



# Dogs Are Us

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An Equal Opportunity Employer

***Starting Salary - \$15.00 hour***

***Issue Date – March 9, 2018 – Final Date to Apply April 15, 2018***

***The Position: Dog Groomer Apprentice/Appointment Scheduler***

“Dogs Are Us” is looking for an energetic, enthusiastic person who loves canines to join our team as a dog groomer. The candidate must love dogs and working with the public. We are looking for a self-starter with great communication skills and a love for a variety of canines. This position will deal with the public, and also serve as the appointment scheduler.

Essential Duties:

- Greet and assist canines and their families with reservation check-in.
- Able to trim and style canine fur under the supervision of an experienced groomer.
- Perform grooming skills such as bathing, coat drying, haircutting, nail clipping, ear cleaning, and canine handling.
- Explain grooming policy and procedures to customers.
- Knowledge of grooming needs, and behavioral tendencies.
- Able to schedule grooming appointments.
- Maintain inventory of grooming items, products.
- Cashiering, able to process transactions for payment of services rendered

**Minimum Qualifications:**

Eligible candidates must have a high school diploma or the equivalent.

**Desirable Qualifications:**

Must have good customer services skills, be able to multi-task, able to collaborate with peers, commitment to excellence.

**Physical Demands Working Conditions:**

Working conditions typically involve walking, bending, and stooping; and lifting and carrying canines weighing up to 30 to 50 pounds. Employees must be able to stand for long durations up to 4 hours a day. Able to get wet at times, sustain loud noise from blow dryer. Employees are required to work weekends and night shifts.

**How to Apply:**

Please send a cover letter and resume to the hiring manager Jane Doe at 555 Doggie Lane, Sacramento, CA 95843 no later than April 15, 2018.

**Reasonable Accommodation:**

Please direct requests for Reasonable Accommodations to the interview scheduler at the time the interview is being scheduled..