

Reasonable Accommodations

- Over 3 weeks ago I requested a reasonable accommodation for this meeting. I requested that you find a local meeting space, so us special needs families and self-advocates could participate, or allow us to call in and participate or put us early on the agenda. You did nothing to support us. It took 3 days before this meeting to give us an answer to not honor our request. Even though you knew over a week ago you left us in a position to not be able to participate without a reason why. Self-Advocates from Day Programs wanted to come & they couldn't due to transportation and staffing issues. They were shut out of participating. Our PEP group can't stay to participate either because you put us last on the agenda. We told you we had to pick up kids from school. According to Bagley-Keene, "You are not prohibited from holding a meeting by teleconference for the benefit of the public." You chose not to provide a teleconference site that would have been a benefit for the public. There is nothing that prohibits a location where only the public is connected to the teleconference meeting.
- The interesting point that you put in the email is that you looked at a number of ways to accommodate our request, being that no accommodation was made, I am assuming you didn't find a way. My concern is this: I offered to assist you finding a location and never got a call. Assemblyman Jim Frazier's office was willing to assist and never got a call. Our local SCDD office in Vallejo, which is a teleconference site, could have been used but you didn't allow it. So, what were your efforts? Obviously, a call-in number wasn't provided and we were not made 1<sup>st</sup> on the agenda. So, if you looked for over 3 weeks to accommodate us, what do you think will happen if our local office SCDD office closes? Same thing will happen. We will never be able to find a meeting or training space.
- You said we were going to have an opportunity once the decision was made, but the greatest opportunity is during the decision-making process. You are saying our voices are not important.
- At the last meeting in October Aaron made a comment that "He could make these decisions administratively vs going to the committees or boards." So why are we even here? Do you even care? By not working with us on the accommodations, it seems like you are just going through the motions to avoid the public backlash of people saying what kind of agency that is designed to provide the tools and training for people to get involved, don't let the people get involved. You had no intention on honoring the reasonable accommodation request. After all the agenda was posted last week on the 20<sup>th</sup> on which you would have had to have a teleconference location identified. Yet you waited until 3 days ago to tell us you were unsuccessful in finding a meeting place.

- Thank you for this opportunity to provide public comment on behalf of the entire Solano county community, esp. those who were not allowed to be here!

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## AUDIT REQUEST

On your email dated September 1<sup>st</sup>, you stated that the State Council has a structural deficit. In the same email, you say that the current federal deficit is roughly \$750,000 but ONLY if all your positions are filled.

Then you go on to say in the very same email that you have approximately \$1.2 million in UNEXPENDED funds that provides you with a sizable budget cushion and that you achieve on-going cost savings from vacant positions.

Help me understand,

1. How do you have a surplus and a deficit at the same time?
2. Why would the State Council hire and fill positions if that will cause you to be in a deficit?
3. And in your email, you say that filling the vacancies will cause a \$750,000 deficit but on the Basic State Grant (BSG) vacancy listing vacancies only total \$600,000? Where is the other \$150,000 in deficit coming from and why isn't this information broken down for the public information?

Because us parents couldn't make sense of the numbers, we went back to look over some information and we have noticed several FISCAL issues of concern that we'd like to bring to the attention of the Council.

1. From Sept. 11<sup>th</sup> through Oct. 2<sup>nd</sup>, not even 1 month, we were able to locate at least SIX budget or fiscal sheets that are part of public record and no 2 sheets look alike.

2. This concerned us so we kept looking and we found last year that the State Council had the exact same budget problems last year.

1. The deficit was \$700,000

2. Based on the recommendations, \$733,000 was saved by closing an office and eliminating positions, the same thing the Council is being asked to do again!

3. The concerns we have as the public is that the last year when the fiscal issues were being addressed:

A. The Director said numbers changed due to the end of year payouts and we won't be in the red next year.

B. And at the same time, the Budget Officer said that line items weren't reflective of expenses so monies were being used from personnel services to cover the cost and that the Council actually spends more on travel than is reflected in the budget & that the travel is a target area for savings.

So essentially the Council is robbing Peter to pay Paul and trying to do it at the cost of eliminating community services and offices. Without having a full line item expenditure report that details exactly where & how the money is being spent, it would be ill responsible of the Council to approve drastic cost saving measures that is based on faulty information.

Furthermore, it should be noted that the Expenditure Report dated October 2<sup>nd</sup> and highlighted expenses through the end of the CA State fiscal cycle, indicated a Basic State Grant deficit of \$-25,669. The Expenditure Report dated November 17<sup>th</sup> and highlighted expenses through the end of the federal fiscal cycle indicated a Basic State Grant savings of \$209, 731. Where is this deficit coming from if we are saving over 200k?

It is the opinion of PEP that there is no actual budget deficit and there hasn't been one at least in the past 3 years. In fact, according to the public data Fiscal Year 2015 saved \$350,518; Fiscal Year 2016 saved \$503,046 which is a combined savings of \$853,564. But again, according to the Directors email on Sept. 1<sup>st</sup>, there is \$1.2 million in savings so we can assume that Fiscal Year 2017 saved \$346, 436 (subtracted 1.2 mil from \$853,564)? Because of all these questions and discrepancies, at this time, on behalf of the public, PEP would like to respectfully request that the State Council completes a Full Fiscal Audit on the agency. Also, PEP would like to inform the Council that we are also requesting an audit with the State Auditor Agency.

And by the way, are you aware that according to Bagley-Keene Open Meeting Act 11130.7 – any member who attends a meeting where a member intends to deprive the public of information to which the member knows or has reason to know the public is entitled, is guilty of a misdemeanor. That includes ALL Fiscal Disclosures.

Thank you for your time.

Lisa Hooks and the SCDD Office out of Vallejo have been an important advocate for families of Solano County and the surrounding areas; myself included. Being a stepmom to a teen is difficult in and of itself, but also having that same teen also have a special need is a big challenge. There isn't a huge base of help you can get and it becomes smaller when you are considered middle-class and can afford this teens needs. There is more than money that comes into play...emotional, physical and marriage support just to name a few are needed.

For myself and my husband, we had no idea where to turn for my stepson that has not only Autism, but who is ADHD and ODD (which is Oppositional Defiance Disorder). He has had some major legal issues and I didn't know even the questions I should ask. Due to Special Needs families that are friends of mine and the trainings that have been with Lisa Hooks and the SCDD office in Vallejo, we were able to focus and meet the needs for our son.

It is very frustrating and scary to hear that these services that Lisa Hooks and SCDD office provide are being removed from this area. It will be a determinant to the community as a whole and our special needs families specifically to see this go away. Please reconsider what is needed and keep this office in Vallejo. Thank you very much for your time.

Sincerely,

Janna Zucker

Hi my name is Ellen Sweigert and I'm a self-advocate for the Regional Advisory Committee representing Napa County. I'm here today to appeal to you to keep open the State Council on Developmental Disabilities office in Vallejo open also to let you know what terrific work Lisa Hooks has done in that office. Ms. Hooks has been providing support to self-advocates, family advocates, and professionals in the field of advocacy. The Vallejo office serves not only Solano, Sonoma but Napa County too. Ms. Hooks provides opportunities for training, a source of information and support for the disability community and is a great resource for all. Ms. Hooks is a great person who respects the work of self-advocates and the special needs community.

Moving Ms. Hooks to Ukiah would leave our communities without a representation for 88.65 miles one way. How often will we have meetings or access to local resources with an office in Ukiah? We must keep our local office so that we may continue to have Lisa Hooks hold her trainings, attend RAC meetings, represent State Council on Developmental Disabilities with an office in Vallejo and attend to other needs of our disability community. I assure you the \$100,000 dollars saved by closing the Vallejo office will not help our communities or save money.

How does a satellite office make the disability community feel? My answer to you is why depend on a satellite office when we already have a regional office in Vallejo. You have the power to say "no" to this closure and tell your children that you kept this Regional office open to provide services and knowledge for all of us not just the disability community. You have the power to make a difference in our lives a satellite office can't make such a big impact on us like a regional office in Vallejo can. It tells us you care and are listening to the disability community by keeping the Vallejo office open.

Thank you for your review of this matter.

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Hi my name is Logan Rogers-Carpentier  
I have Autism. The Vallejo  
SDCC Office has helped  
my mom and Dad learn  
How they can help my sister  
and I to be included in  
our community. By helping  
my mom and dad they are  
not scared and worried  
anymore. They know no matter  
what Lisa is, literally there with just

② A phone call, she knows a lot of information  
Please keep Lisa local at the  
Vallejo office! I don't want  
my mom and dad to be afraid  
again.

Thank you for your time this  
morning!

To Whom It May Concern:

I recognize that life isn't easy and the struggle builds character. But man, sometimes just when my fingers are about to grab the life preserver to save us from drowning; someone yanks the rope, flinging it just out of reach. I am trying really hard to provide for my family while being a student, wife, mentor, guardian and a mom to 5 children. Pay bills, you know, be the everyday superwoman special needs mom, but seriously life?! I am so close to everything being downhill coasting from here on out, but it seems we have reached one last impasse.

I have been given notice that our lifeline is on the chopping block. The local SCDD office has been an invaluable representation of knowledge and trainings. It has been here to help families like mine navigate through uncharted territory between agencies by decoding terminology to common language.

My name is Jennifer Carpentier. I am an adult on the Autism Spectrum. I have a specific learning disability called Dyslexia and a moderate anxiety and panic disorder. I am a mother to 4 children with complex medical issues and varying disabilities from mild to severe. I am additionally a guardian to my aunt who has significant developmental delays.

When I am frustrated to the point of tears, needing a translator, I am able to call and receive knowledge support to help translate language services and qualifications for different programs. Lisa Hooks at the SCDD has been able to bridge the knowledge and information to be able to be understood by virtually anyone. This office is available to and present for all special needs. We need this level of support in our community. With this office possibly being relocated to Ukiah, this will have a devastating effect on our community. The local resources that are currently provided for Solano County is the Matrix, which is located in Navato. Matrix had an office in Fairfield, but it was closed due to budget deficits as well.

