makeup of the Council. Discussion ensued about how to increase Hispanic/Latino membership on the Council. Committee members discussed that the Council has made great progress over the years in recruiting individuals that represent the diversity of the State and that everyone should continue to actively recruit quality individuals, including those from rural areas, to ensure adequate representation from all ethnicities/disabilities. Committee members also identified that the current application process requesting race/ethnicity information may force multiracial individuals into solely selecting one category that is not truly representative of their ethnic identity.

## 7. **APPOINTMENT AND VACANCIES TRACKING FORM**

Executive Director Carruthers presented the current Appointment and Vacancies Tracking Form to the Committee. The committee will reconvene by the end of the year to address expected vacancies and reappointments.

Executive Director Carruthers also provided clarification on the non-governmental agency position.

## 8. **REVIEW RECRUITMENT FLYER**

Executive Director Carruthers presented the Council's recruitment flyer to the Committee. Committee members identified ways to improve the current recruitment flyer, including, but not limited to adding pictures and biographies, streamlining verbiage used on the flyer, adding self-determination advisory committee language and application link, etc. Some of these tasks will be handled by the public information officer (pending hiring).

## 9. **REVIEW MEMBERSHIP APPLICATION PROCESS**

Executive Director Carruthers presented the Council's membership application process of Council and RAC applications and Self-Determination Advisory Committee applications that breaks down the tasks involved and process when an application is received. It was also discussed that applicants can also apply directly through the Governor's Office as well and when the latter happens, it bypasses the Membership

Committee's ability to interview and get to know the potential candidate. The Committee accepted the process as written.

#### 10. **REVIEW DRAFT POLICY FOR ROTATION OF SERVICE**

Executive Director Carruthers presented a detail sheet to members regarding Council member rotation of service that outlined various options on how the Committee could address this.

It was moved/seconded (Smith [FA]/Taylor [SA]) and carried to move option 1 to the Administrative Committee, allowing former Council members to be appointed to their local RAC/SDAC immediately after expiring off the Council provided that the member applies and is appointed by the Membership Committee. (For: Bell, Smith, Taylor, Brodie, Vergne, Taylor; Absent for vote: Eriksen)

This recommendation to adopt this policy and amend the RAC Policy Questions will move to the Administrative Committee for consideration.

#### 11. **REVIEW OF COUNCIL APPLICATIONS**

Committee members reviewed applications starting at 214 through application 357. After a thorough review of the applications, the Committee will take the following action:

Interview applicants: 254, 255, 283, 295, 318, 319, 332, 333, 335, 339, 340, 342, 348, 351.

The Committee requested staff find out answers to some clarifying questions they had for the following applications prior to scheduling an interview: 238, 252, 260, 264, 266, 274, 315, 321.

The following committee members voted in favor of the motion: For: Bell, Smith, Taylor, Brodie, Taylor; Absent for vote: Eriksen, Vergne.

#### 12. **RAC ROSTER**

Orange County Regional Manager, Scarlett K. vonThenen, presented the current RAC Roster to the Committee.

### 13. REVIEW RAC APPLICATIONS

The Committee reviewed applications for the following Regional Advisory Committees: North Coast, North State, Sacramento, Bay Area, Central Coast, Sequoia, Los Angeles, and San Bernardino.

It was moved/seconded (Smith [FA]/Taylor [SA]) and carried to appoint applicant number 325, 347 to the North Coast Regional Advisory Committee. (Unanimous)

It was moved/seconded (Smith [FA]/Taylor [SA]) and carried to appoint applicant number 330, 341 to the North State Regional Advisory Committee. (Unanimous)

It was moved/seconded (Smith [FA]/Taylor [SA]) and carried to appoint applicant number 268, 334 to the Sacramento Regional Advisory Committee. (Unanimous)

It was moved/seconded (Smith [FA]/Brodie [FA]) and carried to appoint applicant number 288, 319, 321, 345, 346 to the Bay Area Regional Advisory Committee. (Unanimous)

It was moved/seconded (Smith [FA]/Taylor [SA]) and carried to appoint applicant number 350, 352 to the Central Coast Regional Advisory Committee. (Unanimous)

It was moved/seconded (Smith [FA]/Taylor [SA]) and carried to appoint applicant number 336, 354, 355 to the Sequoia Regional Advisory Committee. (Unanimous)

It was moved/seconded (Smith [FA]/Taylor [SA]) and carried to appoint applicant number 342 to the Los Angeles Regional Advisory Committee. (Unanimous)

It was moved/seconded (Smith [FA]/Taylor [SA]) and carried to appoint applicant number 318, 324, 344 to the San Bernardino Regional Advisory Committee. (Unanimous)

14. **REVIEW LOCAL SELF-DETERMINATION ADVISORY COMMITTEE APPLICATIONS (SDAC)**

The Committee acted to fill two SDAC vacancies, one in the North State and one in the Central Coast catchment areas.

It was moved/seconded (Smith [FA]/Taylor [SA]) and carried to appoint applicant number 31 to the San Andreas Regional Center SDAC.

(Unanimous)

It was moved/seconded (Smith [FA]/Taylor [SA]) and carried to appoint applicant number 30 to the Far Northern Regional Center SDAC.

(Unanimous)

15. **ADJOURNMENT**

Meeting at adjourned at 3:01 PM.