

March 22, 2018

Dogs R Us
555 Doggie Lane
Sacramento, CA 95843

Dear Ms. Doe,

As a personable, service-oriented, and efficient professional with five years of excellent experience in dog grooming and hygiene with Pet World, I am prepared to significantly contribute to your establishment's goals and objectives as your next Dog Groomer Apprentice.

My background includes performing a range of grooming services for animals while maintaining a sharp focus on customer service excellence to encourage repeat business. Throughout my experience, I have honed my skills in hands-on animal care and support, customer education, and scheduling coordination. In addition, I excel at prioritizing tasks, collaborating with peers, and encouraging effective communication while showing a solid commitment to grooming excellence.

Highlights of my experience include:

- Performing a wide range of grooming duties such as cutting hair, bathing, nail trimming, coat drying and fluffing, ear cleaning, and brushing coats.
- Extensive knowledge of canine breed standards and their appropriate grooming styles.
- Consulting directly with dog owners regarding grooming needs, behavioral tendencies, and health conditions.
- Leveraging my love for, and understanding of, canines to effectively calm nervous or anxious dogs and handle unpredictable situations.
- Forging trusting relationships with clients and maintained consistently booked grooming schedule; specifically requested by name by customers due to outstanding performance and superior interpersonal abilities.

Due to my love of animals, my skills in dog grooming and care, along with my dynamic collaborative abilities and my positive attitude and work ethic, I am confident my additional qualifications will readily translate to your environment at *Dogs R Us*. The chance to offer more insight into my qualifications would be appreciated.

Thank you for your consideration, and I look forward to speaking with you soon.

Sincerely,

Scooby Due