Without the Vallejo office, my family life preserver will be just out of reach. We will ultimately drown. Once again, I want to scream and cry trying once again, to decipher an agency language to be able to have a conversation. Since Screaming and crying is not an option, I will not be too proud to ask for help; can you help us PLEASE?! Thank you for your time in hearing our plea.

Best regards, barely floating.

Jennifer Carpentier

To whom It may concern: I am a parent of PEP support group and have 2 children with autism, I planned on attending the meeting on November 30 it was brought to my attention that I could not attend due to the disadvantage that the council provided in time of meeting and not allowing remote teleconference. This causes a huge hardship we have children with needs that need to be picked up and we need to stay nearby. I feel that this disadvantage in accommodation is not acceptable and that we cannot appropriately express ourselves and participate in this meeting. I would like this written concern to be considered in this meeting by the council. Sincerely Lucia Bogacki

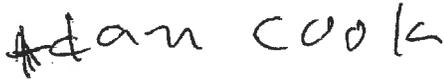
October 26, 2017

Dear State Council on Developmental Disabilities,

My name is Adam Cook and I work at cleaning the state council office in Vallejo every Thursday. If the office gets moved to Ukiah then I will lose my job. I rely on that money and it is important to me that the office stays in Vallejo.

Lisa Hooks has been very helpful to me and I would like to see her stay in Vallejo so that I can more easily get the help I need from her, as well as keep my current employment.

Sincerely,

A handwritten signature in black ink that reads "Adam Cook". The letters are written in a cursive, slightly slanted style.

Adam Cook



**ADMINISTRATIVE COMMITTEE  
NOTICE/AGENDA**

Posted at [www.scdd.ca.gov](http://www.scdd.ca.gov)

packet 1  
page 2 notes

**THE PUBLIC MAY LISTEN IN BY CALLING: 1-800-839-9416**  
**PARTICIPANT CODE: 2982825**

**DATE:** Monday, April 4, 2016

**TIME:** 1:30 p.m. – 3:30 p.m.

**LOCATION:** State Council on Developmental Disabilities  
1507 21<sup>st</sup> Street, Suite 210  
Sacramento, CA 95811



**TELECONFERENCE SITE:**  
North Bay Regional Office  
236 Georgia Street, Suite 201  
Vallejo, CA 94590

*Pursuant to Government code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in this meeting should contact Robin Maitino at (916) 322-8481 or email [robin.maitino@scdd.ca.gov](mailto:robin.maitino@scdd.ca.gov). Requests must be received by 5:00 pm on August 25, 2015*

**AGENDA**

**Page**

- |                          |         |
|--------------------------|---------|
| 1. CALL TO ORDER         | C. Nutt |
| 2. ESTABLISH QUORUM      | C. Nutt |
| 3. WELCOME/INTRODUCTIONS | C. Nutt |

**DRAFT**

**Administrative Committee Meeting Minutes  
January 26, 2016**

**Attending Members**

Charles Harmon-Nutt (SA)  
Eric Gelber  
Ning Yang (SA)  
Sandra Smith (FA)

**Members Absent**

Kris Kent  
Max Duley (FA)

**Others Attending**

Aaron Carruthers  
David Grady  
Gabriel Rogin  
Lynn Cach  
Natalie Bocanegra  
Robin Maitino

**1. Call to Order**

Chairperson Charles Harmon-Nutt (SA) called the meeting to order at 1:05 p.m.

**2. Establishment of Quorum**

A quorum was present.

**3. Welcome and Introductions**

Members and others introduced themselves.

**4. Public Comments**

Committee member Sandra Smith (SA) provided a report of the items discussed at the January 26<sup>th</sup> SCDD Sacramento Regional Advisory Committee meeting.

**5. Approval of the September 1, 2015 Minutes**

It was moved/seconded (Smith [FA]/Yang [SA]) and carried to approve the September 1, 2015 minutes as presented. (For: Smith (FA), Yang (SA). Abstain: Gelber; Harmon-Nutt.)

**6. Monthly Budget Projections**

Executive Director Aaron Carruthers provided an overview of the November and December monthly budget expenditures for fiscal year 2015-16. Director Carruthers explained that the difference in the totals reported in December's expenditures versus November's is due to end of year payouts from inherited obligations.

payouts

700,000 deficit  
saved 733,500

**7. Structural Deficit Recommendations**

On November 19, 2015, the Structural Deficit Workgroup met with the task of identifying cost savings to address the Council's \$700,000 deficit in the Basic State Grant. The Workgroup reviewed the following information during discussions: 1) the Executive Director's e-mail to staff soliciting input from all SCDD staff for recommended cost savings ideas; 2) the on-line survey questions; 3) a summary of SCDD staff's responses to that survey; 4) the objectives and values for which the Structural Deficit Workgroup worked by; and 5) budget details for headquarters and all 13 regional offices.

Chief Deputy Director (A) Gabriel Rogin presented the Committee with the ten (10) recommendations that resulted from that workgroup meeting, they are:

- (1) Eliminate the vacant CPS II position in the Orange County Office.
- (2) Eliminate the vacant CPS II position in the Bay Area Office.
- (3) Eliminate the MTARS Committee.
- (4) Limit LPPC to 6 face-to-face meetings per year.
- (5) Limit Employment-First Committee to statutorily-required members.
- (6) Limit Executive Committee to 5 face-to-face meetings per year.
- (7) Co-Locate SCDD Headquarters with the Sacramento Office.
- (8) Eliminate the Central Coast Office and expand the geographic area of the Silicon Valley/Monterey Bay Office.
- (9) Eliminate the Legislative Specialist position at SCDD Headquarters.
- (10) Eliminate the OT position at the North State Office.

Chief Deputy Rogin went on to state that if adopted, these recommendations would achieve an estimated total cost savings of \$733,500.

Committee members discussed each recommendation at length taking into consideration the pros and cons of each one. After careful consideration the following actions were taken.

It was moved/seconded (Harmon-Nutt [SA]/Yang [SA]) and carried to approve recommendations 1 through 7 as well as 9 through 10 and to forward these recommendations to the Executive Committee for further action. (Unanimous: Smith (FA); Yang (SA); Gelber; and Harmon-Nutt.)

It was moved/seconded (Smith [FA]/Harmon-Nutt [SA]) and carried to solicit the additional information listed below from staff for recommendation 8 and bring to the Executive Committee for consideration. (Unanimous: Smith (FA); Yang (SA); Gelber; and Harmon-Nutt.)

Additional Information Requested

- 1) How long has the Central Coast Office been vacant?
- 2) What are the needs of the population in the Central Coast region?
- 3) How often do people access the Central Coast Office in-person vs. by phone or email?
- 4) Which Area Boards were the Central Coast Office and Silicon Valley-Monterey Bay Office before they became SCDD regional offices?
- 5) How were the original Area Board regions determined?
- 6) If we decide to have a small satellite office in the Central Coast region, what would be the impact on the structural deficit recommendations?

Not listening All  
Live Hems

**8. FY 2016-17 Budget**

Budget Officer, Lynn Cach presented the proposed FY 2016-17 SCDD budget to Committee members for review. Ms. Cach provided an explanation on why there were several line items with no funds allocated to them in the "Basic State Grant" column, stating that staff vacancies were covering the costs for those line items until such time that the Council is able to capture cost savings by implementing some or all of the structural deficit recommendations. Committee members appreciated the explanation and referred the proposed budget to the Executive Committee for action before going on to the full Council for consideration.

**9. Adjournment**

The meeting was adjourned at 3:00 p.m.

February Report  
Expenditures through  
**February-16**

**FEDERAL GRANT (BSG)**  
Based on Federal Fiscal Year

	<b>Annual Grant Award</b>	<b>Monthly Expenditure</b>	<b>Year-To-Date Expenditure</b>	<b>Balance</b>	<b>Projected Y E Surplus/Deficit</b>
<b>Personal Services &amp; Benefits</b>	\$ 5,374,900	\$ 369,329	\$ 2,112,535	\$ 3,262,365	\$ 127,007
<b>Operating Expenses</b>	\$ 1,168,480	\$ 97,059	\$ 618,493	\$ 549,987	\$ -438,377
<b>Grants / Special Items</b>	\$ -	\$ -	\$ -	\$ -	\$ -260,000
<b>Total</b>	\$ 6,543,380	\$ 466,388	\$ 2,731,028	\$ 3,812,352	\$ -571,370

**QUALITY ASSESSMENT (QA)**  
Based on State Fiscal Year

	<b>Annual Budget</b>	<b>Monthly Expenditure</b>	<b>Year-To-Date Expenditure</b>	<b>Balance</b>
<b>Personal Services &amp; Benefits</b>	\$ 1,743,876	\$ 143,273	\$ 1,100,085	\$ 643,791
<b>Operating Expenses</b>	\$ 892,234	\$ 34,394	\$ 418,703	\$ 473,531
<b>Total</b>	\$ 2,636,110	\$ 177,667	\$ 1,518,788	\$ 1,117,322

**CRA/VAS**  
Based on State Fiscal Year

	<b>Annual Budget</b>	<b>Monthly Expenditure</b>	<b>Year-To-Date Expenditure</b>	<b>Balance</b>
<b>Personal Services &amp; Benefits</b>	\$ 1,215,055	\$ 95,632	\$ 773,872	\$ 441,183
<b>Operating Expenses</b>	\$ 557,945	\$ 14,715	\$ 137,761	\$ 420,184
<b>Total</b>	\$ 1,773,000	\$ 110,347	\$ 911,633	\$ 861,367



State Council on Developmental Disabilities

website: [www.sccd.ca.gov](http://www.sccd.ca.gov) email: [council@sccd.ca.gov](mailto:council@sccd.ca.gov)

1507 21st Street, Suite 210  
Sacramento, CA 95811



STATE OF CALIFORNIA  
Edmund G. Brown Jr.  
Governor

(916) 322-8481  
(916) 443-4957 fax  
(916) 324-8420 TTY

March 21, 2016

Andrew Morris  
Office of the Commissioner  
Administration on Disabilities  
U.S. Department of Health and Human Services  
330 C Street S.W.  
Washington, D.C. 20201

Sent via email to [AIDDformula@acl.hhs.gov](mailto:AIDDformula@acl.hhs.gov)

Dear Mr. Morris:

The California State Council on Developmental Disabilities (SCDD) respectfully submits the following comments regarding the Notice of Guidance with respect to the New Funding Formula for State Councils on Developmental Disabilities and Protection and Advocacy Systems. As you are aware, SCDD is the council established in California under the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (DD Act) Section 125. SCDD undertakes advocacy, capacity, building, and system change activities in a multi-layered complex delivery system serving approximately 39 million Californians and 618,000 people with an intellectual and/or developmental disability.

