

State Council on Developmental Disabilities

Council Budget
July 1, 2018- June 30, 2019



Explanation of Terms

- Expenditure – Items bought and paid for within a fiscal year
- Calendar Year – January 1 thru December 31
- State Fiscal Year – July 1 thru June 30
- Federal Fiscal Year – October 1 thru September 30th



What is a Budget?

- It's a spending plan
- An itemized summary of likely income and expenses for a given period
 - Basic State Grant (Federal Funds)
 - Quality Assessment (State Contract)
 - Clients' Rights Advocates/Volunteer Advocacy Services (State Contract)



The Budget Process

- January - The Governor releases a proposed budget
- February - Staff drafts budget for Council's review
- March - Administrative Committee and Executive Committee review and approve/revise proposed budget for Council review
- March - Full Council review of proposed budget
- May - Full Council adopt budget
- July-Budget goes into effect



Governor's Proposed Budget

- Legislature and Governor must adopt and enact a budget by June 30, 2018
- SCDD's budget is funded by the federal government through September 2018



Great News!

- In March, Congress and the President approved a \$3 million dollar increase for DD Councils in the Federal Budget.
- SCDD received a \$971,819 increase to our FY 17/18 Federal grant award!
- This increases the FY 17/18 Federal funds budget to \$7,499,029!
- This increase eliminates the FY 18/19 structural deficit!

2018-19 Budget Pressures

Much of the increase will be needed for mandatory cost increases and prior expenses, placing continued emphasis on achieving cost efficiencies:

| | |
|-------------------------------------|------------------|
| ➤ Increase in Costs for Personnel | \$371,569 |
| ➤ Prior Costs for OE&E | <u>\$133,000</u> |
| Total FY 18-19 Cost Increase | \$504,569 |
| Projected FY 18/19 Balance | \$234,000 |



2019-20 Budget Pressures

| | |
|-------------------------------------|------------------|
| ➤ Projected FY 18/19 Surplus | \$234,000 |
| ➤ Increase in Costs for Personnel | \$239,062 |
| ➤ Increase in Costs for OE&E | <u>\$ 0*</u> |
| Total FY 19/20 Cost Increase | \$239,062 |
| Projected FY 19/20 Balance | (\$5,062) |

* Implementation of Structural Deficit reductions approved In November 2017



2018-19 Proposed Budget

| Categories | Basic State Grant (BSG) | Clients' Rights Advocates/ Volunteer | Quality Assessment | TOTAL |
|---|-------------------------|--------------------------------------|---------------------|----------------------|
| | Federal Grants | State Grants | State Grants | |
| 1. Personal Services: | | | | |
| Net Salaries & Wages | \$ 3,413,000 | \$ 927,000 | \$ 1,340,000 | \$ 5,680,000 |
| Temporary Help / Honorarium | \$ 66,000 | \$ - | \$ - | \$ 66,000 |
| Worker's Compensation | \$ 55,000 | \$ 5,000 | \$ 3,000 | \$ 63,000 |
| Staff Benefits | \$ 1,851,000 | \$ 441,000 | \$ 648,000 | \$ 2,940,000 |
| Total Personnel Services | \$ 5,385,000 | \$ 1,373,000 | \$ 1,991,000 | \$ 8,749,000 |
| 2. Operating Expense and Equipment: | | | | |
| General Expense | \$ 50,000 | \$ 75,000 | \$ 36,000 | \$ 161,000 |
| Printing | \$ 45,000 | \$ 9,000 | \$ 170,000 | \$ 224,000 |
| Communications | \$ 40,000 | \$ 25,000 | \$ 10,000 | \$ 75,000 |
| Postage | \$ 20,000 | \$ 14,000 | \$ 251,000 | \$ 285,000 |
| Travel-in-State : | \$ 335,000 | \$ 64,000 | \$ 60,000 | \$ 459,000 |
| Out-of-State Travel | \$ 20,000 | \$ - | \$ - | \$ 20,000 |
| Training (Tuition and Registration) | \$ 10,000 | \$ 15,000 | \$ 3,000 | \$ 28,000 |
| Facilities Operations (Rent) | \$ 583,000 | \$ 24,000 | \$ 245,000 | \$ 852,000 |
| Utilities | \$ 6,000 | \$ - | \$ 2,000 | \$ 8,000 |
| Interdepartmental Services: | \$ 411,000 | \$ 134,000 | \$ 156,000 | \$ 701,000 |
| External Contract Services | \$ 75,000 | \$ 3,000 | \$ 3,000 | \$ 81,000 |
| Data Processing (Software, licenses, etc.) | \$ 15,000 | \$ 18,000 | \$ 10,000 | \$ 43,000 |
| Statewide Cost Allocation Plan (SWCAP) | \$ 25,000 | \$ - | \$ - | \$ 25,000 |
| Other Items of Expense | \$ 5,000 | \$ 91,000 | \$ 85,000 | \$ 181,000 |
| Total Operating Expense and Equipment | \$ 1,640,000 | \$ 472,000 | \$ 1,031,000 | \$ 3,143,000 |
| 3. Community Grants | \$ 240,000 | \$ - | \$ - | \$ 240,000 |
| 4. Total Council Budget (1 + 2 + 3) | \$ 7,265,000 | \$ 1,845,000 | \$ 3,022,000 | \$ 12,132,000 |
| 5. Total Basic State Grant Award | \$ 7,499,029 | | | |
| 6. Difference between Council Budget and Basic State Grant Award | \$ 234,000 | | | |
| 7. Prior Year's Unexpended BSG Savings | \$ 1,488,000 | | | |

