## Checklist for Evaluating CCF & ICF

### The Facility (Building & Grounds)
- Was your first impression positive?
- Are the facility grounds well-kept?
- Does the inside meet your standards for cleanliness?
- Is the home fresh-smelling / free of unpleasant odors?
- Do the common areas have adequate light and ventilation and at a comfortable temperature?

### Meals
- Ask to see a sample menu. Is it nutritious and well-balanced?
- Are meal times flexible to accommodate resident schedules?
- Are alternative meal choices available, if needed?
- Does the facility accommodate for any special dietary needs?
- Are there healthy snack options, such as fresh fruit?

### Recreation
- Is there indoor and outdoor activity space for residents?
- Is there a telephone available for residents to make personal calls?
- Are residents taken on trips and outside activities? What is the frequency of the outdoor activities? Ask the residents too.
- Does the facility have transportation for these activities?
- Ask to see the monthly activities calendar. What activities are available?

### Residents
- Ask residents if they enjoy living at the facility?
- Do the residents appear comfortable and well-cared for?
- Are the rooms personalized and decorated to resident preferences?
- What are standard visiting hours and are exceptions allowed?
- Do the residents appear to be appropriately peer matched?

### Staff
- Does all staff speak the primary language of the residents?
- How often is the Facility Administrator in the home?
- Inquire about the background, experience, and training of staff?
- Ask about the staff turnover rate? High turnover may = problems
- Are staff interacting with the residents in a positive manner?

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Call Community Care Licensing to ask about specific facility deficiencies and violations? 714-703-2840

Please use this as a guide when touring CCF and ICF.