SCDD applauds the Administration on Disabilities (AOD) efforts to clarify the funding formula. The current formula was last adjusted decades ago, uses unreliable data, and is so complicated that it largely cannot be validated. SCDD appreciates AOD's efforts to update and simplify the formula while creating transparency.

SCDD supports the formula as drafted for the following reasons.

The draft formula follows the DD Act intentions

The formula is concise, transparent, and consistent with Congressional intent to provide funds based on greatest need. The draft formula follows Congressional intent for population, need for services, and financial need.

*"The Council advocates, promotes & implements policies and practices that achieve self-determination, independence, productivity & inclusion in all aspects of community life for Californians with developmental disabilities and their families."*

Andrew Morris  
Page 2  
March 21, 2016

**The draft allocation selects the appropriate amount for the minimum allocation for states and territories**

It is important that small states and territories have a minimum allocation to execute the DD Act's mission throughout the country. The draft allocation strikes the right balance. California has 12.2% of the population and need, is a high poverty state, yet would likely receive 9.49% of the funding under the formula. An additional allocation to minimum needs states would dilute the DD Act priorities of population, needs for services, and financial need.

**The draft formula uses the correct data sources**

July census estimates, the National Health Interview Survey on Disability prevalence rate of 1.58% and poverty and unemployment counts are reliable and verifiable. These sound data sources increase the validity of the formula.

SCDD appreciates the work of the formula workgroup for creating a sound draft formula. 63% of states and territories are largely unaffected by this formula, showing the draft strikes the right balance of correcting inequities without over adjusting more than what needs to be addressed.

Thank you for the opportunity to provide comment on this proposed funding formula. SCDD urges you to support the formula as drafted.

Sincerely,



Dr. April Lopez  
Chairperson

# State Council on Developmental Disabilities

Allocation Based on the New AIDD Formula

## SCDD Budget with Reduction Impact

Structural Deficit	-\$700,000
Structural Deficit Reduction	\$733,000
<b>Total Structural Deficit</b>	<b>\$33,000</b>

## AIDD Fund Increase

New Formula Increase	\$380,000
<b>Total Funds Available</b>	<b>\$413,000</b>
Infrastructure Improvements	-\$59,000
<b>Net Funds Available</b>	<b>\$354,000</b>

## Cost-Savings Recommendation Reversal

Status quo on Employment First Membership	-\$20,000
No office consolidations	-\$334,000
<b>Total Reduction Impact</b>	<b>-\$354,000</b>

**State Council On Developmental Disabilities  
State Council Budgeted Base  
2016-17 Budget with Recommended Deficit Reduction Impact**

	<b>Fiscal Year 2016-17</b>			
	<b>Basic State Grant (BSG)</b>	<b>Clients' Rights Advocates/ Volunteer Advocacy</b>	<b>Quality Assessment</b>	<b>TOTAL</b>
	<b>Federal Funds</b>	<b>State Grants</b>	<b>State Grants</b>	
<b>1. Personal Services:</b>				
Net Salaries & Wages	\$ 3,325,000	\$ 821,000	\$ 1,183,000	\$ 5,329,000
Temporary Help / Honorarium	\$ 66,500	\$ -	\$ -	\$ 66,500
Staff Benefits	\$ 1,724,500	\$ 394,000	\$ 566,000	\$ 2,684,500
<b>Total Personnel Services</b>	<b>\$ 5,116,000</b>	<b>\$ 1,215,000</b>	<b>\$ 1,749,000</b>	<b>\$ 8,080,000</b>
<b>2. Operating Expense and Equipment:</b>				
General Expense	\$ 20,000	\$ 75,000	\$ 29,000	\$ 124,000
Printing	\$ 15,000	\$ 9,000	\$ 21,000	\$ 45,000
Communications	\$ 20,000	\$ 25,000	\$ 30,000	\$ 75,000
Postage	\$ 16,000	\$ 14,000	\$ 40,000	\$ 70,000
Travel-In-State :	\$ 80,000	\$ 64,000	\$ 50,000	\$ 194,000
Out-of-State Travel	\$ 5,000	\$ -	\$ -	\$ 5,000
Training ( Tuition and Registration)	\$ 8,000	\$ 15,000	\$ 1,000	\$ 22,000
Facilities Operations (Rent)	\$ 535,000	\$ 24,000	\$ 211,000	\$ 770,000
Utilities	\$ 8,000	\$ -	\$ 2,000	\$ 10,000
Interdepartmental Services:	\$ 411,000	\$ 134,000	\$ 155,000	\$ 700,000
External Contract Services	\$ 8,000	\$ 3,000	\$ 12,000	\$ 23,000
Data Processing ( Software, Supplies & Misc.)	\$ 3,000	\$ 18,000	\$ 95,000	\$ 116,000
Statewide Cost Allocation Plan (SWACAP)	\$ 25,000	\$ -	\$ -	\$ 25,000
Other Items of Expense	\$ 15,000	\$ 177,000	\$ 108,000	\$ 300,000
<b>Total Operating Expense and Equipment</b>	<b>\$ 1,167,000</b>	<b>\$ 558,000</b>	<b>\$ 754,000</b>	<b>\$ 2,479,000</b>
<b>3. Community Grants</b>	<b>\$ 260,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 260,000</b>
<b>4. Total Council Budget (1 + 2 + 3)</b>	<b>\$ 6,543,000</b>	<b>\$ 1,773,000</b>	<b>\$ 2,503,000</b>	<b>\$ 10,819,000</b>
<b>5. Total Basic State Grant Award</b>	<b>\$ 6,543,380</b>			



**ADMINISTRATIVE COMMITTEE  
NOTICE/AGENDA**

Posted at [www.scdd.ca.gov](http://www.scdd.ca.gov)

packet 2  
"In the red notes"  
10/2 2"

**THE PUBLIC MAY LISTEN IN BY CALLING: 1-800-839-9416**  
**PARTICIPANT CODE: 2982825**

**DATE:** Tuesday, March 7, 2017  
**TIME:** 1:00 p.m. – 4:00 p.m.  
**LOCATION:** State Council on Developmental Disabilities  
1507 21<sup>st</sup> Street, Suite 210  
Sacramento, CA 95811

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**AGENDA**

		<b><u>Page</u></b>
1.	<b>CALL TO ORDER</b>	C. Nutt
2.	<b>ESTABLISH QUORUM</b>	C. Nutt
3.	<b>WELCOME/INTRODUCTIONS</b>	C. Nutt
4.	<b>PUBLIC COMMENTS</b> <i>This item is for members of the public only to provide comments and/or present information to the Committee on matters <b>not</b> on the agenda. Each person will be afforded up to three minutes to speak. Written requests, if any, will be considered first.</i>	
<b>VOTE</b> 5.	<b>APPROVAL OF APR &amp; AUG 2016 MINUTES</b>	C. Nutt      3

For additional information regarding this agenda, please contact Robin Maitino, 1507 21<sup>st</sup> Street, Ste. 210, Sacramento, CA 95811, (916) 322-8481. Documents for an agenda item should be turned into SCDD no later than 12:00 p.m. the day before the meeting to give members time to review the material. The fax number is (916) 443-4957.

- |               |                                           |               |    |
|---------------|-------------------------------------------|---------------|----|
| <b>VOTE</b> ✓ | 6. <b>SCDD BUDGET</b>                     | A. Carruthers | 7  |
|               | A. Budget Pressures                       |               |    |
|               | B. Managing Budget Gap                    |               |    |
|               | C. Current Year Budget Projections        |               |    |
|               | D. Proposed FY 17-18 Budget               |               |    |
| <b>VOTE</b> ✓ | 7. <b>FACILITATION GUIDELINES AND PAY</b> | G. Rogin      | 11 |
| <b>VOTE</b> ✓ | 8. <b>BYLAW REVIEW</b>                    | A. Carruthers | 20 |
|               | 9. <b>ADJOURN</b>                         | C. Nutt       |    |

**DRAFT**  
**Administrative Committee Meeting Minutes**  
**April 4, 2016**

**Attending Members**

Charles Nutt (SA)  
Eric Gelber  
Ning Yang (SA)  
Sandra Smith (FA)  
Max Duley (FA)

**Members Absent**

Kris Kent

**Others Attending**

Aaron Carruthers  
Lynn Cach  
Gabriel Rogin

1. **Call to Order**

Committee Chair Charles Nutt (SA) called the meeting to order at 1:35 p.m.

2. **Establishment of Quorum**

A quorum was present.

3. **Welcome and Introductions**

Members and others introduced themselves.

4. **Public Comments**

None

5. **Approval of the January 26, 2016 Minutes**

It was moved/seconded (Smith [FA]/Yang [SA]) and carried to approve the January 26, 2016 minutes as presented. (For: Smith [FA], Yang [SA], Nutt [SA], Gelber. Abstain: Duley [FA])

6. **Monthly Budget Projections**

Executive Director Aaron Carruthers provided an overview of the monthly budget projections through February, 2016. He stated that we are still projecting a significant deficit in our federal grant (BSG). However, he noted that the federal fiscal year continues through September so there is still time to reduce the deficit.

