



STATE PLAN COMMITTEE
MEETING NOTICE/AGENDA

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MEETING CODE:	8610332

DATE: January 09, 2017

TIME: 1:00 p.m. – 4:00 p.m.

LOCATION: State Council on Developmental Disabilities
1507 21st Street, Suite 210
Sacramento, CA 95811
916/322-8481

TELECONFERENCE LOCATION(S):

Visalia Adult Integrated Clinic
520 E. Tulare Ave
Visalia, CA 93292
(559) 623-0486

Independent Living Resource Center
702 Country Square Drive, Suite 103
Ventura, CA 93003
(805) 650-5993

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For additional information regarding this agenda, please contact Michael Brett, 1507 21st Street, Ste. 210, Sacramento, CA 95811, (916) 322-8481. Documents for an agenda item should be turned in to SCDD no later than 12:00 p.m. the day before the meeting to give members time to review the material. The fax number is (916) 443-4957.

AGENDA

PAGE

1. **CALL TO ORDER** S. Smith
2. **ESTABLISH QUORUM** S. Smith
3. **WELCOME/INTRODUCTIONS** S. Smith
4. **APPROVAL OF JULY 18, 2016 MINUTES** S. Smith 3
5. **PUBLIC COMMENTS**
*This item is for members of the public only to provide comments and/or present information to the Council on matters **not** on the agenda. Each person will be afforded up to three minutes to speak. Written requests, if any, will be considered first.*
6. **COMMUNITY PROGRAM DEVELOPMENT GRANT CYCLE 40** K. Allensworth/
V. Smith
 - a. Identify focus-area for Cycle 40 Grant(s)
 - b. Adopt proposed Timeline for Cycle 40 Grant Cycle
7. **PROGRAM PERFORMANCE REPORT (PPR) UPDATE** V. Smith
8. **ADJOURN** S. Smith



DRAFT

**State Plan Committee (SPC) Meeting Minutes
July 18, 2016**

Attending Members

Sandra Aldana (SA)
Nancy Clyde (SA)
Rebecca Donabed (SA)
Carmela Garnica (FA)
Janelle Lewis (FA)
Sandra Smith (FA)
Chair

Members Absent

Robin Hansen

Others Attending

Kristie Allensworth
Janet Fernandez
Dawn Morley
Vicki Smith

1. CALL TO ORDER

Committee Chair, Sandra Smith, called the meeting to order at 9:40 a.m.

2. ESTABLISHMENT OF QUORUM

A quorum was present.

3. WELCOME AND INTRODUCTIONS

Members and others in attendance introduced themselves.

4. APPROVAL OF MARCH 21, 2016 MINUTES

Motion 1- It was moved and seconded [(Lewis (FA)/Donabed (SA)] to approve the March 21, 2016 minutes. Motion carried. (See page 4 for voting record of members present.)

5. PUBLIC COMMENTS

No public was present. Nancy Clyde (SA) was welcomed back to the committee.

By consensus, Item 7 Community Program Development Grant Cycle 39 on the agenda will be addressed before agenda Item 6 Discussion of Work Plan Components of the State Plan.

Legend

SA = Self-Advocate
FA = Family Advocate

7. COMMUNITY PROGRAM DEVELOPMENT GRANT CYCLE 39

Kristie Allensworth, staff, presented the revised State Plan Committee Recommendations summary handout which includes the additional details requested by the committee at the July 5, 2016 meeting. To view this handout, please click on the link below:

<http://www.sccd.ca.gov/res/docs/pdf/State%20Plan/2016/C39%20Staff%20to%20SPC%20Recom%20Packet.pdf>

Four offices will not be awarding grants this cycle. Funds not awarded will remain in the general agency budget. Members present reviewed the revised summary for each grant, asked technical questions and provided suggested edits. Staff clarified that grantees will be required to submit quarterly reports which will be available to the committee. Staff confirmed the Request for Proposal provides specific information about how the grantee must credit the Council and stipulates that the Council retains the rights to any materials developed as part of the grant.

Motion 2- It was moved and seconded [(Lewis (FA)/Donabed (SA)] to approve the proposed recommendations for the regional Cycle 39 Grants. Motion carried. (See page 4 for voting record of members present.)

6. DISCUSSION OF WORKPLAN COMPONENTS OF THE STATE PLAN

The committee members present systematically reviewed the updated Draft Work Plan, which incorporated the requested changes from the July 5, 2016 meeting. To view the Work Plan Compilation, please click on the link below:

<http://www.sccd.ca.gov/res/docs/pdf/State%20Plan/2016/WorkPlan%20Compilation%20SPC%207.05.2016.pdf>

The Major Activities, Expected Outputs and Expected Outcomes were thoroughly evaluated for each Objective. Committee members discussed potential issues and concerns based on external factors and the multiple agency systems relating to the Employment Goal that may affect plan implementation. The committee also expressed concern about aspects of monitoring versus taking action to improve any issues identified. As part of addressing the need to gather baseline data (monitor) and then take

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strategic action, staff shared the detailed 2-Year Work Plan that further breaks down the work plan into Year 1 and Year 2 activities and targeted numbers for each activity and outcome. To view the 2017-21 State Plan: 2-Year Work Plan (2016-18 Activity Compilation), please click on the link below:

[http://www.scdd.ca.gov/res/docs/pdf/State%20Plan/2016/2-Year%20\(2016-18\)%20Work%20Plan%20-%20Activity%20Compilation%20\(2\).pdf](http://www.scdd.ca.gov/res/docs/pdf/State%20Plan/2016/2-Year%20(2016-18)%20Work%20Plan%20-%20Activity%20Compilation%20(2).pdf)

The committee confirmed that the required targeted goal is included in the plan. Staff collaborated with federal partners to develop this goal which addresses service disparity identified through the Purchase of Service data information collected throughout the State. As part of the discussion, an underlying issue identified that people did not have a clear statewide uniform resource that described the menu of services available through the regional center system.

Each goal also contains a policy objective that was developed in consultation with Bob Giovati, Deputy Director of Policy and Planning. Committee member Lewis (FA) noted that as chair of the Legislative and Public Policy Committee (LPPC) this process has been helpful and is instrumental to aligning the Legislative Platform with the State Plan. It is vital to have this crossover and the information is articulated, clear and concise.

As each goal and objective was reviewed and discussed, committee members were asked to evaluate if there was anything that should not be included or if anything was missing. In order to facilitate understanding of California's State Plan, a list of key terms and acronyms will be made available to peer reviewers for the evaluation process.

Chairperson Smith (FA) complemented the committee on the great work and Mrs. Lewis (FA) reflected upon the progress the committee has made since the initial meetings with Cheryl Matney of ITACC.

Motion 3 - It was moved and seconded [(Lewis (FA)/Donabed (SA)] to adopt the State Plan and Work Plan documents as refined for presentation to the full Council. (See page 4 for voting record of members present.)

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The committee determined that they would like to present to the Council as a panel. They outlined the presentation to include introduction of the committee followed by guiding the Council through the power point summary presentation of the State Plan.

8. ADJOURN

Meeting adjourned at 2:40 p.m.

Member Name	Motion 1	Motion 2	Motion 3
Sandra Aldana	For	For	For
Nancy Clyde	For	For	Absent
Rebecca Donabed	For	For	For
Carmela Garnica	For	For	For
Janelle Lewis	For	For	For
Sandra Smith	For	For	For

Committee members were asked to save August 10, 2016 from 10:00 a.m. to 3:00 p.m. as a contingency in the event the committee must reconvene after the July 22, 2016 Council Meeting.

Legend

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