Proposed Itemized 18-19 Budget

Salaries & Benefits
\$8,749,000



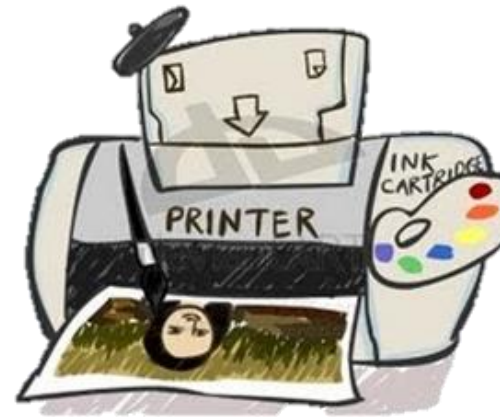
General Expense
\$161,000

(Subscriptions, dues, office supplies, registration fees)

Proposed Itemized 18-19 Budget

Printing
\$224,000

(Pamphlets, brochures, photocopier expenses)



Communications
\$75,000

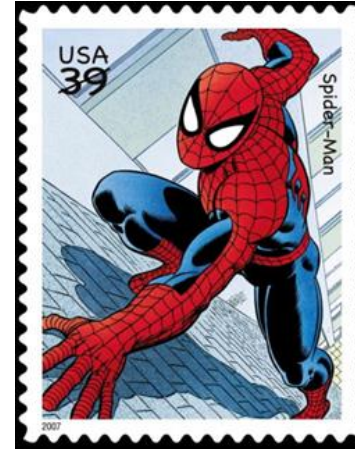
(Telephone, fax machines, # 800, teleconferences, cell phones, other communications expenditures)



Proposed Itemized 18-19 Budget

Postage
\$285,000

(All postage, postage meter-includes courier, bulk mail, FedEx and other overnight charges)



Travel:

In-State

\$459,000

Out-of-State

\$20,000

(Mileage reimbursement for Council members; Administrative Coordinator; routine conferences; per diems, airfares)



Proposed Itemized 18-19 Budget

Training
\$28,000



Facilities Operations
(Rent)
\$852,000



Proposed Itemized 18-19 Budget

Utilities
\$8,000



Inter-departmental
Services
\$701,000

Contracts with Dept. of Social Services, Office of Technology, CalHR, Dept. of General Services etc.

Proposed Itemized 18-19 Budget



External Contracts

(Control agency fees, website support, janitorial services, water delivery, business supplies contracts, etc.)

\$81,000

Data Processing

(PC leases, netbooks, supplies, software licenses, etc.)

\$43,000



Proposed Itemized 18-19 Budget

Statewide Cost Allocation Plan (SWCAP)

Represents General Fund recoveries of statewide general administrative costs (i.e., indirect costs incurred by central service agencies) from federal funding sources Statewide Cost Allocation Plan (SWCAP), like Pro Rata, apportions central services costs to state departments.

\$25,000



Other Items of Expense

(Misc. client services charge, fees, penalties, facilitation stipends, etc.)

\$181,000



Total 2018-19 Council Budget

Basic State Grant (BSG) \$7,265,000
Federal Funds

Quality Assessment (QA) \$3,022,000
State Contract

Client's Rights Advocates \$1,845,000
Volunteer Advocacy(CRA/VAS)
State Contract

Total Council Budget \$12,132,000



Discussion

Questions?