7. **FY 2016-2017 Proposed Budget**

Budget Officer Lynn Cach presented the 2016-17 proposed budget. She stated that the budget reflects implementation of the structural deficit recommendations and an increase of \$79,000 from AIDD.

---

**Legend:**

SA = Self-Advocate  
FA = Family Advocate

Director Carruthers stated that it represents the Council spending the dollars that we receive. Committee Chair Nutt asked if SCDD is still "in the red" this year. Mr. Carruthers responded that we are but we won't be next year.

Ms. Cach added that we won't be "in the red" assuming that we meet our targets. She noted that we actually spend more on travel than is reflected in the proposed budget. The amount listed for travel is a target. Ms. Cach also noted the co-location of SCDD Headquarters with the Sacramento Regional Office is not reflected in the proposed budget, as it has not happened yet. The consolidation of the Central Coast Office is included.

Director Carruthers noted that this proposed budget will go to the full Council for approval.

#### 8. AIDD Funding Formula

Director Carruthers stated that AIDD's previous formula was created decades ago. The Council submitted comments on the planned changes to the formula. No one can remember how the current formula was devised. The new formula is clear and transparent. Based on the new formula, California would receive a 5.8% increase. We had hoped to receive confirmation of the new formula by April 1, 2016 but it hasn't happened yet.

The potential increase for California from the new formula confirms that AIDD has been underfunding California. DRC also thinks that the new formula is fair – it will impact them too. DRC and other stakeholders also submitted letters of support.

Ms. Cach stated that AIDD is updating their population data from 2014 to 2015 before the release the formula. Director Carruthers noted that 60% of the new formula is based on population data.

#### 9. Allocations based on the new formula

To be discussed at the next full Council meeting.

---

Legend:  
SA = Self-Advocate  
FA = Family Advocate

Won't be in  
the red and  
we don't list All

10. **Council Member Reimbursement Process**

Gabriel Rogin, SCDD's Acting Chief Deputy Director, updated the committee on the SCDD's reimbursement process for Council Members. Mr. Rogin suggested that all Council Members would benefit from an overview of the process. The Committee agreed and suggested that Mr. Rogin provide an update at a full Council meeting.

11. **Adjournment**

The meeting was adjourned at 2:11 p.m.

**DRAFT**  
**Administrative Committee Meeting Minutes**  
**August 15, 2016**

**Attending Members**

Charles Nutt (SA)  
Eric Gelber  
Ning Yang (SA)

**Members Absent**

Kris Kent  
Sandra Smith (FA)  
Max Duley (FA)

**Others Attending**

Aaron Carruthers  
Gabriel Rogin  
Robin Maitino  
Natalie Bocanegra

1. **Call to Order**

Committee Chair Charles Nutt (SA) called the meeting to order at 10:36 a.m.

2. **Establishment of Quorum**

A quorum was not present.

3. **Welcome and Introductions**

Members and others introduced themselves.

4. **Public Comments**

None

5. **Approval of the April 4, 2016 Minutes**

Due to lack of quorum this item has tabled.

6. **Workers' Compensation**

This item was tabled pending further research.

7. **Designated State Agency Annual Review**

Executive Director Aaron Carruthers provided an overview of the Designated State Agency's (DSA) review matrix covering the period of July 1, 2015 through June 30, 2016. Director Carruthers reported that the DSA met or exceeded expectations in all areas except personnel support and that DSS and SCDD were meeting to work through this.

8. **Adjournment**

The meeting was adjourned at 10:45 a.m.

---

Legend:

SA = Self-Advocate  
FA = Family Advocate

## SCDD Budget Pressures for FY 16-17

### Increase in Personal Service Cost:

3% GSI (Exempt & MGRS)	\$	67,504
5% GSI (Legal)	\$	6,026
Merit 5%	\$	40,085
Temp. Help & Honorarium	\$	27,680
Worker's Compensation Claim	\$	19,000
<b>Total</b>	\$	<b>160,295</b>

### Increase in Rent & Other Expenses:

Rent	\$	59,000
Other Expenses	\$	37,547
<b>Total</b>	\$	<b>96,547</b>

### Decrease in Grant Funding:

Prior Year	\$	6,543,380
Current Year	\$	6,480,165
<b>Difference</b>	\$	<b>63,215</b>

### **Sub Total**

**\$ 320,057**

### **Carry-Over Deficit:**

**\$ 100,000**

### **Total FY 16-17 Budget Gap**

**\$ 420,057**

### **Projected SEIU Salary Increase FY 17**

**\$ 118,207**

### **Total Projected 17-18 Budget Gap**

**\$ 538,264**

# Managing the Budget Gap

Budget Gap: \$538,264

## Current Vacancy Savings

SCDD	Salaries
Communications Mgr. (HQ)	\$ 84,724
Legislative Specialist (HQ)	\$ 72,614
Office Technician (HQ)	\$ 18,539
Office Technician (Sac)	\$ 33,708
CPS II (NB)	\$ 55,200
Office Technician (NB)	\$ 30,337
Sub Total	\$ 295,122
Benefits	\$ 118,049
<b>Grand Total</b>	<b>\$ 413,171</b>

## Future Savings From Office Relocations

Office	Savings
HQ & Sacramento Office	\$ 15,390
San Bernardino Office	\$ 25,020
San Diego Office	\$ 31,056
<b>Total</b>	<b>\$ 71,466</b>

## Prior Year Unexpended Funds

Grant	Balance
<b>FFY 2015</b>	<b>\$ 350,518</b>
<b>FFY 2016</b>	<b>\$ 503,046</b>
<b>Total</b>	<b>\$ 853,564</b>

1.2 - 853,504  
= 346,436  
Savings!

Council Report for FY 16-17  
Expenditures through  
**January-17**

State Council on Developmental Disabilities

FEDERAL GRANT (BSG)

Based on Federal Fiscal Year

	Annual Grant Award	Monthly Expenditure	Year-To-Date Expenditure	Balance	Deficit YTD
Personal Services & Benefits	\$ 4,531,915	\$ 358,139	\$ 1,482,436	\$ 3,049,479	\$ -223,652
Operating Expenses	\$ 1,748,250	\$ 115,381	\$ 513,470	\$ 1,234,780	\$ 40,714
Grants / Special Items	\$ 200,000	\$ -	\$ -	\$ 200,000	
<b>Total</b>	<b>\$ 6,480,165</b>	<b>\$ 473,520</b>	<b>\$ 1,995,906</b>	<b>\$ 4,484,259</b>	<b>\$ -182,938</b>

QUALITY ASSESSMENT (QA)

Based on State Fiscal Year

	Annual Budget	Monthly Expenditure	Year-To-Date Expenditure	Balance
Personal Services & Benefits	\$ 1,743,876	\$ 123,379	\$ 934,009	\$ 809,867
Operating Expenses	\$ 840,124	\$ 35,253	\$ 217,372	\$ 622,752
<b>Total</b>	<b>\$ 2,584,000</b>	<b>\$ 158,632</b>	<b>\$ 1,151,381</b>	<b>\$ 1,432,619</b>

CRA/VAS

Based on State Fiscal Year

	Annual Budget	Monthly Expenditure	Year-To-Date Expenditure	Balance
Personal Services & Benefits	\$ 1,219,055	\$ 102,424	\$ 702,568	\$ 516,487
Operating Expenses	\$ 557,945	\$ 25,877	\$ 132,451	\$ 425,494
<b>Total</b>	<b>\$ 1,777,000</b>	<b>\$ 128,301</b>	<b>\$ 835,019</b>	<b>\$ 941,981</b>



**State Council on Developmental Disabilities**  
**State Council Budgeted Base**  
**Fiscal Year 2017-18 Budget**

Categories	Basic State Grant (BSG)	Clients' Rights Advocates/Volunteer Advocacy	Quality Assessment	TOTAL
	Federal Funds	State Grants	State Grants	
<b>1. Personal Services:</b>				
Net Salaries & Wages	\$ 3,419,500	\$ 880,000	\$ 1,288,239	\$ 5,587,739
Temporary Help / Honorarium	\$ 66,500	\$ -	\$ -	\$ 66,500
Staff Benefits	\$ 1,529,000	\$ 439,000	\$ 630,637	\$ 2,598,637
<b>Total Personnel Services</b>	<b>\$ 5,015,000</b>	<b>\$ 1,319,000</b>	<b>\$ 1,918,876</b>	<b>\$ 8,252,876</b>
<b>2. Operating Expense and Equipment:</b>				
General Expense	\$ 62,007	\$ 75,000	\$ 20,000	\$ 157,007
Printing	\$ 60,768	\$ 9,000	\$ 5,000	\$ 74,768
Communications	\$ 76,525	\$ 25,000	\$ 10,000	\$ 111,525
Postage	\$ 33,006	\$ 14,000	\$ 45,000	\$ 92,006
Travel-in-State :	\$ 327,000	\$ 64,000	\$ 50,000	\$ 441,000
Out-of-State Travel	\$ 3,000	\$ -	\$ -	\$ 3,000
Training (Tuition and Registration)	\$ 5,000	\$ 15,000	\$ 1,000	\$ 21,000
Facilities Operations (Rent)	\$ 643,000	\$ 24,000	\$ 245,000	\$ 912,000
Utilities	\$ 6,000	\$ -	\$ 2,000	\$ 8,000
Interdepartmental Services:	\$ 411,000	\$ 134,040	\$ 156,000	\$ 701,040
External Contract Services	\$ 67,000	\$ 3,000	\$ 2,500	\$ 72,500
Data Processing (Software, licenses, etc.)	\$ 19,000	\$ 18,000	\$ 6,624	\$ 43,624
Statewide Cost Allocation Plan (SWCAP)	\$ 25,000	\$ -	\$ -	\$ 25,000
Other Items of Expense	\$ 5,000	\$ 91,000	\$ 664,000	\$ 760,000
<b>Total Operating Expense and Equipment</b>	<b>\$ 1,743,306</b>	<b>\$ 472,040</b>	<b>\$ 1,207,124</b>	<b>\$ 3,422,470</b>
<b>3. Community Grants</b>	<b>\$ 260,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 260,000</b>
<b>4. Total Council Budget (1 + 2 + 3)</b>	<b>\$ 7,018,000</b>	<b>\$ 1,791,000</b>	<b>\$ 3,126,000</b>	<b>\$ 11,935,000</b>
<b>5. Total Estimated Grants &amp; Contracts</b>	<b>\$ 6,480,000</b>	<b>\$ 1,791,000</b>	<b>\$ 3,126,000</b>	<b>\$ 11,397,000</b>
<b>6. Prior-Year Unexpended BSG Savings</b>	<b>\$ 538,000</b>			

**Administrative Committee**

[View Full Council Calendar](#)

**Meetings**

Date	Documents
October 27, 2017 10:00 AM – 12:00 PM	Agenda Packet
March 07, 2017 1:00 – 4:00 PM	Agenda Packet
August 15, 2016 10:30 AM – 12:00 PM	Agenda Packet
April 4, 2016 1:30 PM – 3:30 PM	Agenda Packet Handouts: Travel Cover Sheet Budget Handout
January 26, 2016 1:00pm – 3:00pm	Agenda Packet Handout
September 1, 2015 1:00pm – 3:00pm	Agenda Packet Handout
April 14, 2015 9:30am – 11:00am	Agenda Packet Handout
February 24, 2015 9:30am – 11:00am	Agenda Packet Revised State Plan State Plan Goal Allocation Table

**Members**

- ▶ Charles Nutt, Chairperson
- ▶ Eric Gelber
- ▶ Kristopher Kent
- ▶ Sandra Smith
- ▶ Jenny Ning Yang

Structural Deficit Workgroup  
Meeting Summary  
9.12.17

**Recommendations**

1) Consolidate the North Bay and North Coast regions and close the North Bay office

**Estimated savings of \$250,000**

2) Co-locate the Sacramento office with Headquarters, including a shared Office Technician (front office staff)

**Estimated savings of \$92,000**

3) Share Office Technicians between offices (roughly one Office Technician for every two offices) and upgrade Office Technicians to Program Techs, as allowable

**Estimated initial savings of \$20,000** (additional future savings achieved through attrition)

4) Keep two Office Technician positions at Headquarters vacant

**Estimated savings of \$52,000**

5) Achieve savings from move of San Diego regional office

**Estimated savings of \$50,000**

6) Achieve savings from move of San Bernardino regional office

**Estimated savings of \$25,000**

7) Require use of "Wanna Get Away" fares, whenever possible, for Council member and staff travel

**Estimated savings of \$5,000**

8) Provide the Council and committee members with iPads instead of paper packets

**Estimated savings of \$60,000**

**Total Estimated Savings - \$554,000** (plus any savings achieved from future sub-leasing, revenue increases, Office Technician sharing, reduction in Office of Technology (OTech) costs, etc.)

## Administrative Committee

[View Full Council Calendar](#)

### Meetings

Date	Documents
October 27, 2017 10:00 AM – 12:00 PM	<a href="#">Agenda</a> <a href="#">Packet</a> <a href="#">Community Letter 1 Handout</a> <a href="#">Community Letter 2 Handout</a> <a href="#">Regional Coffee House Handout</a>
March 07, 2017 1:00 – 4:00 PM	<a href="#">Agenda</a> <a href="#">Packet</a>
August 15, 2016 10:30 AM – 12:00 PM	<a href="#">Agenda</a> <a href="#">Packet</a>
April 4, 2016 1:30 PM – 3:30 PM	<a href="#">Agenda</a> <a href="#">Packet</a> <a href="#">Handouts:</a> <a href="#">Travel Cover Sheet</a> <a href="#">Budget Handout</a>
January 26, 2016 1:00pm – 3:00pm	<a href="#">Agenda</a> <a href="#">Packet</a> <a href="#">Handout</a>
September 1, 2015 1:00pm – 3:00pm	<a href="#">Agenda</a> <a href="#">Packet</a> <a href="#">Handout</a>
April 14, 2015 9:30am – 11:00am	<a href="#">Agenda</a> <a href="#">Packet</a> <a href="#">Handout</a>
February 24, 2015 9:30am – 11:00am	<a href="#">Agenda</a> <a href="#">Packet</a> <a href="#">Revised State Plan</a> <a href="#">State Plan Goal Allocation Table</a>
September 24, 2014	<a href="#">Packet</a> <a href="#">Policy List</a>

### Members

- ▶ Charles Nutt, Chairperson
- ▶ Eric Gelber
- ▶ Kristopher Kent
- ▶ Sandra Smith
- ▶ Jenny Ning Yang

- Why do we have 3 additional documents on Oct 27th for Sept 12th meeting? Where did they come from?

**Recommendations**

- 1) Consolidate the North Bay and North Coast regions and close the North Bay office  
**Estimated savings of \$319,000** *Was \$250,000 - where did funds come from?*
- 2) Co-locate the Sacramento office with Headquarters, including a shared Office Technician (front office staff)  
**Estimated savings of \$92,000**
- 3) Share Office Technicians between offices (roughly one Office Technician for every two offices) and upgrade Office Technicians to Program Techs, as allowable  
**Estimated initial savings of \$20,000** (additional future savings achieved through attrition)
- 4) Keep two Office Technician positions at Headquarters vacant  
**Estimated savings of \$52,000**
- 5) Achieve savings from move of San Diego regional office  
**Estimated savings of \$50,000**
- 6) Achieve savings from move of San Bernardino regional office  
**Estimated savings of \$25,000**
- 7) Require use of "Wanna Get Away" fares, whenever possible, for Council member and staff travel  
**Estimated savings of \$5,000**
- 8) Provide the Council and committee members with iPads instead of paper packets  
**Estimated savings of \$80,000**

*No other #s changed*

**Total Estimated Savings - \$623,000** (plus any savings achieved from future sub-leasing, revenue increases, Office Technician sharing, reduction in Office of Technology (OTech) costs, etc.)  
*Was \$554,000 just originally. How did it change to \$623,000?*



**STATE COUNCIL ON DEVELOPMENTAL DISABILITIES  
STRUCTURAL DEFICIT WORKGROUP MEETING**

**Tuesday, September 12th, 2017 10:00 A.M. - 5:00 P.M.**

**Meeting Objectives**

- 1) Identify at least \$765,000 in cost savings *Where did \$765K come from + why didn't SCDD meet this objective?*
- 2) Develop recommendations for senior management/Administrative Committee

**Workgroup Values**

- 1) Cost saving recommendations must be aligned with SCDD's mission
- 2) Recommendations should minimize impact on SCDD staff
- 3) The workgroup is part of a larger, public process
- 4) Actions will only be taken in a thoughtful, deliberate manner
- 5) SCDD must live within our means

**Workgroup Ground Rules**

- 1) All workgroup members get a vote
- 2) What is discussed during the workgroup stays with the workgroup (all information is confidential)
- 3) Decisions should be made based on what is best for SCDD vs. what is best for specific individuals
- 4) There are no bad ideas – workgroup members should be free to think creatively
- 5) Treat each other with respect at all times, especially during sensitive discussions





**State Council on Developmental Disabilities**  
**State Council Budgeted Base**  
**Fiscal Year 2017-18 Budget**

Categories	Basic State Grant (BSG)	Clients' Rights; Advocates/Volunteer Advocacy	Quality Assessment	TOTAL
	Federal Funds	State Grants	State Grants	
<b>1. Personnel Services:</b>				
Net Salaries & Wages	\$ 3,497,568	\$ 927,000	\$ 1,288,239	\$ 5,712,807
Temporary Help / Honorarium	\$ 66,500	\$ -	\$ -	\$ 66,500
Staff Benefits	\$ 1,735,701	\$ 441,000	\$ 630,637	\$ 2,807,338
<b>Total Personnel Services</b>	<b>\$ 5,299,769</b>	<b>\$ 1,368,000</b>	<b>\$ 1,918,876</b>	<b>\$ 8,586,645</b>
<b>2. Operating Expense and Equipment:</b>				
General Expense	\$ 62,007	\$ 75,000	\$ 20,000	\$ 157,007
Printing	\$ 60,768	\$ 9,000	\$ 5,000	\$ 74,768
Communications	\$ 76,526	\$ 25,000	\$ 10,000	\$ 111,526
Postage	\$ 33,008	\$ 14,000	\$ 45,000	\$ 92,008
Travel-In-State :	\$ 327,000	\$ 64,000	\$ 50,000	\$ 441,000
Out-of-State Travel	\$ 3,000	\$ -	\$ -	\$ 3,000
Training (Tuition and Registration)	\$ 5,000	\$ 15,000	\$ 1,000	\$ 21,000
Facilities Operations (Rent)	\$ 643,000	\$ 24,000	\$ 245,000	\$ 912,000
Utilities	\$ 8,000	\$ -	\$ 2,000	\$ 8,000
Interdepartmental Services:	\$ 411,000	\$ 134,040	\$ 156,000	\$ 701,040
External Contract Services	\$ 87,000	\$ 3,000	\$ 2,500	\$ 92,500
Data Processing (Software, licenses, etc.)	\$ 19,000	\$ 18,000	\$ 6,624	\$ 43,624
Statewide Cost Allocation Plan (SWCAP)	\$ 25,000	\$ -	\$ -	\$ 25,000
Other Items of Expense	\$ 5,000	\$ 91,000	\$ 684,000	\$ 780,000
<b>Total Operating Expense and Equipment</b>	<b>\$ 1,743,308</b>	<b>\$ 472,040</b>	<b>\$ 1,207,124</b>	<b>\$ 3,422,470</b>
<b>3. Community Grants</b>	<b>\$ 260,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 260,000</b>
<b>4. Total Council Budget (1 + 2 + 3)</b>	<b>\$ 7,303,000</b>	<b>\$ 1,840,000</b>	<b>\$ 3,126,000</b>	<b>\$ 12,269,000</b>
<b>5. Total Estimated Grants &amp; Contracts</b>	<b>\$ 6,480,000</b>	<b>\$ 1,840,000</b>	<b>\$ 3,126,000</b>	<b>\$ 11,446,000</b>
<b>6. Prior-Year Unexpended BSG Savings</b>	<b>\$ 1,279,000</b>			

*Looks like estimates BSG even it's ending in zero's*

*-8,23,000 - does not match the \$765,000 totally off*

*\* We need to see projected #'s + Actual Spending! 80*

## SCDD Budget Pressures

### Increase in Personal Service Cost:

SEIU General Salary Increase	\$	179,368
5% GSI + Merit (Legal)	\$	5,861
5% Merit Increase	\$	73,853
Temp. Help & Lump Sum	\$	49,500
Worker's Compensation Claim	\$	19,000
<b>Total</b>	\$	<b>327,582</b>

### Increase in Rent & Other Expenses:

Rent	\$	59,000
Facilities Planning (Department General Services)	\$	30,000
<b>Total</b>	\$	<b>89,000</b>

### Decrease in Grant Funding:

Prior Year	\$	6,527,210
Current Year (TBA)	\$	6,527,210
<b>Difference</b>	\$	<b>-</b>

**Sub Total** \$ **416,582**

**Carry-Over Deficit** \$ **114,000**

**Total FY 17-18 Budget Gap** \$ **530,582**

**Projected SEIU Salary Increase FY 18-19** \$ **255,669**

**Projected SEIU Salary Increase FY 19-20** \$ **246,837**

**Total Projected Budget Gap** ~~\$ 1,033,000~~ ?

Where did this come from?

This is what Gabriel left the room/meeting to get numbers at last SCDD meeting on Oct 27th!

Council Report for FY 17-18  
Expenditures through  
**July-17**

State Council on Developmental Disabilities

**FEDERAL GRANT (BSG)**  
Based on Federal Fiscal Year

	Annual Grant Award	Monthly Expenditure	Year-To-Date Expenditure	Balance	Deficit YTD
Personal Services & Benefits	\$ 4,479,929	\$ 359,333	\$ 3,838,535	\$ 641,394	
Operating Expenses	\$ 1,740,236	\$ 72,023	\$ 1,275,646	\$ 464,590	\$ 166,073
Grants / Special Items	\$ 260,000	\$ 115,350	\$ 154,940	\$ 105,060	
<b>Total</b>	<b>\$ 6,480,165</b>	<b>\$ 546,706</b>	<b>\$ 5,269,121</b>	<b>\$ 1,211,044</b>	

- \$ 25,699

**QUALITY ASSESSMENT (QA)**  
Based on State Fiscal Year

	Annual Budget	Monthly Expenditure	Year-To-Date Expenditure	Balance
Personal Services & Benefits	\$ 1,918,876	\$ 133,392	\$ 133,392	\$ 1,785,484
Operating Expenses	\$ 1,347,000	\$ 20,622	\$ 20,622	\$ 1,326,378
<b>Total</b>	<b>\$ 3,265,876</b>	<b>\$ 154,014</b>	<b>\$ 154,014</b>	<b>\$ 3,111,862</b>

How did this  $\Delta$  so drastically?

**CRA/VAS**  
Based on State Fiscal Year

	Annual Budget	Monthly Expenditure	Year-To-Date Expenditure	Balance
Personal Services & Benefits	\$ 1,368,000	\$ 104,856	\$ 104,856	\$ 1,263,144
Operating Expenses	\$ 472,000	\$ 3,908	\$ 3,908	\$ 468,092
<b>Total</b>	<b>\$ 1,840,000</b>	<b>\$ 108,764</b>	<b>\$ 108,764</b>	<b>\$ 1,731,236</b>

Updated 10/2/17

Rent ↑ in Ukiah  
than Vallejo by \$400

When was the lease contract  
signed? Soft lease?

**STATE COUNCIL ON DEVELOPMENTAL DISABILITIES (SCDD)**  
**Fiscal Year 17-18**

Lease Number	Unit	Occupant	Address	City	Zip	Sq. Ft.	Rent FY 2017-18	New Monthly Rent	Current Monthly Rent	Price Per Sq. Ft.	Lease Exp.	# Staff
2344 - 022	100	SCDD - Headquarters	1507 21st St., Suite 210	Sacramento	95811	6,808	\$182,983.52	\$13,782.18	\$13,411.76	\$2.02	12/31/17	20
5280 - 001	101	North Coast Office	505 S. State St.	Ukiah	95482	1,541	\$28,891.39	\$2,435.47	\$2,367.72	\$1.55	01/31/21	4
0358 - 002	102	North State Office	1367 E. Lassen Ave., Ste. 3B	Chico	95973	924	\$12,198.80	\$1,016.40	\$1,016.40	\$1.10	12/31/17	2
2220 - 007	103	Sacramento Office	2033 Howe Ave., Ste. 180	Sacramento	95825	2,727	\$68,811.50	\$5,590.35	\$5,454.00	\$2.05	08/31/18	3
3479 - 001	104	North Bay Office	236 Georgia St., Suite 201	Vallejo	94580	1,104	\$24,036.12	\$2,047.74	\$1,988.10	\$1.85	03/31/19	5
1789 - 003	105	Bay Area Office	1515 Clay St., 3rd Floor	Oakland	94612	1,452	\$81,332.00	\$8,111.00	\$8,111.00	\$3.52	N/A	4
3286 - 002	106	North Valley Hills Office	2829 W. March Ln., Ste. 105	Stockton	95207	1,760	\$46,260.48	\$3,855.04	\$3,855.04	\$2.19	10/31/17	4
4583 - 001	107	Central Coast Office	2580 N. First St., Ste. 280A	San Jose	95131	1,507	\$71,974.32	\$6,997.88	\$4,802.40	\$3.98	1/30/2018*	3
0755 - 003*	108	Sequoia Office	770 E. Shaw Ave., Suite 100 & 123	Fresno	93726	1,134	\$24,882.24	\$2,073.52	\$2,073.52	\$1.83	08/31/18	6
0763 - 003	110	Los Angeles Office	411 N. Central Ave., Ste. 620	Glendale	91203	2,714	\$92,679.80	\$7,936.16	\$7,704.04	\$2.92	05/31/22	8
4967 - 001	111	Orange County Office	2000 E. 4th St., Suite 118	Santa Ana	92705	1,945	\$52,681.76	\$4,445.20	\$4,336.76	\$2.29	08/30/18	7
4912 - 001**	112	San Bernardino Office	850 E. Hospitality Ln., Ste. 280	San Bernardino	92408	2,802	\$78,007.68	\$6,500.64	\$6,500.64	\$2.32	11/30/18	6
2812 - 003	113	San Diego Imperial Office	8880 Rio San Diego Dr., Ste. 250	San Diego	92101	2,560	\$114,337.56	\$9,526.13	\$9,238.94	\$3.72	11/30/19	4
2344 - 022	100	Reg. Office Operations	1507 21st St., Suite 210	Sacramento	95811	1,497	\$38,300.00	\$3,025.00	\$2,950.00	\$2.02	12/31/17	3
							Total per month	\$70,262.67				

She is Solo

**Rogin, Gabriel@SCDD**

---

**Subject:** BSG Structural Deficit Workgroup

**From:** Carruthers, Aaron@SCDD  
**Sent:** Friday, September 01, 2017 5:30 PM  
**To:** Carruthers, Aaron@SCDD  
**Subject:** BSG Structural Deficit Workgroup

Hello everyone,

As I mentioned at two Council meetings, we have a structural deficit as a result of a couple of factors, including the Governor and Legislature giving us all raises. The raises are good news. The other good news is that we have the collective brainpower to figure out how to manage within the amount given to us by AIDD.

So I decided to reconvene SCDD's Structural Deficit Workgroup. The Workgroup will meet on September 12th, in order to identify cost-saving ideas that can be forwarded to Executive Management for consideration. Management will then prioritize the ideas and discuss with Council leadership the next steps. Depending on the ideas, staff could implement the solutions administratively or the ideas may be seen by Committees and the Council.

The Workgroup includes a cross-section of SCDD staff and management:

Northern Manager - Sarah May  
Southern Manager - Mary Ellen Stives  
Northern CPS II - Angel Wiley  
Southern CPS II - Christine Tolbert  
Northern OT - Marigene Tacan-Regan  
Southern OT - Marina Bchtikian  
Budget Officer - Lynn Cach  
Personnel Officer - Janet Butts  
Deputy Director, Regional Office Operations - Vicki Smith

Chief Deputy Director, Gabriel Rogin, and I will also participate.

As I have reported to the Council, **our current federal budget deficit is roughly \$750,000. Assuming that all of our positions are filled, we spend about \$750,000 more each year than we are allocated in our Basic State Grant (BSG).** The reason for the deficit is simple and largely outside of control - our costs continue to increase (salaries, rent, etc.) and the amount we receive from the federal government does not (in contrast, our QA and CRA/VAS

budgets do not have deficits, as the amounts are routinely increased by the state to address cost increases).

While our BSG budget deficit is significant, I remain very optimistic for the following reasons:

1) We currently have approximately \$1.2 million in prior-year unexpended funds. This provides us with a sizable budget cushion, as we implement cost-saving measures. Additionally, we achieve on-going savings from the vacant positions that often exist at HQ and regional offices.

2) We are not waiting for the Workgroup to develop recommendations. We have been implementing cost-saving measures proactively and consistently over the last two years. For example, we eliminated vacant selected vacant positions, downsized office locations, and reduced expenditures.

3) We periodically receive one-time budget increases that help offset our deficit. For example, last month we received a one-time increase of about \$175,000. These are one-time gifts. They help manage funds, and we use them prudently.

4) In 2015, our Structural Deficit Workgroup successfully identified roughly \$700,000 of cost-saving ideas, which were approved by the Council. I'm confident that our Workgroup can do it again.

I'll keep you posted, as this process moves forward. We are fortunate because our staff generated dozens of additional cost-saving ideas in 2015. The Workgroup will begin by reviewing the many ideas that have not been implemented yet. If you have additional ideas to reduce our federal spending (or increase our revenue), feel free to email them to Rihana Ahmad at [rihana.ahmad@scdd.ca.gov](mailto:rihana.ahmad@scdd.ca.gov). Rihana will make sure the suggestions are included in the Workgroup's discussion materials (if you want your suggestion to be anonymous, just let Rihana know and she can remove your name).

The Workgroup will proceed according to the same values that it followed in 2015:

- SCDD must live within our means
- Cost saving recommendations must be aligned with SCDD's mission
- Recommendations should minimize impact on SCDD staff
- The workgroup is part of a larger, public process
- Actions will only be taken in a thoughtful, deliberate manner

Thank you. Feel free to contact me if you have any questions or would like more information.

# 2017-18 Vacancies (BSG)

	<u>Position</u>	<u>Salary</u>
HQ	Information Officer	\$88,760
	Office Technician	\$20,050
	Office Technician	\$20,050
	Staff Service Analyst	\$22,075
North Coast	Regional Manager	\$58,068
Sacramento	Office Technician	\$36,454
North Bay	Office Technician	\$36,454
	Comm. Prog. Specialist II	\$57,408
North Valley Hills	Comm. Prog. Specialist II	\$57,408
Orange County	Office Technician	\$17,526
<hr/>		
Sub Total		\$414,253
Benefits		\$186,414
<hr/>		
<b>Grand Total</b>		<b>\$600,667</b>

**Council Report for FY 17-18**  
**Expenditures through**  
**September-17**

**State Council on Developmental Disabilities**

**FEDERAL GRANT (BSG)**  
 Based on Federal Fiscal Year

	Annual Grant Award	Monthly Expenditure	Year-To-Date Expenditure	Balance	Deficit YTD
<b>Personal Services &amp; Benefits</b>	\$ 4,479,929	\$ 381,285	\$ 4,574,866	\$ -94,937	\$ -94,937
<b>Operating Expenses</b>	\$ 1,740,236	\$ 98,358	\$ 1,435,568	\$ 304,668	\$ 304,668
<b>Grants / Special Items</b>	\$ 260,000	\$ -	\$ 154,940	\$ 105,060	
<b>Total</b>	\$ 6,480,165	\$ 479,643	\$ 6,165,374	\$ 314,791	\$ 209,731

**QUALITY ASSESSMENT (QA)**  
 Based on State Fiscal Year

	Annual Budget	Monthly Expenditure	Year-To-Date Expenditure	Balance
<b>Personal Services &amp; Benefits</b>	\$ 1,918,876	\$ 135,386	\$ 403,437	\$ 1,515,439
<b>Operating Expenses</b>	\$ 1,347,000	\$ 34,345	\$ 78,777	\$ 1,268,223
<b>Total</b>	\$ 3,265,876	\$ 169,731	\$ 482,214	\$ 2,783,662

**CRA/VAS**  
 Based on State Fiscal Year

	Annual Budget	Monthly Expenditure	Year-To-Date Expenditure	Balance
<b>Personal Services &amp; Benefits</b>	\$ 1,368,000	\$ 107,240	\$ 319,871	\$ 1,048,129
<b>Operating Expenses</b>	\$ 472,000	\$ 28,342	\$ 52,036	\$ 419,964
<b>Total</b>	\$ 1,840,000	\$ 135,582	\$ 371,907	\$ 1,468,093



**The Arc.**

Solano

*Achieve with us.*

Date 10-11-17

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Lerratt Briggs JR.

Contact Information \_\_\_\_\_



**The Arc**

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*Achieve with us.*

Date 10-12-17

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Thank you for your consideration.

Name Eddie Arkey

Contact Information \_\_\_\_\_



*Achieve with us.*

Date 10-10-17

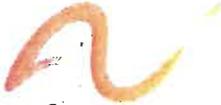
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Thank you for your consideration.

Name Jennifer Marshall

Contact Information \_\_\_\_\_



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Thank you for your consideration.

Name Roberto Vigil Calderon

Contact Information \_\_\_\_\_



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Thank you for your consideration.

Name Amelia L. Munds Johnson

Contact Information \_\_\_\_\_



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Date 10-13-17

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Thank you for your consideration.

Name Scott S Anderson

Contact Information \_\_\_\_\_



**The Arc.**

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Thank you for your consideration.

Name CHRIS WILLIAMS

Contact  
Information \_\_\_\_\_



**The Arc.**

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Thank you for your consideration.

Name Jana Boykin

Contact Information \_\_\_\_\_



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Thank you for your consideration.

Name Shawn Grigsby

Contact Information \_\_\_\_\_



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Name

Johnny Jones

Contact  
Information



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Thank you for your consideration.

Name Juanita Chapple

Contact  
Information \_\_\_\_\_



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Date 10/11/17

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Thank you for your consideration.

Name Michael Keener

Contact Information Gen Frigon/Pat Keener/Sandy

Workman 1315 Jefferson St  
Fairfield Ca



*Achieve with us.*

Date 10/11-17

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Name Ernie Collins

Contact Information \_\_\_\_\_



*Achieve with us.*

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Name Maria Perez

Contact Information \_\_\_\_\_



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Thank you for your consideration.

Name Debbie Logan

Contact Information \_\_\_\_\_



**The Arc.**

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Date 10/11/17

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Thank you for your consideration.

Name VICTOR GROSSI

Contact  
Information \_\_\_\_\_



*Achieve with us.*

Date 10-11-2017

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Thank you for your consideration.

Name CHRISWILL-IAMS

Contact  
Information \_\_\_\_\_



**The Arc.**

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Name Betty Videll

Contact Information \_\_\_\_\_



**The Arc.**

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Thank you for your consideration.

Name ROBINLEE CLARKE

Contact  
Information \_\_\_\_\_



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Thank you for your consideration.

Name Harold Jones

Contact Information \_\_\_\_\_



**The Arc.**

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*Achieve with us.*

Date 10-23-17

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Thank you for your consideration.

Name Richard Fowler

Contact  
Information \_\_\_\_\_



**The Arc.**  
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*Achieve with us.*

Date Oct 23, 17

Dear State Council on Developmental Disabilities,

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Thank you for your consideration.

Name Jamane Heizer

Contact Information \_\_\_\_\_



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*Achieve with us.*

Date 10/20/17

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Thank you for your consideration.

Name Jamie Noll

Contact Information \_\_\_\_\_



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Thank you for your consideration.

Name Sonia R Jones

Contact Information: \_\_\_\_\_



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Thank you for your consideration.

Name STACEY NUNES

Contact  
Information \_\_\_\_\_



**The Arc.**

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Date 10/17/17

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Thank you for your consideration.

Name Cartee Pearson

Contact  
Information \_\_\_\_\_



**The Arc.**

Solano

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Date 10-16-17

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Thank you for your consideration.

Name Joshua Barrera

Contact Information \_\_\_\_\_



**The Arc.**  
Solano

*Achieve with us*

Date 10/16/17

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Thank you for your consideration.

Name Andrew San Nicolas

Contact  
Information \_\_\_\_\_



**The Arc.**

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*Achieve with us.*

Date 10/12/17

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Thank you for your consideration.

Name Elyse Williams

Contact Information \_\_\_\_\_



**The Arc.**

Solano

*Achieve with us.*

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Thank you for your consideration.

Name Adrianna Olmedo

Contact  
Information \_\_\_\_\_



**The Arc.**

Solano

*Achieve with us.*

Date 10-15-17

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Thank you for your consideration.

Name Lisa Beale

Contact  
Information \_\_\_\_\_



**The Arc.**

Solano

*Achieve with us.*

Date 10/10/17

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Name Raitlin Doest

Contact  
Information \_\_\_\_\_



*Achieve with us.*

Date 10/12/17

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Thank you for your consideration.

Name Paul Stauffer

Contact Information \_\_\_\_\_



**The Arc.**

Solano

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Date 10/11/2017

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Thank you for your consideration.

Name Stephen Masera

Contact  
Information \_\_\_\_\_



*Achieve with us.*

Date 10-11-17

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Name Willie Randolph III willie Randolph III

Contact Information \_\_\_\_\_



*Achieve with us.*

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Name Richard Fowler

Contact Information \_\_\_\_\_

Date 10/10/2017

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Name Linda Luy

Contact Information \_\_\_\_\_



*Achieve with us.*

Date 10/10/2017

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Thank you for your consideration.

Name CURT C VMMINO

Contact Information \_\_\_\_\_



**The Arc.**

Solano

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Date 10/10/2017

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Thank you for your consideration.

Name BLANCHE CUMMINS

Contact  
Information \_\_\_\_\_



*Achieve with us.*

Date 10/10/2017

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Thank you for your consideration.

Name Michael S. Kingrow

Contact Information \_\_\_\_\_

Date 10-11-17

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Thank you for your consideration.

Name Eric Forks

Contact Information \_\_\_\_\_

Date 10-10-17

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Ivanna Brown

Contact Information \_\_\_\_\_

Date 10-10-17

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Ricardo Winston Jr.

Contact  
Information \_\_\_\_\_

Date 10-10-07

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Angelelca Smith.

Contact Information \_\_\_\_\_

Date 10-11-17

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Ilysa Love

Contact Information \_\_\_\_\_

Date 10-10-17

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Josiphine Love

Contact Information \_\_\_\_\_

Date 10-15-14

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Valery Hanna

Contact  
Information \_\_\_\_\_

Date 10-15-17

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Fredricka Barry

Contact Information \_\_\_\_\_

Date 10-15-17

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Valery Ford

Contact  
Information \_\_\_\_\_

Date 10-15-17

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Rodney Smith

Contact Information \_\_\_\_\_

Date 10-13-14

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Monique Thomas

Contact Information \_\_\_\_\_

Date 10-13-17

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Cassie Reed

Contact Information \_\_\_\_\_

Date 10-13-17

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I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Shawn Reed

Contact  
Information \_\_\_\_\_

Date 10-13-17

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Thank you for your consideration.

Name Joy Dagan

Contact  
Information \_\_\_\_\_

Date 10-12-17

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Monica Shaw

Contact  
Information \_\_\_\_\_

Date 10-01-17

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Maria Gonzales

Contact Information \_\_\_\_\_

Date 10-11-17

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Thank you for your consideration.

Name Joccy Cooks

Contact Information \_\_\_\_\_

Date 10-10-17

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Thank you for your consideration.

Name Rainya Harper

Contact Information \_\_\_\_\_

Date 10-10-17

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Thank you for your consideration.

Name Anah Norman

Contact Information \_\_\_\_\_

Date 10-14-17

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Thank you for your consideration.

Name Rose Smith

Contact  
Information \_\_\_\_\_

Date 10-14-17

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I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Shantel Melendon

Contact  
Information \_\_\_\_\_

Date 10-14-17

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Thank you for your consideration.

Name Teyawna Jones

Contact Information \_\_\_\_\_

Date 10-13-17

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Rhonda Winston

Contact Information \_\_\_\_\_

Date 10-13-17

Dear State Council on Developmental Disabilities,

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Thank you for your consideration.

Name Angelina Brown

Contact Information \_\_\_\_\_

Date 10-12-17

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Thank you for your consideration.

Name Sara Hendricks

Contact  
Information \_\_\_\_\_

Date 10-12-17

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Thank you for your consideration.

Name Elaine Carford

Contact  
Information

Date 10-12-17

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Thank you for your consideration.

Name Messiah Shaw

Contact  
Information \_\_\_\_\_

Date 10-12-17

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Thank you for your consideration.

Name Jamie Love

Contact  
Information

\_\_\_\_\_

Date 10-11-17

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Emir Love

Contact  
Information\_ \_\_\_\_\_

Date 10-11-17

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Thank you for your consideration.

Name Donnell Forks

Contact  
Information \_\_\_\_\_

Date 10-11-17

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Thank you for your consideration.

Name Rakwon Winston

Contact  
Information \_\_\_\_\_

Date 10-10-17

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Thank you for your consideration.

Name Ricardo Winston Sr.

Contact  
Information \_\_\_\_\_

Date 10-19-17

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Patricia Hardy

Contact Information \_\_\_\_\_

Date 10/19/17

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Suz Aguirre

Contact  
Information \_\_\_\_\_

Date 10.19.2017

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Marienne Williams

Contact  
Information\_

Date 10/19/17

Dear State Council on Developmental Disabilities,

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Thank you for your consideration.

Name Elizabeth White

Contact  
Information \_\_\_\_\_

Date 10/19/17

Dear State Council on Developmental Disabilities,

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Thank you for your consideration.

Name Sherryl L Bradley

Contact  
Information \_\_\_\_\_

Date 10/19/17

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Thank you for your consideration.

Name KATHY ARNOLD

Contact  
Information \_\_\_\_\_

Date 10/19/24

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Sharon Tucker

Contact Information Solana Diversified Services

Date 10/23/17

Dear State Council on Developmental Disabilities,

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Thank you for your consideration.

Name Jessica Gonzales

Contact Information SDS

Date 10-23-17

Dear State Council on Developmental Disabilities,

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Thank you for your consideration.

Name Angelica Ramos

Contact Information SDS

Date 10-23-17

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Thank you for your consideration.

Name AISLINN MILLARD

Contact  
Information

SDS

Date 10-23-17

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Kala Murphy

Contact Information SIS

Date 10-23-17

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Thang Lee

Contact Information SDS

Date 10-23-17

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Thank you for your consideration.

Name Patrick JURIDICO

Contact Information SDS

Date 10-29-17

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Denise Butcher

Contact Information SDS

Date 10-23-17

Dear State Council on Developmental Disabilities,

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Thank you for your consideration.

Name Florian Anchetta

Contact Information SDS

Date 10-23-17

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Thank you for your consideration.

Name Nancy Ramirez

Contact Information SDS

Date 10-23-17

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Thank you for your consideration.

Name Exequiel Rominguet

Contact Information SDS

Date 10/23/17

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Thank you for your consideration.

Name Neemi Prado

Contact Information \_\_\_\_\_

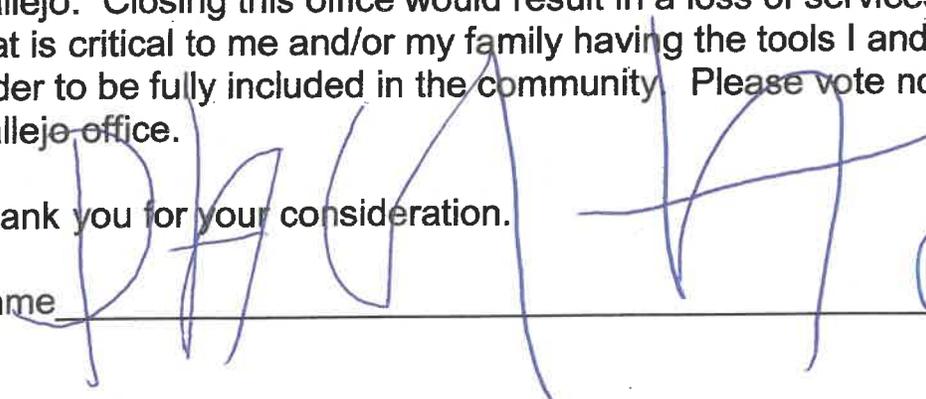
Date 10 / 23 / 2017

Dear State Council on Developmental Disabilities,

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Thank you for your consideration.

Name

 (Paula Lane)

Contact  
Information \_\_\_\_\_

Date 10/23/2017

Dear State Council on Developmental Disabilities,

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Thank you for your consideration.

Name Bethene

Contact Information \_\_\_\_\_

Date 10/23/2017

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Thank you for your consideration.

Name

CEHID (Chris Edwards)

Contact

Information \_\_\_\_\_

Date 10/23/17

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Thank you for your consideration.

Name Harold Johnson

Contact Information \_\_\_\_\_

Date 10/23/2017

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Thank you for your consideration.

Name LARRY RUSS

Contact Information \_\_\_\_\_

Date 10/23/2017

Dear State Council on Developmental Disabilities,

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Thank you for your consideration.

Name

SAMMY - BERMAN -

Contact  
Information\_

\_\_\_\_\_

Date OCT 23, 2017

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name NOXANNE GABRIEL

Contact Information SDS

Date 10-23-17

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Thank you for your consideration.

Name Jody Folk

Contact Information\_ \_\_\_\_\_



Date 10/23/17

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Thank you for your consideration.

Name FRANK CABRERA

Contact Information SDS

Date 10-23-17

Dear State Council on Developmental Disabilities,

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Thank you for your consideration.

Name Larry Sarmiento

Contact Information SOS

Date <sup>OCT</sup> 23 / 2017

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Angelique MARIE NAIDOURS

Contact  
Information. \_\_\_\_\_

Date 10-23-2017

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Thank you for your consideration.

Name Kouli Sae Chan

Contact Information SOS

Date 10-23-17

Dear State Council on Developmental Disabilities,

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Thank you for your consideration.

Name ALEX GARCIA

Contact

Information S.D.S

Date 10/23/17

Dear State Council on Developmental Disabilities,

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Thank you for your consideration.

Name Virginia Shaw

Contact  
Information SJS

Date 10/23/17

Dear State Council on Developmental Disabilities,

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Thank you for your consideration.

Name Zach Guzik ZG

Contact  
Informator

---

Date 10/24/17

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Kelsey Dozier

Contact Information \_\_\_\_\_

Date 10/24/17

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Ana Soriano

Contact Information S.D.S

Date 10/26/2017

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name carlos Jacob

Contact  
Information\_ \_\_\_\_\_

Date 10-26-2017

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Jasmine Smith

Contact  
Information\_ \_\_\_\_\_

Date 10/26/17

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Alicia Tenorio

Contact Information \_\_\_\_\_

Date October 2017

Dear State Council on Developmental Disabilities,

I want to share my opposition to closing the local State Council office in Vallejo. Closing this office would result in a loss of services and supports that is critical to me and/or my family having the tools I and/or we need in order to be fully included in the community. Please vote not to close the Vallejo office.

Thank you for your consideration.

Name Robert Powell

Contact Information \_\_\_\_\_

Date Oct. 19, 2017

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Thank you for your consideration.

Name Cherie Patton

---

Contact  
Information

Date October 2017

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Name

*Lisa Paez*

Contact  
Information \_\_\_\_\_

Date 10/19/17

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Name Marcella McKinley

Contact  
Information\_ \_\_\_\_\_

Date 10-19-17

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Name Jelveh Sabkar

Contact

Information

Jelveh Sabkar

Date 10/19/17

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Name Budy Morgan

Contact  
Informator. \_\_\_\_\_

Date 10/90

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Thank you for your consideration.

Name GEORGE ADENIA STATEWRIGHT

Contact  
Information

\_\_\_\_\_

Date 11/20/17

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Name Kwamea Satterwhite

Contact  
Information \_\_\_\_\_

Date 10/19/17

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Name Cameron Goins

Contact  
Information \_\_\_\_\_

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Name Khadija Vance

Contact  
Information

\_\_\_\_\_

Date 10-19-2017

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Name Vicki Sellers-Fuben

Contact Information \_\_\_\_\_

Date 10/19/17

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Name Meleana Mason

Contact  
Information \_\_\_\_\_

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Name Mark Escobio

Contact  
Information \_\_\_\_\_

Date 10.19.17

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Name Lavenna Little-Bryant

Contact Information \_\_\_\_\_

Date Oct 19, 2017

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Thank you for your consideration.

Name DEMARCO WILLIAMS

Contact  
Information \_\_\_\_\_

Date OCT 19 2007

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Name Angelo Davis

Contact  
Information \_\_\_\_\_